APPROVED 2/20/2013 (TAC)

SUMMARIZED MEETING MINUTES

City of Scottsdale
Environmental Quality Advisory Board
Regular Meeting
Agenda

5:30 p.m., Wednesday, January 16, 2013
Community Design Studio
7506 E Indian School Rd., Scottsdale, AZ 85251

PRESENT: Floyd Marsh, Board Member
Bill Sheaffer, Board Member
Candice Gimbel, Board Member (arrived at 6:15)
Alisa McMahon, Board Member (arrived at 5:45)
Larry Person, Board Member
Kevin Edwards, Board Member

STAFF PRESENT: Tim Conner, Office of Environmental Initiatives
Anthony Floyd, Office of Environmental Initiatives

Call to Order:
With the absence of an acting chair, staff liaison Tim Conner called the regular meeting of the Environmental Quality Advisory Board (EQAB) to order at 5:42 p.m.

Roll Call:
A formal roll call took place confirming the members present as stated above

Public Comment:
None – No public present

Note: Items 2, 3, 5, 6 & 7 were addressed before returning to item #1 as an attempt to have all members present for the Ethics and Open Meeting Law Refresher presentation.

1. **Ethics and Open Meeting Law Refresher – Discussion** Sherry Scott
   Board Member Gimbel arrived after the presentation was completed. She will be mailed the link to the presentation along with the Ethics Refresher form for her signature after watching the brief video. All other members present signed the Ethics Refresher form and returned them to Sherry Scott for delivery to the City Clerk.

2. **Election of Officers – Action** Tim Conner
   Larry Person nominated Board Member Floyd Marsh for Chair for 2013; Board Member Edwards provided the second to the motion,

and Board Member Sheaffer called to close nominations. Motion Approved 4 – 0 -1 with Board Member Marsh abstaining.

Board Member Edwards nominated Board Member Bill Sheaffer for 2013 Vice-Chair; Board Member McMahon seconded the motion. Motion Approved 4 – 0 - 1 with Board Member Sheaffer abstaining.

3. **Approval of Minutes -- Regular Meeting: December 19, 2012. Possible action** — Chair
   Chair Marsh moved to approve December 19, 2012 Summarized Meeting Minutes; Vice-Chair Sheaffer seconded the motion. Motion Approved 4 – 0 – 1 with Board Member Edwards abstaining due to absence at 12/19/2012 meeting.

4. **Administrative Report -Discussion** — Tim Conner, Chair & Board
   - Mr. Conner announced that the past Vice-Chair Thomas Dwyer was resigning due to health reasons and circulated cards for the board to sign wishing him a fast recovery and thanking him for his past service. A ceremonial bell will be sent to him along with the cards.
   - Mr. Conner provided an update of the City Council Board and Commission selection process. March 5, 2013, Council will nominated candidates and March 19th Council will appoint Mr. Dwyer's replacement.
   - Mr. Conner passed out an updated copy of the *Scottsdale, A Culture of Sustainability* to the board and explained that he would be printing copies for citizen consumption at various City offices.
   - Mr. Conner announced a free panel discussion program being held January 31st, 2013 on the topic of Brownfield / Revitalization.
   - Mr. Conner extended an invitation to the board members to attend a presentation of the 2012 Scottsdale Environmental Design Awards winners being held at the Phoenix Metro Chapter of the AIA on January 24, 2013.

5. **Review and possible approval of annual report – Discussion and possible action** — Chair & Board
   Vice-Chair Sheaffer moved to approve the 2012 annual report with noted edits as discussed; motion was seconded by Board Member McMahon. Approved 5 – 0.

6. **Annual signing of Personal Interest Disclosure Forms** — Chair & Board

Forms were signed by the board and Sherry Scott gathered them to deliver to the clerk.

7. **Review and possible approval of 2013 EQAB meeting schedule – Discussion and possible action** — Tim Conner & Chair
   Board Member Edwards moved to approve the submitted meeting schedule making the third Wednesday of the month the standing meeting dates; motion was seconded by Vice-Chair Sheaffer. Approved 5 – 0.

8. **Discuss progress on strategic approaches, action plans, schedules, communication methods etc… to advance the top 3 topics (listed below). Refine or revise topics as necessary, and if completed adopt draft or final plans. Discussion and possible action** — Chair and Board Members

Water Issues – Salinity, Energy Efficiency – Discussion and development of questions related to the draft water softening process study being developed by ASU for a future discussion with the City's Water Resources Engineering Director.
Chair Marsh asked for comments or adjustments to his matrix of water softening technology that was handed out at the last meeting. He reminded the board that Chris Hassert with the City's Water Resource Departments would be presenting on his progress with salinity and energy. Chair Marsh handed out a power point on salinity to help educate the Board. This document came from a Council Water Subcommittee in 2012.

Board Member Edwards said he wanted to install the new template assisted crystallization (TAC) system in a house he was constructing and requested additional information from Chair Marsh.

Energy Issues – City Initiatives for Civic Facilities, Discussion and possible action related to publicizing results of the Community Energy Audit Program. Also possible discussion of energy policy related issues that might be researched by the ASU Energy Policy Innovation Council (ASU-EPIC).
Vice-Chair Sheaffer moved that EQAB institute a periodic program of recognition of achievement to departments or individual City employees who have implemented outstanding and measurable results in the areas of environmental achievements.
The goal of the program are:
1. To recognize those who have made such contribution before fellow

Scottsdale City employees, the City Council and the Mayor.

2. To encourage other Scottsdale departments and/or employees to move forward with new and innovative contributions and advancements of environmental objectives and initiatives.

EQAB would work with the department or individual to be recognized to specify these accomplishments in a format that could be published in internal communications (and possibly external press).

A presentation for recognition of achievement would be made at a meeting of the City Council and would include a recognition plaque or other notable item to be placed in the office of the responsible department; motion was seconded by Board Member Edwards. Approved 6 – 0.

Green Building – Discussion and possible action for 1) Reinforce and Remind City Council the position it has in the nation regarding green building, 2) Recommendations on how to maintain and improve standing as the nation's most environmentally sensitive and livable city, 3) Publicize the continuing educational benefit provided by the continuation of the monthly free Green Building Lecture Series that is now in its 13th year.

Mr. Floyd proposed a plan to utilize Board Members to update the Residential Green Building program. He explained that the International Code Council (ICC) 700 Residential Green Building Rating System should be reviewed by the Board to determine if it would be an appropriate substitution for the current City of Scottsdale Residential Green Building Checklist program. Mr. Floyd explained that if the ICC 700 was acceptable it should be recommended for adoption as the core of the voluntary Residential Green Building program as it would be updated every three years by a national committee in a similar fashion as that of the recently adopted International Green Construction Code for commercial structures.

If approved by Council this would codify the residential program making it an enforceable voluntary program.

Board Member Edwards expressed that there would need to be a transition for inspectors use to the current residential program. Overall there seemed to be a consensus that this program should be examined by the Board and there needed to be an effort made to assure that the local climate be considered.

9. **Update on Green Building Lecture Series. Discussion** — Board Member Edwards & Anthony Floyd
   The next lecture is set for February 7, 2013 at the Granite Reef Sr. Center at 7:00 p.m. The topics are Edible Landscapes and Community Gardens

10. **Board member suggestions for future agenda items - Discussion** — Chair and Board Members
    - February 2013 Meeting - Water Resources Engineering Director, Chris Hassert, to discuss progress on water softening alternatives to reduce salinity in treated water.
    - Chair Marsh reporting on State legislature water salinity subcommittee meeting of the a joint legislative state committee held on December 11, 2012 and any subsequent meetings thereafter.
    - Chair Marsh asked Board Member Person if there was a need to add a focus of Air Quality to future meetings. Board Member Person stated that he didn't think it was appropriate at this time to report this to Council.

11. **Updates and reminders** – — Chair and Board Members
    - Next EQAB Regular Meeting Wednesday, February 20, 2013 at the Community Design Studio 5:30 p.m.

Adjournment: With no further business to discuss, the Environmental Quality Advisory Board adjourned at 7:50 p.m.