

## MARKED AGENDA

# AUDIT COMMITTEE

## Regular Meeting

4:00 PM, Monday, May 20, 2019

City Hall, Kiva Conference Room

3939 N. Drinkwater Blvd., Scottsdale, AZ 85251



### Call to Order / Roll Call – 3:58 PM; ALL PRESENT

Councilwoman Kathy Littlefield, Chair; Councilmember Virginia Korte; Councilwoman Solange Whitehead

### Public Comment

Persons wishing to address the Audit Committee members regarding non-agendized items may do so during Public Comment. However, Arizona state law prohibits the Audit Committee from discussing or taking action on an item that is not on the prepared agenda. Those wishing to speak should submit a Request to Speak card to staff; speakers are limited to three minutes each.

### Regular Agenda

Persons wishing to speak on an agenda item should complete and submit a Request to Speak card to staff before the Regular Agenda begins. Speakers are limited to three minutes each. Those wishing to provide written comment may complete and submit a Comment card.

1. **Approval of Minutes – COUNCILWOMAN WHITEHEAD MOVED FOR APPROVAL OF THE REGULAR MEETING MINUTES. COUNCILMEMBER KORTE SECONDED THE MOTION. MINUTES APPROVED 3-0, WITH CHAIR LITTLEFIELD, COUNCILMEMBER KORTE AND COUNCILWOMAN WHITEHEAD VOTING IN THE AFFIRMATIVE.**

REGULAR MEETING

SPECIAL MEETING

EXECUTIVE SESSION

[March 18, 2019](#)

none

none

2. **[Discussion and possible direction to staff regarding Human Relations Commission Sunset Review](#), Presenter/Contact: Sharron Walker, City Auditor – COUNCILWOMAN WHITEHEAD MOVED TO RECOMMEND TO CITY COUNCIL TO CONTINUE THE HUMAN RELATIONS COMMISSION. COUNCILMEMBER KORTE SECONDED THE MOTION. MOTION APPROVED 3-0, WITH CHAIR LITTLEFIELD, COUNCILMEMBER KORTE AND COUNCILWOMAN WHITEHEAD VOTING IN THE AFFIRMATIVE.**
3. **[Discussion of scope and timing for Report No. 2001, FY 2018/19 External Financial Audit](#), Presenter: Paul Christiansen, Sr. Auditor, and Jill Shaw, Heinfeld Meech – COUNCILWOMAN WHITEHEAD MOVED TO ACCEPT THE ENGAGEMENT LETTER AS PRESENTED. COUNCILMEMBER KORTE SECONDED THE MOTION. MOTION APPROVED 3-0, WITH CHAIR LITTLEFIELD, COUNCILMEMBER KORTE AND COUNCILWOMAN WHITEHEAD VOTING IN THE AFFIRMATIVE.**
4. **[Discussion and possible direction to staff regarding Audit No. 1904, ActiveNet Application Controls](#), Presenter: Lai Cluff, Sr. Auditor – COUNCILWOMAN WHITEHEAD MOVED TO ACCEPT AUDIT NO. 1904. COUNCILMEMBER KORTE SECONDED THE MOTION. MOTION APPROVED 3-0,**



Persons with a disability may request a reasonable accommodation by contacting the City Auditor's Office at (480) 312-7756. Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the City Auditor's Office at (480) 312-7756.

**WITH CHAIR LITTLEFIELD, COUNCILMEMBER KORTE AND COUNCILWOMAN WHITEHEAD VOTING IN THE AFFIRMATIVE.**

5. **Discussion and possible direction to staff regarding Report No. 1916, National Transit Database (NTD) Financial Data Review**, Presenter: Paul Christiansen, Sr. Auditor - **IN RESPONSE TO CHAIR LITTLEFIELD, CITY AUDITOR WALKER CONFIRMED THAT ACTION WAS NOT NEEDED FOR REPORT 1916.**
6. **Discussion and possible direction to staff regarding Audit No. 1912, Fleet Parts Operation**, Presenter: Kyla Anderson, Sr. Auditor - **COUNCILMEMBER KORTE MOVED TO ACCEPT AUDIT NO. 1912. COUNCILWOMAN WHITEHEAD SECONDED THE MOTION. MOTION APPROVED 3-0, WITH CHAIR LITTLEFIELD, COUNCILMEMBER KORTE AND COUNCILWOMAN WHITEHEAD VOTING IN THE AFFIRMATIVE.**
7. **Discussion and possible direction to staff regarding 3<sup>rd</sup> Quarter FY 2018/19 Follow Up on Status of Audit Recommendations**, Presenter: Sharron Walker, City Auditor
8. **Informational report regarding 1<sup>st</sup> Quarter CY 2019 Taxpayer Problem Resolution Officer Report**, Contact: Sharron Walker, City Auditor
9. **Discussion and possible direction to staff regarding Preliminary Proposed FY 2019/20 Audit Plan**, Presenter: Sharron Walker, City Auditor
10. **City Auditor updates, including status of FY 2018/19 Audit Plan**, Presenter: Sharron Walker, City Auditor
11. **Discussion and possible direction to staff regarding potential agenda items for next Audit Committee meeting** (June 27), Contact: Sharron Walker, City Auditor

**Adjournment - 4:51 PM**

City Council members who are not members of the Audit Committee may elect to attend this meeting for their own information. These members will not engage in any deliberations, decisions or other legal action at this meeting.



Persons with a disability may request a reasonable accommodation by contacting the City Auditor's Office at (480) 312-7756. Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the City Auditor's Office at (480) 312-7756. This information is available in an alternate format upon request.