



Certificate of Special Inspection

For: _____
(Type of Inspection)

Project Name: _____ Date: _____

Address: _____ Plan Check No.: _____

OWNER'S NOTIFICATION OF SPECIAL INSPECTION

To be completed and signed by **Owner** before a building permit is issued.

In accordance with Sections 1704 & 1705 of the International Building Code, which requires that certain construction work be placed under the inspection of a registered design professional. I, as owner/legal agent, do hereby certify that I have retained _____ to be responsible for the special inspection.

(registered design professional/firm)– please print

Owner's Name: _____ Owner's Signature: _____ Date: _____

CERTIFICATE OF RESPONSIBILITY

To be filled in and signed by the professional in charge of special inspections before a building permit is issued.

As registered design professional in charge of special inspections of the above named project, I certify that I am familiar with the design of the project and hereby assume full responsibility for carrying out the required special inspections in accordance with Sections 1704 & 1705 of the International Building Code.

Seal, Signature & Date

CERTIFICATE OF COMPLIANCE

To be signed by the professional in charge of special inspections before a certificate of occupancy is issued

I certify that, to the best of my knowledge, the requirements of the Building Code and the approved plans and specifications have been complied with, insofar as the portion of the work requiring special inspection under Section 1704 and 1705 is concerned, except for those deviations previously reported. A guarantee that the contractor necessarily constructed the building in full accordance with the plans and specifications is neither intended nor implied.

Seal, Signature & Date

LIST OF INSPECTIONS

Structural steel construction (1705.2.1 & AISC 360)	Soils (1705.6)
Steel construction other than structural steel (1705.2.2)	Foundations (1705.7 to 1705.9)
Concrete construction (1705.3)	Spray applied fire-proofing materials (1705.13)
Masonry construction (1705.4)	Mastic and Intumescent fire-resistant coating (1705.14)
Wood construction (1705.5)	Exterior insulation and finish system (EIFS) (1705.15)
Special cases (1705.1.1)	Other:

Processed by: _____
Plans Reviewer

Original - to be retained by the professional in charge of special inspection until the Certificate of Compliance is signed; then returned to the Building Inspections Supervisor.

Copy - to be scanned and saved to CDS plan folder by the plans reviewer after the Certificates of Special Inspection and Responsibility are signed.

Planning and Development Services Department

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