SUMMARIZED MINUTES

CITY OF SCOTTSDALE
TRANSPORTATION COMMISSION
REGULAR MEETING

THURSDAY, JANUARY 19, 2012

KIVA – CITY HALL
3939 DRINKWATER BOULEVARD
SCOTTSDALE, AZ 85251

CALL TO ORDER

Chair Weiss called the Regular Meeting of the Scottsdale Transportation Commission to order at 6:03 p.m.

ROLL CALL

PRESENT:
Josh Weiss, Chair
Terry Gruver, Vice Chair
Paul Holley, Commissioner
Donald Maxwell, Commissioner
Steven Olmsted, Commissioner
Robert Stickles, Commissioner
Paul Ward, Commissioner

STAFF:
Dave Meinhart, Transportation Director
Rose Arballo, Transportation Commission Coordinator
Gregory Davies, Senior Transportation Planner
Reed Kempton, Principal Transportation Planner
Paul Porell, Traffic Engineering Manager

2. ELECTION OF TRANSPORTATION COMMISSION OFFICERS

CHAIR WEISS OPENED THE FLOOR FOR NOMINATIONS OF CHAIR FOR 2012. COMMISSIONER MAXWELL MOVED TO RE-ELECT CHAIR WEISS UNTIL HIS TERM END DATE OF JULY 1, 2012. COMMISSIONER STICKLES SECONDED. THE MOTION CARRIED BY A VOTE OF SIX (6) TO ZERO (0).

CHAIR WEISS OPENED THE FLOOR FOR NOMINATIONS OF VICE CHAIR FOR 2012. COMMISSIONER STICKLES MOVED TO RE-ELECT VICE CHAIR GRUVER WHO WILL SUPERSEDE AS CHAIR COMMENCING JULY 1, 2012. AN ELECTION FOR VICE CHAIR WILL FOLLOW. CHAIR WEISS SECONDED. THE MOTION CARRIED BY A VOTE OF SIX (6) TO ZERO (0).

3. ANNOUNCEMENT OF TRAILS SUBCOMMITTEE CHAIR

CHAIR WEISS APPOINTED COMMISSIONER STICKLES AS CHAIR OF THE TRAILS SUBCOMMITTEE FOR 2012 EFFECTIVE AFTER THE JANUARY 26, 2012 TRAILS SUBCOMMITTEE MEETING.

4. APPROVAL OF MEETING MINUTES

- Study Session of the Transportation Commission – December 15, 2011
- Regular Meeting of the Transportation Commission – December 15, 2011

COMMISSIONER STICKLES MOVED TO APPROVE THE STUDY SESSION AND REGULAR MEETING MINUTES OF DECEMBER 15, 2011. COMMISSIONER HOLLEY SECONDED. THE MOTION CARRIED UNANIMOUSLY SEVEN (7) TO ZERO (0).

5. PUBLIC COMMENT

No public comment was received.

6. TRANSPORTATION COMMISSION ANNUAL REPORT FOR 2011

As part of the annual administrative requirements for all Boards and Commissions to follow a consistent format as developed by the City Manager's and City Clerk's office, Mr. Meinhart asked the Commission for their comments and approval of the Commission's Annual Report for 2011 as prepared by staff. He indicated that this year, in addition to the consistent tracking of itemizing key topics of discussion, member attendance, subcommittee, and confirmation of administrative obligations, the report shows the total number of public comment, including email comments, provided to the Commission. The additional data collected was provided at the request of the Commission during approval of their Commission Report for 2010.

Vice Chair Gruver suggested that the report indicate the Commission has extensively discussed and studied roundabouts in the Airpark area and roundabouts in general, and that a recommendation to City Council has been made for their consideration. Chair Weiss concurred.

VICE CHAIR GRUVER MOVED THAT THE COMMISSION ANNUAL REPORT FOR 2011 BE APPROVED WITH THE EDITS AS INDICATED. COMMISSIONER STICKLES SECONDED. THE MOTION CARRIED UNANIMOUSLY SEVEN (7) TO ZERO (0).

7. CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET

Mr. Porell presented the final draft CIP budget for FY 2013 thru 2017. He gave a financial update and emphasized that total revenue projections, local sales taxes, and state shared revenue projections are on the positive side. Mr. Porell outlined slight changes made since the previous draft review in December that included the addition of the Pinnacle Peak to Happy Valley Road and Rio Verde/136th Street Safety Improvement projects. It was pointed out that no projects were eliminated this year.

Mr. Porell also gave a brief review of the CIP funding source breakdown and indicated that in addition to the continuing programmatic elements of the CIP budget reviewed in December, the Intelligent Transportation System (ITS) Program is a continuing programmatic element of the CIP. Following Commission consideration of tonight's final draft CIP budget will lead to the proposed budget being presented to Council by the City Manager and City Treasurer for adoption on June 5, 2012.

No public comment was received.

Staff answered questions from the Commission regarding funding of the Traffic Management Program and ongoing Pavement Maintenance Program. Mr. Meinhart mentioned that a future Study Session would include a tour of the Traffic Management Center so that further detailed questions may be answered regarding the ITS Program.

COMMISSIONER OLMSTED MOVED TO RECOMMEND TO CITY COUNCIL ADOPTION OF THE FINAL DRAFT CIP AS PRESENTED BY STAFF. COMMISSIONER MAXWELL SECONDED. THE MOTION PASSED SEVEN (7) TO ZERO (0).

8. TRANSPORTATION DEPARTMENT OPERATING BUDGET

As a preliminary update, Mr. Meinhart presented key issues to be considered in preparing the draft Fiscal Year 2012/13 Transportation Fund operating budget. He reviewed forecasted revenues and projected changes to existing costs. It was highlighted that although revenue sources are improving, the City is being cautious on their spending. He noted that we should be able to get through Fiscal Years 11-12 and 12-13 without using any CIP savings, as had been contemplated in the development of the FY 11-12 operating budget.

Mr. Meinhart commented that fixed route bus and trolley service levels should hold steady, and explained that regional express bus service is likely to change due to reduced proposition 400 funding in the connecting cities that share route costs. Potential routes to be affected are routes 510, 511, and 512.

More information is anticipated to be provided at the February or March Commission meeting.

No public comment or comments from the Commission were received.

9. TRANSPORTATION MASTER PLAN UPDATE

As part of the Transportation Master Plan Update process, Mr. Kempton presented part two of the Policy Element. The following sections were reviewed:

- Sustainability
- Universal Design/ADA Compliance
- Neighborhood Traffic Management
- Freight Mobility/Truck Routes
- Roadway Construction Impacts
- Traffic Incident Management
- Local Area Infrastructure Plans
- Public Art
- Maintenance and Life Cycle Planning

Potential issues to address during the update process include:

- Change some Functional Classifications
- Evaluate Cross-Sections
- Define Bridge Drainage Standards
- Develop maintenance costs for all projects
- Evaluate future and timing of high capacity transit

- Prioritize use of existing revenues
- Identify potential new revenue sources

Mr. Kempton reviewed suggestions to the TMP update heard thus far from the Commission.

Mr. Meinhart reminded the Commission that this is a review of the current approved Transportation Master Plan of 2008 and that there are specific items that need updating, i.e., organization names, funding of some street maintenance programs, etc. Chair Weiss added that the goal of the Commission is to review and understand the current TMP, and work on updating it after the General Plan goes before the voters in March.

No public comment was received.

Commissioners Holley and Olmsted pointed out that additional focus needs to be made on ADA compliance.

Chair Weiss emphasized the importance of incorporating public art into transportation projects.

10. OTHER TRANSPORTATION PROJECTS

Mr. Meinhart reported the following:

- Staff is working with property owners and Capital Project Management to quickly and effectively move forward with the Hayden/Northsight intersection project. Council voted 5-2 to install a roundabout at that location. Staffs' stretch goal is to have the roundabout complete by the end of 2012. If this goal cannot be met, construction will begin in Spring 2013.
- Valley Metro is proposing a potential base fare increase from $1.75 to $2.00 for transit services. The regional target for fare box recovery is a minimum of 25% of the operating cost, which is slightly higher than many other metro regions.
- A study conducted of the new HAWK pedestrian crossing that connects Scottsdale Quarter with Kierland Commons reflects that this was a positive investment by the City. Counts video-recorded in September 2010 showed more than 100 people using the HAWK. Counts on December 10, 2011 reflected at least 400 pedestrians per hour, with over 2,000 people crossing to go to either shopping plaza. Senior Transportation Planner Greg Davies was introduced as the newest staff member in the Transportation Department. Mr. Davies will be assisting with the Transportation Master Plan Update and other transportation projects.

11. PUBLIC COMMENT

No public comment was received.

12. IDENTIFICATION OF FUTURE AGENDA ITEMS

- Chair Weiss stated that at the request of the Mayor, school zones with regard to State and Federal guidelines should be discussed.
- Commissioner Olmsted suggested that due to new members on the Commission, a staff presentation should be made on the current Pavement Overlay Program.

13. ADJOURNMENT

With no further business to discuss, Chair Weiss adjourned the Regular meeting at 7:28 p.m.

SUBMITTED BY:

Rose Arballo
Transportation Coordinator

***NOTE: These are summary action meeting minutes only. A complete copy of the audio/video recording is available at http://www.scottsdaleaz.gov/boards/Transp.asp**