

Exhibit A

Summary Table of proposed changes to rates and fees for FY 2022/23

Rate or Fee for Service/Class/Etc.	Rate or Fee Assessed	FY 2021/22 Current Rate or Fee	FY 2022/23 Proposed Rate or Fee	Change in Rate or Fee per User	Additional Anticipated Annual Revenue	Notes/Summary Report/Data Supporting New or Adjusted Fee (including reference to reports) *Full Written Report/Data Follows the Fee Schedule*
<b>Water Resources</b>						
The following adjusted fees are proposed for Water Resources:						
Water (Overall 3.4%)	Base & Volume	Various	Various	Various	\$3,809,992	Reference Rate Report on the City's website
Sewer (Overall 4.7%)	O&M and Capital	Various	Various	Various	\$2,121,963	Reference Rate Report on the City's website
Water Hauler Rate-Commercial	Per Customer/Per 1,000 Gallons	Commercial Tiered Structure	\$6.75/1,000 Gallons	\$1,722	(\$110,846)	The proposed increase aligns with the cost per gallon in the Water Rate Structure and Rate Report. The increase in rates is offset by the City Council enacting the Drought Contingency Plan which outlines the elimination of water service provided to outside communities which primarily use the Water Hauler. Beginning in January 2023, this service will no longer be provided.
Water Hauler Rate-Residential	Per Customer/Per 1,000 Gallons	Residential Tiered Structure	\$6.75/1,000 Gallons	\$14.50	(\$20,319)	The proposed increase aligns with the cost per gallon in the Water Rate Structure and Rate Report. The increase in rates is offset by the City Council enacting the Drought Contingency Plan which outlines the elimination of water service provided to outside communities which primarily use the Water Hauler. Beginning in January 2023, this service will no longer be provided.
Hydrant Rate	Per Customer/Per 1,000 Gallons	Commercial Tiered Structure	\$6.75/1,000 Gallons	\$109	\$32,700	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
5/8" Meter Service Line Only	per sale/replacement	\$1,450	\$1,780	\$330	\$990	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
5/8" Meter Service Line, Meter & Delivery	per sale/replacement	\$1,690	\$2,020	\$330	\$990	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
3/4" Meter Service Line Only	per sale/replacement	\$1,450	\$1,780	\$330	\$1,650	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
3/4" Meter Service Line, Meter & Delivery	per sale/replacement	\$1,710	\$2,050	\$340	\$1,700	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
1" Meter Service Line Only	per sale/replacement	\$1,460	\$1,790	\$330	\$23,760	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
1" Meter Service Line, Meter & Delivery	per sale/replacement	\$1,780	\$2,110	\$330	\$23,760	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
1.5" Meter Service Line Only	per sale/replacement	\$2,200	\$2,660	\$460	\$6,900	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
1.5" Meter Service Line, Meter & Delivery	per sale/replacement	\$2,720	\$3,180	\$460	\$6,900	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
2" Meter Service Line Only	per sale/replacement	\$2,430	\$2,830	\$400	\$2,000	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
2" Meter & Delivery	per sale/replacement	\$730	\$830	\$100	\$500	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
2" Meter Service Line, Meter & Delivery	per sale/replacement	\$3,120	\$3,620	\$500	\$2,500	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
Same Day Service Charge	per sale/replacement	\$37	\$40	\$3	\$141	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
Meter Shop Test	per sale/replacement	\$50	\$55	\$5	\$460	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
Turn Offs	per sale/replacement	\$55	\$75	\$20	\$5,640	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
Move Meter Up to 15 Feet	per sale/replacement	\$870	\$910	\$40	\$800	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
Raise or Lower Meter	per sale/replacement	\$260	\$350	\$90	\$90	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
Trip Charge	per sale/replacement	\$25	\$40	\$15	\$3,180	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
Bulk Water Rate	per 1,000 Gallons	\$1.85	\$2.10	\$0.25	\$7,908	Increase due to higher treatment and delivery costs
<b>Total for Water Resources</b>					<b>\$5,923,359</b>	<b>Water &amp; Water Reclamation Fund</b>

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<b>Public Works - Solid Waste</b>						
<b>The following adjusted fees are proposed for Residential Customers:</b>						
Container Size - 20 Gallon Can	per account/per month	\$22.54	\$25.92	\$3.38	\$79,863	The City of Scottsdale's adopted financial policies require that Solid Waste rates and charges be examined to ensure that they are recovering all costs of service and that rate adjustments are based on five-year financial plans. Consistent with these policies, the City uses a comprehensive multi-year Solid Waste Fund Financial Plan that incorporates all projected operating and capital expenses and revenues to determine the cash needs of the fund. The Division is proposing to increase residential refuse rates 15.0% percent to cover increased operating and capital costs. Total current rate of \$22.54 and total proposed rate of \$25.92 does not include \$0.04 fee paid to the State of Arizona pursuant to Arizona Revised Statutes section 49-836 for the first 20 or 90 gallon container as the \$0.04 cents is not a revenue to the city. The City of Scottsdale is a pass through entity for the state.
Container Size - 90 Gallon Can	per account/per month	\$22.54	\$25.92	\$3.38	\$3,344,699	
Container Size - Additional 90 Gallon Can	per account/per month	\$11.45	\$13.17	\$1.72	\$53,086	
<b>Subtotal</b>					<b>\$3,477,648</b>	<b>Solid Waste Fund</b>
<b>The following adjusted fees are proposed for Commercial Front Load Refuse Customers (including Holiday Park):</b>						
Container Size - 2 Cubic Yard	per month/per number of pickups per week	\$91.44	\$97.84	\$6.40	\$3,072	The City of Scottsdale's adopted financial policies require that Solid Waste rates and charges be examined to ensure that they are recovering all costs of service and that rate adjustments be based on five-year financial plans. Consistent with these policies, the City uses a comprehensive multi-year Solid Waste Fund Financial Plan that incorporates all projected operating and capital expenses and revenues to determine the cash needs of the fund. The Division is proposing to increase commercial front load service rates by 7.0 percent to recover increased commercial operating and capital costs.
Container Size - 3 Cubic Yard	per month/per number of pickups per week	\$98.36	\$105.25	\$6.89	\$11,741	
Container Size - 4 Cubic Yard	per month/per number of pickups per week	\$105.61	\$113.00	\$7.39	\$36,891	
Container Size - 5 Cubic Yard	per month/per number of pickups per week	\$112.26	\$120.12	\$7.86	\$5,754	
Container Size - 6 Cubic Yard	per month/per number of pickups per week	\$119.19	\$127.53	\$8.34	\$75,560	
Container Size - 8 Cubic Yard	per month/per number of pickups per week	\$129.40	\$138.46	\$9.06	\$41,205	
Holiday Park	per month/per number of pickups per week	\$93.23	\$99.76	\$6.53	\$10,656.96	
<b>Subtotal</b>					<b>\$184,879</b>	<b>Solid Waste Fund</b>
<b>The following adjusted fees are proposed for Commercial Roll-Off Customers:</b>						
Container Size - 20 Yard	per month/per number of pickups per week	\$506.55	\$542.00	\$35.45	\$3,474.10	The City of Scottsdale's adopted financial policies require that Solid Waste rates and charges be examined to ensure that they are recovering all costs of service and that rate adjustments are based on five-year financial plans. Consistent with these policies, the City uses a comprehensive multi-year Solid Waste Fund Financial Plan that incorporates all projected operating and capital expenses and revenues to determine the cash needs of the fund. The Division is proposing to increase commercial roll-off customer rates by 7.0 percent to recover increased commercial operating and capital costs.
Container Size - 30 Yard	per month/per number of pickups per week	\$506.55	\$542.00	\$35.45	\$3,828.60	
Container Size - 40 Yard	per month/per number of pickups per week	\$506.55	\$542.00	\$35.45	\$12,230.25	
<b>Subtotal</b>					<b>\$19,533</b>	<b>Solid Waste Fund</b>
<b>The following adjusted fees are proposed for Container Recycling Customers:</b>						
Container Size - 2 Cubic Yard	per month/per number of pickups per week	\$70.32	\$75.24	\$4.92	\$118	The City of Scottsdale's adopted financial policies require that Solid Waste rates and charges be examined to ensure that they are recovering all costs of service and that rate adjustments are based on five-year financial plans. Consistent with these policies, the City uses a comprehensive multi-year Solid Waste Fund Financial Plan that incorporates all projected operating and capital expenses and revenues to determine the cash needs of the fund. The Division is proposing to increase commercial front load recycle rates by 7.0 percent to recover increased commercial operating and capital costs.
Container Size - 3 Cubic Yard	per month/per number of pickups per week	\$73.91	\$79.08	\$5.17	\$558	
Container Size - 4 Cubic Yard	per month/per number of pickups per week	\$77.50	\$82.93	\$5.43	\$1,694	
Container Size - 6 Cubic Yard	per month/per number of pickups per week	\$84.68	\$90.61	\$5.93	\$1,423	
Container Size - 8 Cubic Yard	per month/per number of pickups per week	\$91.88	\$98.31	\$6.43	\$1,620	
<b>Subtotal</b>					<b>\$5,414</b>	<b>Solid Waste Fund</b>

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<b>The following adjusted fees are proposed for Commercial Recycling Cart Customers:</b>						
Container Size - 90 Gallon	per month/per number of pickups per week	\$9.89	\$10.58	\$0.69	\$2,269	The City of Scottsdale's adopted financial policies require that Solid Waste rates and charges be examined to ensure that they are recovering all costs of service and that rate adjustments be based on five-year financial plans. Consistent with these policies, the City uses a comprehensive multi-year Solid Waste Fund Financial Plan that incorporates all projected operating and capital expenses and revenues to determine the cash needs of the fund. The Division is proposing to increase commercial recycle cart rates by 7.0 percent to recover increased commercial operating and capital costs.
Container Size - 300 Gallon	per month/per number of pickups per week	\$32.34	\$34.60	\$2.26	\$3,444	
<b>Subtotal</b>					<b>\$5,713</b>	<b>Solid Waste Fund</b>
<b>The following adjusted fees are proposed for Commercial Operator Licenses</b>						
Operator Licenses	One time	\$900.00	\$927.00	\$27.00	\$2,700	The City is proposing to increase operator license fee by 3% to recover commercial operating and capital costs.
<b>Subtotal</b>					<b>\$2,700</b>	<b>Solid Waste Fund</b>
<b>The following adjusted Miscellaneous Fees are proposed:</b>						
Additional Refuse Container	One time	\$93.00	\$108.00	\$15.00	\$7,500.00	The City is proposing to increase the rate for the purchase of a new residential recycling container to \$108.00 based on increasing container costs.
Additional Recycling Container	One time	\$93.00	\$108.00	\$15.00	\$7,500.00	
<b>Subtotal</b>					<b>\$15,000</b>	<b>Solid Waste Fund</b>
<b>Total for Public Works - Solid Waste</b>					<b>\$3,710,887</b>	<b>Solid Waste Fund</b>

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<b>Community &amp; Economic Development - Planning &amp; Development Services</b>						
<b>The following is a new fee proposed by Community &amp; Economic Development - Planning &amp; Development Services:</b>						
<b>NEW:</b> One Stop Shop Records PDF Conversion Request Per Case of Microfiche Imaged Records	per case	\$0	\$5	\$5	\$500	Fee proposed for One Stop Shop Records PDF Conversion Request Per Case of Microfiche Imaged Records to recoup costs.
<b>Subtotal</b>					<b>\$500</b>	<b>General Fund</b>
<b>The following adjusted fees are proposed for Community &amp; Economic Development - Planning &amp; Development Services:</b>						
Base Rate & Fee Changes	per rate & fee	varies	varies	varies	\$670,447	See Planning & Development Services' Fee Schedules for detail. The Planning and Development Services Department manages the development review process for the City. The City of Scottsdale regulates development and improvement of the property within the City. Prior to developing or improving property, plans must be submitted for review and, upon plan approval, permits must be obtained prior to commencing construction. User fees are designed to recover costs of providing these services related to the development process. Per Scottsdale Revised Code Section 46-141, these fees shall be examined annually, and may by adoption of the City Council be adjusted accordingly. During the annual review of these fees, it was determined that the changes on the Planning & Development Services' Fee Schedules need to be addressed for FY 2022/23. Rates & Fees changes are made to help cover inflationary costs and department operating costs to provide for a better customer experience and to properly and timely address customer needs. To address these needs an increase of 4 percent is being proposed.
Wireless Communications Facilities (WCF) in Right-of-Way (ROW) fees, excluding pre-July 2009 sites	per charge	varies	varies	varies	\$16,050	See Planning & Development Services' Fee Schedule for detail. The Planning and Development Services Department is proposing to increase annual fees for encroachment permits for wireless communications facilities (WCF) located in the city rights of way (ROW). Fees are reviewed and adjusted on an annual basis to help cover inflationary costs. The original rate schedule was approved in 2009. Licenses and leases for wireless communication sites on city property have annual escalators for annual rent.
Stormwater Fee for Drainage and Flood Control CIP Projects	per utility customer/per month	\$3.95	\$4.95	\$1.00	\$1,090,000	See Planning & Development Services' Fee Schedule for detail. The Planning and Development Services Department is proposing to implement a forward looking funding strategy for the stormwater capital investment opportunities. The previous CIP Subcommittee and city staff recommended increasing the stormwater fee annually on city utility bills to pay for capital investments and to be reviewed annually with a potential maximum of \$6. Annual review of the stormwater fee indicated that it was appropriate to continue the increase for the FY 2022/23 fiscal year based on the CIP project needs it helps fund. Revenue from the increased stormwater fee on city utility bills will be dedicated entirely to city drainage and flood control projects. Most of these capital projects will qualify for 50 percent matching funds from the Maricopa County Flood Control District.
<b>Total for Community &amp; Economic Development - Planning &amp; Development Services</b>					<b>\$686,997</b>	<b>General Fund</b>
<b>Total for Community &amp; Economic Development - Planning &amp; Development Services</b>					<b>\$1,090,000</b>	<b>CIP Stormwater Fund</b>
<b>Community &amp; Economic Development - Tourism &amp; Events</b>						
<b>The following is a new fee proposed by Community &amp; Economic Development - Tourism &amp; Events:</b>						
<b>NEW:</b> Film Permit Fee	per permit	\$0	\$50	\$50	\$1,250	The city requires a film permit for photo shoots, commercials, television, feature films or any other film production that utilize the right-of-way of any public street, road, alley for commercial use as well as the following facilities/preserve: City Parks, Civic Center, McCormick Stillman Railroad Park, McDowell Sonoran Preserve, Scottsdale Airport, Scottsdale Public Library, Scottsdale Sports Complex, Scottsdale Stadium and WestWorld. As a service, Tourism & Events processes requests for film permits that are in the right-of-way of any public street, road or alley. However, no permit fee has been established by the Tourism & Events Department while other departments have established fees. This film permit fee would apply for use of the right-of-way of any public street, road, or alley for commercial use.
<b>Subtotal</b>					<b>\$1,250</b>	<b>General Fund</b>
<b>The following adjusted fees are proposed for Community &amp; Economic Development - Tourism &amp; Events:</b>						
Application Review	per event	\$90	\$110	\$20	\$3,600	Fee increase will bring the application review fee into more alignment with market rate.
Simple Event Permit	per permit	\$50	\$55	\$5	\$400	Fee increase will bring the permit fee into more alignment with market rate.
Standard Event Permit	per permit	\$200	\$220	\$20	\$2,000	Fee increase will bring the permit fee into more alignment with market rate.
Special Event City Equipment Removal & Replacement Fee	per cycle	\$70	\$70	\$0	\$2,520	Expand the classification of materials charged for to move for special events. This can include but is not limited to such things as benches and signage.
<b>Subtotal</b>					<b>\$8,520</b>	<b>General Fund</b>
<b>Total for Community &amp; Economic Development - Tourism &amp; Events</b>					<b>\$9,770</b>	<b>General Fund</b>

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<b>Community Services</b>						
<b>The following adjusted fees are proposed for Parks and Recreation:</b>						
Beer/Alcohol Permit	per permit	\$15	\$20	\$5	\$2,500	Beer/alcohol permits are required for any park patron to purchase when drinking beer and/or wine in the parks. This could be for individuals, outdoor facility rentals, and/or adult sports user groups. It is the same price for individual or group, resident or non-resident. Fee was benchmarked against other valley cities and most of them are within the range or above Scottsdale's current fee. Raising fee to stay competitive.
Kitchen Rental	per day	\$10/20/40 (resident/non-resident/commercial)	\$25	N/A	\$0	Rental of a kitchen in a Community Services Facility has to be associated with a facility permit reservation. Sometimes the total cost of the kitchen reservations are more than the room rental fees themselves. Proposing flat rate per day regardless of who is reserving the kitchen (versus 'per hour' and varying if reserved by a resident, non-resident, or commercial entity as it was previously), to standardize the cost and preventing the rental cost from exceeding the coinciding and required room rental per hour fee.
Park Commercial Use Area	per permit/per year	\$300	\$400	\$100	\$7,500	Park Commercial Use Area fee permits are used for businesses to use open space/park areas also classified as special use areas to conduct their business activities in the parks. Examples of these are fitness classes and other groups that charge and make revenue on city property. Due to the popularity and demand of this permit during COVID, the City desires to continue to allow businesses to utilize the parks in this manner at an increased fee amount to cover demand.
<b>Subtotal</b>					<b>\$10,000</b>	<b>General Fund</b>
<b>The following adjusted fees are proposed for Aquatics:</b>						
Commercial Lap Lane Rental - Short Course	per lane/per hour	\$10	\$12	\$2	\$32,000	The commercial lane rental fee was created to allow organized groups to utilize pool space during less busy times at the aquatic centers. The commercial lane rental fee is charged for any group utilizing lane space that is not a partner team, contracted team, or does not have an inter-governmental agreement. The commercial lane rental fees have not been changed since approximately 2010. Increasing the commercial lane rental fees is necessary due to the increase of staff fees, benchmarking of other municipalities, and the limited amount of lanes available for commercial groups.
Commercial Lap Lane Rental - Long Course	per lane/per hour	\$23	\$28	\$5	\$400	The commercial lane rental fee was created to allow organized groups to utilize pool space during less busy times at the aquatic centers. The commercial lane rental fee is charged for any group utilizing lane space that is not a partner team, contracted team, or does not have an inter-governmental agreement. The commercial lane rental fees have not been changed since at approximately 2010. Increasing the commercial lane rental fees is necessary due to the increase of staff fees, benchmarking of other municipalities, and the limited amount of lanes available for commercial groups.
Masters Swim Contracted Team - Lap Lane Rental - Short Course	per lane/per hour	\$0	\$7	\$7	\$34,832	Swim Devil Masters is City of Scottsdale's Masters Swimming program. Staff is proposing to establish a formalized Contracted Team lane rental fee. Swim Devil Masters, as the successful team under the City's solicitation process, is given the contracted team lane rental fees, which are lower than the commercial lane rental fees, because they fulfill the City's need for an organized adult swim team program that promotes fitness and drowning prevention. Establishing the fees at these levels will help offset pool staffing costs and operational costs.
Masters Swim Contracted Team - Lap Lane Rental - Long Course	per lane/per hour	\$0	\$13	\$13	\$2,795	Swim Devil Masters is City of Scottsdale's Masters Swimming program. Staff is proposing to establish a formalized Contracted Team lane rental fee. Swim Devil Masters, as the successful team under the City's solicitation process, is given the contracted team lane rental fees, which are lower than the commercial lane rental fees, because they fulfill the City's need for an organized adult swim team program that promotes fitness and drowning prevention. Establishing the fees at these levels will help offset pool staffing costs and operational costs.
Partner Team Lane Rental-Short Course	per lane/per hour	\$4	\$5	\$1	\$40,060	The youth aquatic partner team lane usage fees were last increased in FY 2016/17. Increasing the sponsored/partner team fees is necessary due to increases in staffing and operational costs.
Partner Team Lane Rental-Long Course	per lane/per hour	\$7	\$8	\$1	\$1,872	The youth aquatic partner team lane usage fees were last increased in FY 2016/17. Increasing the sponsored/partner team fees is necessary due to increases in staffing and operational costs.
Partner Team-Dive Well Rental	per lane/per hour	\$12	\$13	\$1	\$1,536	The youth aquatic partner team lane usage fees were last increased in FY 2016/17. Increasing the sponsored/partner team fees is necessary due to increases in staffing and operational costs.
<b>Subtotal</b>					<b>\$113,495</b>	<b>General Fund</b>

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<b>The following adjusted fees are proposed for WestWorld:</b>							
Polo Field - Pilot Fee to Regular Fee	per hour	\$0*	\$30	\$0	\$12,860	City offered pilot program to provide use of the polo fields as regular field rentals for the community and provide field options during the summer months when other City fields are closed for maintenance. The pilot fee amount was based on the existing Sports Field Reservation Office (SFRO) field fee of \$30/hour. The Polo Fields are comparable to the fields within the SFRO's inventory, in regard to level of care and maintenance costs. Due to success of pilot, staff would like formalize the fee for fields 1-3 at the WestWorld Polo Fields.	
TNEC Facility	per event day	\$8,500	\$9,000	\$500	\$1,500	Increasing facility fee to allow for additional cost recovery.	
North Hall (commercial use)	per event day	\$6,000	\$6,500	\$500	\$23,500	Increasing facility fee for commercial use due to the high demand of the North Hall, and to allow for additional cost recovery.	
South Hall	per event day	\$2,500	\$1,250	(\$1,250)	\$2,500	South Hall is currently underused when compared to other WestWorld facilities. Staff believes decreasing the fee will encourage more use of facility.	
South Hall when rented with Equidome	per event day	\$1,000	\$600	(\$400)	\$1,200	South Hall/Equidome rental combination is currently underused when compared to other WestWorld facilities. Staff believes decreasing the fee will encourage more use of facilities together.	
Field East and West Combined Rental	per event day	\$4,500	\$4,750	\$250	\$3,500	Increasing fee due to the high demand, and to allow for additional cost recovery.	
Parking Lot C	per event day	\$1,050	\$1,250	\$200	\$200	WestWorld parking lots are utilized for 2 purposes - event space and parking lots. We are proposing increases to the parking lot rates as demand for event space has gone up.	
Parking Lot H	per event day	\$3,250	\$3,500	\$250	\$750		
Parking Lot K	per event day	\$1,700	\$2,000	\$300	\$6,600		
Parking Lot K1	per event day	\$750	\$1,000	\$250	\$2,000		
RV parking fee	per night	\$33	\$35	\$2	\$30,072		
Roll and Pack arena floor (animal)	per event	\$300	\$400	\$100	\$400*	Increasing parking fee due to high demand for spaces. *Switching from a fixed fee to a formula: Labor equipment rate (currently \$40/hour) x 10 hours. Fee increase based on 10 hours of equipment labor rate. This increase will result in 100% recovery of the actual cost to roll and pack an arena. The surface consistency for events involving animals do not require the level of compaction that needs the use of a roller.	
Roll and Pack arena floor (commercial use)	per event	\$300	\$1,085	\$785	\$400*	*Switching from a fixed fee to a formula: Labor equipment rate (currently \$40/hour) x 5 hours + (cost of rental equipment + 15%). Fee increase based on 5 hours of equipment labor rate plus rental equipment + 15%. This increase will result in 100% recovery of the actual cost to roll and pack an arena for commercial use. Commercial clients require a surface consistency for compaction that cannot be achieved without a commercial roller. WestWorld's fleet inventory does not include this equipment and a rental is necessary.	
WestWorld Elimination of Unused Fees	Various	\$4,650	\$0	(\$4,650)	\$0	Fees in question will be deleted as they are no longer valid and generate no revenue. Fees to be deleted include: Individual fee for Field East or Field West; swamp cooler rental; vendor space for equestrian events; and RV seasonal rate.	
<b>*Pilot Fee of \$30 occurred in FY 2021/22.</b>					<b>Subtotal</b>	<b>\$84,682</b>	<b>General Fund</b>
<b>The following adjusted fees are proposed for McCormick-Stillman Railroad Park:</b>							
Arboretum Train (Saturdays)	per ticket	\$2	\$3	\$1	\$5,000	The Arboretum train is a 7.5 inch gauge railroad located in the southeast corner of the park. This train is primarily operated by a volunteer club, Scottsdale Live Steamers, but when staffing allows it is operated by park staff on Saturdays. This is a seasonal train running from October through May. The cost of admission covers the train ride. Increasing the Arboretum train fee to align with the current train and carousel fee.	
Commercial Filming Fees	per day	\$300	\$1,000	\$700	\$2,100	Due to the popularity and unique features in the park there is a high demand for commercial filming uses. While the fee is currently based on the Community Services Film Permit of \$300 per day, there is extensive staff time, set up and preparations required at the Railroad Park. This fee includes staff time and costs, potential revenue impacts if areas are closed or limited and disruption to daily operations. This proposed fee is on par or lower than daily costs to film in other city-run facilities around the valley, such as the Phoenix Zoo.	
Executive Car Fees	per day	\$250/500/750 (resident/non-resident/commercial)	\$350	N/A	(\$2,250)	Current listed fees shows three separate fee tiers based on residency, non-residency, and commercial use. The Park staff's recommendation is to have one set fee for all types of use. Staff anticipates an increase in the amount of bookings with the lowered price. Using one fee is modeled after the Parks and Recreation department fee for ramada and picnic area use.	
Tents by the Tracks - 10X10 Campsite	per campsite	\$0	\$100	\$100	\$1,000	Annual event piloted in 2021 to allow park patrons to camp overnight at The Railroad Park. New fee will standardize the cost of the event for future iterations. Fee includes: campsite reservation, unlimited train & carousel rides, train shed tour, dinner for guests, movie & popcorn, and breakfast. Proposed fee was benchmarked to other overnight events in the valley.	
Tents by the Tracks - 12X12 Campsite	per campsite	\$0*	\$200	\$50	\$4,000		
Tents by the Tracks - 18X18 Campsite	per campsite	\$0*	\$300	\$50	\$1,500		

**Summary Table of proposed changes to rates and fees for FY 2022/23**

Rate or Fee for Service/Class/Etc.	Rate or Fee Assessed	FY 2021/22 Current Rate or Fee	FY 2022/23 Proposed Rate or Fee	Change in Rate or Fee per User	Additional Anticipated Annual Revenue	Notes/Summary Report/Data Supporting New or Adjusted Fee (including reference to reports) <b>*Full Written Report/Data Follows the Fee Schedule*</b>
Tents by the Tracks - VIP Campsite	per campsite	\$0	\$700	\$700	\$1,400	Annual event piloted in 2021 to allow park patrons to camp overnight at The Railroad Park. New fee will standardize the cost of the event for future iterations. VIP Fee includes: tent with sleeping arrangements included (air mattress, bedding, seating, games, activities, eating area), private firepit & smores kits, catered dinner for VIP tent exclusive & breakfast, and all other benefits enjoyed by the regular campsites for up to 6 people. Proposed fee was benchmarked to other overnight events in the valley.
Tents by the Tracks - Tent Rental	per tent	\$0	\$100	\$100	\$400	Fee to cover optional rental cost for tent for Tent by the Tracks event if patrons do not bring their own.
<p>*Pilot Fees of \$150 for 12X12 campsite and \$250 for an 18X18 campsite were in effect for FY 2021/22.</p>						
					<b>Subtotal</b>	<b>\$13,150</b> <b>Special Programs Funds</b>
					<b>Total for Community Services</b>	<b>\$208,177</b> <b>General Fund</b>
					<b>Total for Community Services</b>	<b>\$13,150</b> <b>Special Programs Funds</b>
<b>Public Safety - Fire</b>						
<b>The following new fees are proposed for Public Safety - Fire:</b>						
<b>NEW</b> Class Offering: Preserve/Outdoor First Aid	per attendee	\$0	\$65	\$65	\$6,500	Fee related to newly offered class with the goal to offer training on administering first aid and dealing with medical emergencies while outdoors or on the Preserve. Pricing will be well below similar classes offered by the private sector. The Scottsdale Fire Department provides a robust and diverse catalogue of classes for the public. Since 2005 the Fire Department has provided classes for tens of thousands of Scottsdale residents. Classes meet or exceed all standards for sanctioned curriculum.
					<b>Subtotal</b>	<b>\$6,500</b> <b>General Fund</b>
<b>The following adjusted fees are proposed for Public Safety - Fire:</b>						
CPR Class Fee	per attendee	\$45	\$55	\$10	\$300	Fee increase needed due to the higher cost for instructors to lead the classes and the higher cost of required materials. The Scottsdale Fire Department provides a robust and diverse catalogue of classes for the public. Since 2005 the Fire Department has provided classes for tens of thousands of Scottsdale residents. Classes meet or exceed all standards for sanctioned curriculum.
CPR/First Aid Class Fee	per attendee	\$45	\$55	\$10	\$1,200	
Babysitting Class Fee	per attendee	\$45	\$65	\$20	\$2,000	
					<b>Subtotal</b>	<b>\$3,500</b> <b>General Fund</b>
					<b>Total for Public Safety - Fire</b>	<b>\$10,000</b> <b>General Fund</b>
<b>Public Safety - Police</b>						

**Summary Table of proposed changes to rates and fees for FY 2022/23**

Rate or Fee for Service/Class/Etc.	Rate or Fee Assessed	FY 2021/22 Current Rate or Fee	FY 2022/23 Proposed Rate or Fee	Change in Rate or Fee per User	Additional Anticipated Annual Revenue	Notes/Summary Report/Data Supporting New or Adjusted Fee (including reference to reports) <b>*Full Written Report/Data Follows the Fee Schedule*</b>
<b>The following adjusted fees are proposed for Public Safety - Police:</b>						
Scottsdale Jail Fee	per offender	\$250	\$331	\$81	\$37,098	In FY 2020/21 renovations to the downtown jail were completed to create enough space to allow offenders adjudicated outside of Scottsdale the opportunity to serve their sentence of up to 48 hours in the renovated jail instead of the Maricopa County Sherriff's Office (MCSO) jail. The fee at the time was benchmarked against that for MCSO's facility. This year, MCSO has decided to raise their rates, and due to a similar increase in staffing and operational costs, Scottsdale sees the need to increase their rates comparatively as well. The 4.25% service charge for the scheduling and payment system will continue to be the responsibility of the offender, and will also increase proportionally.
On Body Camera Video	per video request	\$20	\$25	\$5	\$3,220	The police department began issuing on body cameras (OBC) to officers in 2013 and have continued to increase the number of cameras throughout the department each year. In FY2018/19, a fee was established for citizens requesting a copy of OBC video due to the complexity in redaction of sensitive information. As the number of cameras increase throughout the department, so does the number of requests for on body camera video. This fee increase will bring Scottsdale in line with other Valley agencies.
Off-Duty Rate Increase - Officer/Police Aide	per hour	\$51.50	\$60.00	\$8.50	\$0	As a service to the community, the Scottsdale Police Department fills requests to hire off-duty sworn employees as well as police aides to work police related duties such as security and traffic control at events or unique situations (i.e. construction areas) within the City. This increase will pay the officer at the average hourly rate of surrounding valley agencies. Off-duty employment is strictly regulated by the Police Department to ensure no conflict of interest or inconsistencies with City values exists. The Department bills the private employer upon job completion and receives a check for each officer as well as a check to the City for fees if applicable.
Off-Duty Rate Increase - Sergeant	per hour	\$61.65	\$70.00	\$8.35	\$0	
Off-Duty Rate Increase - Lieutenant	per hour	\$70.00	\$80.00	\$10.00	\$0	
<b>Total for Public Safety - Police</b>					<b>\$40,318</b>	<b>General Fund</b>
<b>Additional Anticipation Annual Revenue by Fund:</b>						
					<b>CIP Stormwater Fund</b>	<b>\$1,090,000</b>
					<b>General Fund</b>	<b>\$955,262</b>
					<b>Special Programs Fund</b>	<b>\$13,150</b>
					<b>Solid Waste Fund</b>	<b>\$3,710,887</b>
					<b>Water &amp; Water Reclamation Fund</b>	<b>\$5,923,359</b>



# Application Fee Schedule



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

<b>Pre-Application</b>	\$110
<b>Records Packet</b>	\$26
<b>Abandonment of Right of Way</b>	
Single Family Lot	\$2,060
All Other Abandonments, including Subdivisions	\$2,935
<b>Annexation / De-annexation</b>	\$2,550
<b>Board of Adjustment</b>	
Appeal	\$205
Residential Variance (Single Family Lot)	\$205
All Other Variances	\$1,600
<b>Building Advisory Board of Appeals</b>	
Commercial	\$405
Residential	No charge
<b>Conditional Use Permit</b>	
Major	\$3,125
Minor	\$800
<b>Development Agreement Application</b>	\$2,325
<b>Development Review (DRB)</b>	
Land Division	
Major Subdivision (Preliminary Plat)	\$3,125 + \$20 per lot
Minor Subdivision	\$1,560 + \$20 per lot
New Construction	\$1,975
Revision (includes Replat)	\$600
Time extension	\$400
<b>Development Review (Minor) - Staff Approval</b>	
Master Plan	\$1,165 per set
Major (includes new Master Sign Program/Community Sign District)	\$400
Minor	\$110
Amendment to Master Sign Program	\$110
Cuts/Fills	\$600
Wash Modification	\$600
Time extension	\$110
<b>General Plan Amendments</b>	
Major	\$5,100
Minor	\$2,550
<b>Hardship Exemption</b>	\$205

## Planning and Development Services

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# Application Fee Schedule

Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

<b>In-lieu Parking</b>	\$205
<b>Minor Amendment</b>	\$205
<b>Reasonable Accommodation</b>	
Residential	\$800
All Other Reasonable Accommodations	\$1,600
<b>Records Changes / Addressing Requests</b>	<i>*Compliant to MAG Standards</i>
Street Name Change*	\$325
Address Change or Request - Residential*	\$65
Address Change or Request - Commercial*	\$125
<b>Special Exception</b>	\$205
<b>Zoning District Map Amendment</b>	
Residential District	\$1,500 + per acre fee
Commercial District	\$2,780 + per acre fee
Industrial District	\$2,780 + per acre fee
Mixed-use District	\$7,225 + per acre fee
Historic Property	No fee
Supplementary District	
Parking P-1	\$2,780 + per acre fee
Parking P-2	\$2,780 + per acre fee
Western Theme Park	\$2,780 + per acre fee
Open Space	\$1,500 + per acre fee
Conservation Open Space	\$1,500 + per acre fee
ESL Amendments to Map	\$480
ESL Density Transfer	\$2,775 + per acre fee
ESL Density Incentive	\$1,490 + per acre fee
All other	Underlying district fees only
Time extension/revision	\$950
<b>Rezoning per acre</b>	
0-20	No additional fees
21-100	\$90
101-600	\$68
600+ acres	\$65
<b>Zoning Text Amendment</b>	
Major	\$3,120
Minor	\$1,145

*Note: This fee schedule is not all-inclusive and other fees may apply.*

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# Marshalling / Storage Yard Fee Schedule



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

<b>Marshalling/Storage Yard</b>	\$1,000 + \$0.10 per sq. ft. per week
If development goes beyond the applied time frame, another application fee applies	\$2,000 + \$0.10 per sq. ft. per week

*Note: This fee schedule is not all-inclusive and other fees may apply.*

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# Plan Review Fee Schedule Commercial



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

<b>Commercial</b>	
Livable area with A/C	\$0.46 sq. ft.
Covered area (non A/C)	\$0.29 sq. ft.
<b>Foundation Only</b>	\$0.46 sq. ft. x 25% + \$260
<b>Shell Only</b>	
Livable area with A/C	\$0.46 sq. ft. x 95%
Covered area (non A/C)	\$0.29 sq. ft.
<b>Commercial Addition</b>	
Livable area with A/C	\$0.46 sq. ft.
Covered area (non A/C)	\$0.29 sq. ft.
<b>Commercial Remodel / Tenant Improvement</b>	
Livable area with A/C	\$0.46 sq. ft. x 30%
<b>Apartments/Condos</b>	
Livable Area with A/C	\$0.46 sq. ft.
Covered area (non A/C)	\$0.29 sq. ft.
<b>Engineering Review (per sheet)</b>	
Civil and Improvement Plans	\$900
Preliminary Grading	\$310
Revision to Approved Civil and Improvement Plans	\$310
Easements – Dedications/Releases	\$900
Landscape	\$900
Condominium Plat	\$900

**Note: This fee schedule is not all-inclusive and other fees may apply.**

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# Plan Review Fee Schedule

## Single Family Residential



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

### Single Family Custom Homes

Livable area with A/C	\$0.46 sq. ft.
Covered area (non A/C)	\$0.29 sq. ft.
Fences	\$0.17 ln. ft.
Retaining walls	\$0.17 ln. ft.

### Single Family Addition

Livable area with A/C	\$0.46 sq. ft.
Covered area (non A/C)	\$0.29 sq. ft.

### Single Family Remodel

Livable area with A/C	\$0.46 sq. ft. x 30%
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### Single Family Standard Plan

Livable area with A/C	\$0.46 sq. ft.
Covered area (non-A/C)	\$0.29 sq. ft.
Additional elevations (maximum 5)	\$105 each

### Engineering Review (per sheet)

Civil and Improvement Plans	\$900
Revision to Civil and Improvement Plans	\$310
Easements - Releases	\$900

### Miscellaneous Plan Reviews

Native plant	\$105 per hour
Fence only	\$105 per hour + \$0.17 ln. ft.
Retaining walls only	\$105 per hour + \$0.17 ln. ft.
Revision to approved plan	\$105 per hour
Minimum review	\$105 per hour
Benchmark revision	\$105 per hour

**Note: This fee schedule is not all-inclusive and other fees may apply.**

### Planning and Development Services

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# Plan Review Fee Schedule

## Miscellaneous



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

### Miscellaneous Plan Review Fees

After 3rd Review	50% of original fee
Barricade Plan Review	\$105 per hour
Benchmark Revision	\$105 per hour
Dry Utility Review	\$105 per hour
Fence Only	\$105 per hour + \$0.17 ln. ft.
Retaining Walls	\$105 per hour + \$0.17 ln. ft.
Minimum Plan Review	\$105 per hour
Minor Revision to Approved Civil Plans (requires management approval)	\$105 per hour
Native Plant Review	\$105 per hour
Pool	\$105 per hour
Plan Review Extension Request	\$325
Revision to Approved Building Plans	\$105 per hour
Solar Review - Residential	\$153
Solar Review - Commercial	\$305
Update Expired Improvement Plans (with no changes requires management approval)	\$105 per hour

### Plat Fees

Final Plat	
Major Subdivisions	\$5,700 + \$145 per lot
Minor Subdivision	\$2,900 + \$145 per lot
Certificate of Correction	\$105 per hour
Land Combination - Residential	\$735
Land Combination - Commercial	\$1,500

### Recordation Fees (may vary based upon specific submittal)

Maps of Dedications/Releases & Land Divisions	
Administrative fee	\$40
First set	\$18 per sheet
Additional set	\$5 per sheet
Standard size (8 1/2 x 11)	\$17

### Signs

0-20 sq. ft	\$33 per sign
21-30 sq. ft	\$72 per sign
31 sq. ft & over	\$110 per sign
Revision	\$105 per hour

**Note: This fee schedule is not all-inclusive and other fees may apply.**

## Planning and Development Services

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# Customized Expedited Plan Review Program



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

## Customized Expedited Plan Review Program:

Per the Planning & Development Services fee schedule, the fee is two times the amount for the type of plan submitted.  
For phased plan submittals, the base fee is considered to be phased plan review fee.  
An additional 20% of the expedited plan review will be charged if a 3rd review is required.

*Note: This fee schedule is not all-inclusive and other fees may apply.*

## Planning and Development Services

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# Permit Fee Schedule

## Commercial



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

### Commercial Building Permit

Base fee	\$205
Area with A/C	\$0.81 sq. ft.
Covered area (non A/C)	\$0.46 sq. ft.
Certificate of Occupancy	\$165
GIS fee	\$325
Lowest Floor Certificate Review	\$310

### Commercial Addition

Base fee	\$205
Area with A/C	\$0.81 sq. ft.
Covered area (non A/C)	\$0.46 sq. ft.
Certificate of Occupancy	\$165
GIS fee	\$325
Lowest Floor Certificate Review	\$310

### Commercial Remodel (Existing)

Base fee	\$205
Area with A/C	\$0.81 sq. ft. x 30%
Covered area (non A/C)	\$0.46 sq. ft.
Certificate of Occupancy	\$165
GIS fee	\$325

### Foundation Only

Base fee	\$205
Foundation (area with A/C above)	\$0.81 sq. ft. x 25%
GIS fee	\$325
Lowest Floor Certificate Review	\$310
Phasing Fee	\$310

### Shell Only for Commercial & Multi-Family

Base fee	\$205
Area with A/C	\$0.81 sq. ft. x 95%
Covered area (non A/C)	\$0.46 sq. ft.
GIS fee	\$325
Certificate of Shell	\$165
Lowest Floor Certificate Review	\$310

## Planning and Development Services

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# Permit Fee Schedule

## Commercial



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

### Commercial T.I. (New) & Multi-Family Build Out

Base fee	\$205
Area with A/C	\$0.81 sq. ft. x 30%
Covered area (non A/C)	\$0.46 sq. ft.
Certificate of Occupancy	\$165

### Commercial Vanilla Shell T.I.

Base fee	\$205
Area with A/C	\$0.81 sq. ft. x 30%
Covered area (non A/C)	\$0.46 sq. ft.
Certificate of Shell	\$165

**Walls & Fences always require a separate permit.**

### Fence Walls

Base fee	\$205
Linear footage	\$0.23 ln. ft.

### Retaining Walls

Base fee	\$205
Linear footage	\$2.15 ln. ft.

**Note: This fee schedule is not all-inclusive and other fees may apply.**

### Planning and Development Services

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# Permit Fee Schedule

## Single Family Residential



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

### Single Family Custom

Base fee	\$205
Livable area with A/C	\$0.81 sq. ft.
Covered area (non A/C)	\$0.46 sq. ft.
Certificate of Occupancy	\$165
GIS fee	\$325
Lowest Floor Certificate Review	\$310

### Single Family Remodel

Base fee	\$205
Livable area with A/C	\$0.81 sq. ft. x 30%
Covered area (non A/C)	\$0.46 sq. ft.

### Single Family Remodel with Roof Modification

Base fee	\$205
Livable area with A/C	\$0.81 sq. ft. x 70%
Covered area (non A/C)	\$0.46 sq. ft.

### Single Family Addition

Base fee	\$205
Livable area with A/C	\$0.81 sq. ft.
Covered area (non A/C)	\$0.46 sq. ft.
Certificate of Occupancy	\$165
GIS fee	\$325
Lowest Floor Certificate Review	\$310

### Single Family Addition Less than 500 Sq. Ft.

Base fee	\$205
Livable area with A/C	\$0.81 sq. ft.
Covered area (non A/C)	\$0.46 sq. ft.
Lowest Floor Certificate Review	\$310 special flood hazards area only

### Single Family Detached Structure

Base fee	\$205
Livable area with A/C	\$0.81 sq. ft.
Covered area (non A/C)	\$0.46 sq. ft.
Certificate of Occupancy	\$165
GIS fee	\$325
Lowest floor certificate review	\$310

## Planning and Development Services

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# Permit Fee Schedule

## Single Family Residential



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

<b>Single Family Standard Plan</b>	
Base fee	\$205
Livable area with A/C	\$0.81 sq. ft.
Covered area (non A/C)	\$0.46 sq. ft.
15% Admin Site Review Fee	Varies based on square footage
Certificate of Occupancy	\$165
GIS fee	\$325
Lowest floor certificate review	\$310
<b>Fence walls</b>	
Base fee	\$205
Linear footage	\$0.23 ln. ft.
<b>Retaining Walls</b>	
Base fee	\$205
Linear footage	\$2.15 ln. ft.

*Note: This fee schedule is not all-inclusive and other fees may apply.*

### Planning and Development Services

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# Permit Fee Schedule

## Miscellaneous



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

<b>Miscellaneous Permit Fees</b>	
Active Permits Records Change - Residential	\$105
Active Permits Records Change - Commercial	\$170
Administrative Site Review Fee	15.0% of sq. ft. / ln. ft. fee
Annual Facilities Permit (renewals expire on 12/31 of calendar year)	Pro-rated by date of purchase:
January - March	\$4,575
April - June	\$3,500
July - September	\$2,290
October - December	\$1,205
Building Permit Extension Request	\$325
Certificate of Occupancy (visual inspection only)	\$170
Change of Occupant Permit	\$170
Demolition Permits	\$325
Demolition Permit - Pool	\$105
Industrial Racking Permit	\$325
Minimum Permit (one discipline)	\$105
Minimum Combination (all disciplines)	\$325
Native Plant Permit	\$35 + \$1 for each plant affected + \$205 base fee
Native Plant Permit Modification	\$35 + \$1 for each plant affected + \$205 base fee
Native Plant Relocation Methodology	\$50
Off Hours Civil Inspections	\$325
Off Hours Building Inspections	\$325
On Site Grading	\$105
Pools & Spas Attached	\$0.55 sq. ft. + \$170 planning insp. fee + \$205 base fee
Pools & Spas - Base Fee	\$205
Pools & Spas - Planning Inspection Fee	\$170
Refuse - Single Enclosure	\$260
Refuse - Double Enclosure	\$350
Reinspection	\$105
Stand Alone Spas	\$125 + \$170 planning insp. fee + \$205 base fee
Stock Pile	\$205 base fee + \$0.10 per cu. yd.
Solar Residential	\$150
Solar Commercial	\$300
Solar Water Heaters	\$80
Temporary Power Pole	\$105
Water Heaters (except solar)	\$50

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# Permit Fee Schedule

## Miscellaneous



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

### Signs

Base fee (applied once per permit application, not per sign)	\$205
0-10 sq. ft.	\$25 per sign
11-20 sq. ft.	\$140 per sign
21-30 sq. ft.	\$230 per sign
31 sq. ft. and over	\$310 per sign
Temporary Banner	\$35

**Note: This fee schedule is not all-inclusive and other fees may apply.**

### Planning and Development Services

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# Civil Improvement Permit Fees Schedule

## Permission to Work in Right of Way (P.W.R.) & On-Site Permits

Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".



### IMPROVEMENT PLANS

The following inspection and permit fees are required for the specified improvements and must be paid in addition to all other required fees.

Item	Unit	Fee
<b>1. PAVING</b>		
Paving, Asphaltic concrete (base course)	Square yard	\$0.83
Paving, Overlay or top course of multicourse paving	Square yard	\$0.29
Barricading (permanent - wooden)	Each	\$44
Guard Rail	Linear foot	\$0.46
Survey Monuments	Each	\$15.70
Valve and manhole adjustments	Each	\$25
<b>2. CONCRETE</b>		
Driveways	Square yard	\$0.62
Paving, Portland cement concrete	Square yard	\$0.62
Decorative sidewalk or paving (Bomanite, Terrazzo, etc.)	Square foot	\$0.29
Sidewalk and bicycle path	Square foot	\$0.23
Curb and gutter	Linear foot	\$0.41
Valley gutter	Square foot	\$1.20
Concrete apron including curb and/or wheelchair ramps	Each	\$30.00
Scuppers & building drains	Each	\$24.00
Alley Surfacing (non A/C)	Square yard	\$0.23
Cutoff walls	Linear foot	\$0.57
Slope protection (riprap, gabions, gunnite, cobbles, scour wall, etc.)	Square yard	\$1.04
<b>3. DRAINAGE</b>		
Irrigation and storm drain pipe	Linear foot	\$2.91
Manholes	Each	\$145
Catch basins, headwalls, irrigation, S.D. and water manholes	Each	\$65
Box Culvert	Linear foot	\$45.50
Drywells	Each	\$145
Underground Retention Pipe	Linear foot	\$4.42
<b>4. WATER</b>		
Water main	Linear foot	\$0.83
Water service line	Linear foot	\$0.62
Pipe encasements (in twenty-linear-foot sections)	Each	\$23
Tapping sleeves and valves	Each	\$95
Fire hydrants	Each	\$93
Borings	Linear foot	\$8.30
Vault: meter / PRV	Each	\$135
<b>5. SEWER</b>		
Sanitary Sewer main	Linear foot	\$1.04

### Planning and Development Services

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# Civil Improvement Permit Fees Schedule

## Permission to Work in Right of Way (P.W.R.) & On-Site Permits

Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".



### IMPROVEMENT PLANS

The following inspection and permit fees are required for the specified improvements and must be paid in addition to all other required fees.

Item	Unit	Fee
<b>5. SEWER (continued)</b>		
Sanitary Sewer taps and service line	Linear foot	\$0.62
Sanitary Sewer manholes	Each	\$95
Cleanouts and drop connections	Each	\$58
Sewer line television inspection	Linear foot	\$0.76
Pipe encasements (in twenty-linear-foot sections)	Each	\$22
Lift stations	Each	\$435
<b>6. DRY UTILITIES</b>		
Underground cable and conduit; includes trenching and backfill	Linear foot	\$0.52
Splice and repair pits (backfill and patch)	Each	\$70
<b>7. FILL AND CUT</b>		
Less than 100 cubic yards	Cubic yards	No charge
101 - 10,000 cubic yards	1,000 cubic yards	\$69
10,001 or more cubic yards	10,000 cubic yards	\$325
<b>8. MISCELLANEOUS</b>		
Streetlights	Each	\$16
Traffic Signals	Per leg	\$465
Street Cut to pavement less than 12 months old	Per square feet	\$220
Street Cut to pavement 12 to 24 months old	Per square feet	\$135
Street Cut to pavement 25 to 48 months old	Per square feet	\$71.75
Sprinkler system, piping (for landscaping)	Per linear foot	\$0.29
Signs (regulatory, warning, street, etc.)	Each	\$11
As-Builts	Per permit	\$332
<b>9. INSPECTIONS</b>		
Planning	Per permit	\$165
Off Hours	Per hour	\$325
Reinspections	Per inspection	\$105
<b>10. BASE FEES</b>		
ROW Permit	Per permit	\$205
Annual ROW permit	Per permit	\$2,325
Multiple permits - base fee: if more than one permit is required for a single project, only the highest base fee shall be paid.		
Oversize/Overweight Permits (Single Trip)	Per permit	\$29
Oversize/Overweight Permits (30 Days)	Per permit	\$67
Haul Permits	Per cubic yard	\$0.13
On-Site Permit	Per permit	\$205

**Note: This fee schedule is not all-inclusive and other fees may apply.**

### Planning and Development Services

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# Records Fee Schedule



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

Item	Unit	Fee
<b>1. COPIES (black and white)</b>		
8 ½" x 11"	more than 24	\$0.25
11" x 17"	Each	\$1.05
24" x 36"	Each	\$5.50
<b>2. COPIES (color)</b>		
8 ½" x 11"	Each	\$1.05
11" x 17"	Each	\$2.15
<b>3. AERIALS</b>		
8 ½" x 11"	Each	\$3.25
11" x 17"	Each	\$5.30
<b>4. AERIALS - Custom</b>		
Regular Paper – 30" x 36"	Each	\$36.00
Photo Paper – 30" x 36"	Each	\$68.00
<b>5. TOPOGRAPHY – Map and Aerial</b>		
8 ½" x 11"	Each	\$4.45
<b>6. TOPOGRAPHY – Map</b>		
8 ½" x 11"	Each	\$2.10
15" x 18"	Each	\$7.50
30" x 36"	Each	\$16.00
<b>7. OFFSITE RECORDS BOX RETRIEVAL</b>		
Retrieve and Refile	Each	\$5.50
Deliver	Each	\$11.50
Staff Time	Per hour	\$32.00
<b>8. MICROFICHE IMAGED RECORDS COPIES</b>		
8 ½" x 11"	per sheet	\$0.55
11" x 17"	per sheet	\$1.05
PDF Conversion	per case	\$5.00
<b>9. GENERAL PLAN</b>		
CD-ROM	Each	\$12.00
Summary Map	Each	\$12.00
General Plan (Book)	Each	*\$50.00
<b>10. COMPACT DISCS</b>		
Custom CD	Each	\$6.00
<b>11. ORDINANCE</b>		
Zoning (Book)	Each	*\$185.00
Floodplain	Each	\$7.00
<i>*Current Production Cost</i>		

## Planning and Development Services

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# Records Fee Schedule



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

<i>Item</i>	<i>Unit</i>	<i>Fee</i>
<b>12. COMMERCIAL RECORDS RESEARCH (non-refundable)</b>		
Commercial Research Base Fee	Each	\$95.00
Research (Staff Time)	Per Hour	\$32.00

**Note: This fee schedule is not all-inclusive and other fees may apply.**

**Planning and Development Services**  
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# Stormwater Management Fee Schedule

Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".



<b>Appeal of Floodplain Administrator's Interpretation of Special Flood Hazard Area Provisions</b>	
Appeal	\$250
<b>Variance from Floodplain Management Regulations in a Special Flood Hazard Area</b>	
Variance	\$2,600
Continuance (Applicant's Request)	\$50
New Posting Required	\$170
<b>Conditional Letter of Map Revision Review (CLOMR)</b>	
CLOMR (MT-1)	\$880
CLOMR (MT-2)	\$3,000
<b>Letter of Map Revision Review (LOMR)</b>	
LOMR (MT-1)	\$880
LOMR (MT-2)	\$3,000
<b>Stormwater Storage Waiver</b>	
In-lieu fee	\$3.00 per cu. ft.
<b>Stormwater Account Charge</b>	\$6.10 per customer/per month
Sewer Fund for O&M related to stormwater	\$0.30
General Fund for O&M related to stormwater	\$0.85
Drainage and Flood Control capital projects	\$4.95

*Note: This fee schedule is not all-inclusive and other fees may apply.*

**Planning and Development Services**  
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# Annual Fees For SWF & WCF In The Right-Of-Way



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

## Annual Right-of-Way Use Fees for Small Wireless Facilities

Small Wireless Facility (SWF) on City-owned Pole in the ROW

Antenna area 6 cubic feet or less with associated equipment 28 cubic feet or less.

- A. \$50.00 per SWF site per calendar year for use of the right-of-way.
- B. \$50.00 per SWF site per calendar year for the co-location of a SWF on a City-owned streetlight, traffic signal pole or other City-owned wireless support structure.

Small Wireless Facility (SWF) on a Third Party-owned Pole in the ROW

Antenna area 6 cubic feet or less with associated equipment 28 cubic feet or less.

\$50.00 per SWF site per calendar year for the co-location of a SWF on a Third Party-owned utility pole of wireless support structure in the ROW. Wireless provider shall provide documentation from the Third Party pole owner authorizing the use of the pole as a SWF.

## Annual Right-of-Way Use Fees for non-SWF Wireless Communication Facilities (WCF)

**Category 1** – WCF with antenna(s) mounted on an EXISTING vertical element or pole and any associated ground equipment. Each WCF site will have an Antenna Base Fee of \$4,390 for a WCF site on the ROW, plus a Ground Equipment Fee (if applicable) for the cubic feet of ground equipment in the ROW, as set forth below:

	Antenna Base Fee	Equipment Fee	Total WCF Annual Fee
A. Total is 29 cu. ft. up to 50 cu. ft.	Included	Included	\$4,390
B. Total is 51 cu. ft. up to 200 cu. ft.	\$4,390	\$8,329	\$12,718
C. Total is 201 cu. ft. up to 300 cu. ft.	\$4,390	\$12,437	\$16,827
D. Total is 301 cu. ft. up to 400 cu. ft.	\$4,390	\$16,602	\$20,991
E. Total is 401 cu. ft. or more	\$4,390	\$20,709	\$25,099

**Category 2** – WCF with antenna(s) mounted on a NEW vertical element that is stealth or utilizes alternative concealment when existing vertical elements are not available, and any associated ground equipment. Each WCF site will have an Antenna Base Fee of \$4,727 for a WCF site on the ROW, plus a Ground Equipment Fee (if applicable) for the cubic feet of ground equipment in the ROW, as set forth below:

	Antenna Base Fee	Equipment Fee	Total WCF Annual Fee
A. Total is 29 cu. ft. up to 50 cu. ft.	Included	Included	\$4,727
B. Total is 51 cu. ft. up to 200 cu. ft.	\$4,727	\$8,329	\$13,057
C. Total is 201 cu. ft. up to 300 cu. ft.	\$4,727	\$12,437	\$17,165
D. Total is 301 cu. ft. up to 400 cu. ft.	\$4,727	\$16,602	\$21,329
E. Total is 401 cu. ft. or more	\$4,727	\$20,709	\$25,437

## Planning and Development Services

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# Annual Fees For SWF & WCF In The Right-Of-Way



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

## Annual Right-of-Way Use Fees for non-SWF Wireless Communication Facilities (WCF)

**Category 3** – WCF with antenna(s) mounted on a NEW vertical element that is neither stealth nor concealed in appearance, and any associated ground equipment. Each WCF site will have an Antenna Base Fee of \$6,303 for a WCF site on the ROW, plus a Ground Equipment Fee (if applicable) for the cubic feet of ground equipment in the ROW, as set forth below:

	Antenna Base Fee	Equipment Fee	Total WCF Annual Fee
A. Total is 29 cu. ft. up to 50 cu. ft.	Included	Included	\$6,303
B. Total is 51 cu. ft. up to 200 cu. ft.	\$6,303	\$8,329	\$14,631
C. Total is 201 cu. ft. up to 300 cu. ft.	\$6,303	\$12,437	\$18,740
D. Total is 301 cu. ft. up to 400 cu. ft.	\$6,303	\$16,602	\$22,903
E. Total is 401 cu. ft. or more	\$6,303	\$20,709	\$27,012

## Annual Fees for WCF in the ROW (Instructions) For Non-SWF Wireless Communication Facilities

The annual encroachment permit fees for wireless communications facilities in the rights-of-way categories above shall be administered according to the following rules:

1. The fee structure shall apply to the installation of any antennas, antenna structures, ground equipment, electronics, cabinets, and other appurtenances required or associated with the operation of a wireless communications facility (WCF) in the City's rights-of-way (ROW).
  - a. All existing WCF in ROW that have been constructed or received permits by July 2, 2009 will be eligible to have the annual WCF in ROW fee set at a rate of \$12,554 for FY 2022-2023 (July 1, 2022 through June 30, 2023). The rate of **\$12,554** is subject to annual increases adopted by the City Council.
  - b. WCF sites in the ROW that were "on-air" prior to July 3, 2009 and are subsequently modified will be subject to the Annual Fees for WCF in the ROW when the vertical element is replaced or when the original ground mounted equipment is expanded.
2. Antenna Structures and Base Fee – In cases where the existing vertical element is replaced for structural purposes with a pole designed to support the antennas and cabling, the WCF will be categorized as being installed on an existing vertical element. The Antenna Base Fee includes up to 50 cubic feet of ground equipment and any electrical conductors necessary to operate the WCF site.
3. Ground Equipment Fee – The ground equipment measurement is calculated by the size of a flat, four-sided "box" (parallel sides of equal length) with a top panel that is parallel to the ground so that the box will cover the ground equipment from the top of the equipment to the ground (non-improved dirt surface), and from side-to-side, including any foundation or pad for the equipment. For situations where there is more than one ground equipment fixture or cabinet (adjacent to each other or within the same use area), the equipment fixtures, cabinets and generators are deemed to be part of the same contiguous ground equipment space and will be measured together within the same box. Any Remote Radio Heads or Remote Radio Units mounted to a cabinet, post or wall in the same area with the ground equipment shall be included in the measurement for the ground equipment. Electrical meters and telecom pedestals are not included in the ground equipment.
4. WCF site that has both the vertical element and ground equipment in the ROW will be assessed an amount equal to the Antenna Base Fee plus the Ground Equipment Fee, except that:
  - a. WCF sites that have the antennas installed on a vertical element in the ROW but the ground equipment installed on private property will be assessed the Antenna Base Fee only.

## Planning and Development Services

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# Annual Fees For SWF & WCF In The Right-Of-Way

Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".



b. WCF sites with antennas on a vertical element located on private property but with the ground equipment in the ROW, will be assessed the Ground Equipment Fee only. If the ground equipment is less than 50 cubic feet, the annual Ground Equipment Fee shall be the actual cubic feet of the ground equipment multiplied by the FY 2022/23 fee of \$39 per cubic foot. If the ground equipment is greater than 50 cubic feet, the applicable ground equipment fee shall apply as provided in the schedule on page 1 of the Annual Fees for WCF in the ROW document.

5. All WCF in the ROW must have an Antenna Site Right-of-Way License Agreement (ARLA) document submitted to the City for each WCF site installed and operated in the ROW.
6. An invoice for the annual WCF in the ROW permit fee is sent to the person and address provided on the ARLA document, one month prior to the anniversary of the ARLA permit issuance date.
7. The ARLA is an encroachment permit allowing the WCF to be in the ROW; a WCF owner or applicant must obtain a "Permission to Work in the ROW" permit to construct, repair or maintain the WCF site.
8. The annual WCF in the ROW permit fee does not include fees and charges for any other planning & development fees, permits, plan review fees, inspection fees, or any other services or approvals that may be required by the City of an owner or applicant of a WCF in the ROW.

**Note: This fee schedule is not all-inclusive and other fees may apply.**

## Planning and Development Services

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# Wireless Communication Facility (WCF) & Small Wireless Facility (SWF) Fee Schedule



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

## Wireless Communication Facilities Application Fees

Pre-Application	\$110
Conditional Use Permit (Major) for new WCF	\$3,120
Conditional Use Permit (Minor) for WCF Conditional Use Permit Renewals	\$800
Development Review Board (DRB)	\$1,975
Development Review (Minor) – Staff Approval for WCF	\$600

## Wireless Communication Facilities Plan Review and Permit Fees

WCF Plan Review	\$105 per hour (first hour paid at submittal)
WCF Permit (Cellular)	\$205
ROW Permit (Cell Site)	\$205

## Small Wireless Facility (SWF) Application Fees

*Fees below cover plans review and permit fees*

Pre-Application	No fee
Small Wireless Facility (SWF) Not Subject to Zoning	\$750
Small Wireless Facility (SWF) Subject to Zoning	\$1,000
*Batched Small Wireless Facility (SWF) applications- up to 25 sites total	\$1,000
First site	\$750
Sites 2-5	\$100 each
Sites 6-25	\$50 each

*\*Subject to staff approval prior to submittal*

**Note: This fee schedule is not all-inclusive and other fees may apply.**

## Planning and Development Services

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# In-Lieu Parking



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

Monthly Term (Temporary Lease) and Minimum Permanent Installment Monthly Payment per Credit Not Including Interest	\$135
Evening Term Only (Temporary Lease) Monthly Payment per Credit - Night Time Only	\$39

*Note: This fee schedule is not all-inclusive and other fees may apply.*

## Planning and Development Services

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# Public Electric Vehicle Charging Fee Schedule



Official Schedule of City of Scottsdale Rates and Fees at: [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov) - keyword "Fees".

Public Electric Vehicle Charging

\$2 per charge

*Note: This fee schedule is not all-inclusive and other fees may apply.*

## Planning and Development Services

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The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee

<b>DIVISION</b>	<b>DEPARTMENT</b>	<b>FUND</b>
Water Resources	291 - Planning & Engineering	600 & 603
<b>FEE TITLE(S)</b>	<b>REQUEST</b>	
Various	Gina Kirklin	
<b>ASSOCIATED ORDINANCES/RESOLUTIONS</b>		
Chapter 49		

**BACKGROUND**

The City of Scottsdale’s adopted financial policies require that water and wastewater rates and charges be examined annually to ensure that they are recovering all costs of service and that adjustments be based on the five-year financial plans. Consistent with these policies, the City uses a comprehensive multi-year Water Resources Enterprise Fund Financial Plan that incorporates all projected operating and capital expenses and revenues to determine the cash needs of the funds.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

In accordance with its adopted financial policies, the City completed the annual updates to the comprehensive five-year financial plans that incorporate all projected operating and capital expenses and revenues to determine the cash needs of Water Resources Enterprise funds. To meet the cost recovery requirements identified in multiple service evaluations the City is proposing increases to water and sewer rates and various charges.

Increases to water and sewer rates are recommended to support increased costs from anticipated drought impacts, increased maintenance of aging assets, the operation of newly constructed water and wastewater treatment facilities, inflationary cost increases for commodities and contract obligations, and capital infrastructure rehabilitation and replacement programs.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Water (Overall 3.4%)	Various	Various	\$111,613,993	Various	Various	\$3,809,992
Sewer (Overall 4.7%)	Various	Various	\$45,267,116	Various	Various	\$2,121,963
Water Hauler Rate-Commercial	5	Commercial Tiered Structure	\$213,082	\$6.75/1,000 Gallons	\$1,722.00	(\$110,845.75)
Water Hauler Rate-Residential	67	Residential Tiered Structure	\$39,667	\$6.75/1,000 Gallons	\$14.50	(\$20,319.00)
Hydrant Rate	300	Commercial Tiered Structure	\$928,000	\$6.75/1,000 Gallons	\$109.00	\$32,700.00
5/8" Meter Service Line Only	3	\$1,450.00	\$4,350.00	\$1,780.00	\$330.00	\$990.00
5/8" Meter Service Line, Meter & Delivery	3	\$1,690.00	\$5,070.00	\$2,020.00	\$330.00	\$990.00
3/4" Meter Service Line Only	5	\$1,450.00	\$7,250.00	\$1,780.00	\$330.00	\$1,650.00
3/4" Meter Service Line, Meter & Delivery	5	\$1,710.00	\$8,550.00	\$2,050.00	\$340.00	\$1,700.00
1" Meter Service Line Only	72	\$1,460.00	\$105,120.00	\$1,790.00	\$330.00	\$23,760.00
1" Meter Service Line, Meter & Delivery	72	\$1,780.00	\$128,160.00	\$2,110.00	\$330.00	\$23,760.00
1.5" Meter Service Line Only	15	\$2,200.00	\$33,000.00	\$2,660.00	\$460.00	\$6,900.00
1.5" Meter Service Line, Meter & Delivery	15	\$2,720.00	\$40,800.00	\$3,180.00	\$460.00	\$6,900.00
2" Meter Service Line Only	5	\$2,430.00	\$12,150.00	\$2,830.00	\$400.00	\$2,000.00
2" Meter & Delivery	5	\$730.00	\$3,650.00	\$830.00	\$100.00	\$500.00
2" Meter Service Line, Meter & Delivery	5	\$3,120.00	\$15,600.00	\$3,620.00	\$500.00	\$2,500.00
Same Day Service Charge	47	\$37.00	\$1,739.00	\$40.00	\$3.00	\$141.00
Meter Shop Test	92	\$50.00	\$4,600.00	\$55.00	\$5.00	\$460.00
Turn Offs	282	\$55.00	\$15,510.00	\$75.00	\$20.00	\$5,640.00
Move Meter Up to 15 Feet*	20	\$870.00	\$17,400.00	\$910.00	\$40.00	\$800.00
Raise or Lower Meter*	1	\$260.00	\$260.00	\$350.00	\$90.00	\$90.00
Trip Charge	212	\$25.00	\$5,300.00	\$40.00	\$15.00	\$3,180.00
Bulk Water Rate	2	\$1.85	\$58,522	\$2.10	\$0.25	\$7,908.00

Cost to Provide Service/Class/Etc.	Proposed Rate or Fee	Over/(Under) Recovery	Percentage Recovery	Justify/Reason for Over/(Under) Recovery
Various	Various	\$0.00	100%	Reference Rate Report
Various	Various	\$0.00	100%	Reference Rate Report
\$6.75/1,000 Gallons	\$6.75/1,000 Gallons	\$0.00	100%	The proposed increase aligns with the cost per gallon in the Water Rate Structure and Rate Report. The increase in rates is offset by the City Council enacting the Drought Contingency Plan which outlines the elimination of water service provided to outside communities which primarily use the Water Hauler. Beginning in January 2023, this service will no longer be provided.
\$6.75/1,000 Gallons	\$6.75/1,000 Gallons	\$0.00	100%	The proposed increase aligns with the cost per gallon in the Water Rate Structure and Rate Report. The increase in rates is offset by the City Council enacting the Drought Contingency Plan which outlines the elimination of water service provided to outside communities which primarily use the Water Hauler. Beginning in January 2023, this service will no longer be provided.

Cost to Provide Service/Class/Etc.	Proposed Rate or Fee	Over/(Under) Recovery	Percentage Recovery	Justify/Reason for Over/(Under) Recovery
\$6.75/1,000 Gallons	\$6.75/1,000 Gallon	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$1,780.00	\$1,780.00	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$2,020.00	\$2,020.00	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$1,780.00	\$1,780.00	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$2,050.00	\$2,050.00	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$1,790.00	\$1,790.00	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$2,110.00	\$2,110.00	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$2,660.00	\$2,660.00	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$3,180.00	\$3,180.00	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$2,830.00	\$2,830.00	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$830.00	\$830.00	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$3,620.00	\$3,620.00	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$40.00	\$40.00	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$55.00	\$55.00	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$75.00	\$75.00	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$910.00	\$910.00	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$350.00	\$350.00	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$40.00	\$40.00	\$0.00	100%	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
\$2.10	\$2.10	\$0.00	100%	Increase due to higher treatment and delivery costs

#### OPTIONS AND STAFF RECOMMENDATIONS

##### Option A:

Increase Water Base and Volumetric charges effective on November 1, 2022.

Increase Sewer Other and O&M charges effective on July 1, 2022.

Increase miscellaneous charges effective July 1, 2022.

Staff recommends approval of the proposed Rate and Miscellaneous charges to ensure that they recover direct and indirect costs of service based on cost recovery analysis. Failure to approve the proposed charges for FY 2022/23 will result in postponed capital improvement progress and result in costs incurred to provide services that will be subsidized by other rate payers.

##### Option B:

Do not approve the proposed changes. Existing charges will remain in place, and capital program progress will be postponed and general rate payers will subsidize customers driving the miscellaneous charges.

##### Option C:

None

#### STAFF CONTACTS

Gina Kirklin, Finance Director

480-312-5006

[rkirklin@scottsdaleaz.gov](mailto:rkirklin@scottsdaleaz.gov)

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

<b>DIVISION</b>
Public Works - Solid Waste
<b>FEE TITLE(S)</b>
Solid Waste Rates and Charges
<b>ASSOCIATED ORDINANCES/RESOLUTIONS</b>
Ordinance Chapter 24 Sec 32, 33

<b>DEPARTMENT</b>	<b>FUND</b>
PWSW01	650
<b>REQUEST</b>	

**BACKGROUND**  
 The City of Scottsdale's adopted financial policies require that Solid Waste rates and charges be examined consistently to ensure that they are recovering all costs of service. Additionally, rate adjustments must be based on five-year financial plans for the department to evaluate future impacts. Consistent with these policies, the City uses a comprehensive multi-year Solid Waste Enterprise Fund Financial Plan that incorporates all projected operating and capital expenses and revenues to determine the cash needs of the fund.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**  
 In accordance with its adopted financial policies, the City completed the annual updates to the comprehensive five-year financial plans that incorporate all projected operating and capital expenses and revenues to determine the cash needs of the Solid Waste Enterprise fund. To meet the cost recovery requirements identified in multiple service evaluations, the City is proposing increases to various charges. Increases in expenses due to nationwide labor shortages, lasting impacts of the COVID-19 pandemic, and increases in the costs of various commodities are significant factors in the proposed rate increases.

The following rate increases are proposed to offset significant cost drivers impacting the Solid Waste Fund in FY 22-23, and to stabilize funding for upcoming departmental needs and projects. To meet market demands for equipment operators holding Commercial Driver's Licenses, midyear pay increases were authorized, representing a significant financial impact to the department. Further, increasing fuel, maintenance and repair, and acquisition/replacement costs for Solid Waste vehicles will also result in increased expenditures for the purchase, upkeep, and maintenance of critical equipment to perform essential city services. Widespread inflationary impacts have also caused price spikes in a variety of commodities, including refuse/recycling containers, Personal Protective Equipment (PPE), and technology devices contributing to the need for the proposed rate increase. The rates listed below also allow for the opportunity for Solid Waste to begin to increase its operating reserves to ensure no future service interruptions, and to begin to assess a dedicated funding source for future expansion of the Transfer Station and the addition of permanent Household Hazard Waste and Green Waste drop-off facilities for residents.

- Residential Refuse: The City is proposing to increase residential refuse rates 15.0% to cover operating and capital costs. This will increase Solid Waste revenues by approximately \$3.48 million.
- Commercial Front Load: The City is proposing to increase some commercial front load service rates by 7.0% to recover commercial operating and capital costs. This will increase Solid Waste revenues by approximately \$215,545.
- Commercial Operator Licenses: the City is proposing to increase the cost for operator licenses by 3.0%. This will increase Solid Waste revenues by approximately \$2,700.
- Miscellaneous charges: The City is proposing to increase the charge for new refuse and recycling residential containers from \$93.00 to \$108.00 to reflect the rising costs of resin utilized to create these containers. This will increase Solid Waste revenues by approximately \$15,000.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Residential Cart Customers: 1X						
Container Size						
20 gallon	1,969	\$22.54	\$532,575.12	\$25.92	\$3.38	\$79,862.64
90 gallon	82,463	\$22.54	\$22,304,592.24	\$25.92	\$3.38	\$3,344,699.28
Additional 90 gallon	2,572	\$11.45	\$353,392.80	\$13.17	\$1.72	\$53,086.08
						<b>\$3,477,648.00</b>
Commercial Front Load Refuse: 1X						
Container Size						
2 Yard	32	\$91.44	\$35,112.96	\$97.84	\$6.40	\$2,457.60
3 Yard	88	\$98.36	\$103,868.16	\$105.25	\$6.89	\$7,275.84
4 Yard	166	\$105.61	\$210,375.12	\$113.00	\$7.39	\$14,720.88
5 Yard	21	\$112.26	\$28,289.52	\$120.12	\$7.86	\$1,980.72
6 Yard	149	\$119.19	\$213,111.72	\$127.53	\$8.34	\$14,911.92
8 Yard	64	\$129.40	\$99,379.20	\$138.46	\$9.06	\$6,958.08
Flat rate discount for additional containers - 10%						<b>\$48,305.04</b>
Commercial Front Load Refuse:						
Multiple Collections						
2 Yard	3	\$91.44	\$8,778.24	\$97.84	\$6.40	\$614.00
3 Yard	26	\$98.36	\$63,737.28	\$105.25	\$6.89	\$4,465.00
4 Yard	110	\$105.61	\$316,830.00	\$113.00	\$7.39	\$22,170.00
5 Yard	17	\$112.26	\$53,884.80	\$120.12	\$7.86	\$3,773.00

6 Yard	239	\$119.19	\$866,749.68	\$127.53	\$8.34	\$60,648.00
8 Yard	123	\$129.40	\$489,132.00	\$138.46	\$9.06	\$34,247.00
						<b>\$125,917.00</b>
Commercial Roll Off: Per Pull						
20 Yard	98	\$506.55	\$49,641.90	\$542.00	\$35.45	\$3,474.10
30 Yard	108	\$506.55	\$54,707.40	\$542.00	\$35.45	\$3,828.60
40 Yard	345	\$506.55	\$174,759.75	\$542.00	\$35.45	\$12,230.25
						<b>\$19,532.95</b>
Holiday Park	136	\$93.23	\$152,151.36	\$99.76	\$6.53	<b>\$10,656.96</b>
Commercial Front Load Recycle: 1X						
Container Size						
2 Yard	2	\$70.32	\$1,687.68	\$75.24	\$4.92	\$118.08
3 Yard	9	\$73.91	\$7,982.28	\$79.08	\$5.17	\$558.36
4 Yard	26	\$77.50	\$24,180.00	\$82.93	\$5.43	\$1,694.16
6 Yard	20	\$84.68	\$20,323.20	\$90.61	\$5.93	\$1,423.20
8 Yard	21	\$91.88	\$23,153.76	\$98.31	\$6.43	\$1,620.36
						<b>\$5,414.16</b>
Commercial Recycle Carts: 1X						
Container Size						
90 gallon	274	\$9.89	\$32,518.32	\$10.58	\$0.69	\$2,268.72
300 gallon	127	\$32.34	\$49,286.16	\$34.60	\$2.26	\$3,444.24
						<b>\$5,712.96</b>
Commercial: Operator Licenses	100	\$900.00	\$90,000.00	\$927.00	\$27.00	<b>\$2,700.00</b>
Miscellaneous Fees						
Additional Refuse Container	500	\$93.00	\$46,500.00	\$108.00	\$15.00	\$7,500.00
Additional Recycling Container	500	\$93.00	\$46,500.00	\$108.00	\$15.00	\$7,500.00
						<b>\$15,000.00</b>

Cost to Provide Service/Class/Etc.	Proposed Rate or Fee	Over/(Under) Recovery	Percentage Recovery	Justify/Reason for Over/(Under) Recovery
Residential Cart Customers: 1X				
\$25.92	\$25.92	\$0.00	100%	Increase in fee to allow for cost recovery due to rising labor costs, equipment needs, and increasing cost of commodities.
\$25.92	\$25.92	\$0.00	100%	
\$13.17	\$13.17	\$0.00	100%	
Commercial Front Load Refuse: 1X				
\$97.84	\$97.84	\$0.00	100%	Increase in fee to allow for cost recovery due to rising labor costs, equipment needs, and increasing cost of commodities.
\$105.25	\$105.25	\$0.00	100%	
\$113.00	\$113.00	\$0.00	100%	
\$120.12	\$120.12	\$0.00	100%	
\$127.53	\$127.53	\$0.00	100%	
\$138.46	\$138.46	\$0.00	100%	
Commercial Front Load: Multiple Collections				
\$97.84	\$97.84	\$0.00	100%	Increase in fee to allow for cost recovery due to rising labor costs, equipment needs, and increasing cost of commodities.
\$105.25	\$105.25	\$0.00	100%	
\$113.00	\$113.00	\$0.00	100%	
\$120.12	\$120.12	\$0.00	100%	
\$127.53	\$127.53	\$0.00	100%	
\$138.46	\$138.46	\$0.00	100%	
Commercial Roll-Off: Per Pull				

				Increase in fee to allow for cost recovery due to rising labor costs, equipment needs, and increasing cost of commodities.
\$542.00	\$542.00	\$0.00	100%	
\$542.00	\$542.00	\$0.00	100%	
\$542.00	\$542.00	\$0.00	100%	
<b>Holiday Park</b>				
\$99.76	\$99.76	\$0.00	100%	
<b>Commercial Front Load Recycle: 1X</b>				
\$75.24	\$75.24	\$0.00	100%	Increase in fee to allow for cost recovery due to rising labor costs, equipment needs, and increasing cost of commodities.
\$79.08	\$79.08	\$0.00	100%	
\$82.93	\$82.93	\$0.00	100%	
\$90.61	\$90.61	\$0.00	100%	
\$98.31	\$98.31	\$0.00	100%	
<b>Commercial Recycle Carts: 1X</b>				
\$10.58	\$10.58	\$0.00	100%	Increase in fee to allow for cost recovery due to rising labor costs, equipment needs, and increasing cost of commodities.
\$34.60	\$34.60	\$0.00	100%	
<b>Commercial: Operator Licenses</b>				
\$927.00	\$927.00	\$0.00	100%	Increase in fee to allow for cost recovery due to rising labor costs, equipment needs, and increasing cost of commodities.
<b>Miscellaneous Fees</b>				
\$108.00	\$108.00	\$0.00	100%	Increase in fee due to rising costs to purchase residential containers.
\$108.00	\$108.00	\$0.00	100%	

#### OPTIONS AND STAFF RECOMMENDATIONS

##### Option A:

Increase residential, commercial, and select miscellaneous rates as detailed above effective on July 1, 2022. Staff recommends approval of the proposed rate increases to work towards full cost recovery of all direct and indirect costs of service provided by Solid Waste. Failure to increase rates to balance widespread labor, equipment, and commodity cost increases will result in collection programs falling under full cost recovery and negatively impact fund balances.

##### Option B:

Do not approve the proposed changes to Solid Waste fees rate increase. Solid Waste operating reserves will fall below levels required by financial policies.

#### STAFF CONTACTS

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

Community & Economic Development

Planning & Development Services FUND: General & CIP

FEE TITLE(S)

REQUEST

Planning & Development Services Rates & Fees

Rates & Fees Adjustment

ASSOCIATED ORDINANCES/RESOLUTIONS

Per Scottsdale Revised Code Section 46-141  
Water/Sewer Code in Chapter 49

**BACKGROUND**

Planning and Development Services department manage the development review process for the City. The City of Scottsdale regulates development and improvement of the property within the City. Prior to developing or improving property, plans must be submitted for review and, upon plan approval, permits must be obtained prior to commencing construction. User fees are designed to recover costs of providing these services related to the development process.

Per Scottsdale Revised Code Section 46-141, these fees shall be examined annually, and may by adoption of the City Council be adjusted accordingly. During the annual review of these fees, it was determined that the following items need to be addressed for FY 2022/23.

User fees are being increased to help cover inflationary costs and department operating costs to provide for a better customer experience and to properly and timely address customer needs. User fees are designed to recover costs of these services

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

Various increases of about 4% in aggregate or less for Planning & Development Services' rates & fees, apart from those associated with small wireless facilities. This increase is needed to help cover inflationary costs and department operating costs to provide for an excellent customer experience and to properly and timely address customer needs. Implement a forward looking funding strategy for the stormwater capital investment opportunities. The previous CIP Subcommittee and city staff recommended increasing the stormwater fee annually on city utility bill to pay capital investments and to be reviewed annually with a potential maximum of \$6. Increasing the stormwater fee on city utility bills that will be dedicated entirely to city drainage and flood control projects. Water Resources is aware of this and will also include it in their Council report.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
See Schedule A	See Schedule A	See Schedule A	See Schedule A	See Schedule A	See Schedule A	See Schedule A

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**

Adopt Resolution, authorizing and approving adjustments to the Planning & Development Services' rates and fees, effective July 1, 2022.

**Option B:**

Do not approve proposed changes to the Planning & Development Services' rates and fees.

**STAFF CONTACTS**

Mike Clack ext2-7629  
Dan VandenHam ext 2-7754

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

**DIVISION**

Community Development

**DEPARTMENT**

Tourism & Events

**FUND**

100

**FEE TITLE(S)**

Film Permit

**REQUEST**

Establish a fee for a film permit

**ASSOCIATED ORDINANCES/RESOLUTIONS**

Code Article XIII Sec. 16-446

**BACKGROUND**

The city requires a film permit for photo shoots, commercials, television, feature films or any other film production that utilize the right-of-way of any public street, road, alley for commercial use as well as the following facilities/preserve: City Parks, Civic Center, McCormick Stillman Railroad Park, McDowell Sonoran Preserve, Scottsdale Airport, Scottsdale Public Library, Scottsdale Sports Complex, Scottsdale Stadium and WestWorld. As a service, Tourism & Events processes requests for film permits that are in the right-of-way of any public street, road or alley. However, no permit fee has been established by the Tourism & Events Department while other departments that represent the facilities/preserve listed above have established fees.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

Staff analyzed internal departments and other cities throughout Arizona regarding fees and regulations and propose establishing a permit fee. Staff reviewed Chandler, Gilbert, Page, Peoria, Phoenix, Prescott, Tempe, Sedona and Tucson and found the majority have fees of \$50 while our city's internal departments may charge upwards of \$300 for commercial use. As such, the Tourism & Events Department recommends establishing a fee of \$50 for film permits that are in the right-of-way of any public street, road or alley to recoup the administrative costs involved in processing permit applications and to be commensurate with fees other cities charge.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Film Permit Fee	25	\$0.00	\$0.00	\$50.00	\$50.00	\$1,250.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**

Establish permit fee as proposed and recommended by staff.

**Option B:**

Do not establish a fee for film permits for rights-of-way.

**Option C:**

**STAFF CONTACTS**

Karen Churchard, Director - kchurchard@scottsdaleaz.gov; 480-312-2890

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

**DIVISION**  
Community Development

**FEE TITLE(S)**  
Special Events Fees & Permits

**ASSOCIATED ORDINANCES/RESOLUTIONS**  
Ordinance 4242; Resolution No. XXXX

**DEPARTMENT**  
Tourism & Events

**FUND**  
100

**REQUEST**  
Increase fee for SE review and permit application

**BACKGROUND**

As adopted by City Council, effective July 1, 2016, city staff began applying the approved, updated Special Event Ordinance along with collecting fees for use of public property. Both the regulations and fees were new for our event applicants, producers, and the industry overall. Additionally, the special event ordinance regulations created a tiered review and approval process allowing for small activities with little to no impacts held on private property to be processed administratively.

There are three fee categories for Special Event review application and permits: Review Fee, Simple Permit, and Standard Permit. Staff is recommending all three fees be increased in FY 2022/2023. There is currently a fee for bollard removal and replacement for events occurring on the canal bank. There is other city equipment, such as benches or city parking signage, that needs to be temporarily removed and replaced for requested special events. While there is no proposed change to the removal/replacement fee, this request is to include all city owned equipment to allow for cost recovery.

Proposed Rate or Fee Change

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

While the Tourism & Events Department and the city continue to support events and activation in our community, there have been no increases to the Special Event review or permit fees since July 1, 2019. Staff analyzed internal departments and other cities regarding fees and regulations, including Chandler, Gilbert, Glendale, Phoenix, and Tempe. While nearby cities vary in permit fee structure, the proposed fees are comparable to current rates. Internally, the proposed Application Review Fee will be consistent with the Planning Department's Pre-Application Fee. We are recommending a fee increase for each of the three fees to recoup the administrative costs involved in processing permit applications and to be commensurate with internal fees and fees other cities charge. The Bollard Removal & Replacement fee is proposed to include all Removal & Replacement of City Equipment that is temporarily removed and replaced for special events, including benches, no parking signage, and other items. This is to recoup costs related to city time and resources used.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Application Review Fee	180	\$90.00	\$16,200.00	\$110.00	\$20.00	\$3,600.00
Simple Permit	80	\$50.00	\$4,000.00	\$55.00	\$5.00	\$400.00
Standard Permit	100	\$200.00	\$20,000.00	\$220.00	\$20.00	\$2,000.00
Removal & Replacement of City Equipment	42	\$70/cycle(6)	\$420.00	\$70/cycle (36)	\$0.00	\$2,520.00

**OPTIONS AND STAFF RECOMMENDATIONS**

- Option A:**  
Increase all fees as proposed and recommended by staff.
- Option B:**  
Increase only Application Review fee.
- Option C:**  
No increases for Application Review and Removal/Replacement and Permit fees.

**STAFF CONTACTS**

Karen Churchard, Director - kchurchard@scottsdaleaz.gov; 480-312-2890



The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

<b>DIVISION</b>	<b>DEPARTMENT</b>	<b>FUND</b>
Community Services	Parks and Recreation	100
<b>FEE TITLE(S)</b>	<b>REQUEST</b>	
Beer/Alcohol Permit	20.00 per permit	
<b>ASSOCIATED ORDINANCES/RESOLUTIONS</b>		

**BACKGROUND**

Beer/alcohol permits are required for any park patron to purchase when drinking beer and/or wine in the parks. This could be for individuals, outdoor facility rentals, and/or adult sports user groups. It is \$15 per permit for individual or group, resident or non-resident.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

We have benchmarked other cities and most of them are within the range or above our current fee. City of Chandler charges \$14 for residents/ \$19 for non-residents. City of Phoenix charges \$28 per beer permit. We'd like to stay competitive and increase our Beer/Alcohol Permit to \$20 per permit, resident or non-resident.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Beer/Alcohol Permit	500	\$15.00	\$7,500.00	\$20.00	\$5.00	\$2,500.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**

We have benchmarked other cities and most of them are within the range or above our current fee. City of Chandler charges \$14 for residents/ \$19 for non-residents. City of Phoenix charges \$28 per beer permit. We'd like to stay competitive and increase our Beer/Alcohol Permit to \$20 per permit, resident or non-resident.

**Option B:**

Do not increase fee.

**STAFF CONTACTS**

Jessica Rapp - 480-312-7120  
 April Slater - 480-312-7608

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

**DIVISION**

Community Services

**FEE TITLE(S)**

Kitchen

**ASSOCIATED ORDINANCES/RESOLUTIONS**

**DEPARTMENT**

Parks and Recreation

**REQUEST**

\$25.00 flat fee

**FUND**

100

**BACKGROUND**

Rental of a kitchen in a Community Services Facility is currently \$10/20/40 per hour (resident/non-resident/commercial) and the rental has to be associated with a facility permit reservation. Sometimes the total cost of the kitchen reservations are more than the room rental fees themselves. We would like to propose a flat rate of \$25 per day as a solution and eliminate \$10/20/40 resident/non-resident/commercial rates.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

The proposed flat fee is the approximate average of the current 3 rental rates. By going to daily rate than per hour, the kitchen fee typically will not exceed the coinciding and required room rental per hour fee.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Kitchen	100	\$10/20/40 per hour	n/a	\$25 per day	various	\$0.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**

Propose a flat fee daily rate of \$25

**Option B:**

Do not change fee.

**Option C:**

**STAFF CONTACTS**

Jessica Rapp - 480-312-7120

April Slater - 480-312-7608

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

<b>DIVISION</b>	<b>DEPARTMENT</b>	<b>FUND</b>
Community Services	Parks and Recreation	100
<b>FEE TITLE(S)</b>	<b>REQUEST</b>	
Park Commercial Use Area	400.00 per year	
<b>ASSOCIATED ORDINANCES/RESOLUTIONS</b>		

**BACKGROUND**

Park Commercial Use Area fee permits are used for businesses to use open space/park areas also classified as special use areas to conduct their business activities in the parks. Examples of these are fitness classes and other groups that charge and make revenue on city property. Currently they are being charged \$300 per year and with increased usage of these groups and benchmarking, we'd like to increase to \$400.00 per year.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

We have benchmarked other cities such as Chandler, Mesa, and Glendale. Those cities either do not allow this type of usage or they run the commercial business through their Leisure Education program and hire instructors. Due to the popularity and demand of this permit during COVID, the City desires to continue to allow businesses to utilize the parks in this manner now at an increased fee amount.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Park Commercial Use Area	75	\$300.00	\$22,500.00	\$400.00	\$100.00	\$7,500.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**

We have benchmarked other cities such as Chandler, Mesa, and Glendale. They either don't allow this type of usage or they run the commercial business through their Leisure Education program and hire instructors. Due to the popularity of this Park Commercial Use Area permit during COVID, we want to increase the amount while still letting businesses utilize our parks.

**Option B:**

Do not increase fee.

**STAFF CONTACTS**

Jessica Rapp - 480-312-7120  
 April Slater - 480-312-7608

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

**DIVISION**  
 Community Services  
**FEE TITLE(S)**  
 Commercial Lap Lane Rental  
**ASSOCIATED ORDINANCES/RESOLUTIONS**

**DEPARTMENT**  
 Parks & Recreation  
**FUND**  
 25461, 25462, 25463, 25464  
**REQUEST**  
 Price Increase

**BACKGROUND**

The commercial lane rental fee was created to allow organized groups to utilize pool space during less busy times at the aquatic centers. The commercial lane rental fee is charged for any group utilizing our lane space that is not a partner team, contracted team, or does not have an inter-governmental agreement.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

The commercial lane rental fees have not been changed since at least 2010. Increasing the commercial lane rental fees is necessary due to the increase of staff fees, benchmarking, and the limited amount of lanes available for commercial groups. We are proposing a 20% fee increase, and benchmarked pricing with other municipalities who operate with a similar fee structure and found this proposed rate to be in line with market practice.

Service/Facility/Class/Etc.	Forecasted Lane Hours	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Commercial Lap Lane Rental-Short Course	13013	\$10.00	\$130,134.00	\$12.00	\$2.00	\$32,000.00
Commercial Lap Lane Rental-Long Course	88	\$23.00	\$2,026.00	\$28.00	\$5.00	\$400.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**

Approve Commercial Lane Rental Fee increase.

**Option B:**

Do not approve Commercial Lane Rental Fee increase.

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

**DIVISION**

Community Services

**DEPARTMENT**

Parks & Recreation

**FUND**

100

**FEE TITLE(S)**

Masters Swim Contracted Team - Lane Rental - Short Course  
 Masters Swim Contracted Team - Lane Rental - Long Course

**REQUEST**

Add to annual fees & charges schedule

**ASSOCIATED ORDINANCES/RESOLUTIONS**

Currently in an RFP bidding process (Solicitation #22RP024)

**BACKGROUND**

Swim Devil Masters has been awarded as the City of Scottsdale's Masters Swimming program since 2006. They are within the category of a City Authorized Agreement in the current Community Services fees and charges policy. Swim Devil Masters has continued to be awarded the RFP since 2006 with the City of Scottsdale by meeting numerous qualifications through the RFP bidding process. The Contracted Team lane rental fees apply to the team who is awarded the contract under the City's Masters Swimming program resulting from a solicitation.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

The contracted team fees were established in their past agreement for Swim Devil Masters since their first RFP award was given in 2006. Most recently, the fees were \$6 per lane/per hour for the short course and \$12 per lane/per hour for the long course. Swim Devil Masters has been awarded the RFP in 2022 and their new agreement reflects that they will pay per lane, per hour use fees established in the City Council approved Fees and Charges. Staff is now proposing to establish in the Community Services fees and charges policy a Contracted Team lane rental fee of \$7 per lane/per hour for the short course and \$13 per lane/per hour for the long course. Swim Devil Masters, as the successful team under the City's solicitation process, is given the contracted team lane rental fees, which are lower than the commercial lane rental fees, because they fulfill the City's need for an organized adult swim team program that promotes fitness and drowning prevention. Establishing the fees at these levels will help offset pool staffing costs and operational costs.

Service/Facility/Class/Etc.	Forecasted Lane Hours	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Masters Swim Contracted Team Lap Lane Rental - Short Course	4976			\$7/lane/hour		\$34,832.00
Masters Swim Contracted Team Lap Lane Rental - Long Course	215			\$13/lane/hour		\$2,795.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**

Approve Contracted Team Fee Increase.

**Option B:**

Do not approve Contracted Team Fee Increase.

**STAFF CONTACTS**

Kristen Clark

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

<b>DIVISION</b>	<b>DEPARTMENT</b>	<b>FUND</b>
Community Services	Parks & Recreation	280
<b>FEE TITLE(S)</b>	<b>REQUEST</b>	
Sponsored Team/Partner Lane Rental	Price Increase	
<b>ASSOCIATED ORDINANCES/RESOLUTIONS</b>		

**BACKGROUND**

The aquatics sponsored/partner team fees were first established in fees and charges in FY 2012/2013 after being proposed by an aquatics task force and later being approved by city council. The youth aquatic partner teams are established by the teams meeting numerous qualifications and following the process in the Youth Aquatic Facility Allocation Policy. The fees were most recently increased by city council in FY 2016/2017.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

The youth aquatic partner team lane usage fees were increased in FY 2016/2017. Increasing the sponsored/partner team fees is necessary due to increases in staffing costs and operational costs. Partnered team short course (25 yards) lap lane rental would increase per lane per hour from \$4 to \$5. Partnered team long course (50 meters) lap lane rental would increase per lane per from \$7 to \$8. Partnered team dive well rental would increase from \$12 per hour to \$13.

Service/Facility/Class/Etc.	Forecasted Lane Hours	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Partner Team Lane Rental-Short Course	40060	\$4/lane/hour	\$160,241.00	\$5.00	\$1.00	\$40,060.25
Partner Team Lane Rental-Long Course	1872	\$7/lane/hour	\$13,104.00	\$8.00	\$1.00	\$1,872.00
Partner Team-Dive Well Rental	1536	\$12/hour	\$18,437.00	\$13.00	\$1.00	\$1,536.42

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**  
Approve Partner Team Lane and Dive Well Fee Increases.

**Option B:**  
Do not approve Partner Team Lane and Dive Well Fee Increases.

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

**DIVISION**

Community Services

**FEE TITLE(S)**

WestWorld Polo Field Rental Fees

**ASSOCIATED ORDINANCES/RESOLUTIONS**

**DEPARTMENT**

Parks & Recreation

**REQUEST**

WestWorld polo fields (1-3) fee increase

**FUND**

100

**BACKGROUND**

Pursuant to the pilot process established in Resolution No. 12150, the director overseeing Community Services established a pilot reservation fee of \$30/hour for the Polo Fields at WestWorld, to provide a new amenity for the community and provide field options during the summer months when other City fields are closed for maintenance. The pilot fee amount was based on the existing Sports Field Reservation Office (SFRO) field fee of \$30/hour. The Polo Fields are comparable to the fields within the SFRO's inventory, in regard to level of care and maintenance costs.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

Staff recommends to keep the pilot field reservations fee of \$30/hour for Fields 1-3 at the Westworld Polo Fields, effective July 1, 2022. The proposed fee will keep the Polo Fields in-line with City-wide reservation field fees and the City fields located on Federal land because the cost to care and maintain the fields are comparable.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee*	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
WestWorld Polo Field - Hourly Reservation Fee	428	Pilot of \$30	\$12,860.00	\$30.00	N/A	\$12,860.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**

Approve Polo Field Fee Establishment.

**Option B:**

Do not approve Polo Field Fee Establishment.

**STAFF CONTACTS**

Brian Sheets 480-312-7520

Dan Bachman 480-312-7521

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

<b>DIVISION</b>	<b>DEPARTMENT</b>	<b>FUND</b>
Community Services	WestWorld	100
<b>FEE TITLE(S)</b>	<b>REQUEST</b>	
WestWorld TNEC facility fee	Increase of TNEC facility fee	
<b>ASSOCIATED ORDINANCES/RESOLUTIONS</b>		

**BACKGROUND**

The city operates WestWorld under a Cost Sharing Recreational Land Use Agreement with the Bureau of Reclamation (BOR). Article 4, Section A of the Agreement requires the city review the WestWorld use fee schedule "not less often than every five years." Per city Financial Policies, these fees are reviewed annually.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

As part of the WestWorld fee review, the following fee is proposed in an effort to charge fees related to the quality and quantity of what WestWorld offers. This increase and change will help bring WestWorld fees closer in line to the quality of offering. The city has completed a facility comparison of equine facilities. None of the industry facilities has a facility such as Tony Nelssen Equestrian Center (TNEC). Due to the uniqueness of the facility, a comparable benchmarking is not realistic.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
TNEC facility fee	3	\$8,500.00	\$25,500.00	\$9,000.00	\$500.00	\$1,500.00

**OPTIONS AND STAFF RECOMMENDATIONS**

- Option A:**  
Approve the TNEC fee at \$9,000 per event day
- Option B:**  
Do not approve the rate increase.
- Option C:**

**STAFF CONTACTS**

Brian Dygert, WestWorld General Manager x26825



The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

<b>DIVISION</b>	<b>DEPARTMENT</b>	<b>FUND</b>
Community Services	WestWorld	100
<b>FEE TITLE(S)</b>	<b>REQUEST</b>	
WestWorld North Hall facility fee	Increase North Hall	
<b>ASSOCIATED ORDINANCES/RESOLUTIONS</b>		

**BACKGROUND**

The city operates WestWorld under a Cost Sharing Recreational Land Use Agreement with the Bureau of Reclamation (BOR). Article 4, Section A of the Agreement requires the city review the WestWorld use fee schedule "not less often than every five years." Per city Financial Policies, these fees are reviewed annually. As part of the WestWorld fee review, the following fee increase reflects the need for additional cost recovery. No other facility exists like this in the country.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

The city has completed a facility comparison of equine facilities. None of the industry facilities has a facility such as Tony Nelssen Equestrian Center (TNEC). Due to the uniqueness of the facility, a comparable benchmarking is not available. We are proposing an increase for commercial use due to the high demand of the North Hall since the fee was established.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
North Hall commercial use	47	\$6,000.00	\$282,000.00	\$6,500.00	\$500.00	\$23,500.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**  
Approve the North Hall fee at commercial use of \$6,500 per event day

**Option B:**  
Do not approve the rate increase.

**Option C:**

**STAFF CONTACTS**

Brian Dygert, WestWorld General Manager x26825

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

<b>DIVISION</b>	<b>DEPARTMENT</b>	<b>FUND</b>
Community Services	WestWorld	100
<b>FEE TITLE(S)</b>	<b>REQUEST</b>	
WestWorld South Hall facility fee	Decrease of South Hall	
<b>ASSOCIATED ORDINANCES/RESOLUTIONS</b>		

**BACKGROUND**

The city operates WestWorld under a Cost Sharing Recreational Land Use Agreement with the Bureau of Reclamation (BOR). Article 4, Section A of the Agreement requires the city review the WestWorld use fee schedule "not less often than every five years." Per city Financial Policies, these fees are reviewed annually. As part of the WestWorld fee review, the following fee decrease is proposed in an effort to increase rentals in the under utilized asset.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

The city has completed a facility comparison of equine facilities. None of the industry facilities has a facility such as TNEC. The facility rental fee we believe is part of the reason this is an underutilized facility. We believe a decrease will increase rentals. There are 2 rental rates for the South Hall we propose decreasing. South Hall as a commercial use and South Hall when rented with the Equidome arena.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
South Hall commercial use	2	\$2,500.00	\$5,000.00	\$1,250.00	(\$1,250.00)	\$2,500.00
South Hall with Equidome	2	\$1,000.00	\$0.00	\$600.00	(\$400.00)	\$1,200.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**

Approve the South Hall fee at \$1,250 per event day and \$600 per event day when rented with the Equidome arena

**Option B:**

Do not approve the rate decrease.

**STAFF CONTACTS**

Brian Dygert, WestWorld General Manager x26825

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

<b>DIVISION</b>	<b>DEPARTMENT</b>	<b>FUND</b>
Community Services	WestWorld	100
<b>FEE TITLE(S)</b>	<b>REQUEST</b>	
WestWorld Field East and West facility fee	Increase of Field East and West	
<b>ASSOCIATED ORDINANCES/RESOLUTIONS</b>		

**BACKGROUND**

The city operates WestWorld under a Cost Sharing Recreational Land Use Agreement with the Bureau of Reclamation (BOR). Article 4, Section A of the Agreement requires the city review the WestWorld use fee schedule "not less often than every five years." Per city Financial Policies, these fees are reviewed annually. As part of the WestWorld fee review, the following fee is proposed in an effort to charge fees related to the quality and quantity of what WestWorld offers. This increase will help bring WestWorld fees closer in line to the quality of offering.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

The city has completed a facility comparison of equine facilities. Industry comparison has WestWorld at above market. We are proposing the elimination of renting each field independently. We will keep the existing fee of Field East and West. We are proposing the increase to the rate as we feel demand for the field has been increased since the fee was established.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Field East and West combined	14	\$4,500.00	\$63,000.00	\$4,750.00	\$250.00	\$3,500.00

**OPTIONS AND STAFF RECOMMENDATIONS**

- Option A:**  
Approve the Field East and West combined fee at \$4,750 per event day
- Option B:**  
Do not approve the rate increase.

**STAFF CONTACTS**

Brian Dygert, WestWorld General Manager x26825

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

**DIVISION**  
 Community Services  
**FEE TITLE(S)**  
 WestWorld Parking Lot C  
**ASSOCIATED ORDINANCES/RESOLUTIONS**

**DEPARTMENT**  
 WestWorld  
**FUND**  
 100  
**REQUEST**  
 Increase of Parking Lot C

**BACKGROUND**

The city operates WestWorld under a Cost Sharing Recreational Land Use Agreement with the Bureau of Reclamation (BOR). Article 4, Section A of the Agreement requires the city review the WestWorld use fee schedule "not less often than every five years." Per city Financial Policies, these fees are reviewed annually. As part of the WestWorld fee review, the following fee is proposed in an effort to charge fees related to the quality and quantity of what WestWorld offers. This increase and change will help bring WestWorld fees closer in line to the quality of offering.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

The city has completed a facility comparison of equine facilities. Our parking lots are utilized for 2 purposes. 1st they are utilized for event space. 2nd they are used as parking lots. Rates have historically been based on event space and market demand based on our events. We are proposing increases to the parking lots with demand for event space.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Parking Lot C	1	\$1,050.00	\$1,050.00	\$1,250.00	\$200.00	\$200.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**  
 Approve the Parking Lot C fee at \$1,250 per event day

**Option B:**  
 Do not approve the rate increase.

**STAFF CONTACTS**

Brian Dygert, WestWorld General Manager x26825

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

<b>DIVISION</b>
Community Services
<b>FEE TITLE(S)</b>
WestWorld Parking Lot H facility fee
<b>ASSOCIATED ORDINANCES/RESOLUTIONS</b>

<b>DEPARTMENT</b>	<b>FUND</b>
WestWorld	100
<b>REQUEST</b>	
Increase of Parking Lot H	

**BACKGROUND**

The city operates WestWorld under a Cost Sharing Recreational Land Use Agreement with the Bureau of Reclamation (BOR). Article 4, Section A of the Agreement requires the city review the WestWorld use fee schedule "not less often than every five years." Per city Financial Policies, these fees are reviewed annually. As part of the WestWorld fee review, the following fee is proposed in an effort to charge fees related to the quality and quantity of what WestWorld offers. This increase and change will help bring WestWorld fees closer in line to the quality of offering.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

The city has completed a facility comparison of equine facilities. Our parking lots are utilized for 2 purposes. 1st they are utilized for event space. 2nd they are used as parking lots. Rates have historically been based on event space and market demand based on our events. We are proposing increases to the parking lots with demand for event space.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Parking Lot H	3	\$3,250.00	\$9,750.00	\$3,500.00	\$250.00	\$750.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**  
Approve Parking Lot H fee at \$3,500 per event day

**Option B:**  
Do not approve the rate increase.

**Option C:**

**STAFF CONTACTS**

Brian Dygert, WestWorld General Manager x26825

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

<b>DIVISION</b>	<b>DEPARTMENT</b>	<b>FUND</b>
Community Services	WestWorld	100
<b>FEE TITLE(S)</b>	<b>REQUEST</b>	
WestWorld Parking Lot K facility fee	Increase of Parking Lot K	
<b>ASSOCIATED ORDINANCES/RESOLUTIONS</b>		

**BACKGROUND**

The city operates WestWorld under a Cost Sharing Recreational Land Use Agreement with the Bureau of Reclamation (BOR). Article 4, Section A of the Agreement requires the city review the WestWorld use fee schedule "not less often than every five years." Per city Financial Policies, these fees are reviewed annually. As part of the WestWorld fee review, the following fee is proposed because of the change in parking lot utilization. In the past, these parking lots were used solely as parking areas. Since WestWorld events have grown, Producers have been using parking lots as actual event space.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

The city has completed a facility comparison of equine facilities. There is an increased demand for parking lot rentals due to Producers incorporating the lots into their event space and need for additional maintenance because of this new use. We are proposing the rate increase due to the increased demand for the use of the event space since the fee was established.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Parking Lot K	22	\$1,700.00	\$37,400.00	\$2,000.00	\$300.00	\$6,600.00

**OPTIONS AND STAFF RECOMMENDATIONS**

- Option A:**  
Approve the Parking Lot K rate at \$2,000 per event day
- Option B:**  
Do not approve the rate increase.

**STAFF CONTACTS**

Brian Dygert, WestWorld General Manager x26825

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

**DIVISION**  
Community Services

**FEE TITLE(S)**  
WestWorld Parking Lot K1 facility fee

**ASSOCIATED ORDINANCES/RESOLUTIONS**

**DEPARTMENT**  
WestWorld

**FUND**  
100

**REQUEST**  
Increase of Parking Lot K1

**BACKGROUND**

The city operates WestWorld under a Cost Sharing Recreational Land Use Agreement with the Bureau of Reclamation (BOR). Article 4, Section A of the Agreement requires the city review the WestWorld use fee schedule "not less often than every five years." Per city Financial Policies, these fees are reviewed annually. As part of the WestWorld fee review, the following fee is proposed in an effort to charge fees related to the quality and quantity of what WestWorld offers. This increase and change will help bring WestWorld fees closer in line to the quality of offering.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

The city has completed a facility comparison of equine facilities. Our parking lots are utilized for 2 purposes. 1st they are utilized for event space. 2nd they are used as parking lots. Rates have historically been based on event space and market demand based on our events. We are proposing increases to the parking lots with demand for event space.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Parking Lot K1	8	\$750.00	\$6,000.00	\$1,000.00	\$250.00	\$2,000.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**  
Approve the Parking Lot K1 fee at \$1,000 per event day

**Option B:**  
Do not approve the rate increase.

**STAFF CONTACTS**

Brian Dygert, WestWorld General Manager x26825

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

**DIVISION**  
 Community Services  
**FEE TITLE(S)**  
 WestWorld RV Parking fee  
**ASSOCIATED ORDINANCES/RESOLUTIONS**

**DEPARTMENT**  
 WestWorld  
**FUND**  
 100  
**REQUEST**  
 Increase RV Parking fee

**BACKGROUND**

The city operates WestWorld under a Cost Sharing Recreational Land Use Agreement with the Bureau of Reclamation (BOR). Article 4, Section A of the Agreement requires the city review the WestWorld use fee schedule "not less often than every five years." Per city Financial Policies, these fees are reviewed annually. As part of the WestWorld fee review, the following fee is proposed in an effort to charge fees related to the quality and quantity of what WestWorld offers. This increase and change will help bring WestWorld fees closer in line to the quality of offering.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

The city has completed a facility comparison of equine facilities. WestWorld will continue to be over industry average; however, we have a high demand of RV spaces.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
RV Parking fee	15,036	\$33.00	\$496,188.00	\$35.00	\$2.00	\$30,072.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**  
 Approve the RV parking fee at \$35 per day

**Option B:**  
 Do not approve the rate increase.

**STAFF CONTACTS**

Brian Dygert, WestWorld General Manager x26825



The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

**DIVISION**

Community Services

**FEE TITLE(S)**

WestWorld roll and pack facility fee

**ASSOCIATED ORDINANCES/RESOLUTIONS**

**DEPARTMENT**

WestWorld

**REQUEST**

Increase of roll and pack (animal use)

**FUND**

100

**BACKGROUND**

The city operates WestWorld under a Cost Sharing Recreational Land Use Agreement with the Bureau of Reclamation (BOR). Article 4, Section A of the Agreement requires the city review the WestWorld use fee schedule "not less often than every five years." Per city Financial Policies, these fees are reviewed annually. As part of the WestWorld fee review, the following fee is proposed in an effort to charge fees related to the quality and quantity of what WestWorld offers. This increase and change will recover the cost of this service to our equestrian events.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

Establish a cost recovery formula based fee for roll and packing an arena for events involving animals. The formula will be 10 hours of equipment labor rate. This increase is to recover 100% of the actual cost to roll and pack an arena. The surface consistency for events involving animals do not require the level of compaction that needs the use of a roller.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Roll and pack (animal use)	1	\$300.00	\$300.00	\$400.00*	\$100.00	\$100.00
*Formula: Labor equipment rate (currently \$40/hour) x 10 hours.						

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**

Approve the roll and pack (animal use) formula based fee.

**Option B:**

Do not approve the formula rate.

**STAFF CONTACTS**

Brian Dygert, WestWorld General Manager x26825

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

**DIVISION**

Community Services

**FEE TITLE(S)**

WestWorld roll and pack facility fee

**ASSOCIATED ORDINANCES/RESOLUTIONS**

**DEPARTMENT**

WestWorld

**REQUEST**

Increase of roll and pack (commercial use)

**FUND**

100

**BACKGROUND**

The city operates WestWorld under a Cost Sharing Recreational Land Use Agreement with the Bureau of Reclamation (BOR). Article 4, Section A of the Agreement requires the city review the WestWorld use fee schedule "not less often than every five years." Per city Financial Policies, these fees are reviewed annually. As part of the WestWorld fee review, the following fee is proposed in an effort to charge fees related to the quality and quantity of what WestWorld offers. This increase and change will recover the cost of this service to our equestrian events.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

Establish a cost recovery formula based fee for roll and packing an arena for commercial use. The formula will be 5 hours of equipment labor rate plus rental equipment + 15%. This increase is to change the rental rate to a percentage to recover 100% of the actual cost to roll and pack an arena. Our commercial clients require a surface consistency for compaction that cannot be achieved without a commercial roller. WestWorld's fleet inventory does not include this equipment and a rental is necessary.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Roll and pack (commercial use)	1	\$300.00	\$300.00	\$1085.00*	\$785.00	\$785.00
		*Formula: Labor equipment rate (currently \$40/hour) x 5 hours + (cost of rental equipment + 15%)				

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**

Approve the roll and pack (commercial use) formula based fee.

**Option B:**

Do not approve the formula rate.

**Option C:**

**STAFF CONTACTS**

Brian Dygert, WestWorld General Manager x26825

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

<b>DIVISION</b>	<b>DEPARTMENT</b>	<b>FUND</b>
Community Services	WestWorld	100
<b>FEE TITLE(S)</b>	<b>REQUEST</b>	
WestWorld administrative changes	WestWorld administrative changes	
<b>ASSOCIATED ORDINANCES/RESOLUTIONS</b>		

**BACKGROUND**

The city operates WestWorld under a Cost Sharing Recreational Land Use Agreement with the Bureau of Reclamation (BOR). Article 4, Section A of the Agreement requires the city review the WestWorld use fee schedule "not less often than every five years." Per city Financial Policies, these fees are reviewed annually. As part of the WestWorld fee review, the following fee is proposed in an effort to charge fees related to the quality and quantity of what WestWorld offers. This increase and change will help bring WestWorld fees closer in line to the quality of offering.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

There are a few administrative changes we need to make to the WestWorld rate and fee schedule. The following fees will be deleted as they are no longer valid and generate no revenue. Individual fee for Field East or Field West; swamp cooler; vendor space for equestrian events; and RV seasonal rate.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
delete non revenue generating fees			\$0.00	\$0.00	\$0.00	\$0.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**

Approve the administrative changes to the fee schedule.

**Option B:**

Do not approve the administrative changes to the fee schedule.

**Option C:**

**STAFF CONTACTS**

Brian Dygert, WestWorld General Manager x26825

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

<b>DIVISION</b>	<b>DEPARTMENT</b>	<b>FUND</b>
Community Services	Community Services	280
<b>FEE TITLE(S)</b>	<b>REQUEST</b>	
MSRRP- Arboretum train fees	Increase Arboretum Train fee from \$2 to \$3	
<b>ASSOCIATED ORDINANCES/RESOLUTIONS</b>		

**BACKGROUND**

The McCormick-Stillman Railroad Park operates a fully functional railroad with scale steam and diesel locomotives, riding cars on a one-mile track and a railroad operations program that includes heavy equipment, a machine shop and a variety of specialty functions unique to trains and railroad management. The specialty park opened in 1975 and has been one of the most popular parks in the Valley for decades. The Railroad Park operates out of a special revenue cost center, where the revenue from ticket sales, concessions, souvenir sales, ramada and birthday party rentals all support park operations and staffing. The Arboretum train is a 7.5inch gauge railroad located in the southeast corner of the park. This train is primarily operated by a volunteer club, Scottsdale Live Steamers, but when staffing allows it is operated by park staff on Saturdays. This is a seasonal train running from October through May. The cost of admission covers the train ride.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

Increase the Arboretum train fee to align with the current train and carousel fee of \$3.00. The train and carousel fee was increased in 2019 through rates and fees from \$2.00 to \$3.00.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Arboretum Train	5000	\$2.00	\$10,000.00	\$3.00	\$1.00	\$5,000.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**  
Raise Arboretum train fee to \$3.00.

**Option B:**  
Do not raise Arboretum train fee to \$3.00.

**STAFF CONTACTS**

Sunny Nakagawa x2731  
Valerie Budnick x8506

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

<b>DIVISION</b>
Community Services
<b>FEE TITLE(S)</b>
MSRRP- Commercial Filming Fees
<b>ASSOCIATED ORDINANCES/RESOLUTIONS</b>

<b>DEPARTMENT</b>	<b>FUND</b>
Community Services	280
<b>REQUEST</b>	
Create MSRRP specific commercial filming fee	

**BACKGROUND**

The McCormick-Stillman Railroad Park operates a fully functional railroad with scale steam and diesel locomotives, riding cars on a one-mile track and a railroad operations program that includes heavy equipment, a machine shop and a variety of specialty functions unique to trains and railroad management. The specialty park opened in 1975 and has been one of the most popular parks in the Valley for decades. The Railroad Park operates out of a special revenue cost center, where the revenue from ticket sales, concessions, souvenir sales, ramada and birthday party rentals all support park operations and staffing. Due to the popularity and unique features in the park there is a high demand for commercial filming uses.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

Park staff recommendation is to create a McCormick-Stillman Railroad Park commercial filming permit fee. Current fees used are based on the CS Film Permit Fee Non-Reservable Area which is a daily fee of \$300. Based on past CS Film Permit Fee Non-Reservable Area use there is extensive staff time, set up and preparations required at the Railroad Park. Typically the requests are made outside of park hours of operation and staff accommodate this. This fees includes staff time and costs, potential revenue impacts if areas are closed or limited and disruption to daily operations. Park staff has benchmarked these fees against other municipalities and entitles around the valley. For example; City of Phoenix charges \$1500 minimum including staffing costs and Phoenix Zoo charges \$1000 for 4 hours and \$2000 for 8 hours.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
MSRRP Commercial filming fee	3	\$300.00	\$900.00	\$1,000.00	\$700.00	\$2,100.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**

Create MSRRP specific commercial filming fee to \$1000 per day.

**Option B:**

Maintain CS Film Permit Fee Non-Reservable Area \$300.

**STAFF CONTACTS**

Valerie Budnick  
Sunny Nakagawa

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

<b>DIVISION</b>
Community Services
<b>FEE TITLE(S)</b>
MSRRP- Executive Car fees
<b>ASSOCIATED ORDINANCES/RESOLUTIONS</b>

<b>DEPARTMENT</b>	<b>FUND</b>
Community Services	280
<b>REQUEST</b>	
Eliminate fee tiers	

**BACKGROUND**

McCormick Stillman Railroad Park completed restoration of the park’s second donated railroad car with funding provided by the City of Scottsdale, Scottsdale Railroad and Mechanical Society, and the estate of Hartley and Ruth Barker. The first car was renovated into a birthday party car for kids three to eight years old and holds over 280 parties per year.

The Executive Car, named after long-time park donors Hartley and Ruth Barker, seats 49 people and features 16 tables, buffet counter, separate preparation area, LED lighting and a sound system. The car is wheelchair accessible and has an electric wheelchair lift.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

Current listed fees shows three separate fee tiers based on residency, non-residency, and commercial use. The Park staff’s recommendation is to have one set fee of \$350 for all types of use. We anticipate an increase in the amount of bookings with the lowered price. Using one fee is modeled after the Parks and Recreation department fee for ramada and picnic area use.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Executive Car - Resident	5	\$250.00	\$1,250.00	\$350.00	\$100.00	\$500.00
Executive Car - Non-resident	5	\$500.00	\$2,500.00	\$350.00	(\$150.00)	(\$750.00)
Executive Car - Commercial	5	\$750.00	\$3,750.00	\$350.00	(\$400.00)	(\$2,000.00)

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**

Eliminate resident, non-resident, and commercial rate fees for executive car.

**Option B:**

Maintain three different rates of resident, non-resident, and commercial rate fees for executive car.

**STAFF CONTACTS**

Valerie Budnick  
Sunny Nakagawa

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

<b>DIVISION</b>
Community Services
<b>FEE TITLE(S)</b>
MSRRP- Tents by the Tracks fees
<b>ASSOCIATED ORDINANCES/RESOLUTIONS</b>

<b>DEPARTMENT</b>	<b>FUND</b>
Community Services	280
<b>REQUEST</b>	
Memorialize Tents by the Tracks event and fees	

**BACKGROUND**

On April 10, 2021, the McCormick-Stillman Railroad Park held the inaugural event titled Tents by the Tracks. For the first time ever, park patrons were allowed to enjoy a night of fun and adventure while camping overnight at The Railroad Park. This brand new event provided a high-quality, one-of-a-kind recreational opportunity in an environment that was dominated by COVID-19. The registration for the 110 campsites sold out quickly weeks prior to the event date. Pursuant to the pilot process established in Resolution No. 12150, the director overseeing Community Services established pilot fees/pricing for the event - in the amount of \$150 for a 12x12 space that included 4 people, or \$250 for an 18x18 space that included 6 people. The price of registration included the following:

- Campsite Reservation
- Unlimited Train & Carousel Rides
- Train Shed Tour
- Dinner for guests
- Movie and Popcorn
- Breakfast

Families were able to check-in and setup camp starting at 4 p.m. Once they were settled, they were free to participate in a number of activities that included unlimited rides on the Paradise & Pacific Railroad and Scottsdale Charros Carousel, private tours of the train shed with Engineer Tyler, and playing with a variety of lawn games including, corn hole and giant Jenga. A barbecue dinner was served by the park staff that included burgers, hotdogs, chicken, sides, and drinks. At 8 p.m., campers enjoyed a movie under the stars complete with freshly popped buttered popcorn. Most were able to watch from the openings of their tents, while others set up their chairs in the larger viewing area in the grass. Lights out came at 11 p.m. and a peaceful night was had by all. In the morning, the steam engineers woke the campers with whistle wake-up call. A grab-and-go breakfast of muffins, granola bars, fruit, juice and coffee was provided as the campers broke down their campsites.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

Park staff recommendation is to increase the 2021 pilot program fees and memorialize the Tents by the Tracks event. Park staff recommendation is to also offer a smaller campsite, VIP campsite and offer tent rentals to those in need of a tent. Park staff has benchmarked these fees against other entities offering similar special events and services. For example; Phoenix Zoo charges \$65 per person which includes food, lodging and activities and past COS stadium sleepovers at \$30 for a resident and \$40 for a non-resident (in 2017) and Cedar Point charges \$200 per campsite, up to 4 guests.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Tents by the Tracks- 10X10	10	\$0.00	\$0.00	\$100.00	\$100.00	\$1,000.00
Tents by the Tracks- 12x12*	80	\$0*	\$12,000.00	\$200.00	\$50.00	\$4,000.00
Tents by the Tracks- 18x18**	30	\$0**	\$7,500.00	\$300.00	\$50.00	\$1,500.00
Tents by the Tracks- VIP	2	\$0.00	\$0.00	\$700.00	\$700.00	\$1,400.00
Tent Rental	4	\$0	\$0.00	\$100	\$100.00	\$400.00

\*Pilot Fee was \$150

\*\*Pilot fee was \$250

## OPTIONS AND STAFF RECOMMENDATIONS

### **Option A:**

Memorialize and expand fees related to Tents on the Tracks

### **Option B:**

Do not memorialize and expand fees related to Tents on the Tracks

## STAFF CONTACTS

Valerie Budnick

Sunny Nakagawa



The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

<b>DIVISION</b>	<b>DEPARTMENT</b>	<b>FUND</b>
Public Safety-Fire	Fire	100
<b>FEE TITLE(S)</b>	<b>REQUEST</b>	
Fire Safety/ Public Education Classes	Increase of existing class fees	
<b>ASSOCIATED ORDINANCES/RESOLUTIONS</b>		
ARS 9-499.15		

**BACKGROUND**

Since the inception of the Scottsdale Fire Department we have provided a robust and diverse catalogue of classes for the public. Since 2005 the Fire Department has provided classes for tens of thousands of Scottsdale residents. Our classes meet or exceed all standards when a course has a sanctioned curriculum. Our approval rating from post class surveys is always "extremely satisfied".

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

In the past 15 years we have had only a few rate increases. Each rate increase has been to keep up with increased labor costs of instructors to provide the class and provide the required materials. We have always been attempting to provide the classes at full cost recovery. We are again asking for a slight increase in rates/fees to keep up with costs of existing classes and add one new class.

Existing classes we are asking for a rate increase include:  
 CPR  
 CPR/First Aid combo  
 Babysitting

New class to add to our catalogue:

Preserve/Outdoor First Aid  
 Our suggested class price of \$65 to match the current cost of equally timed Babysitter class. Currently the outdoor retail store REI, provides the class for \$245.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
CPR	30	\$45.00	\$1,350.00	\$55.00	\$10.00	\$300.00
CPR/First Aid	125	\$45.00	\$5,625.00	\$55.00	\$10.00	\$1,250.00
Baby Sitting	100	\$45.00	\$4,500.00	\$65.00	\$20.00	\$2,000.00
Preserve/Outdoor First Aid	100	\$0.00	\$0.00	\$65.00	\$65.00	\$6,500.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**  
 To approve this will allow the Fire Department to continue providing safety classes to meet the public's demand. A cost recovery platform is necessary to the viability of the Public Education classes.

**Option B:**  
 Non-Approval will affect the ability to provide the much-requested classes to the public at a neutral cost platform.

**STAFF CONTACTS**

Lori Schmidt - 480-312-1817

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

Public Safety - Police

Uniform Services

100

Scottsdale Jail Fee

Increase the nightly fee to serve time in the Scottsdale City Jail

**ASSOCIATED ORDINANCES/RESOLUTIONS**

**BACKGROUND**

In FY2018/19, Council approved a capital project to renovate the downtown jail to create enough space to allow offenders adjudicated outside of Scottsdale the opportunity to serve their sentence of up to 48 hours in the renovated jail instead of the Maricopa County Sherriff's Office (MCSO) jail located on 4th Avenue and Jefferson in Phoenix. Upon completion of the project in FY20/21, and in collaboration with the Department's legal advisor, a fee of \$250 per night for those wishing to serve their jail sentence in the Scottsdale City Jail was established. The fee was determined by using the average of the two fees set by MCSO (\$366.51 Booking fee/first night, and \$105.15 each additional night) in FY2020/21. Additionally, it was established that the 4.25% service charge for the scheduling and payment system would be passed onto the out of jurisdiction offender. Defendants convicted for crimes involving jail time in Scottsdale City Court may also serve jail sentences of 48 hours or less in the Scottsdale City Jail. The nightly fee is the same as the out of jurisdiction defendants minus the 4.25% service charge.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

MCSO released their final jail per diem billing rates for FY2023 that include, effective July 1, 2022 the booking rate (1st night) will be \$548.45 and the housing rate (each additional night) will be \$114.02. Based on the MCSO FY2023 jail per diem rates, the department proposes to increase the nightly fee to stay in the Scottsdale City Jail to \$331 per night, which is the average of the two MCSO rates. The 4.25% service charge for the scheduling and payment system would continue to be the responsibility of offender sentenced in another jurisdiction but serving time in the Scottsdale Jail.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Scottsdale Jail Fee	458	\$250.00	\$114,500.00	\$331.00	\$81.00	\$37,098.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**

Staff recommends increasing the nightly fee for out of jurisdiction offenders to serve their jail time in the Scottsdale City Jail to \$331 per night which is the average of the booking and housing fees proposed by MCSO for FY2022/23.

**Option B:**

Do not increase nightly fee.

**STAFF CONTACTS**

Jeff Walther, Chief of Police

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

Public Safety - Police

Uniform Services

100

On Body Camera Video

Increase the fee to obtain a copy of video captured from an officer's on body camera

**ASSOCIATED ORDINANCES/RESOLUTIONS**

**BACKGROUND**

The police department began issuing on body cameras (OBC) to officers in 2013 and have continued to increase the number of cameras throughout the department each year. In FY2018/19, a \$20.00 fee was established for citizens requesting a copy of OBC video due to the complexity in redaction of sensitive information. As the number of cameras increase throughout the department, so does the number of requests for on body camera video. Requests for on body camera video increased 152.5% from FY2017/18 with 255 requests, to 644 requests in FY2020/21.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

Current rates/fees were benchmarked to other police departments in the Phoenix Metro Area including Chandler, El-Mirage, Tempe, Surprise, Gilbert, and Glendale. The benchmarking found that Scottsdale's fee was lower than the average of the aforementioned agencies. A rate adjustment from \$20.00 to \$25.00 would bring Scottsdale's rate in-line with agencies in the valley.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
On Body Camera Video	644	\$20.00	\$12,880.00	\$25.00	\$5.00	\$3,220.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**

Staff recommends increasing the fee to receive a redacted copy of video captured from an officer's on body camera from \$20.00 per video to \$25.00 per video.

**Option B:**

Do not increase On-Body Camera Fee

**STAFF CONTACTS**

Jeff Walther, Chief of Police

The following form is provided to ensure that appropriate documentation and information is obtained to support the proposed rate/fee quotation. Please note, cells shaded in gray are formula driven.

Public Safety - Police

Uniform Services

100

Off Duty Officer

Increase the hourly rate for off duty personnel

**ASSOCIATED ORDINANCES/RESOLUTIONS**

**BACKGROUND**

As a service to the community, the Scottsdale Police Department fills requests to hire off-duty sworn employees as well as police aides to work police related duties such as security and traffic control at events or unique situations (i.e. construction areas) within the City. Companies hiring off-duty officers range from local car dealerships and schools, to construction companies, and retail stores. It is advantageous for Scottsdale's officers to fill these requests, providing familiarity with the City and a direct line of communication in case further assistance is necessary. Off-duty employment is strictly regulated by the Police Department to ensure no conflict of interest or inconsistencies with City values exists. The Department bills the private employer upon job completion and receives a check for each individual, participating officers/police aide, as well as a check to the City for fees insurance waiver and vehicle use if applicable.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGES**

A recent off-duty rate comparison of valley agencies that include Gilbert, Tempe, Chandler, Mesa, Salt River, and Glendale found Scottsdale's rates to be significantly below the average rate for an off-duty officer/police aide, sergeant, and lieutenant. The recommendation is to increase the hourly rate for off duty assignments for police officers/police aides, sergeants, and lieutenants. The fee is paid directly to the personnel working in the off duty capacity, therefore there is no impact to revenue to the city with the proposed rate increase.

Service/Facility/Class/Etc.	Forecasted Participation	Current Rate or Fee	Current Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Revenue Change
Off duty Police Officer/Police Aide fee/hr		\$51.50	\$0.00	\$60.00	\$8.50	\$0.00
Off duty Sergeant fee/hr		\$61.65	\$0.00	\$70.00	\$8.35	\$0.00
Off duty Lieutenant fee/hr		\$70.00	\$0.00	\$80.00	\$10.00	\$0.00

**OPTIONS AND STAFF RECOMMENDATIONS**

**Option A:**

Staff recommends increasing the hourly rate for an off-duty police officer/police aide to \$60 per hour, \$70 per hour for an off-duty sergeant, and \$80 per hour for an off-duty lieutenant.

**Option B:**

Do not increase off duty hourly rates.

**STAFF CONTACTS**

Jeff Walther, Chief of Police