

Frequently Asked Questions (FAQ) Regarding Liquor Licenses

Where do I apply for a liquor license?

The liquor license application process begins at the Arizona Department of Liquor Licenses & Control located at 800 W. Washington, 5th floor in Phoenix. The phone # is (602) 542-5141.

What fees are involved with applying for a liquor license?

There is a \$100.00 application fee at the State, and a \$24.00 cost for each finger print card. In addition to filling out a State application, you must also fill out a City of Scottsdale application. The application fee for the Transaction Privilege (Sales) and Use Tax license is a \$12.00 application fee and an annual license fee of \$50.00, which is prorated the first year according to your start date of doing business in Scottsdale. The application fee for the City of Scottsdale Liquor License is \$500.00 and the annual liquor license fees vary according to the series number plus a \$100.00 issuance fee; these annual amounts will be billed upon approval of your liquor license application. If you have any questions regarding license requirements, please contact the Tax & License Registration office at (480) 312-2400 or visit one of our locations: 7447 E Indian School Rd., Ste 110 or 9379 E San Salvador, Ste 100.

What is the cost for a liquor license?

The cost of a liquor license varies depending on the series. A series 6 (bar) license can cost between \$70,000.00 to \$75,000.00. A series 12 (restaurant) costs approximately \$250.00.

What if I want to buy a series 6 (bar) liquor license?

A series 6 license is privately owned therefore you must buy it directly from another person. The same applies for a series 7 (beer and wine) license, and a series 9 (liquor store) license.

How do I find out who is selling these types of licenses?

You may either contact the State of Arizona Liquor Licenses and Control or check the "business opportunities" section of the local newspaper want ads.

What are the different types of liquor licenses available in Arizona?

- [Series 01](#) In-State Producer
- [Series 02](#) Out-of-State Producer
- [Series 03](#) Domestic Microbrewery
- [Series 04](#) Wholesaler
- [Series 05](#) Government
- [Series 06](#) Bar (All spirituous liquor)
- [Series 07](#) Beer and Wine Bar (Beer and wine only)
- [Series 08](#) Conveyance (Airplanes, Trains, Boats)
- [Series 09](#) Liquor Store (All spirituous liquor)
- [Series 10](#) Beer and Wine Store (Beer and wine only)
- [Series 11](#) Hotel-Motel (with restaurant)
- [Series 12](#) Restaurant
- [Series 13](#) Domestic Farm Winery
- [Series 14](#) Club (Private)
- [Series 15](#) Special Event (Temporary license)
- [Series 16](#) Wine Festival/Wine Fair
- [Series 17](#) Direct Shipment License

After the application has been filled out at the State, how long does it take to process a license?

Approximately 65-105 days.

Who issues liquor licenses?

Liquor licenses are issued by the State.

What role does the City of Scottsdale play in the liquor license process?

The City will receive a copy of your application from the State. After the City receives your application, Planning, Neighborhood & Transportation staff will review it for zoning requirements and adequate on site parking. The Police Department will review it as well.

What's next?

The City has 60 (sixty) days to process your application from the time you applied at the State. Your liquor license request will be reviewed at a City Council hearing at which time a recommendation of approval or denial will be made to the State.

What if my application is recommended for approval?

The City will send a letter to the State recommending approval and you should receive your liquor license from the State within 15 (fifteen) days.

What if my application is recommended for denial?

The City will send a letter to the State recommending denial. You will then have a State hearing at which time they will make the final decision to whether grant you your liquor license or not.

What if I want to do a permanent addition to my establishment?

You will need to fill out an application for extension of premises. The application must be notarized and include a site plan. The police and fire department will review your application. You will also be scheduled for a City Council hearing.

What if I want to do a temporary extension of premises?

You will need to fill out an application for extension of premises. The application must be notarized and include a site plan. Allow at least 21 days for Police Department to review.

Is there a charge for an extension of premises permit?

No, there is no charge either from the City or State.