

# Small Wireless Facilities (SWF) in the Right-of-Way Process

## Facilities Subject to Zoning Process per AZ HB 2365

Submit Pre-Application Request – No fee

City Staff will contact you to arrange a pre-application meeting

5-10 days

Pre-application meeting with Staff  
Staff will determine which process is required and distribute appropriate application checklist

Applicant submits  
Development Review Board App.

Applicant submits  
Conditional Use Permit App. \$1000

Accepted

Returned for  
missing info

Missing info  
provided

Accepted

Returned for  
missing info

Missing info  
provided

90  
days

Staff Reviews Application

Staff Reviews Application

Schedule  
for DRB

Staff issues a  
comment letter

Schedule  
for PC

Staff issues a  
comment letter

150  
days

Continued  
or Denied

DRB  
Hearing

Applicant  
Resubmits  
Application

PC  
Hearing

Applicant  
Resubmits  
Application

Approved

Approved

Staff issues Approval Letter  
& Construction Drawing  
Submittal Checklist

City  
Council  
Hearing

Continued  
or  
Denied

Approved

See WCF Construction Drawing Approval Process

