

APPROVED MARCH 16, 2022



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING**

**Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
Second floor 15000 N. Airport Drive
MEETING HELD ELECTRONICALLY
Scottsdale, Arizona
Tuesday, February 15, 2022**

MINUTES

PRESENT: John Berry
Larry Bernosky
Ken Casey
Cory Little

ABSENT: Charles McDermott, Chair
Peter Mier, Vice Chair
Rick Milburn

STAFF: Gary Mascaro, Aviation Director
Carmen Williams, Aviation Finance & Administration Manager
Sarah Ferrara, Aviation Planning & Outreach Coordinator
Chris Read, Assistant Aviation Director-Operations
Tiffany Domingo, Staff Coordinator

GUESTS: Rachel Pearson, Experience Scottsdale

CALL TO ORDER

The meeting was called to order at 5:05 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

AVIATION DIRECTOR'S REPORT

Gary Mascaro, Aviation Director, provided a brief update on the impacts to aircraft operations from the Barrett-Jackson Collector Car Auction and the Waste Management Phoenix Open. There was a significant increase in aircraft activity and visitors to the City of Scottsdale compared to prior years. Staff will provide a detailed update at the next meeting.

1. Regular Meeting: January 19, 2022

COMMISSIONER LITTLE MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF JANUARY 19, 2022 AS PRESENTED. COMMISSIONER BERRY SECONDED THE MOTION, WHICH CARRIED 4/0 WITH COMMISSIONERS BERNOSKY, BERRY, CASEY, AND LITTLE VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

PUBLIC COMMENT

Public comments were provided and discussed under Agenda Item 2.

REGULAR AGENDA ITEMS 1-8

1. Experience Scottsdale Update

Rachel Pearson, Experience Scottsdale, provided a brief biography and background on the Experience Scottsdale organization, which is a nonprofit, destination marketing organization (DMO). Experience Scottsdale has been working on behalf of the community for over 35 years to establish Scottsdale as a year-round luxury travel destination. They promote Scottsdale for meetings, events and leisure travel by connecting with national and international travelers. Examples of ads were provided. Other promotional tools include digital marketing; email blasts; social media promotions; radio ads; annual visitors guide; seasonal campaigns; hosting journalists; connecting with meeting and event planners; working with travel professionals; and producing television commercials. A brief sample television commercial was played. For the current fiscal year-to-date, they have hosted product training sessions for more than 580 travel professionals, each including a segment specific to Scottsdale Airport. Experience Scottsdale partners with the Airport by sharing information on the Airport and its fixed space operators. In October, Experience Scottsdale and the Airport partnered for the National Business Association Conference in Las Vegas. Virtual meetings are held with international media and clients.

2. Discussion and possible action to approve the Five-Year Capital Improvement Program for Fiscal Years 22/23 through 26/27

Carmen Williams, Aviation Finance & Administration Manager, stated that the Airport will go through two capital planning processes each year. This includes working with the Federal Aviation Administration and the State Aeronautics Division to talk about projects in the five-year plan. Sources used in putting the list of projects together include the Airport Master Plan, the City's General Plan, Mayor and City Council goals as well as the Airport Advisory Commission. Stakeholder and staff input is also considered. Grant funding is critical for projects. The Federal Aviation Administration covers 91.06 percent of costs, the State covers 4.47 percent and the Airport provides a 4.47 percent match. During the past year, the FAA covered 100 percent of

funding for the Runway project. Other projects are via State grants at a 90/10 split. The proposed list of capital projects for the next five years was presented, all but one being a grant-eligible project. Each year, the Airport budgets \$200,000 for airport pavement preservation. A brief overview of upcoming CIP projects was provided.

Commissioner Berry cited the steep increases in construction costs and noted that the existing cost estimates will be higher than currently anticipated. Ms. Williams agreed, stating that the main focus is the coming year. The engineers on call are refining the scope and coming up with better cost estimates.

Commissioner Little cited the increasing volumes at the Airport. He asked about consideration for improving efficiencies in the movement of traffic in order to handle more aircraft. Mr. Mascaro confirmed that this has been a focus and is the reason the Taxiway A North Rehabilitation and Runup Area project was moved to the top of the list. It will relocate single engine pistons to a hold bay area, so that they can conduct their runups and normal training, while allowing the corporate aircraft to depart once they get IFR clearance out of the Phoenix TRACON. This should help significantly in terms of capacity. The air traffic control tower is on board with this.

COMMISSIONER BERRY MADE A MOTION TO APPROVE THE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 22/23 THROUGH FISCAL YEAR 26/27. COMMISSIONER LITTLE SECONDED THE MOTION, WHICH CARRIED 4/0 WITH COMMISSIONERS BERNOSKY, BERRY, CASEY AND LITTLE VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

3. Discussion and Input Regarding the Monthly Construction Report

Chris Read, Assistant Aviation Director - Operations, provided an update on construction, including the replacement of Airport fencing at Frank Lloyd Wright Boulevard and Thunderbird Road. Progress photos were reviewed. The project is 20 percent complete and estimated for completion in March, 2022. The Taxiway A North Rehabilitation and Runup Area project is in design. The Airport received concurrence from the FAA to move from 30 percent to 90 percent design. A project schematic was reviewed.

4. Discussion and Input Regarding the Monthly Operations Report

Mr. Read providing the report, noting that per the request of Commissioner Casey, the based aircraft category is broken down further by category. Total operations are slightly decreased, mostly due to a drop in local operations. IFRs are up 22.6 percent over last year.

Alerts included:

- Alert 3: PA-46: Runway excursion, collapsed nose gear
- Alert 2: Cessna 172: Rough running engine
- Alert 3: Cessna 150: Aborted take-off, nose wheel broke off

Incidents include fuel leaks, some of which were due to pilot error, fuel truck leaks and hydraulic lines.

U.S. Customs revenue for January was \$131,250 with 224 total uses and 35 U.S. visit uses. The fiscal year today revenue totals \$576,300 compared to \$402,075 for the same period last year. There were 224 uses for January of 2022 compared with 171 uses for January of 2021. There were four PPRs over 75,000 and under 100,000 pounds.

5. Discussion and Input Regarding Financial Report for December

Ms. Williams stated that the approved fiscal year-to-date budget was \$2.5 million with actuals coming in at \$3.7 million. A variance was corrected for January and February. Expenses were budgeted at \$1.4 million with the actual total at \$1.3 million. Compared to last year, revenues are higher by \$106,000 and expenses slightly lower this year by \$34,000. The Aviation Fund Cash balance is \$3.79 million as of December 31st. FBO sales were 77.7 percent of total fuel. AVGAS was 2.1 percent and Airpark operators were at 20.2 percent. Fuel sales are up 38 percent overall over last December. Year-to-date totals are up 12 percent.

In response to a question from Commissioner Bernosky, Ms. Williams stated that the price of fuel does not factor into the report, which strictly reflects fuel gallon usage.

6. Discussion and Input Regarding Public Outreach Programs and Planning Projects

Sarah Ferrara, Aviation Planning & Outreach Coordinator, stated that three voluntary curfew letters were issued in January. In terms of planning and development, three projects were identified in the Airport Influence Area. Staff continues to post and share on social media. Recent topics include Barrett-Jackson operations. There was a Fox 10 news segment on private aviation and the Phoenix Open. A presentation for the Airpark Forum Luncheon is scheduled for March 10. Mr. Mascaro has been asked to present at the DC Ranch Community Council Speaker Series on April 6th.

7. Administrative report from the Aviation Director or Designee Regarding the Status of Aviation-Related Items

Mr. Mascaro stated that there are no new updates compared to last month. There are no new updates on Development Review Board dates on any of the listed projects. The lease agreement with 21 Luna, LLC, approved by the Commission in January, will go to City Council on February 22, 2022.

8. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

There were no modifications.

PUBLIC COMMENT

There were no public comments.

FUTURE AGENDA ITEMS

There were no items added.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 5:46 p.m.

AYES: Commissioners Bernosky, Berry, Casey and Little

NAYS: None

SUBMITTED BY:

eScribers, LLC