



**SCOTTSDALE HISTORIC PRESERVATION COMMISSION  
COMMUNITY DESIGN STUDIO  
7506 E. INDIAN SCHOOL ROAD  
SCOTTSDALE, ARIZONA  
Thursday, January 4, 2024**

**\*SUMMARIZED MEETING MINUTES \***

**PRESENT:**

Peter Hosmer, Vice Chair  
Courtney Lage, Commissioner  
Jay Panzer, Commissioner  
Brin Sherrin, Commissioner  
Rose Smith, Commissioner  
Ben Brosseau, Commissioner

**ABSENT:**

Linda Davis, Chair

**STAFF:**

Adam Yaron  
Jesús Murillo  
Ben Moriarity  
Jason McWilliams  
Bruce Wall  
Caitlin Clark

**CALL TO ORDER**

Vice Chair Hosmer called the meeting of the Historic Preservation Commission to order at 6:00 PM.

**ROLL CALL**

A formal roll call was conducted confirming members present as stated above.

- **Chair Davis absent, Commissioner Lage participated telephonically.**

**PUBLIC COMMENT**

HPC received zero (0) request to speak cards for non-agendized items.

\* Note: These are summary action minutes only. A complete copy of the meeting audio is available on the Historic Preservation Commission website at:

<https://www.scottsdaleaz.gov/boards/historic-preservation-commission>

### **ADMINISTRATIVE REPORT**

1. Identify supplemental information, if any, related to the September 7, 2023, Historic Preservation Commission agenda items, and other correspondence.
  - **Administrative report provided by Adam Yaron.**
  - **Possible change to start time for commission meetings was discussed.**

### **APPROVAL OF THE MINUTES**

2. Approval of the September 7, 2023, Historic Preservation Commission Agenda Meeting Minutes.
  - **Commissioner Panzer made a motion to approve the September 7 2023, Historic Preservation Regular Meeting Minutes with corrections, seconded by Commissioner Smith. Motion carried by a vote six (6) to zero (0).**

### **REGULAR AGENDA ITEM**

3. 2024 Election of Officers  
In accordance with the Bylaws of the Historic Preservation Commission, members elected a Chairperson and Vice-Chairperson for 2024.
  - **Commissioner Smith motioned to appoint Vice Chair Hosmer as Chair. Seconded by Commissioner Panzer. Motion carried by a vote of six (6) to zero (0).**
  - **Chair Hosmer motioned to appoint Commissioner Smith as Vice Chair. Seconded by Commissioner Brosseau. Motion carried by a vote of six (6) to zero (0).**

### **REGULAR AGENDA ITEM**

4. Historic Preservation Commission Annual Report  
Staff presented the Historic Preservation Commission 2023 Annual Report for review and approval.
  - **Commissioner Panzer motioned to approve the Historic Preservation Commission 2023 Annual Report. Seconded by Chair Hosmer. Motion carried by a vote of six (6) to zero (0).**

### **REGULAR AGENDA ITEM**

5. Historic Preservation Commission Annual Bylaw Review  
Staff presented the Bylaws of the Historic Preservation Commission for annual review.
  - **Commissioner Panzer motioned to approve the Historic Preservation Commission bylaws. Seconded by Chair Hosmer.**

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**Motion carried by a vote of six (6) to zero (0).**

### **REGULAR AGENDA ITEM**

6. Historic Preservation Commission 2024 Work Program and Calendar Staff presented the Commission with their 2024 Work Program and Calendar.
  - **Vice Chair Smith motioned to approve the Historic Preservation Commission 2024 Work Program and Calendar. Seconded by Chair Hosmer. Motion carried by a vote of six (6) to zero (0).**

### **REGULAR AGENDA ITEM**

7. Architectural Feature Communication  
The Commission is to review, discuss, and take possible action regarding the development of communication that would identify and emphasize the primary architectural features of Historic Property (HP) zoning districts and neighborhoods, to promote preservation and/or restoration of historic and cultural resources.
  - **Architectural Feature Communication presentation provided by Jesús Murillo.**
  - **Commissioner Panzer motioned to continue the Architectural Feature Communication to the February 1, 2024 Commission meeting. Seconded by Commissioner Lage. Motion carried by a vote of six (6) to zero (0).**

### **NON-ACTION ITEM**

8. Stories of Scottsdale's Past: Sugar Bowl Restaurant
  - **Presentation provided by Bruce Wall discussing the history of the Sugar Bowl restaurant.**
9. Recognition of City Related Historic Preservation Efforts  
Staff provided the Commission with known recognition of city related historic preservation efforts and/or other items of note as an information/non-action item only.
  - **Presentation provided by Adam Yaron discussing the recognition of Historic Preservation efforts within Scottsdale.**
10. Identification of Future Agenda Items  
The Historic Preservation Commission may suggest items they wish to be placed on a future agenda. Per Arizona State law, the Commission shall not discuss, deliberate, or take action on any item suggested as a future agenda item, unless the specific item is properly noticed for Commission discussion and action.

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- **Adam Yaron informed the Commission of future agenda items.**

**ADJOURNMENT**

With no further business to discuss, the regular meeting of the Historic Preservation Commission adjourned at 7:45 PM.