



**SCOTTSDALE AIRPORT ADVISORY COMMISSION  
PUBLIC MEETING**

**Scottsdale Airport Aviation Business Center  
Stearman/Thunderbird Meeting Room  
Second floor 15000 N. Airport Drive  
Scottsdale, Arizona**

**MEETING HELD ELECTRONICALLY  
Wednesday, March 17, 2021**

**MINUTES**

**PRESENT:** John Berry, Chair  
Charles McDermott, Vice Chair  
Larry Bernosky  
Ken Casey  
Cory Little  
Peter Mier

**ABSENT:** Rick Milburn

**STAFF:** Gary Mascaro, Aviation Director  
Sarah Ferrara, Aviation Planning & Outreach Coordinator  
Carmen Williams, Aviation Finance & Administration Manager  
Chris Read, Assistant Aviation Director-Operations  
Tiffany Domingo, Staff Coordinator

**CALL TO ORDER**

Chair Berry called the meeting to order at 5:00 p.m.

**ROLL CALL**

A formal roll call confirmed the presence of Commissioners as noted above.

## **AVIATION DIRECTOR'S REPORT**

Gary Mascaro, Aviation Director, welcomed Ken Casey back as an Airport Advisory Commission member. Mr. Mascaro shared the Airport's excitement about the upcoming Barrett-Jackson Collector Car Auction this weekend. The Airport is prepared for this event and has been very busy with aircraft activity.

1. Regular Meeting: February 17, 2021

It was noted that the minutes should reflect Chair Berry opened the meeting.

COMMISSIONER BERNOSKY MADE A MOTION TO APPROVE THE REGULAR MINUTES OF FEBRUARY 17, 2021 AS AMENDED TO REFLECT CHAIR BERRY OPENING THE MEETING. COMMISSIONER MIER SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR BERRY, VICE CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, CASEY, LITTLE AND MIER VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

## **PUBLIC COMMENTS**

No comments were submitted.

## **REGULAR AGENDA            ITEMS 1-17**

1. Discussion and Input Regarding Financial Report for December, 2020

Carmen Williams, Aviation Finance and Administration Manager, stated that the approved budget for revenues through January was \$2.9 million with actuals at \$3.7 million. For expenses, the budget was just under \$1.5 million and the actuals were right on target. For the January monthly comparison to last year, there was \$704,000 in revenue, compared to last year's revenues of \$489,000. Fuel sales, transient landing and parking fees and U.S. Customs accounted for the \$170,000 variance over last year. Expenses are higher this year at \$272,000 compared to last year at \$226,000. The variance is small and due to one-time expenses related to consultants and professional services. The Aviation Fund cash balance is \$6.3 million as of January 31st. January fuel revenues are well ahead of last year. For the January comparison, jet gallons sold by the FBOs are up 46.8 percent. AVGAS is up 41.6 percent and Airpark fuel is down 14.8 percent over last January. Overall for the month, gallons are up 28.3 percent. For fiscal year to date, jet fuel sales are up 30.8 percent. AVGAS is up 10.4 percent. Airpark fuel is down by just under 3 percent. Actual gallons pumped year to date total 6.7 million, a nearly 19 percent increase over last year.

2. Discussion and Input Regarding Monthly Construction Report

Chris Read, Assistant Aviation Director-Operations, stated that the second phase of the box hangars are approximately 10 percent complete on a financial basis. Footer work and masonry installation is in progress. Design has been completed for the runway rehab project. The

construction manager at risk is acquiring bids at this time. It is hoped to have the GMP for the project in the next one to two weeks for submission to the FAA and project start in July.

3. Discussion and Input Regarding Monthly Operations Report

Mr. Read noted a decrease in operations this year compared to last year. The tower manager referenced rain days in February of this year as well as a couple of very windy days. These conditions halt flight training numbers. IFR counts are slightly down because the Barrett-Jackson event did not happen in January 2020 or in January 2021. There were only two alerts for the period. There were three enforcement actions. U.S. Customs continues to go well, with \$77,000 in revenues for the month, 140 uses and 42 U.S. visits. Revenues for this fiscal year are up over last year. Total uses were 140, compared to 126 for the month last year. Total uses fiscal year to date were 861 compared to 752 last year. There have been 10 PPRs so far this year.

4. Discussion and Input Regarding Public Outreach Programs and Planning Projects

Sarah Ferrara, Aviation Planning & Outreach Coordinator, stated that one voluntary curfew letter was issued for February. Staff continues to monitor property development projects through the planning department. For February, there were four projects listed within the Airport Influence Area. In terms of social media, staff continues to post items and photos. There was good feedback on the recent post about the Airport reporting gains in 2020 and being 3 of the 25 of the busiest private jet airports to experience gains. A listserv was recently issued to solicit feedback and provide a reminder about the U.S. Customs services. Staff is working on runway rehab outreach materials, including posters, banners and postcards. The Airport will be submitting the General Aviation Box Hangar project for consideration as an Airport Business Project of the Year.

5. Administrative Report from the Aviation Director or Designee Regarding the Status of Pending Aviation-Related Items.

Mr. Mascaro stated that adoption of Ordinance No. 4494 amending Chapter 5, Aviation, Section 5-101 was passed by Council on March 15, 2021. There are several items on the list of Aviation-related items to the Planning Commission, Design Review Board or City Council, however there are only modest updates at this time. The People's Hangar is expected to move forward.

6. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

Mr. Mascaro discussed the purpose of the special meeting, which involves the runway construction contract award of \$12 million. Also covered will be the Airport's five-year financial plan for review and recommendation to City Council as well as a planning project.

COMMISSIONER MIER MADE A MOTION TO CANCEL THE APRIL 21, 2021 AIRPORT ADVISORY COMMISSION MEETING AND TO SCHEDULE A SPECIAL MEETING ON APRIL 7, 2021. COMMISSIONER BERNOSKY SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR BERRY, VICE CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, CASEY, LITTLE AND MIER VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

**ADJOURNMENT**

Chair Berry adjourned the meeting without a vote.

SUBMITTED BY:

eScribers, LLC