



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
REGULAR MEETING
Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second Floor
Scottsdale, Arizona
Wednesday, March 20, 2024**

MINUTES

PRESENT: Peter Mier, Chair
Michael Goode, Vice Chair (by telephone)
April Beauboeuf (by telephone)
Charles McDermott
David Reid
John Spalj

ABSENT: Peter Lenton

STAFF: Gary Mascaro, Aviation Director
Kelli Kuester, Aviation Planning and Outreach Coordinator
Tiffany Domingo, Administrative Assistant
Chris Read, Assistant Aviation Director-Operations

GUESTS: Douglas Young, President of Arizona Business Aviation Association
Ken Casey

CALL TO ORDER

The meeting was called to order at 5:01 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

AVIATION DIRECTOR'S REPORT

Gary Mascaro, Aviation Director, welcomed everyone to the meeting and deferred the director's report to Chair Mier, who recognized former Commissioner Ken Casey and presented him with an appreciation award for sitting on the Scottsdale Airport Advisory Commission for two terms. Mr. Casey addressed the Commission, stating appreciation for everything and for everyone working to make the airport more user and customer friendly. He asks the Commission to continue to move forward to the next level and make the airport one of the best business aviation airports in the world because it is also great for the City and the tax dollars.

1. Regular Meeting: February 21, 2024

COMMISSIONER MCDERMOTT MOVED TO APPROVE THE REGULAR MEETING MINUTES OF FEBRUARY 21, 2024, AS PRESENTED. COMMISSIONER REID SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, MCDERMOTT, REID, AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

PUBLIC COMMENT

There were no public comments.

REGULAR AGENDA ITEMS 1-7

1. Annual Update from Arizona Business Aviation Association.

Douglas Young, President of Arizona Business Aviation Association (AZBAA), provided an update on the Benefit Golf Tournament held two weeks ago. They raised \$90,000 for their scholarship fund that is used to promote business aviation within the State of Arizona. To promote the industry, bring light to new businesses, and work with local industry partners, many of the monthly meetings have included original equipment manufacturers (OEMs) such as Gulfstream and Dassault, which has attracted new members and new people to the area for business aviation employment. Next month's meeting will be held on April 16, 2024, from 11:00 a.m. to 2:00 p.m. at the Honeywell Test Flight Facility. Additionally, the AZBAA has been conducting outreach with students connected with ASU and having students tour the facility. The goal is to continue to bring everyone together because it is about networking local industry while promoting business aviation.

In response to Chair Mier's request, Mr. Young explained AZBAA's connection with the National Business Aviation Association (NBAA), noting each state creates chapters to bring awareness to business aviation and to be a voice at the local, state, and regional level especially when it comes to promoting or fighting legislative actions. Chair Mier stated AZBAA is a primary tenant at the Scottsdale Airport and a strong partner for the Scottsdale Airport. A brief discussion ensued.

2. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions.

Kelli Kuester, Aviation Planning and Outreach Coordinator, stated the only change on the

Airport list is the cancellation of the Set Jet Charter Brokerage Aeronautical Business Permit.

In response to the Commissioners questions, Vice-Chair Goode stated their funding fell through and the company ran out of money. Commissioner Beauboeuf stated there is a relevant article she will share with the commission.

3. Discussion and Input Regarding Monthly Operations Report.

Chris Read, Assistant Aviation Director-Operations, discussed aircraft numbers were up for the month of February and numbers are up for the year to date, noting operations are in the positive numbers. There were three alerts, a couple of incidents with small fuel spills, and some typical enforcement actions. U.S. Customs revenue is up a little over last year but plateauing, as all of the numbers are. PPRs for the calendar year are at 22. March is the busiest month every year, and trends are on course for that.

In response to Chair Meir's question, Mr. Read noted the fixed-base operators (FBOs) have not seen a spike in reservations or anything that might cause a significant blimp. Therefore, it is a wait and see, but they will keep the Commission informed of any changes.

4. Discussion and Input Regarding Monthly Financial Report for January 2024.

Kelli Kuester, Aviation Planning and Outreach Coordinator, reviewed the January 2024 financial report stating the approved budget for revenues was \$5.25 million with actuals totaling \$5.37 million. For expenses, the approved budget was \$1.88 million with actuals totaling \$1.9 million. Compared to last year, revenues are slightly higher by approximately \$1,500. Expenses are slightly lower by approximately \$93,000. The Aviation Cash Balance is approximately \$12.9 million as of January 31st. For fuel totals, FBO fuel sales accounted for 75.4 percent, AVGAS was 2.7 percent and Airpark Operators were at 21.9 percent. Approximately 1.4 million gallons were pumped, down 4.8 percent from last December. The fiscal year comparison is up 0.6 percent.

5. Discussion and Input Regarding Public Outreach Programs and Planning Projects.

Kelli Kuester, Aviation Planning and Outreach Coordinator, provided an update on the public programs and planning projects, noting eleven voluntary curfew letters were mailed in February. In terms of monitoring property development through the City's Planning Department, there was one project for the month of February within the Airport Influence Area. For social media and list serve notices, a notice was sent to airport users on February 29th regarding overnight runway closures in March for striping operations. An additional reminder notice was sent out on March 11th and a cancellation notice sent out on March 14th for the last night of closure. On March 15th, a notice was sent regarding flight restrictions. Further, the social media page remains active showing the main features of the airport. Ms. Domingo and Ms. Kuester returned from the National Business Aviation Association Schedule and Dispatchers Conference, in Fort Worth, Texas, where connections were made with attendees and exhibitors.

In response to Commissioner Reid's questions, Ms. Kuester discussed her experience and takeaways from the conference.

6. Administrative Report from Aviation Director or Designee Regarding the Status of

Pending Aviation-Related Items

Gary Mascaro, Aviation Director, reported there are no changes on Commission items to go before the City Council other than some new leases that will be coming soon.

Planning Commission items including Axon has been continued indefinitely, but One Scottsdale will be coming forth to the Commission soon. The City Council agenda calendar was provided for Commission review.

7. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

There were no modifications to the calendar. The next meeting is scheduled for April 17, 2024.

PUBLIC COMMENT

There were no public comments.

FUTURE AGENDA ITEMS

Future agenda items include:

- Five-Year Plan
- Risk Management Update
- Quarterly Noise Update

No suggestions for additional items were proffered.

ADJOURNMENT

With no further business to discuss, Chair Mier called for a motion to adjourn at 5:26 p.m.

COMMISSIONER REID MOVED TO ADJOURN. COMMISSIONER SPAJL SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, MCDERMOTT, REID, AND SPAJL VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

SUBMITTED BY: