

**SCOTTSDALE AIRPORT ADVISORY COMMISSION  
MEETING NOTICE AND AGENDA**



**Wednesday, January 20, 2021**

**5:00 p.m.**

**Meeting will be held electronically and  
remotely**



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**MARKED AGENDA**

**AIRPORT ADVISORY COMMISSION**

Larry Bernosky, Chair  
John Berry, Vice-Chair  
Liz Kaplan  
Cory Little

Charles McDermott  
Peter Mier  
Rick Milburn

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**Until further notice, Airport Advisory Commission meetings are being held electronically. While physical facilities are not open to the public, Airport Advisory Commission meetings are available on Scottsdale's YouTube channel to allow the public to virtually attend and listen/view the meeting in progress.**

- 1. Go to ScottsdaleAZ.gov, search "live stream"**
- 2. Click on "Scottsdale YouTube Channel"**
- 3. Scroll to "Upcoming live streams"**
- 4. Select the applicable meeting**

**Spoken comment is being accepted on agenda action items. To sign up to speak on these please [click here](#). Request to speak forms must be submitted no later than 90 minutes before the start of the meeting. NONE**

**Written comment is being accepted for both agendized and non-agendized items and should be submitted electronically no later than 90 minutes before the start of the meeting. To submit a written public comment electronically, please [click here](#)**  
**NONE**

**Call to Order – 5:00 P.M.**

**Roll Call (COMMISSIONER LITTLE ABSENT)**

**Aviation Director's Report**

The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

AVIATION DIRECTOR MASCARO ANNOUNCED THE OFFICIAL OPENING OF SCOTTDALE AIRPORT'S 3<sup>RD</sup> FBO, JET AVIATION AND THE OPENING OF THE AIRPORT'S NORTH EXECUTIVE BOX HANGAR DEVELOPMENT. PHASE 2, WHICH IS AN ADDITIONAL SEVEN EXECUTIVE BOX HANGARS, IS CURRENTLY IN DEVELOPMENT TO BE COMPLETED IN THE FALL. IN ADDITION, DIRECTOR MASCARO THANKED THE CHAIR AND VICE-CHAIR FOR THEIR ONE YEAR OF SERVICE ON THE COMMISSION

### **Approval of Minutes**

Regular Meeting: November 18, 2020

COMMISSIONER PETER MIER MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF NOVEMBER 18, 2020. VICE-CHAIR BERRY SECONDED THE MOTION WHICH CARRIED 6/0, WITH CHAIR BERNOSKY, VICE-CHAIR BERRY, COMMISSIONERS KAPLAN, MCDERMOTT, MIER AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

### **REGULAR AGENDA**

### **ITEMS 1-17**

**How the Regular Agenda Works:** The Commission takes a separate action on each item on the Regular Agenda

1. Election of Officers

*Pursuant to By-laws of the Scottsdale Airport Advisory Commission, Section I. Organization paragraph 101. Elections. The Commission shall, in regular session following the first day of January of every year, elect from its members a Chair and Vice Chair. The term of office shall be one year, and no officer shall succeed him or herself more than once.*

Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735,  
[gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

CHAIR BERNOSKY MOVED TO NOMINATE VICE-CHAIR JOHN BERRY AS THE CHAIR, COMMISSIONER RICK MILBURN SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR BERNOSKY, VICE-CHAIR BERRY, COMMISSIONERS KAPLAN, MILBURN, MCDERMOTT AND MIER VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

CHAIR BERNOSKY MOVED TO NOMINATE CHARLES MCDERMOTT AS THE VICE-CHAIR, VICE-CHAIR JOHN BERRY SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR BERNOSKY, VICE-CHAIR BERRY, COMMISSIONERS KAPLAN, MILBURN, MCDERMOTT AND MIER VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Discussion and possible action regarding Airport Advisory Commission By-Laws

*Pursuant to the By-Laws of the Scottsdale Airport Advisory Commission, Section IV, Rules and Amendments, Paragraph 401. Amended Procedures.*

Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735,  
[gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

**NO ACTION**

3. Discussion and Possible Action regarding application for Airpark Aeronautical Business Permit for Beck Lane Hangars, LLC to conduct hangar/shade leasing services at the Scottsdale Airpark. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)  
**VICE-CHAIR MCDERMOTT MADE A MOTION TO APPROVE THE APPLICATION FOR AN AERONAUTICAL BUSINESS PERMIT FOR BECK LANE HANGARS, LLC TO CONDUCT HANGAR/SHADE LEASING SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER KAPLAN SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR BERRY, VICE-CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, KAPLAN, MIER AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.**
4. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for GrandView Aviation, LLC to conduct aircraft charter services at the Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)  
**COMMISSIONER MIER MADE A MOTION TO APPROVE THE APPLICATION FOR AN AERONAUTICAL BUSINESS PERMIT FOR GRANDVIEW AVIATION, LLC TO CONDUCT AIRCRAFT CHARTER SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER MILBURN SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR BERRY, VICE-CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, KAPLAN, MIER AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.**
5. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Sawyer MX, LLC to conduct aircraft maintenance and repair services at the Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)  
**COMMISSIONER MILBURN MADE A MOTION TO APPROVE THE APPLICATION FOR AN AERONAUTICAL BUSINESS PERMIT FOR SAWYER MX, LLC TO CONDUCT AIRCRAFT MAINTENANCE SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER BERNOSKY SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR BERRY, VICE-CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, KAPLAN, MIER AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.**
6. Discussion and Possible Action to approve Airport Advisory Commission Annual Report Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)  
**VICE-CHAIR MCDERMOTT MADE A MOTION TO APPROVE THE AIRPORT ADVISORY COMMISSION ANNUAL REPORT AS PRESENTED. COMMISSIONER MIER SECONDED THE MOTION WHICH CARRIED 6/0, WITH CHAIR BERRY, VICE-CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, KAPLAN, MIER AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.**
7. Discussion and Possible Action to Recommend Adoption of Resolution No. 12038, Authorizing Lease Agreement with Pantheon Global Realty for the lease of North General Aviation Executive Box Hangar Space at the Scottsdale Airport. Staff contact:

Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)

VICE-CHAIR MCDERMOTT MADE A MOTION TO RECOMMEND ADOPTION OF RESOLUTION NO. 12038, AUTHORIZING LEASE AGREEMENT WITH PANTHEON GLOBAL REALTY FOR THE LEASE OF NORTH GENERAL AVIATION EXECUTIVE BOX HANGAR SPACE AT SCOTTSDALE AIRPORT. COMMISSIONER KAPLAN SECONDED THE MOTION WHICH CARRIED 6/0, WITH CHAIR BERRY, VICE-CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, KAPLAN, MIER AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

8. Discussion and Possible Action to Recommend Adoption of Resolution No. 12044, Authorizing Contract No. 2021-015-COS with DMD Real Estate Group, LLC for Aviation Real Estate Brokerage Consulting Services. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)  
VICE-CHAIR MCDERMOTT MADE A MOTION TO RECOMMEND ADOPTION OF RESOLUTION NO. 12044, AUTHORIZING CONTRACT NO. 2021-015-COS WITH DMD REAL ESTATE GROUP, LLC FOR AVIATION REAL ESTATE BROKERAGE CONSULTING SERVICES. COMMISSIONER BERNOSKY SECONDED THE MOTION WHICH CARRIED 5/0, WITH VICE-CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, KAPLAN, MIER AND MILBURN VOTING IN THE AFFIRMATIVE WITH CHAIR BERRY ABSTAINING.
9. Discussion and Possible Action to Recommend that City Council Adopt Resolution 12045 authorizing On-Call Engineering Services Contract Amendment 2018-055-COS-A1 with Mead & Hunt, Inc. increasing the annual contract expenditure limit from \$1,000,000 to \$1,500,000 for design and construction administration of various Aviation Department projects. Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)  
VICE-CHAIR MCDERMOTT MADE A MOTION TO RECOMMEND ADOPTION OF RESOLUTION NO. 12045, AUTHORIZING CONTRACT NO. 2018-055-COS-A1 WITH MEAD & HUNT, INC. INCREASING THE ANNUAL CONTRACT EXPENDITURE LIMIT FROM \$1,000,000 TO \$1,500,000 FOR DESIGN AND CONSTRUCTION ADMINISTRATION OF VARIOUS AVIATION DEPARTMENT PROJECTS. COMMISSIONER MIER SECONDED THE MOTION WHICH CARRIED 6/0, WITH CHAIR BERRY, VICE-CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, KAPLAN, MIER AND MILBURN VOTING IN THE AFFIRMATIVE.
10. Discussion and input regarding the Monthly Construction Report  
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)
11. Discussion and input regarding Monthly Operations Report for November and December. Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)


12. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
13. Discussion and input regarding Financial Report for October and November  
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
14. Discussion and input regarding Public Outreach Programs and Planning Projects  
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, [sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)
15. Discussion and input regarding Quarterly Noise Complaint Summary Report  
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, [sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)
16. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
17. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

**NO ACTION**

**Future Agenda Items - NONE**

Discussion and possible action to add Commissioner requested item on a future agenda.

**Adjournment – 6:01 P.M.**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321)