

# Financial Report Fiscal Year-to-Date As of September 2010

Report to the City Council and Budget Review Commission Prepared by City Treasurer – Finance and Accounting Division October 19, 2010

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# FINANCIAL REPORT FOR YEAR-TO-DATE SEPTEMBER 2010

The following is a financial summary of the City's YTD September 2010 General Fund, Transportation Fund and Fleet Fund. The focus of the report is on the General Fund, which is the primary operating fund of the City. The General Fund exists to account for the resources devoted to finance the services traditionally associated with local government. Included in these services are police and fire protection, parks and recreation, planning and economic development, general administration of the City, and any other activity for which a special fund has not been created.

The report includes a summary for revenues and expenditures by major categories. Significant budget to actual variances are highlighted. The report also includes Appendix 1 which details the City's Privilege (Sales) Tax by major category.

Fiscal year 2009/10 results are unaudited as of the date of this report.

Note: Amounts are rounded in millions; therefore, differences may occur.

	Operating F YTD Septem (\$ in milli	ber 2010		
	Revised	2010/11		%
	Budget	Actual	Change	Change
Sources	\$61.9	\$58.8	(\$3.1)	-5%
Uses	62.1	56.3	5.8	9%
Change in Fund Balance	(\$0.2)	\$2.5	\$2.7	

	Operating F Septembe (\$ in milli	r 2010		
	R evis ed	2010/11		%
	Budget	Actual	Change	Change
Sources	\$18.1	\$18.3	\$0.2	1%
Uses	20.6	18.8	1.8	9%
Change in Fund Balance	(\$2.5)	(\$0.5)	\$2.0	

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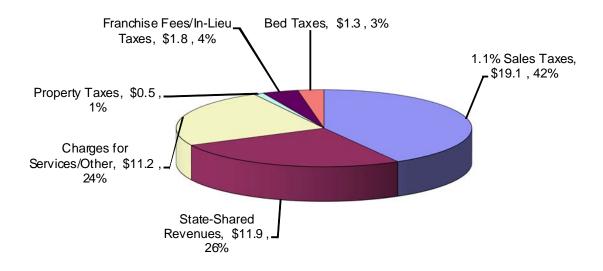
# **GENERAL FUND**

FY 2010	0/11		
(\$ in milli	ions)		
Adopted	Revised		%
<u>Budget</u>	<u>Budget</u>	<u>Change</u>	<u>Change</u>
\$243.2	\$243.2	\$0.0	0%
251.6	251.5	0.1	0%
(\$8.4)	(\$8.3)	\$0.1	
\$37.2	\$39.0	\$1.8	
\$28.7	\$30.7	\$2.0	
\$26.2	\$26.2	\$0.0	
\$2.5	\$2.5	\$0.0	
\$0.0	\$2.0	\$2.0	
	(\$ in mill  Adopted <u>Budget</u> \$243.2  251.6  (\$8.4)  \$37.2  \$28.7  \$26.2  \$2.5	Budget         Budget           \$243.2         \$243.2           251.6         251.5           (\$8.4)         (\$8.3)           \$37.2         \$39.0           \$28.7         \$30.7           \$26.2         \$26.2           \$2.5         \$2.5	(\$ in millions)       Adopted     Revised       Budget     Budget     Change       \$243.2     \$243.2     \$0.0       251.6     251.5     0.1       (\$8.4)     (\$8.3)     \$0.1       \$37.2     \$39.0     \$1.8       \$28.7     \$30.7     \$2.0       \$26.2     \$26.2     \$0.0       \$2.5     \$2.5     \$0.0

# **Sources**

The General Fund is the primary operating fund of the City. It exists to account for the resources devoted to finance the services traditionally associated with local government such as police and fire protection, parks and recreation, planning and economic development, general administration of the City, and any other activity for which a special fund has not been created.

# General Fund Revenues \$45.8 Million Fiscal Year-to-Date September 2010

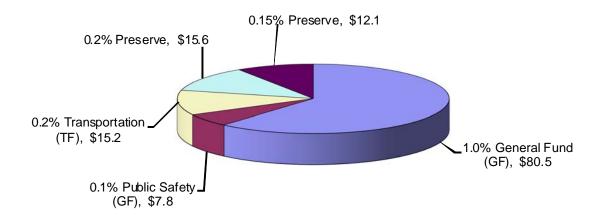


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			Fiscal Year (Tw	elve Months)
			2010/11	2010/11
	2008/09	2009/10	Adopted	Revised
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
1.1% Sales Taxes	\$95.7	\$85.8	\$88.3	\$88.3
State-Shared Revenues	62.2	55.5	48.6	48.6
Charges for Services/Other	50.1	49.1	46.7	46.7
Property Taxes	22.6	23.3	24.7	24.7
Franchise Fees/In-Lieu Taxes	11.5	11.5	11.6	11.6
Bed Taxes	1.5	7.1	10.6	10.6
Total Revenue	\$243.6	\$232.3	\$230.5	\$230.5
Transfers In	28.5	19.2	12.7	12.7
Total Sources	\$272.1	\$251.5	\$243.2	\$243.2
% Change vs. Prior Year				

		F	iscal Year-to-Date	September 2010		
				2010/11	Actual vs. I	Budget
	2008/09	2009/10	2010/11	Revised	Favorable/(Un	fa vorable)
	<u>Actual</u>	<u>A ctu al</u>	<u>Actual</u>	Budget	A mount	<u>Percent</u>
1.1% Sales Taxes	\$24.3	\$20.3	\$19.1	\$20.0	(\$0.9)	-4%
State-Shared Revenues	16.0	14.2	11.9	12.5	(0.6)	-5%
Chargesfor Services/Other	12.5	12.0	11.2	10.3	0.9	9%
Pro perty Taxes	0.5	0.5	0.5	0.6	(0.1)	-17%
Franchise Fees/In-Lieu Taxes	2.7	2.8	1.8	2.0	(0.2)	-10%
Bed Taxes	0.5	0.9	1.3	1.4	(0.1)	-7%
Total Revenue	\$56.5	\$50.7	\$45.8	\$46.8	(\$1.0)	-2%
Transfers In	1.9	11.6	5.4	5.4	-	0%
Total Sources	\$58.4	\$62.3	\$51.2	\$52.2	(\$1.0)	-2%
% Change vs. Prior Year		7%	-18%		<u> </u>	

# 1.65% Sales Tax \$131.2 Million 2010/11 Adopted Budget



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#### Sales Taxes

Scottsdale's total City sales tax rate is 1.65 percent. Of that amount, 0.55 percent is dedicated to the specific purposes related to transportation and preservation (which are accounted for in Special Revenue Funds) and 0.10 percent is dedicated to public safety (accounted for in the General Fund). The remaining 1.0 percent of the sales tax is also accounted for in the General Fund and is available to fund basic municipal services such as police, fire, libraries, and parks. This general-purpose sales tax is the City's single largest revenue source. Revenues from two of the sales taxes categories (utilities and construction) have seen dramatic decreases over the prior year and September has not resumed to "normal" levels. Several automotive dealerships left the City to relocate elsewhere or have permanently closed. The sales tax category results can be found in Appendix 1.

		Fiscal Year (Twelve Months)				
			201 0/11	2010/11		
	2008/09	2009/10	Adopted	Revised		
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budge t</u>		
1.00% General Purpose Sales Tax	\$87.3	\$78.3	\$80.5	\$80.5		
0.10% Public Safety Sales Tax	8.4	7.5	7.8	7.8		
Total General Fund Sales Taxes	\$95.7	\$85.8	\$88.3	\$88.3		
% Change vs. Prior Year						

	_	Fisc	al Year-to-Date S	September 2010		
	-			2010/11	Actual vs.	Budget
	2008/09	2009/10	201 0/11	Revised	Favorable/(Ur	nfa vorable)
	Actual	Actual	Actual	Budge t -	Amo unt	Percent
1.00 % General Purpose Sales Tax	\$22.2	\$18.5	\$17.4	\$18.2	(\$0.8)	-4%
0.10 % Public Safety Sales Tax	2.1	1.8	1.7	1.8	(0.1)	-6%
Total General Fund Sales Taxes	\$24.3	\$20.3	\$19.1	\$20.0	(\$0.9)	-4%
% Change vs. Prior Year		-1 6%	-6%			

Actual to Revised Budget variance of (\$0.9) million or (4%): Sales tax revenues are down in the rental category driven by declining commercial rental rates even though the vacancy rates are somewhat steady. Additionally, automotive sales continue to be slow. The "Cash for Clunkers" program, offered in FY 2009/10, is no longer available and, therefore, creating a large decrease year over year. See Appendix 1 for further information about results by sales tax categories.

#### State-Shared Revenues

These revenues are derived from state shared sales taxes, income taxes (revenue sharing), and vehicle license taxes (auto lieu) based on a statutorily determined formula, primarily driven by population. On a per capita basis, sales taxes generated in Scottsdale tend to be higher than most other cities/towns due to higher wealth, consumer spending habits, and larger amounts of visitor/tourist spending. As directed by statute, the State distributes the shared portion of State sales taxes back to local governments based on population, not by the amount of sales taxes collected within the local jurisdiction.

		Fiscal Year (Twelve Months)				
		2010/11 2010/11				
	2008/09	2009/10	Adopted	Revised		
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budge t</u>		
State Revenue Sharing	\$35.1	\$30.3	\$22.8	\$22.8		
State Shared Sales Tax	18.9	17.3	17.6	17.6		
Auto Lieu Tax	8.2	7.9	8.2	8.2		
Total State Shared Revenues	\$62.2	\$5 5.5	\$48.6	\$48.6		
% Change vs. Prior Year						

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		Fisc	al Year-to-Date S	September 2010		
				2010/11	Actual vs.	Budget
	2008/09	2009/10	201 0/11	Revised	Favorable/(Ur	nfa vorable)
	<u>Actual</u>	<u>Actual</u>	Actual	Budget	<u>Amo unt</u>	Percent Percent
State Revenue Sharing	\$8.8	\$7.6	\$5.7	\$5.7	\$0.0	0%
State Shared Sales Tax	5.1	4.4	4.2	4.7	(0.5)	-1 1%
Auto Lieu Tax	2.1	2.2	2.0	2.1	(0.1)	-5%
Total State Shared Revenues	\$16.0	\$1 4.2	\$11.9	\$12.5	(\$0.6)	-5%
% Change vs. Prior Year		-1 1%	-16%			

Actual to Revised Budget variance of (\$0.6) million or (5%): The State is reporting 5.5 percent below forecast due to a slower than anticipated economic recovery. A portion of this variance is related to the revenue budget spread over the fiscal year. Assuming the State's revenue spread, the variance would be unfavorable at (\$0.2) million or (4%) year to date. A budget adjustment will be processed and reflected in the October monthly financial report.

# **Charges for Services/Other**

Charges for Services include numerous revenues such as building permits, recreation fees, fire department fees, WestWorld fees, interest income, and property rentals. Also included are cost allocations from the General Fund to the enterprise funds. Certain components of this revenue source are subject to dramatic peaks and valleys from year to year. For example, building permit fees are based on developers' interest in construction projects and ability to secure financing for the projects.

	Fiscal Year (Twelve Months)					
	-		201 0/11	20 10/11		
	2008/09	2009/10	Adopted	Revised		
	<u>Actual</u>	<u>Actual</u>	Budget	<u>Budge t</u>		
Taxes - Local						
Stormwater Water Quality Charge	\$0.7	\$0.8	\$0.9	\$0.9		
Licenses, Permits & Fees						
Building Permit Fees & Charges	6.9	6.9	8.2	8.2		
Recreation Fees	3.2	3.3	3.4	3.4		
WestWorld	2.7	2.5	2.6	2.6		
Fire Service Charges	1.8	1.8	0.6	0.6		
Business Licenses & Fees	1.7	1.8	1.7	1.7		
Fines & Forfeitures						
Court Fines	6.7	7.5	4.8	4.8		
Photo Enforcement Revenue	2.5	1.8	1.7	1.7		
Parking Fines	0.4	0.3	0.4	0.4		
Library Fines & Fees	0.3	0.4	0.3	0.3		
Interest Earnings/Property Rental						
Interest Earnings	3.7	2.1	1.0	1.0		
Property Rental	3.2	2.9	2.8	2.8		
Other Revenue						
Indirect/Direct Cost Allocation	14.0	13.3	14.0	14.0		
Intergo ve mme ntal Revenue	1.2	-	0.9	0.9		
Miscellaneous	0.6	1.6	0.5	0.5		
Reimbursements	0.5	2.1	2.9	2.9		
Total Charges for Services/Other	\$50.1	\$49.1	\$46.7	\$46.7		
% Change vs. Prior Year						

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		Fisc	al Year-to-Date	September 2010		
				2010/11	Actual vs.	Budget
	2008/09	2009/10	201 0/11	Revised	Favorable/(Ur	nfa vorable)
	<u>Actual</u>	Actual	<u>Actual</u>	Budget	<u>Amo unt</u>	<u>Percent</u>
Taxes - Local						
Stormwater Water Quality Charge	\$0.3	\$0.3	\$0.3	\$0.3	\$0.0	0%
Licenses, Permits & Fees						
Building Permit Fees & Charges	2.1	1.8	2.1	1.8	0.3	17%
Recreation Fees	0.9	1.0	0.9	0.9	-	0%
We stWo rld	0.2	0.1	0.3	0.1	0.2	200%
Fire Service Charges	0.5	0.6	0.2	0.2	-	0%
Business Licenses & Fees	0.2	0.2	0.2	0.2	-	0%
Fines & Forfeitures						
Court Fines	1.6	1.7	1.1	1.1	-	0%
Pho to Enforcement Revenue	0.9	0.5	0.4	0.5	(0.1)	-20%
Parking Fines	0.1	-	0.1	0.1	-	0%
Library Fines & Fees	0.2	0.1	0.1	0.1	-	0%
Interest Earnings/PropertyRental						
Interest Earnings	0.9	0.7	0.5	0.2	0.3	150%
Property Rental	0.6	0.6	0.6	0.5	0.1	20%
Other Revenue						
Indirect/Direct Cost Allocation	3.2	4.0	3.3	3.4	(0.1)	-3%
Intergovernmental Revenue	0.3	0.3	0.2	0.2	-	0%
Miscellaneous	0.4	0.1	0.1	0.1	-	0%
R eimburse ments	0.1	-	0.8	0.6	0.2	33%
Total Charges for Services/Other	\$12.5	\$12.0	\$11.2	\$10.3	\$0.9	9%
% Change vs. Prior Year		-4%	-7%			

Actual to Revised Budget variance of \$0.9 million or 9%: Building Permit Fees & Charges are \$0.3 million higher than forecast due to a larger number of small-valuation type projects than anticipated. The favorable variance for WestWorld fees, Interest Earnings, and Property Rental are the result of unbudgeted receipts and the budget not being spread appropriately. Budget adjustments will be processed and reflected in the October Monthly Financial Report.

#### **Property Taxes**

In the General Fund, property taxes are comprised only of the "Primary" property taxes levied on the assessed value of all property within the City to help pay for basic operations of the City. Secondary property taxes are not included here as they must be used solely for payment of General Obligation bond debt service. Increases in revenue from year to year reflect new property additions to the tax roll and Council actions to increase total revenue consistent with state law.

Actual to Revised Budget variance of (\$0.1) million or (17%): The unfavorable variance is primarily due to a class action lawsuit against the County Assessor that was in process since 1995 and settled in June 2010. There was no knowledge of the settlement at the time of forecasting the budget for property taxes.

#### Franchise Fees and In-Lieu Taxes

This category represents revenues from utility and cable providers.

	Fiscal Year (Twelve Months)				
			201 0/11	20 10/11	
	2008/09	2009/10	Adopted	Revised	
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budge t</u>	
Electric Franchise	\$7.8	\$8.0	\$8.2	\$8.2	
Cable TV Franchise	3.6	3.4	3.3	3.3	
Salt River Project Lieu Tax	0.1	0.1	0.1	0.1	
Total Franchise Fees/In-Lieu Taxes	\$11.5	\$11.5	\$11.6	\$11.6	
% Change vs. Prior Year					

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		Fiscal Year-to-Date September 2010						
				2010/11	Actual vs. Budget			
	2008/09	2009/10	201 0/11	Revised	Favorable/(Unfavorable			
	Actual	<u>Actual</u>	<u>Actual</u>	Budget	<u>Amo unt</u>	Percent Percent		
Electric Franchise	\$1.8	\$1.9	\$1.7	\$1.9	(\$0.2)	-1 1%		
Cable TV Franchise	0.9	0.9	-	-	-	n/a		
Salt River Project Lieu Tax	-	-	0.1	0.1	-	0%		
Total Franchise Fees/In-Lieu Taxes	\$2.7	\$2.8	\$1.8	\$2.0	(\$0.2)	-1 0%		
% Change vs. Prior Year		4%	-36%					

Actual to Revised Budget variance of (\$0.2) million or (10%): The unfavorable variance of (\$0.2) million in Electric Franchise is driven by a budget assumption that franchise revenue would increase by 4.6 percent year over year. The Electric Franchise revenue actually declined by 6.7 percent year over year, possibly due to conservation of energy costs and milder summer weather.

**Note:** The Enterprise Franchise Fees and the Enterprise In Lieu Property Tax were previously reported in this category. However, to stay consistent with the City's Comprehensive Annual Financial Report (CAFR) these two items are now reported in the Transfer In.

### **Bed Taxes**

A bed tax is applied to lodging room charges for stays of 29 days or less (transient) in hotels or short-term rentals. Effective July 1, 2010, the bed tax rate was increased from 3 percent to 5 percent. (Beginning in FY 2009/10, 100 percent of the Bed Tax revenue was being recorded in the General Fund with a corresponding transfer of 80 percent to the Special Programs Fund.) Prior to the tax rate increase, 80 percent of the bed tax revenue was transferred to the Special Program Fund and was restricted for tourism development including the payment of contracts to increase tourism and fund debt service for destination attractions. The City started receiving the revenues from the new 5 percent tax rate this month (September 2010) and 50 percent of the 5 percent bed tax collections will be transferred to the Special Programs Fund to be used for destination marketing purposes.

Actual to Revised Budget variance of (\$0.1) million or (7%): Minor differences are from rounding, no explanation necessary.

#### Transfers In

For FY 2010/11, transfers in reflect funds received from the Capital Improvement Plan (CIP) Funds and the Water and Sewer Funds (Franchise Fees, In Lieu Property Tax, and Water Campus Security).

	Fiscal Year (Twelve Months)					
			201 0/11	2010/11		
	2008/09	2009/10	Adopted	Revised		
	<u>Actual</u>	<u>Actual</u>	Budget	<u>Budge t</u>		
CIP	\$14.0	\$9.0	\$3.6	\$3.6		
Self Insurance Fund	5.0	-	-	-		
Cultural Council	-	0.3	-	-		
Community Services/Human Services	0.1	0.3	-	-		
Enterprise Franchise Fees	6.4	6.5	6.8	6.8		
Enterprise In Lieu Property Tax	2.5	2.7	1.8	1.8		
Water Campus Security	0.5	0.4	0.5	0.5		
Total Transfers In	\$28.5	\$19.2	\$12.7	\$12.7		
% Change vs. Prior Year						

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	Fiscal Year-to-Date September 2010							
				20 10/11	Actual vs.	Budget		
	2008/09	2009/10	201 0/11	Revised	Favorable/(Ur	nfa vorable)		
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	Budget	<u>Amo unt</u>	<u>Percent</u>		
CIP	\$0.0	\$9.0	\$3.6	\$3.6	\$0.0	0%		
Self Insurance Fund	-	-	-	-	-	n/a		
Cultural Council	-	0.3	-	-	-	n/a		
Code Enforcement	-	-	-	-	-	n/a		
Community Services/Human Services	-	0.1	-	-	-	n/a		
Miscellane ous	-	-	-	-	-	n/a		
Enterprise Franchise Fees	1.3	1.4	1.3	1.3	-	0%		
Enterprise In Lieu Property Tax	0.6	0.7	0.4	0.4	-	0%		
Water Campus Security	-	0.1	0.1	0.1	-	0%		
Total Transfers In	\$1.9	\$11.6	\$5.4	\$5.4	\$0.0	0%		
% Change vs. Prior Year		22%	-91%					

Actual to Budget variance of \$0.0 million or 0%: No explanation necessary.

**Note**: The Enterprise Franchise Fees and the Enterprise In Lieu Property Tax were previously reported in the Franchise Fees and In Lieu Taxes category. However, to stay consistent with the City's Comprehensive Annual Financial Report (CAFR) these two items are now reported in this category.

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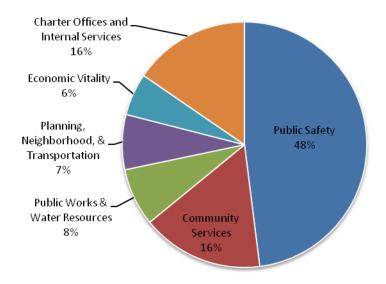
# **GENERAL FUND USES**

(\$ in millions)

	Fiscal Year						
Expenses:	2009/10 <u>Actual</u>	2010/11 Adopted <u>Budget</u>	2010/11 Revised <u>Budget</u>	2010/11 Approved <u>Adjustments</u>			
Personnel Services	\$168.0	\$162.5	\$162.4	(\$0.1)			
Contractual	\$48.8	\$54.9	\$54.9	-			
Commodities	\$7.7	\$8.9	\$8.9	-			
Capital Outlays	\$0.5	\$4.1	\$4.1	-			
otal Operating Expenses	\$225.0	\$230.4	\$230.3	(\$0.1)			
Debt Service & Contracts Payable	\$9.0	\$11.9	\$11.9	-			
Transfers Out	\$20.1	\$9.3	\$9.3	-			
Total Uses	\$254.1	\$251.6	\$251.5	(\$0.1)			

_	Fiscal Year-to-Date September 2010						
Expenses:	2009/10 <u>Actual</u>	2010/11 <u>Actual</u>	2010/11 Revised <u>Budget</u>	Actual <u>Favorable /</u> <u>Amount</u>	vs. Budget (Unfavorable) <u>Percent</u>		
Personnel Services	\$40.2	\$37.4	\$38.4	\$1.0	3 %		
Contractual	\$12.6	\$12.3	\$14.1	\$1.8	13 %		
Commodities	\$1.4	\$1.1	\$1.8	\$0.7	39 %		
Capital Outlays	-	-	\$0.7	\$0.7	100 %		
Total Operating Expenses	\$54.2	\$50.8	\$55.0	\$4.2	8 %		
Debt Service & Contracts Payable	\$0.6	\$0.4	\$0.4	-	-		
Transfers Out	\$0.8	\$1.0	\$0.7	(\$0.3)	-43 %		
Total Uses	\$55.6	\$52.2	\$56.1	\$3.9	7 %		

Fiscal year \$230.3M Revised General Fund Operating Budget

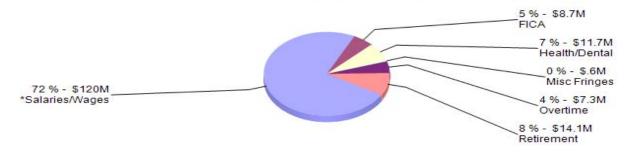


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## **Personnel Services**

Personnel Services include the salaries and wages (pay for time worked, vacation, and sick leave) plus the City's contribution for fringe benefits such as retirement, social security, health, and workers' compensation insurance. It is also inclusive of vacancy savings, the medical and vacation leave accrual payouts that are made at the time of separation from the City, and position reclassifications.

Fiscal Year \$162.4M Revised Personnel Services Budget



<sup>\*(</sup>includes Vacancy Savings/Payouts/Reclass)

_	Fiscal Year					
	2009/10 <u>Actual</u>	2010/11 Adopted <u>Budget</u>	2010/11 Revised <u>Budget</u>	2010/11 Approved <u>Adjustments</u>		
Salaries and Wages	\$125.8	\$121.1	\$120.9	(\$0.2)		
Overtime	\$6.1	\$7.3	\$7.3	-		
Retirement	\$15.2	\$14.2	\$14.1	(\$0.1)		
Health/Dental	\$15.1	\$11.8	\$11.7	(\$0.1)		
FICA	\$8.4	\$8.7	\$8.7	-		
Miscellaneous Fringes	\$0.6	\$0.6	\$0.6	-		
Vacancy Savings/Payouts/Reclass	(\$3.2)	(\$1.2)	(\$0.9)	\$0.3		
Total Personnel Services	\$168.0	\$162.5	\$162.4	(\$0.1)		

	Fiscal Year-to-Date September 2010					
	2009/10 <u>Actual</u>	2010/11 <u>Actual</u>	2010/11 Revised <u>Budget</u>	Actual <u>Favorable /</u> <u>Amount</u>	vs. Budget (Unfavorable) Percent	
Salaries and Wages	\$29.6	\$27.7	\$28.0	\$0.3	1 %	
Overtime	\$1.3	\$1.3	\$1.5	\$0.2	13 %	
Retirement	\$3.2	\$3.1	\$3.2	\$0.1	3 %	
Health/Dental	\$3.9	\$3.6	\$3.7	\$0.1	3 %	
FICA	\$2.1	\$1.9	\$2.0	\$0.1	5 %	
Miscellaneous Fringes	\$0.1	\$0.1	\$0.2	\$0.1	50 %	
Vacancy Savings/Payouts/Reclass	-	(\$0.3)	(\$0.2)	\$0.1	-50 %	
Total Personnel Services	\$40.2	\$37.4	\$38.4	\$1.0	3 %	

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Actual to Revised Budget variance of \$1.0 million or 3%: The positive variance is reflective of anticipated Planning, Neighborhood and Transportation, Community Service and Police overtime usage which did not occur. The budget spread was developed using last year's activity level as an indicator. It is unknown at this time if this positive variance will result in year-end savings or if the divisions will utilize this in future months. Additionally, the overtime variance creates a favorable variance in the Federal Insurance Contributions Act (FICA) and retirement accounts. The part-time wages budget in Community Services is also contributing to the favorable variance due to the ongoing efforts of reevaluating work schedules and coverage. Finally, some of the favorable variance in salaries and wages is due to the budget lacking a proper spread for seasonality of hours worked. A budget adjustment will be processed and reflected in the October Monthly Financial Report.

#### **Contractual Services**

This category includes expenditures for services performed by firms, individuals, or other City departments.

Actual to Revised Budget variance of \$1.8 million or 13%: The favorable variance relates to invoices for services being received later than expected for contracts such as citywide custodial service, fire service contract and landscape contract. The variance is also attributable to the timing of the annual software maintenance/licensing payment, which was budgeted for in September; however, is not expected to be processed until October. Additionally, the variance is a result of those expenditures that are difficult to budget for because of their unpredictable timing and nature of maintenance repairs and emergencies (e.g. repair, building maintenance services, painting, fire alarm maintenance, elevators, etc).

#### **Commodities**

This classification includes supplies, repair and replacement parts, small tools, and maintenance and repairs.

Actual to Revised Budget variance of \$0.7 million or 39%: The favorable variance is attributable to budget spread for anticipated expenses. For example, the replacement for public service clothing and personal protection equipment are expected to occur throughout the fiscal year. However, reorder requests have not been submitted as scheduled. In addition, the variance is a result of various accounts, such as maintenance services and repair materials, and education and recreation supplies which are difficult to budget in the appropriate period as they do not have a predictable spending pattern.

#### **Capital Outlays**

Capital outlays include the purchase of land, the purchase or construction of buildings, structures, and facilities, plus machinery and equipment. It includes expenditures that result in the acquisition or addition of a fixed asset or increase the capacity, efficiency, span of life, or economy of operating an existing fixed asset. For an item to qualify as capital outlay the expenditure must meet all of the following requirements: (1) have an estimated useful life of more than two years; (2) have a unit cost of \$5,000 or more; and (3) be betterment or improvement.

Actual to Revised Budget variance of \$0.7 million or 100%: The favorable variance is the result of the planned capital operating projects that have not been implemented. Staff continues to work on developing project timelines. Once the timelines are finalized the budgets will be adjusted accordingly. In addition, due to budget constraints, a few operating projects are being re-evaluated to determine if they can be delayed.

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# **Debt Service & Contracts Payable**

This activity is debt payments related to Municipal Property Corporation (MPC) bonds that are to be repaid through excise taxes and contractual obligations related to development agreements (funded by sales tax rebates) which vary based on the actual sales tax collections.

	Fiscal Year					
	2009/10 <u>Actual</u>	2010/11 Adopted <u>Budget</u>	2010/11 Revised <u>Budget</u>	2010/11 Approved <u>Adjustments</u>		
MPC Excise Debt Fund	\$6.7	\$6.7	\$6.7	-		
MPC Excise Debt Fund - Bed Tax	-	\$0.7	\$0.7	-		
Certificates of Participation (COP)	\$0.9	\$0.9	\$0.9	-		
Contracts Payable	\$1.4	\$3.1	\$3.1	-		
COP - Radio Financing	-	\$0.5	\$0.5	-		
Debt Service & Contracts Payable	\$9.0	\$11.9	\$11.9	-		

	Fiscal Year-to-Date September 2010						
	2009/10 <u>Actual</u>	2010/11 <u>Actual</u>	2010/11 Revised <u>Budget</u>	Actual <u>Favorable /</u> <u>Amount</u>	vs. Budget ( <u>Unfavorable)</u> <u>Percent</u>		
MPC Excise Debt Fund	-	-	-	-	-		
Certificates of Participation (COP)	-	-	-	-	-		
Contracts Payable	\$0.6	\$0.4	\$0.4	-	-		
COP - Radio Financing	-	-	-	-	-		
Debt Service & Contracts Payable	\$0.6	\$0.4	\$0.4	-	-		

Actual to Revised Budget variance of \$0 million or 0% No explanation necessary.

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# **Transfers-Out**

Transfers-Out represents the authorized exchanges of cash between funds, divisions, departments and/or capital projects.

	Fiscal Year					
	2009/10 <u>Actual</u>	2010/11 Adopted <u>Budget</u>	2010/11 Revised <u>Budget</u>	2010/11 Approved <u>Adjustments</u>		
CIP - General Fund Maintenance	\$10.4	\$2.2	\$2.2	-		
Transportation Fund	\$3.2	\$1.8	\$1.8	-		
Bed Tax Fund	\$6.4	\$5.0	\$5.0	-		
Special Programs Fund - Community Services	-	\$0.2	\$0.2	-		
Special Programs Fund - Planning & Dev Services	\$0.1	\$0.1	\$0.1	-		
Total Transfers Out	\$20.1	\$9.3	\$9.3	-		

	Fiscal Year-to-Date September 2010						
	2009/10 <u>Actual</u>	2010/11 <u>Actual</u>	2010/11 Revised <u>Budget</u>	Actual <u>Favorable /</u> <u>Amount</u>	vs. Budget ( <u>Unfavorable)</u> <u>Percent</u>		
CIP - General Fund Maintenance	-	-	-	-	-		
Transportation Fund	-	-	-	-	-		
Bed Tax Fund	\$0.8	\$1.0	\$0.7	(\$0.3)	-43 %		
Special Programs Fund - Community Services	-	-	-	-	-		
Special Programs Fund - Planning & Dev Services	-	-	-	-	-		
Total Transfers Out	\$0.8	\$1.0	\$0.7	(\$0.3)	-43 %		

Actual to Revised Budget variance of (\$0.3) million or (43%): The transfers out reflects transfers to the Special Programs Fund for bed tax revenues (50 percent of the 5 percent total Transient Occupancy Tax collections per adopted financial policy). The 43 percent unfavorable variance is primarily the result of the City Council authorized Bed Tax transfer to the Capital Improvement Program for the new WestWorld Americans with Disabilities Act (ADA) parking lot capital project.

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# TRANSPORTATION FUND

FY 2010/11 (\$ in millions)								
	Adopted	Revised		%				
	Budget	<u>Budget</u>	<u>Change</u>	<u>Change</u>				
Sources	\$34.6	\$34.6	\$0.0	0%				
Uses	34.6	34.6	0.0	0%				
Change in Fund Balance	\$0.0	\$0.0	\$0.0					
Total Fund Balance	\$0.0	\$0.0	\$0.0					

# Sources

The Transportation Fund receives and expends the City's allocation of the Arizona Highway User Revenue Tax (HURF) as well as other transportation related revenues. The amount of HURF available to each City is allocated based on population. These monies must be used for street construction, reconstruction, maintenance, or transit. The State of Arizona requires the City to establish and maintain an accounting for Highway User Revenue Funds. The fund also accounts for the 1989 voter approved Transportation Privilege (Sales) Tax of 0.20 percent which is dedicated to funding transportation improvements and operations. Fifty percent of the Transportation Sales Tax is transferred to the Capital Improvement Fund for transportation related capital improvement projects.

			Fiscal Year (Tw	velve Months)
•			2010/11	2010/11
	20 08/09	2009/10	Ad opted	Revised
	<u>Actual</u>	<u>Actu al</u>	<u>Budget</u>	<u>Budget</u>
HURF Taxes	\$14.1	\$13.4	\$13.8	\$13.8
0.20% City Sales Tax	16.5	14.6	15.2	15.2
Other	3.0	3.0	3.2	3.2
Total Revenues	\$33.6	\$31.0	32.2	32.2
Transfers In	8.9	3.6	2.4	2.4
Total Sources	\$42.5	\$34.6	\$34.6	\$34.6
% Change vs. Prior Year				

	Fiscal Year-to-Date September 2010							
	20 08/09	20 08/09 2 009/10		2010/11 Re vised	Actual vs. Budget Favorable/(Unfavorable)			
	Actual	Actual	Actual	Budget	Amoun t	Percent		
HURF Taxes	\$3.7	\$3.5	\$3.3	\$3.5	(\$0.2)	-6%		
0.20 % City Sales Tax	4.2	3.4	3.3	3.5	(0.2)	-6%		
Other	0.4	0.4	0.4	2.1	(1.7)	-81%		
Total Revenues	\$8.3	\$7.3	\$7.0	\$9.1	(\$2.1)	-23%		
Transfers In	-	-	0.6	0.6	-	0%		
Total Sources	\$8.3	\$7.3	\$7.6	\$9.7	(\$2.1)	-22%		
% Change vs. Prior Year		-12%	4%					

Actual to Revised Budget variance of (\$2.1) million or (22%): The .20 percent City Sales Tax revenues are down in the rental category driven by declining commercial rental rates even though the vacancy rates are somewhat steady. Additionally, automotive sales continue to be slow. The "Cash for Clunkers" program, offered in FY 2009/10, is no longer available and therefore creating a large decrease year over year. The Other Revenue category assumed a million American Recovery and Reinvestment Act (ARRA) distribution that has not been received resulting in an unfavorable variance. See Appendix 1 for further information about results by sales tax categories.

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# TRANSPORTATION FUND USES

(\$ in millions)

	Fiscal Year					
Expenses:	2009/10 <u>Actual</u>	2010/11 Adopted <u>Budget</u>	2010/11 Revised <u>Budget</u>	2010/11 Approved <u>Adjustments</u>		
Personnel Services	\$6.5	\$6.1	\$6.1	-		
Contractual	\$18.7	\$19.7	\$19.7	-		
Commodities	\$0.6	\$0.8	\$0.8	-		
Capital Outlays	\$1.4	\$0.3	\$0.3	-		
Total Operating Expenses	\$27.2	\$26.9	\$26.9	-		
Transfers Out	\$7.5	\$7.7	\$7.7	-		
Total Uses	\$34.7	\$34.6	\$34.6	-		

	Fiscal Year-to-Date September 2010						
Expenses:	2009/10 <u>Actual</u>	2010/11 <u>Actual</u>	2010/11 Revised <u>Budget</u>	Actual vs. Bud <u>Favorable / (Unfavorab</u> <u>Amount</u> <u>Perc</u>			
Personnel Services	\$1.6	\$1.4	\$1.4	-	-		
Contractual	\$2.6	\$2.0	\$4.3	\$2.3	53 %		
Commodities	\$0.1	\$0.2	\$0.3	\$0.1	33 %		
Capital Outlays	\$0.1	\$0.5	-	(\$0.5)	-50 %		
Total Operating Expenses	\$4.4	\$4.1	\$6.0	\$1.9	32 %		
Transfers Out	-	-	-	-	-		
Total Uses	\$4.4	\$4.1	\$6.0	\$1.9	32 %		

Actual to Revised Budget variance of \$1.9 million or 32%: The favorable variance in primarily attributable to the invoice timing for Transportation's transit contracts with the Trolley and Regional Public Transportation Authority (RPTA). The invoices are yet to be received due to contracts that were modified by City Council in July. The recalculated contract amounts are expected to be presented to City Council in October. In addition, the favorable variance in Contractual Services is partially a result of American Recovery and Reinvestment Act (ARRA) paving projects expenditures being applied to Capital Outlays and not in the Contractual Services accounts where the funding for those projects was budgeted. This recording of ARRA expenditures then resulted in an unfavorable variance in Capital Outlays.

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# **FLEET MANAGEMENT FUND**

# FY 2010/11 (\$ in millions)

	Adopted <u>Budget</u>	Revised <u>Budget</u>	<u>Change</u>	<u>% Var</u>
Sources	\$14.4	\$14.4	-	-
Uses	\$15.1	\$15.1	-	-
Change in Fund Balance	(\$0.7)	(\$0.7)	-	-
Beginning Fund Balance	\$9.1	\$9.1	-	
Ending Fund Balance	\$8.3	\$8.3	-	-

# **Sources**

The Fleet Management Fund is classified as an Internal Service Fund. This fund is structured to recover Fleet costs through annual user fees that are charged to each Division's cost center(s) that are assigned City vehicles and other related equipment that may incur fleet related expenditures. The annual internal user fees consist of two categories:

1) maintenance and operation (M & O) rates, established to recover the estimated costs of fuel, parts, and labor for vehicles and related equipment, and, 2) replacement vehicle rental rates, similar to car payments, except Fleet uses the accumulated payments to purchase a replacement vehicle or related equipment at the end of the current vehicle's useful life.

		Fiscal Ye	ear (Twelve Months	s)	
<u>Category:</u>	2008/09 <u>Actual</u>	2009/10 <u>Actual</u>	2010/11 Adopted <u>Budget</u>	2010/11 Revised <u>Budget</u>	2010/11 Approved <u>Adjustments</u>
Maintenance/Operation Rates	\$12.9	\$11.5	\$11.2	\$11.2	-
Replacement Rates	\$5.4	\$1.7	\$2.9	\$2.9	-
Interest Earnings	\$0.4	\$0.3	\$0.1	\$0.1	-
Other Revenue	\$0.2	\$0.4	\$0.2	\$0.2	-
Total Revenues	\$18.9	\$13.9	\$14.4	\$14.4	-
Transfers In	\$2.0	\$1.1	-	-	-
Total Sources	\$20.9	\$15.0	\$14.4	\$14.4	-
% Change vs. Prior Year		-28.2 %	-4.0 %		

	Fiscal Year-to-Date September 2010						
<u>Category:</u>	2008/09 <u>Actual</u>	2009/10 <u>Actual</u>	2010/11 <u>Actual</u>	2010/11 Revised <u>Budget</u>		s. Budget nfavorable) Percent	
Maintenance/Operation Rates	\$3.2	\$2.9	\$2.8	\$2.8	-	-	
Replacement Rates	\$1.4	\$0.4	\$0.7	\$0.7	-	-	
Interest Earnings	\$0.1	\$0.1	\$0.1	-	\$0.1	N/A	
Other Revenue	-	\$0.1	-	\$0.1	(\$0.1)	N/A	
Total Revenues	\$4.7	\$3.5	\$3.6	\$3.6	-	-	
Transfers In	-	-	-	-	-	-	
Total Sources	\$4.7	\$3.5	\$3.6	\$3.6	-	-	
% Change vs. Prior Year		-25.5 %	2.9 %				

Actual to Revised Budget variance of \$0 million or 0%: No explanation necessary.

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# **FLEET MANAGEMENT FUND USES**

(\$ in millions)

_	Fiscal Year					
Expenses:	2009/10 <u>Actual</u>	2010/11 Adopted <u>Budget</u>	2010/11 Revised <u>Budget</u>	2010/11 Approved <u>Adjustments</u>		
Personnel Services	\$3.2	\$3.1	\$3.1	-		
Contractual	\$1.2	\$1.5	\$1.5	-		
Commodities	\$5.6	\$6.8	\$6.8	-		
Capital Outlays	\$3.5	\$3.7	\$3.7	-		
Total Operating Expenses	\$13.5	\$15.1	\$15.1	-		
Transfers Out	\$0.7	-	-	-		
Total Uses	\$14.2	\$15.1	\$15.1	-		

_	Fiscal Year-to-Date September 2010						
Expenses:	2009/10 <u>Actual</u>	2010/11 <u>Actual</u>	2010/11 Revised <u>Budget</u>	Actual <u>Favorable / (</u> <u>Amount</u>	vs. Budget ( <u>Unfavorable)</u> <u>Percent</u>		
Personnel Services	\$0.7	\$0.8	\$0.8	-	-		
Contractual	\$0.3	\$0.3	\$0.5	\$0.2	40 %		
Commodities	\$0.6	\$0.8	\$1.7	\$0.9	53 %		
Capital Outlays	\$0.2	\$0.1	\$1.0	\$0.9	90 %		
Total Operating Expenses	\$1.8	\$2.0	\$4.0	\$2.0	50 %		
Transfers Out	-	-	-	-	-		
Total Uses	\$1.8	\$2.0	\$4.0	\$2.0	50 %		

Actual to Revised Budget variance of \$2.0 million or 50%: A significant portion of the favorable variance is a result of the budget not being spread appropriately. A budget adjustment will be processed and reflected in the October Monthly Financial Report. Additionally, the Capital Outlays favorable variance is attributable to the difficulty in forecasting the timing of vehicle acquisitions.

**Note**: 2009/10 Actuals Fiscal Year (Twelve Months) do not include Generally Accepted Accounting Principles (GAAP) adjustments. Any identified GAAP adjustments will be reflected in the October Monthly Financial Report.

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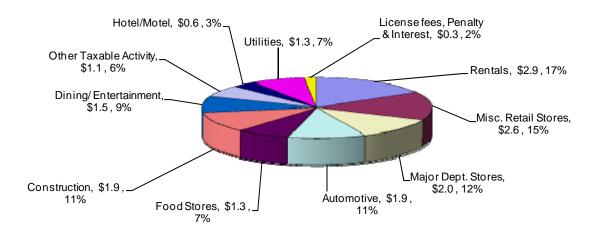
# Privilege (Sales) & Use Tax Collections For September 2010

(For Business Activity in August 2010)

Appendix 1 contains information regarding the "actual" revenue collections from the 1.0 percent Privilege and Use Tax reflected in the General Fund, 0.2 percent dedicated Transportation Privilege Tax, 0.2 percent dedicated Preserve Privilege and Use Taxes, 0.15 percent additional dedicated Preserve Privilege and Use Taxes, and 0.1 percent dedicated Public Safety Privilege and Use Taxes, including adjustments for related license revenues, late collections and audits. While the report includes the actual year-to-date tax collections for the funds previously noted, only the General Fund portion (1.0 percent) of the tax is unrestricted and available for general government purposes.

The report shows a fiscal year Privilege and Use Tax collection decrease of 5 percent compared to Budget, and a decrease of 6 percent compared to the same period a year ago.

# Privilege (Sales) & Use Tax 1.0% General Purpose Portion \$17.4M Revenue - Actual YTD



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# Privilege (Sales) & Use Tax by Category and Fund

	Fiscal Year (Twelve Months)					
_			2010/11	2010/11	2010/11	
	2008/09	2009/10	Adopted	Approved	Revised	
	<u>Actual</u>	<u>Actual</u>	Budget	Adjustments	Budget	
1.00% General Purpose						
Rentals	\$12.5	\$11.2	\$11.5	0.8	\$12.3	
Misc. Retail Stores	12.1	12.1	12.7	(0.2)	12.5	
Major Dept. Stores	8.8	9.0	9.1	(0.1)	9.0	
Automotive	9.6	8.4	8.7	(0.1)	8.6	
Food Stores	6.3	6.0	6.4	(0.1)	6.3	
Construction	13.5	8.2	8.5	(0.1)	8.4	
Dining/ Entertainment	6.9	6.8	7.0	-	7.0	
Other Taxable Activity	6.2	5.5	5.4	(0.1)	5.3	
Hotel/Motel	4.4	4.0	4.3	(0.1)	4.2	
Utilities	4.4	4.8	4.7	(0.1)	4.6	
License fees, Penalty & Interest	2.6	2.4	2.3	-	2.3	
Subtotal	\$87.3	\$78.3	\$80.5	0.0	\$80.5	
0.10% Public Safety	\$8.4	\$7.5	\$7.8	-	\$7.8	
0.20% Transportation	16.5	14.6	15.2	-	15.2	
0.20% McDow ell Preserve 1995	17.0	15.2	15.6	-	15.6	
0.15% McDow ell Preserve 2004	12.6	11.3	12.1	-	12.1	
Total	\$141.8	\$126.9	\$131.2	0.0	\$131.2	
% Change vs. Prior Year		-11%	3%		3%	

<u>-</u>	Fiscal Year-to-Date September						
	2008/09 2009/10 2010/11 2010/11			Actual vs. Favorable/(Ur	-		
	Actual	Actual	Actual	Budget	Amount	Percent	
1.00% General Purpose				<u> </u>			
Rentals	\$3.2	\$3.1	\$2.9	\$3.1	(\$0.2)	-6%	
Misc. Retail Stores	2.9	2.5	2.6	2.6	-	0%	
Major Dept. Stores	2.1	2.0	2.0	2.1	(0.1)	-5%	
Automotive	2.9	2.2	1.9	2.2	(0.3)	-14%	
Food Stores	1.4	1.2	1.3	1.4	(0.1)	-7%	
Construction	4.5	2.5	1.9	2.1	(0.2)	-10%	
Dining/ Entertainment	1.5	1.3	1.5	1.4	0.1	7%	
Other Taxable Activity	1.3	1.2	1.1	1.1	-	0%	
Hotel/Motel	0.7	0.6	0.6	0.6	-	0%	
Utilities	1.2	1.6	1.3	1.3	-	0%	
License fees, Penalty & Interest	0.5	0.3	0.3	0.3	-	0%	
Subtotal	\$22.2	\$18.5	\$17.4	\$18.2	(\$0.8)	-4%	
			<b>4</b> . –		<b>45.</b> (1)		
0.10% Public Safety	\$2.1	\$1.8	\$1.7	\$1.8	(0.1)	-6%	
0.20% Transportation	4.2	3.4	3.3	3.5	(0.2)	-6%	
0.20% McDow ell Preserve 1995	4.3	3.6	3.4	3.5	(0.1)	-3%	
0.15% McDow ell Preserve 2004	3.2	2.7	2.5	2.7	(0.2)	-7%	
Total	\$36.0	\$30.0	\$28.3	\$29.7	(\$1.4)	-5%	
% Change vs. Prior Year	·	-17%	-6%				

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#### Rental Sales Taxes

The rental category includes rentals of commercial and residential real property and personal property rentals, (such as rentals of formal wear, DVD's, home health equipment, recreational goods, electronics, appliances, etc.)

Actual to Budget variance of (\$0.2 Million) or (6%): The unfavorable variance is a result of commercial building rental rates continuing to be lower than a year ago and the vacancy rate remaining relatively steady.

#### Miscellaneous Retail Stores Sales Taxes

This category includes small clothing stores, art galleries, luggage stores, home furnishing stores, jewelry stores, drug stores, hobby stores, household appliance stores, sporting goods stores, florists, computer stores, hardware stores, and pet supply stores.

Actual to Budget variance of \$0 Million or 0%: No explanation necessary.

## Major Department Stores Sales Taxes

This category includes large department stores, warehouse clubs, supercenters, and discount department stores.

Actual to Budget variance of (\$0.1 Million) or (5%): This decrease is due in part to continued discounted prices by retailers and slower spending than expected.

### **Automotive Sales Taxes**

The automotive category includes automobile dealers, motorcycle dealers, automotive repair shops, tire shops, car washes, and car leasing companies.

Actual to Budget variance of (\$0.3 Million) or (14%): The unfavorable variance is a result of automotive sales slowing down compared to recent months.

#### Food Stores Sales Taxes

This category includes grocery stores, candy stores, meat markets and convenience stores.

Actual to Budget variance of (\$0.1 Million) or (7%): The unfavorable variance is a result of a grocery store chain reporting a drop in sales compared to a year ago.

#### **Construction Sales Taxes**

The construction tax is collected on all construction activity; commercial and residential; new and re-model. It also includes landscaping, painting, flooring installation, siding, roofing, concrete, plumbing, heating, electrical, framing, drywall, infrastructure, masonry, finish carpentry, etc.

Actual to Budget variance of (\$0.2 Million) or (10%): The unfavorable variance is mostly a result of a decrease in commercial building projects.

#### Dining/Entertainment Sales Taxes

The restaurant category includes restaurants, bars, cafeterias, mobile food vendors, and caterers.

Actual to Budget variance of \$0.1 Million or 7%: The favorable variance is a result of late payments and an increase in sales.

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# Other Taxable Activity Sales Taxes

This category includes movie theatres, golf courses, gyms, bowling centers, amusement arcades, interior designers, publishers, banks, doctors, lawyers, accountants, beauty salons, barber shops, personal goods repair shops, photographers, advertising, wholesalers, and manufacturers.

Actual to Budget variance of \$0 Million or 0%: No explanation necessary.

# Hotel/Motel Sales Taxes

This category includes lodging space rental on a short-term basis and other activities provided at the hotel/motel.

Actual to Budget variance of \$0 Million or 0%: No explanation necessary.

#### **Utilities Sales Taxes**

This category includes businesses that provide telecommunication (landlines and cellular), electricity, gas, or water services.

Actual to Budget variance of \$0 Million or 0%: No explanation necessary.

# License Fees, Penalty & Interest

This category consists of application and license fees for Transaction Privilege (sales) tax licenses, interest, and penalties.

Actual to Budget variance of \$0 Million or 0%: No explanation necessary.

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