



# Fireworks Sale

## Staff Approval Application for Zoning Approval

Project Number: \_\_\_\_\_ - PA- \_\_\_\_\_

**PLEASE NOTE:**

A scaled & complete site plan or aerial map must be submitted with this application. Please include the location of all on-site buildings and parking areas, show nearest cross streets, and indicate exact locations and dimensions of tents/canopies, generators, light towers, containers, fencing, etc. and the location of the existing fire lanes. If you are located in a shopping center, submit written approval of your event including dates of sales from the property owner or management company.

Event Name - Include Business Name: \_\_\_\_\_

Exact Address of where this event will take place: \_\_\_\_\_

Date of tent installation and tear down: \_\_\_\_\_ Dates of sales: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Business Address: \_\_\_\_\_

Office phone: \_\_\_\_\_ Mobile phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Please give a detailed description of your event including what will be sold:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will you be using a  tent or  canopy? How many? \_\_\_\_\_ Indicate Size: \_\_\_\_\_x\_\_\_\_\_

If the tent is larger than 10 x 20 a tent permit is required. Tent and generator permit applications must be received by the Fire Department at least 10 days prior to your event. Please ensure that the tent company faxes the permit application to 480-312-1850. Attn: Mark Zimmerman.

YES NO  
  Will any part of your event take place on an unpaved surface? If yes, an approved City of Scottsdale Dust Control Plan will be required prior to the issuance of any permits. Visit <http://www.scottsdaleaz.gov/bldgresources/forms#d> to download the Dust Control Plan for temporary parking on unpaved or vacant lots application.

Will your event include the use of any on site storage containers?

Will you be using a generator? If yes, what size? Also, please indicate location on site plan.

Will you be using a sign or banner? If yes, please specify and include dimensions.

\_\_\_\_\_  
**Signature and title of Applicant**

\_\_\_\_\_  
**Date**

### Planning, Neighborhood & Transportation Division

♦7447 E Indian School Road, Suite 105, Scottsdale, AZ 85251 ♦ Phone: 480-312-2500 ♦ Fax: 480-312-7088



# Approval/Denial Form

Project Number: \_\_\_\_\_ - PA- \_\_\_\_\_

## This section to be completed by city staff only.

If approved, please keep a copy of your application and approval form on-site during your event. A City Code Enforcement inspector may ask to see it.

Approved       Denied

\_\_\_\_\_  
City Staff Coordinator

\_\_\_\_\_  
Date

### Conditions of Approval:

- Sound amplification is not permitted.
- Inflatables are not permitted.
- Special lighting such as Gobo lighting is not permitted.
- Any handicap parking spaces which are displaced due to your event must be replaced in a different location.

### Process Outline

Step 1 - Applicant submits this form, site plan, owner authorization and fee \_\_\_\_\_ to the One Stop Shop at 7447 E Indian School Road, Suite 100. Planning staff will review the application for compliance with all zoning requirements.

Step 2 – Contact the Fire Department at 480-312-1853 to apply for the Tent Permit and Retail Sales of Consumer Fireworks Permit. You will be required to show evidence of approval from the Planning Department. Both of these permit applications are available on-line, <http://www.scottsdaleaz.gov/fire/permits>

Step 3 – Take the approved The applicant takes the approved Planning application and the acquired FD Tent Permit and Retail Sales Permit to Tax and License and applies for a Temporary Sales Tax License.

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