



**APPROVED 5/21/2014 (TAC)**

**SUMMARIZED MEETING MINUTES**  
City of Scottsdale  
Environmental Quality Advisory Board  
Regular Meeting  
5:30 p.m., Wednesday, April 16, 2014  
Scottsdale Community Design Studio  
7506 E Indian School Rd., Scottsdale, AZ 85251

**PRESENT:** Floyd Marsh, Chair  
Bill Sheaffer, Vice-Chair  
Kevin Edwards, Board Member  
Larry Person, Board Member  
Alisa McMahon, Board Member  
Candice Gimbel, Board Member (arrived at 6:30 p.m.)  
Stephan Herman, Board Member

**STAFF PRESENT:** Tim Conner, Office of Environmental Initiatives  
Sam Brown, Office of Environmental Initiatives  
Anthony Floyd, Office of Environmental Initiatives

**Call to Order:**

Chair Floyd Marsh called the regular meeting of the Environmental Quality Advisory Board (EQAB) to order at 5:32 p.m.

**Roll Call:**

A formal roll call took place confirming the members present as stated above

**Public Comment:**

None – No public present

1. **Approval of Summarized Meeting Minutes -- Regular Meeting: March 19, 2014. Possible action** Chair Marsh  
Chair Marsh noted a typo in item number four. With that noted correction Board Member Edwards moved to approve the Summarized Meeting Minutes – Regular Meeting March 19, 2014; Vice Chair Sheaffer provided a second to the motion; APPROVED 6-0.
2. **Administrative Report -Discussion** Tim Conner
  - Updates of recent and coming events
  - General Plan Task Force & Election Update
  - Board and Commission Appreciation Event May 19, 2014,

5:00 – 7:00 p.m. and Scottsdale Center for the Performing Arts atrium.

- Briefing of presentation of *Heat Mitigation through Landscape and Urban Design* study by GIOS.
- Rio Salado Eisendrath House and Center for Water Conservation.

**3. Chair's Report– Discussion – possible action**

Chair Marsh

- Discussion about returning to focused work program items with the possibility of amending, deleting or adding to the key items. Past items included:
  - 1) Water issues
  - 2) Energy issues
  - 3) Green building issues

No action taken

Chair Marsh informed the Board that April is Water Awareness Month. He also updated the Board that the State House Bill 2117 related to salinity passed the House, but he was unsure if it was going to make it through the Senate this session.

Chair Marsh suggested that he would like the Arizona Water Quality Association to make a presentation to EQAB in the next few months.

Chair Marsh handed out the Strategic Retreat Agenda from April 10, 2012. Also he handed out an EQAB focus area action plan for Water/Energy Nexus issues and encouraged the Board to use this model in drafting additional action plans for the various topics that the Board has been discussing. He went on to review a tentative schedule of possible tours of the Hyatt Regency Resort to see their commercial scale water softening system, and the Henkel building to view their reuse of gray water. Additional topics that he suggested the Board consider included monitoring the General Plan process, monitoring the water softener rebate program and the emerging water supply management, quality and energy related nexus.

Vice-Chair Sheaffer suggested that the Board research topics and promote some of these issues such as the commercial scale usage of commercial gray water reuse and commercial scale water softening systems.

Board member Person would like to revisit the City code language to clear up the confusion regarding the following language in the last sentence of the Board's Purpose; powers and duties. The sentence

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currently reads, “The board may also provide assistance to staff in development contacts that may result in coordinated efforts between the public and private sectors to address environmental concerns.

Mr. Conner clarified that he had spoken with Randy Grant, who was the Board’s staff liaison when the language was developed. According to Mr. Grant the sentence should have been recorded in the code as follows, “The board may also provide assistance to staff in the development of contacts that may result in coordinated efforts between the public and private sectors to address environmental concerns.”

Mr. Person asked what it would take to change that language. Mr. Conner replied that he would look into that. Mr. Person stated that with that interpretation, he would like the Board to begin to develop a list of contacts for the various specialties that each board member may be familiar with.

Chair Marsh suggested that Board Member Person develop the format of the database and asked Mr. Conner to place this item on next month’s agenda. He went on to suggest that each board member bring a number of contacts for the various environmental topics of interest.

Board Member Person also suggested that EQAB monitor air quality issues especially the eight hour ozone standard.

Chair Marsh asked about updates in energy efficiency and green building issues.

Vice-Chair Sheaffer said he felt his recognition program was still headed in the right direction. Chair Marsh asked Vice-Chair Sheaffer if there were new initiatives to focus on. Vice-Chair Sheaffer responded that it would be good to revisit the energy efficiency progress with the City’s Facility Manager, Linda Butson. Additionally he felt that the LED Streetlight program could also be revisited.

Board Member Person suggested that Vice-Chair Sheaffer’s recognition program might be extended to recognize accomplishments of the private sector.

Board Member Person also noted that during the General Plan

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update process an action item was included in the short- term priorities (5-year) of the new Implementation Element of creating a sustainability plan for the City. He stated that he was willing to support that effort.

Board Member Edwards said he hoped to continue the Green Building Lecture Series if the City would support the series, now in its 15th year. The Board generally showed a consensus of agreement. Additionally, Board Member Edwards said that the Home Remodeling Guidelines was next on our list to update, once we complete the residential green building checklist. He went on to state that he might be able to provide a case study involving energy efficiency in a residential construction remodel of an older home in Scottsdale.

Board Member McMahon stated that between finishing up the residential green building checklist, updating the Home Remodeling Guidelines, and planning the lecture series, she and Board Member Edwards will be quite busy.

Board Member McMahon also stated that she would like the Board to champion several topics that arose during the General Plan update. She will bring a list to the next meeting.

Board Member Gimbel agreed with Board Member McMahon regarding the General Plan topics. She would also like to bring forward the topic of waste to energy, and may want to revisit where residential solar power is now after the events of last year.

Chair Marsh challenged the Board to bring back a focused action plan for their topics including deliverables and a timeline.

4. **Review, discussion and possible action regarding letter of formal presentation to City Council in recognition of City's Solid Waste Department at the June 17, 2014 City Council Meeting – Discussion and possible action**

Vice-Chair  
Sheaffer

No action taken.

Mr. Conner informed the board that the Solid Waste Recognition presentation was scheduled for June 17<sup>th</sup> at 5:00 p.m. at the City Hall Kiva. Vice-Chair Sheaffer will bring back a formal letter to be voted on by the board at the next meeting which will be submitted to the City Clerk to have placed in the Council Packet for that night.

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**5. Briefing on the progress of the Green Building Residential Checklist update. Discussion-**

Mr. Floyd provided an overview of the revised Residential Green Building Checklist that Board Members Edwards and McMahon had work on as a team with an additional member of Plan Review staff. Board Members Edwards and McMahon said that they were down to the final edits. Mr. Floyd went through the checklist with the Board providing highlights of the update. Upon completion he stated that he intended to bring this back to the Board's next meeting for a formal adoption.

Anthony Floyd,  
Alisa McMahon,  
Kevin Edwards  
& Board  
Members

**6. Briefing on the STAR Community Rating program - Discussion**  
Item tabled to May 21, 2014 meeting.

Tim Conner

**7. Updates and reminders –**

- Next EQAB Regular Meeting Wednesday, May 21, 2014 at the Community Design Studio 5:30 p.m.
- Next Green Building Lecture Thursday, May 1, 2014, 7:00 p.m. Granite Reef Sr. Center – Lecture topic – Economic Value of Green Building Panel Discussion
- Additional announcements by Board Members & Staff  
Vice Chair Sheaffer noted that Earth Day could be celebrated at the Grand Canyon on Easter Sunday and admission will be free. He also noted that there will be an Earth Day celebration at Cesar Chavez Plaza in Downtown Phoenix on April 21.

Chair and Board  
Members

**Adjournment:** With no further business to discuss, the Environmental Quality Advisory Board adjourned at 7:55 p.m.

Chair and Board  
Members