APPROVED BY THE TRANSPORTATION COMMISSION ON JANUARY 16, 2014

SUMMARIZED MINUTES

CITY OF SCOTTSDALE
TRANSPORTATION COMMISSION
STUDY SESSION

THURSDAY, DECEMBER 19, 2013

HUMAN RESOURCES PINNACLE ROOM
7575 E. MAIN STREET
SCOTTSDALE, ARIZONA 85251

CALL TO ORDER

Chair Gruver called the study session of the Scottsdale Transportation Commission to order at 5:22 p.m.

ROLL CALL

PRESENT: Gary Bretz, Commissioner
Terry Gruver, Chair
Paul Holley, Commissioner
Steven Olmsted, Vice Chair
Robert Stickles, Commissioner
Paul Ward, Commissioner
Matthew Wright, Commissioner (arrived at 5:28 p.m.)

STAFF: Rose Arballo, Transportation Commission Coordinator
Paul Basha, Transportation Director
Greg Davies, Senior Transportation Planner
Phillip Kercher, Traffic Engineering and Operations Manager
Evelyn Ng, Senior Transportation Planner

Chair Gruver noted that her term as Chair of the Transportation Commission will end in January. Elections will be held for Chair and Vice Chair for 2014 at the next meeting on January 16.

Vice Chair Olmsted said he has submitted his application for reappointment to the Commission as his term on the Commission is expiring on January 25, 2014.

Mr. Basha advised he is aware of a citizen who intends to apply for membership on the Commission.

1. REVIEW OF TONIGHT'S REGULAR MEETING AGENDA

- Council Audit Committee Recommendation

  The Council Audit Committee recommended that the Transportation Commission continue to exist; however, they recommended reconsidering the Trails Subcommittee. Per discussions of the Trails Subcommittee, staff has prepared a revised Transportation Commission enabling ordinance that restructures the Trails Subcommittee. The goal is for the Commission to consider approving a revised enabling ordinance this evening.

  Commissioner Stickles mentioned that the Trails Subcommittee members concurred on the need to expand by adding a representative of the Parks and Recreation Commission. It was suggested that the name be changed to "Paths & Trails Subcommittee," using an ampersand.

  Mr. Basha clarified that initially he had suggested renaming the Subcommittee "Non-Motorized Transportation Subcommittee." This appears in the draft audit report but he will change report to the name determined by the Commission.

  Commissioner Holley suggested that the Subcommittee should meet once every two months rather than quarterly. Since the ordinance does not specify the meeting frequency it does not need to be changed.

  Chair Gruver commented that she wrote a memo to the Audit Committee describing the value and role of the Subcommittee and its relationship to the Commission. Mr. Basha confirmed it will be included in the package that goes to Council.

  Commissioner Bretz requested that the minutes of the Subcommittee be included in the Commission packets. It was noted that the delay in approving minutes because of the infrequent meeting schedule would reduce the value of the information. Chair Gruver suggested that the Subcommittee Chair provide an update to the Commission. Commissioner Stickles said he felt having a draft of the discussion is probably useful for those who are interested. A brief summary by the Subcommittee Chair is also helpful. Mr. Basha said staff will provide the Commission with draft Subcommittee minutes in their packets. Commissioner Ward suggested the Subcommittee could meet by telephone or e-mail one month after each Subcommittee meeting, at which time the only agenda item would be approval of the minutes.

- Capital Improvement Program (CIP) Budget

  Mr. Kercher will be making tonight's presentation and Ms. Evelyn Ng will help answer questions. They plan to return to the Commission in February for Commission recommendation.

  Chair Gruver recalled that several years ago the Commission spent a lot of time providing input on priorities. She was interested to know the connection between the Commission's priorities and the current list of CIP projects. Mr. Kercher said the majority of the sales tax funding the City receives is tied to the regional Arterial Life

Cycle Program projects. Little additional funding is available, therefore, only a few minor projects have been added.

Mr. Basha commented it was Mr. Kercher's idea to present additional projects for consideration beyond those included in our recommendation to the City Council.

- City Council Strategic Plan Item – Advance Transportation

Mr. Basha stated that one of Council's six strategic objectives is to advance transportation in Scottsdale. A study session with City Council is scheduled for February 11, 2014. Mr. Basha will present a dry run of the Council presentation to allow Commissioners to provide input and feedback. Staff will make revisions and Mr. Basha will repeat the presentation at the January Commission meeting. The Commission was encouraged to interrupt with questions and comments.

Commissioner Holley asked if the Commissioners could attend the Council Study Session. Mr. Basha said it would be useful and desirable. Commissioner Ward suggested making it a joint meeting of City Council and the Commission. Commissioners noted they would not be able to address Council. Mr. Basha commented that as citizens, the Commissioners could each speak for three minutes. If the Commission desires, Mr. Basha could ask Council to give Commissioners an opportunity to speak as individuals or as representatives of the Commission. The Study Session is exclusively for Transportation and will be noticed as a meeting of the Transportation Commission. He would recommend that the session occur in the Kiva because the presentation is easier to see and the proceedings can be televised. Staff could arrange for the Commissioners to be seated together if they wish.

Commissioners concurred that they would attend.

Mr. Basha noted that at the December 10 Council meeting there was an item pertaining to marketing for WestWorld. It involved the use of the hotel bed tax funds for marketing and the initial City staff recommendation was to use tourism bed tax funds. The Tourism Development Commission voted unanimously against that recommendation. The Chair and Vice Chair of the Tourism Development Commission each spoke at the Council meeting for three minutes. Two Councilmembers stated that they changed their vote to support the Tourism Development Commission because the Chair and Vice Chair attended and spoke. Councilwoman Milhaven specifically stated that she would like Commissioners to attend Council meetings and express their opinions. Mr. Basha reinforced the Council encouragement for Commissioners to attend Council meetings.

Mr. Basha mentioned that the presentation contained in the meeting packet has changed considerably. He estimates that it will take 90 minutes to present tonight.

- Transportation Projects/Programs Update

Mr. Basha recalled that at the last meeting Commissioner Ward mentioned he would like some discussion about different funding source possibilities for the City other than a bond election. Mr. Basha has spoken with the City Treasurer and the Budget Director. They would

both like to attend a Commission meeting. His suggestion is to hold a Study Session in January, starting at 5:00 p.m. The Commission concurred with this proposal.
Chair Gruver asked if the Treasurer and Budget Director are aware of the information the Commission is looking for. Mr. Basha said they would benefit from any Commissioner comments in advance. Mr. Basha further indicated that with two recent failed bond elections, the City is struggling and needs to develop some new funding sources.

ADJOURNMENT

With no further business to discuss, Chair Gruver adjourned the Study Session at 6:04 p.m.

SUBMITTED BY:

A/V Tronics, Inc. DBA AVTranz.

***Note: These are summary action meeting minutes only. A complete copy of the audio/video recording is available at http://www.scottsdaleaz.gov/boards/transp.asp**