

SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, April 19, 2023
5:00 p.m.

Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second floor
Scottsdale, AZ



AIRPORT ADVISORY COMMISSION

Charles McDermott, Chair
Peter Mier, Vice-Chair
Larry Bernosky
Ken Casey

Michael Goode
David Reid
John Spalj

Call to Order

Roll Call

Pledge of Allegiance

Aviation Director's Report


The public body may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

Approval of Minutes

Regular Meeting: March 15, 2023

Public Comment

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

REGULAR AGENDA

ITEMS 1-12

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Turbine Engine Specialists Inc. to conduct aircraft maintenance and repair services at the Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
2. Discussion and Possible Action regarding application Airpark Aeronautical Business Permit for Legacy Jets to conduct aircraft charter/management services at the Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
3. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Detail Boys, LLC to conduct mobile aircraft washing services at the Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
4. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Aviation.One Jet Maintenance, LLC to conduct aircraft maintenance and repair services at the Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
5. Discussion and input regarding Monthly Operations Report
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
6. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Revocations and Cancellations. Staff contact: Carmen Williams, Aviation Administration & Finance Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
7. Discussion and input of the Proposed Aviation Enterprise Fund Five-Year Financial Plan for FY23/24 - FY27/28. Staff contact: Carmen Williams, Aviation Administration & Finance Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
8. Discussion and input regarding Monthly Financial Report for February
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov

9. Discussion and input regarding Quarterly Noise Complaint Summary Report. Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, sferrara@scottsdaleaz.gov
10. Discussion and input regarding Public Outreach Programs and Planning Projects
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, sferrara@scottsdaleaz.gov
11. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
12. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

Public Comment

Citizens may complete one Request to Speak “Public Comment” card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during “Public Comment.”**

Future Agenda Items

Discussion and possible action to add Commissioner requested item on a future agenda.

Adjournment



COMMISSION INFORMATION REPORT
APPROVAL OF MINUTES

Meeting Date: 04/19/23

Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Approval of Minutes – Regular Meeting
March 15, 2023

Attachment(s): 1. Draft of minutes of the March 15, 2023 Regular Meeting

Action taken:



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING**

**Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive
Scottsdale, Arizona
Wednesday, March 15, 2023**

DRAFT MINUTES

PRESENT: Charles McDermott, Chair
Peter Mier, Vice Chair
Larry Bernosky
Ken Casey
Michael Goode
David Reid
John Spalj

STAFF: Gary Mascaro, Aviation Director
Carmen Williams, Aviation Finance & Administration Manager
Sarah Ferrara, Aviation Planning & Outreach Coordinator
Chris Read, Assistant Aviation Director-Operations

GUESTS: Michael Ferger, FAA

CALL TO ORDER

The meeting was called to order at 5:00 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

AVIATION DIRECTOR'S REPORT

In recognition of the full agenda, Gary Mascaro, Aviation Director deferred his report.

1. Regular Meeting: October 26, 2022

VICE CHAIR MIER MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF FEBRUARY 22, 2023 AS PRESENTED. COMMISSIONER BERNOSKY SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

PUBLIC COMMENT

There were no public comments.

REGULAR AGENDA ITEMS 1-10

1. Discussion and possible action regarding application for Airport Aeronautical Business Permit for Aviation. One Jet Maintenance, LLC, to conduct aircraft maintenance and repair services at the Scottsdale Airport

Carmen Williams, Aviation Finance & Administration Manager, noted that the applicant was not in attendance and suggested that this item be deferred.

VICE CHAIR MIER MADE A MOTION TO DEFER APPROVAL FOR APPLICATION OF AIRPORT AERONAUTICAL BUSINESS PERMIT FOR AVIATION. ONE JET MAINTENANCE, LLC TO THE NEXT MEETING, AS NO REPRESENTATIVE WAS PRESENT. COMMISSIONER BERNOSKY SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Insurance update from Risk Management

Denise Plug, Risk Management Assistant, provided an overview of the Airport Insurance Program, which currently includes \$500 million for property damage inside the Airport with a \$100,000 retention. There have been no property claims for several years. The policy includes workers compensation for employees with a \$1 million self-insured retention. There is an Airport Owners & Operators Liability insurance plan through AIG with \$200 million limits with a renewal currently in the works. A brief overview of loss history was provided. Other policies include fine arts and aviation general liability.

In response to a question from Commissioner Casey, Ms. Plug stated that they have been with AIG for 10 to 15 years, largely because other quotes have not been nearly as competitive.

3. Discussion and input regarding IFR arrival delays

Aviation Director Mascaro introduced Michael Ferger, FAA Traffic Management Officer, who was invited to address Commissioner Spalj's concerns regarding delayed IFR arrivals at the Airport. Mr. Ferger stated that mitigation actions to prevent delays have been completely changed over the past three months, including inbound scheduling changes. Miles-in-Trail has been the primary method for mitigating inbound demands in Scottsdale in attempting to balance arrival and departure delays. Picking the right Miles-in-Trail is not an easy science. Phoenix TRACON has fed Scottsdale arrivals from six different points, the primary point coming from the north, Albuquerque Center. This fix is typically chosen to execute Miles-in-Trail, starting with 15 on a VFR day. Miles-in-Trail rack up with varying conditions. If there is significant departure traffic, the Miles-in-Trail will move up to 20 to 25. Upon reaching 25 Miles-in-Trail, management of incoming Scottsdale aircraft from Sector 45, the central area, becomes increasingly difficult to manage. These challenges often result in 30 to 40 minutes of hold times.

A significant change for Scottsdale and Deer Valley and largely due to Super Bowl, is utilization of a Time-Based Flow Management (TBFM) system. Most major airports in the country use TBFM. Improvements to the TBFM system are currently in progress, including building new routes internal to the system. The testing phase has been outstanding and this was particularly impressive, considering it occurred during the Super Bowl. A brief overview of the basic platforms, including VFR and IFR days, was provided. Centers scheduling to Scottsdale include Los Angeles, Oakland, Salt Lake, Denver, Kansas, Fort Worth and Houston. Mr. Ferger responded to specific Commissioner questions.

In response to Mr. Ferger's request for feedback on operations the past few months, Commissioner Casey stated that there was a noticeable improvement in the smoothness of operations at Barrett-Jackson on Sunday. Instrument days are a different story. Mr. Ferger acknowledged that it has been a busy instrument season. There is no ability for greater control of incoming traffic. Much of the delay has been taken out of the air and put on the ground, which results in great fuel savings. There is also increased ability to balance departure delays.

Commissioner Goode asked about publication of reports on accumulated delays. Mr. Ferger said that data is published to him, and he can make it accessible at any time. He receives a delay report from every airport every morning. There is also a system that tracks inbound delays, however, this is more difficult to publish. Mr. Goode asked about inclusion of the data in the monthly report. Mr. Mascaro stated that this is not likely, as this is FAA data and he would have to request each month. He will inquire about the possibility offline.

Commissioner Spalj asked about the timeline for the redesign of airspace and arrivals. Mr. Ferger stated that this is in the very early stages, with a minimum timeline of three years. Mr. Mascaro added that Scottsdale has received a formal invite to sit at the table from the FAA regional administrator's office to discuss not only Phoenix air traffic issues, but mostly focusing on Scottsdale procedures. The process is in its infancy with the first meeting scheduled for the beginning of June.

Scottsdale Resident, Louis Ridley, commented that he has been operating out of Scottsdale for four years flying a corporate jet. He is happy to hear about the TBFM implementation. He is a retired controller of 38 years. He is seeing increasing delays times leaving Scottsdale in IFR. He stated that he has missed an IFR release dozens of times, because of VFR traffic. He would like

to know whether there is tracking to determine the number of releases being missed. He would like to see efforts to lessen the impact of IFR departures.

4. Adopt Resolution No. 12766 authorizing Agreement No. 2023-038-COS with Out West Rentals LLC and Lease Agreement No. 2023-039-COS with Cirrus Design Corporation dba Cirrus Aircraft for the lease of General Aviation Box Hangar; and Resolution No. 12767 authorizing lease Agreement No. 2023-040-COS with SDL AZ Holdings, LLC dba Atlantic Aviation for the lease of General Aviation Box Hangar Space at the Scottsdale Airport

Ms. Williams summarized that the resolutions will authorize three new box hangar lease agreements on the north apron. At the end of the December, two box hangar lease agreements were turned down and this opened up spaces. The Airport's real estate consultant began marketing for the box hangars in November and their recommendations were ultimately Out West Rentals and Cirrus Design Corporation. Atlantic Aviation requested to renew its lease for two box hangars. The lease agreements will go before City Council on April 4, 2023.

COMMISSIONER SPALJ MADE A MOTION TO ADOPT RESOLUTION NO. 12766 AUTHORIZING LEASE AGREEMENT NO. 2023-038-COS WITH OUT WEST RENTALS, LLC AND LEASE AGREEMENT NO. 2023-039-COS WITH CIRRUS DESIGN CORPORATION DBA CIRRUS AIRCRAFT FOR THE LEASE OF GENERAL AVIATION BOX HANGAR; AND RESOLUTION NO. 12767 AUTHORIZING LEASE AGREEMENT NO. 2023-040-COS WITH SDL AZ HOLDINGS, LLC DBA ATLANTIC AVIATION FOR LEASE OF GENERAL BOX HANGAR SPACE AT SCOTTSDALE AIRPORT. COMMISSIONER CASEY SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

5. Discussion and input regarding Monthly Operations Report

Chris Read, Assistant Aviation Director-Operations, cited based totals at 404, versus 454 last year. Operations are down from last year, both total and IFR. There were two alert 2s for February, 2023. U.S. Customs revenue for the month totaled \$124,575 with 208 uses and 28 U.S. visit flights. Uses are up year over year. PPRs totaled 36 for calendar year 2023. For the FAA business jet report, Scottsdale ranks number 9.

Commissioner Casey noted the overnight runway closure on March 28 and 29 and asked whether this type of striping project might be better accomplished during the slower summer months. Mr. Read stated that striping projects are typically done after the busy season, however, the center lines in touch down zones were faded and difficult to see and it was important to have the restriping done. In addition, they are finishing up work in the Alpha Taxiway project area, as the FAA requires two coats of paint.

6. Discussion and input regarding Airport and Airpark Aeronautical Business Permit additions, revocations and cancellations

Ms. Williams stated that there have been three cancellations this month, including Airworthy Avionics, LLC, Organic Chef to Go and Fresh Aircraft Sales.

7. Discussion and input regarding Monthly Financial Report for January

Ms. Williams cited the approved budget for revenues at \$4.4 million with actuals totaling \$5.3 million. For expenses, the budget was \$1.7 million with actuals at only \$2,700 under this amount. Compared to last year, revenues are slightly higher by approximately \$15,000. Expenses were higher by \$74,000, primarily due to U.S. Customs quarterly labor costs. The Aviation Fund Cash Balance was \$7.3 million at the end of January. For January, FBO sales accounted for 71.3 percent of fuel sales. AVGAS was 2 percent and Airpark Operators were at 26.7 percent. Total gallons pumped was 1.5 million, down 8.6 percent over last January. Year-to-date totals are up 7.7 percent.

8. Discussion and input regarding Public Outreach Programs and Planning Projects

Sarah Ferrara, Aviation Planning & Outreach Coordinator, stated that Scottsdale has been contacted by the FAA to participate in the next Phoenix Work Group meeting scheduled for early June. Four voluntary curfew letters were sent out I understand February.

Commissioner Goode asked if the Airport tracks military arrivals and departures. Ms. Ferrara stated that they are only tracked anecdotally, as the military is not obligated to notify Scottsdale's administrative office. Generally, the Airport does receive a courtesy call regarding arrivals.

Ms. Ferrara reported that for February, two projects were listed in the Airport Influence Area.

Ms. Ferrara played a brief emergency drill video.

The Scottsdale Airport will be inducted into the Scottsdale History Hall of Fame during the annual Sterling Awards on May 18, 2023.

9. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items

Mr. Mascaro congratulated Chair McDermott on his reappointment.

Mr. Mascaro identified the lease of the hangars approved at this meeting as an item to go to City Council on April 4, 2023. There were no significant updates to the report on aviation-related items to the Planning Commission, Design Review Board or City Council.

10. Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

There were no modifications.

PUBLIC COMMENT

There were no public comments.

FUTURE AGENDA ITEMS

There were no items added.

ADJOURNMENT

With no further business to discuss, the meeting adjourned at 6:15 p.m.

SUBMITTED BY:

eScribers, LLC



COMMISSION ACTION REPORT

Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Turbine Engine Specialists Inc. to conduct Aircraft Maintenance and Repair Services

Agenda Item No.: 1

Meeting Date: 04/19/23

Staff Contact: Carmen Williams,
Finance & Administration Manager

Phone: (480) 312-8475

ACTION

Ratification of Airport Aeronautical Business Permit for Turbine Engine Specialists Inc. to conduct aircraft maintenance and repair services at the Scottsdale Airport.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airport requires a valid Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Turbine Engine Specialists Inc. has requested an Airport Aeronautical Business Permit to conduct aircraft maintenance and repair services at the Scottsdale Airport.

APPLICANT(S)

Turbine Engine Specialists Inc.
Rickie Ramey, Program Director
600 Railhead Road, Suite 200
Fort Worth, TX 76106

KEY CONSIDERATIONS

Turbine Engine Specialists Inc. has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s):
1. Completed Airport Aeronautical Business Permit
2. Location Map

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



*(Required to conduct commercial aeronautical activity on the airport)
Fields in RED are required fields.*

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Aircraft Mobile Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service): _____
- Specialized Commercial Flying Service (list service): _____
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service): _____

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name): **Turbine Engine Specialists**

Authorized Representative, title: **Rickie Ramey, Program Director** Email Address: **rickie.ramey@tesservice.com**

Work Phone: **8172719230** Cell Phone: **8172719230** Fax: **469-430-2035**

Mailing Address: **600 Railhead Road, Suite 200**

City: **Fort Worth** State: **TX** Zip Code: **76106**

Billing Address: **600 Railhead Road, Suite 200**

City: **Fort Worth** State: **TX** Zip Code: **76106**

Billing Phone: **76106** Billing Email: **ap@tesservice.com**

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days , of any change to the information provided.
4. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners, and Employees.
6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Lease/License Agreement | <input checked="" type="checkbox"/> Certificates of Insurance | <input checked="" type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Sublease Agreement | <input checked="" type="checkbox"/> Business/ Privilege Tax License | For Flight Training Schools:
<input type="checkbox"/> Noise Abatement Pilot Briefing |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature:  Date: 28 February 2023

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

Please save the form to your documents, submit the form with an electronic signature to cawilliams@scottsdaleaz.gov
OR print, sign and return to: 15000 N. Airport Drive, Suite 100, Scottsdale, AZ 85260.

Staff Use Only

Application, permits and insurance reviewed by:

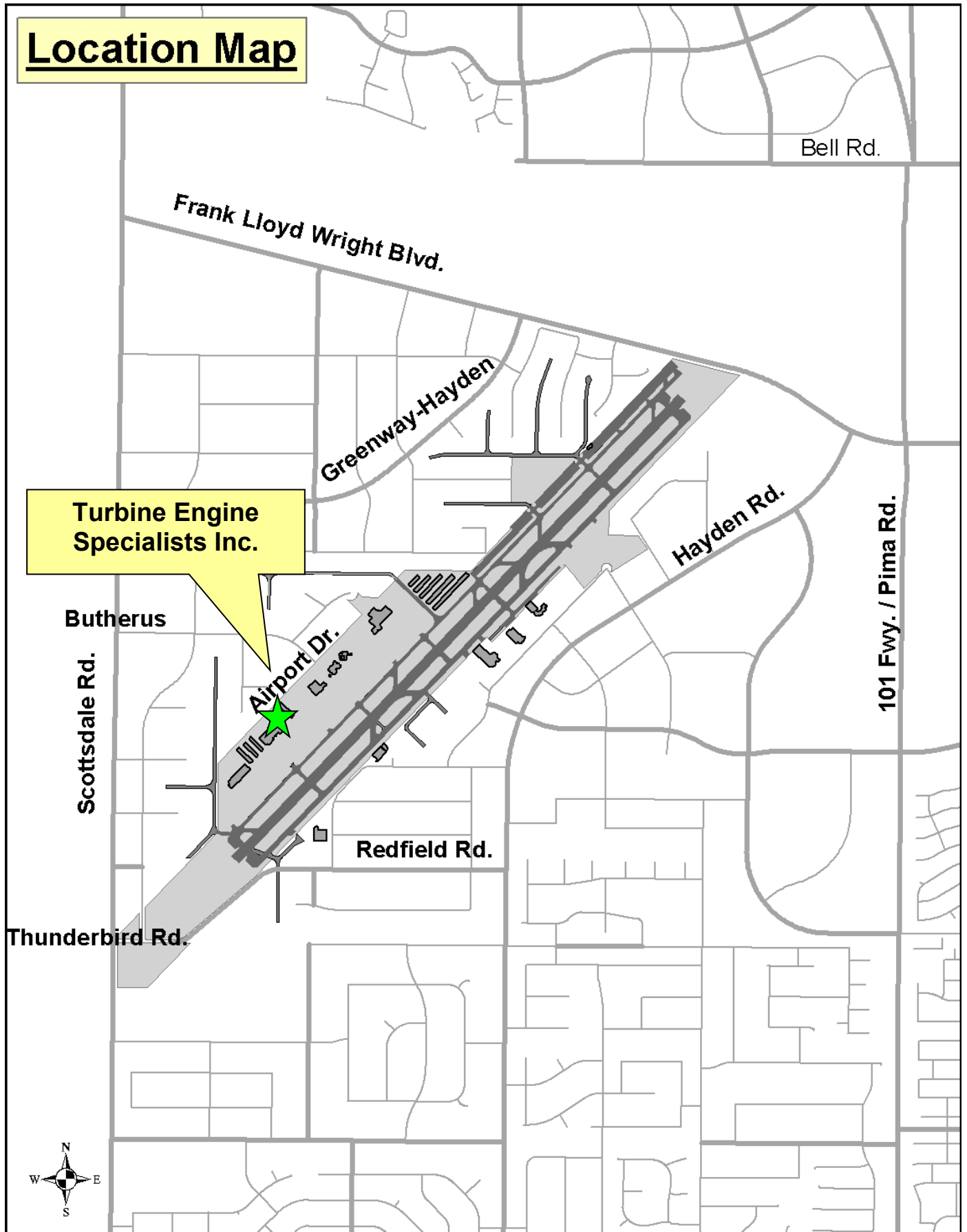
Account 2023-02

Aviation
Director's
Comments/
Stipulations:

Approved by Aviation Director or designee:  3-10-2023

Date Ratified by the Airport Advisory Commission: _____

Location Map





COMMISSION ACTION REPORT

Discussion and Possible Action regarding application for Airpark Aeronautical Business Permit for Legacy Jets to conduct Aircraft Charter/Management Services

Agenda Item No.: 2

Meeting Date: 04/19/23

Staff Contact: Carmen Williams,
Finance & Administration Manager

Phone: (480) 312-8475

ACTION

Ratification of Airpark Aeronautical Business Permit for Legacy Jets to conduct aircraft charter/management services in the Scottsdale Airpark.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airpark requires a valid Aeronautical Business Permit. In addition, the Airpark Minimum Operating Standards outlines the process for obtaining such a permit. Legacy Jets has requested an Airpark Aeronautical Business Permit to conduct aircraft charter/management services in the Scottsdale Airpark.

APPLICANT(S)

Legacy Jets
Paul Woodford, Owner
15010 N. 78th Way, Suite 101
Scottsdale, AZ 85260

KEY CONSIDERATIONS

Legacy Jets has provided the appropriate documentation as required in the Airpark Minimum Operating Standards.

Attachment(s): 1. Completed Airport Aeronautical Business Permit
 2. Location Map

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT - AIRPARK



Permit required to conduct commercial aeronautical activity in the Airpark

Business or activity to be conducted (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Aircraft Sales Services | <input checked="" type="checkbox"/> Aircraft Management Services |
| <input checked="" type="checkbox"/> Aircraft Charter Services | <input type="checkbox"/> Aircraft Engine Overhaul Services |
| <input type="checkbox"/> Charter Brokerage Services | <input type="checkbox"/> Specialized Commercial Flying Services |
| <input type="checkbox"/> Hangar/Shade Leasing Services | <input type="checkbox"/> Helicopter Maintenance & Repair Services |
| <input type="checkbox"/> Helicopter Flight Training Services | <input type="checkbox"/> Helicopter Leasing/Rental Services |
| <input type="checkbox"/> Helicopter Specialized Commercial Flying Services | <input type="checkbox"/> Other (please list service): _____ |

These activities are limited by City ordinance and the Airpark Minimum Operating Standards. Please refer to each document for further information and standards for each type of business.

Applicant / Business Name: Legacy Jets

Authorized Representative / Title: Paul Woodford

Work Phone: 480-788-7233 Cell Phone: 480-358-5562

Mailing Address: 15010 N. 78th Way Suite 101 City: Scottsdale

State: AZ Zip Code: 85260 Email: Paul@LGJets.com

Billing Address: 6302 E Bent Tree Dr City: Scottsdale

State: AZ Zip Code: 85266 Billing Email: accounting@LGJets.com

Billing Phone: 480-256-9222

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
4. The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners and Employees.
6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

The undersigned representative certifies that he/she is authorized to sign for the business and the information entered above is accurate.

Applicant Signature:  Date: 03/30/2023



SCOTTSDALE AIRPORT
AERONAUTICAL BUSINESS PERMIT - AIRPARK



Staff Use Only

Applicant / Business Name: Legacy Jets

Application and documentation reviewed by: C Williams

Aviation Director's Comments/Stipulations: None

Approved by Aviation Director or designee: Carmen Williams Date: 4/4/2023

Date Ratified by the Airport Advisory Commission: _____

ABP Account Number: 2023-03A

Location Map





COMMISSION ACTION REPORT

Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Detail Boys, LLC to conduct Mobile Aircraft Washing Services

Agenda Item No.: 3

Meeting Date: 04/19/23

Staff Contact: Carmen Williams,
Finance & Administration Manager

Phone: (480) 312-8475

ACTION

Ratification of Airport Aeronautical Business Permit for Detail Boys, LLC to conduct mobile aircraft washing services at the Scottsdale Airport.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airport requires a valid Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Detail Boys, LLC has requested an Airport Aeronautical Business Permit to conduct mobile aircraft washing services at the Scottsdale Airport.

APPLICANT(S)

Detail Boys, LLC
Alex Day, Owner
938 N. 59th Street
Mesa, AZ 85205

KEY CONSIDERATIONS

Detail Boys, LLC has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s): 1. Completed Airport Aeronautical Business Permit

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT

(Required to conduct commercial aeronautical activity on the airport)
Fields in RED are required fields.

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Aircraft Mobile Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service): _____
- Specialized Commercial Flying Service (list service): _____
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service): _____

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name): Detail Boys LLC

Authorized Representative, title: Alex Day, owner Email Address: DetailBoysAZ@gmail.com

Work Phone: 866-899-6241 Cell Phone: 602-926-1062 Fax: _____

Mailing Address: 938 N 5th St

City: Mesa State: AZ Zip Code: 85205

Billing Address: 938 N 5th St

City: Mesa State: AZ Zip Code: 85205

Billing Phone: 602-926-1062 Billing Email: DetailBoysAZ@gmail.com

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

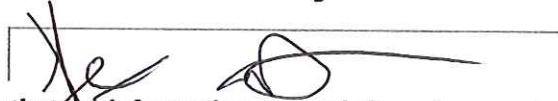
- 1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
- 2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
- 3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days , of any change to the information provided.
- 4. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
- 5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners, and Employees.
- 6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

- | | | |
|--|---|--|
| <input type="checkbox"/> Lease/License Agreement | <input checked="" type="checkbox"/> Certificates of Insurance | <input type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Sublease Agreement | <input type="checkbox"/> Business/ Privilege Tax License | <input type="checkbox"/> For Flight Training Schools:
<input type="checkbox"/> Noise Abatement Pilot Briefing |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature:



Date:

3/27/23

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

Please save the form to your documents, submit the form with an electronic signature to cawilliams@scottsdaleaz.gov
OR print, sign and return to: 15000 N. Airport Drive, Suite 100, Scottsdale, AZ 85260.

Staff Use Only

Application, permits and insurance reviewed by: C. Williams

Aviation Director's Comments/ Stipulations:

Approval of Aircraft Wash Plan is for dry wash; If you decide to change to wet wash a new wash plan must be submitted for approval.

Approved by Aviation Director or designee:



4-5-2023

Date Ratified by the Airport Advisory Commission:



COMMISSION ACTION REPORT

Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Aviation.One Jet Maintenance, LLC to conduct Aircraft Maintenance and Repair Services

Agenda Item No.: 4

Meeting Date: 04/19/23

Staff Contact: Carmen Williams,
Finance & Administration Manager

Phone: (480) 312-8475

ACTION

Ratification of Airport Aeronautical Business Permit for Aviation.One Jet Maintenance, LLC to conduct aircraft maintenance and repair services at the Scottsdale Airport.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airport requires a valid Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Aviation.One Jet Maintenance, LLC has requested an Airport Aeronautical Business Permit to conduct aircraft maintenance and repair services at the Scottsdale Airport.

APPLICANT(S)

Aviation.One Jet Maintenance, LLC
Robert Archer, Director of Maintenance
2443 N. Greenfield Road, Suite 116
Mesa, AZ 85215

KEY CONSIDERATIONS

Aviation.One Jet Maintenance, LLC has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s):
1. Completed Airport Aeronautical Business Permit
2. Location Map

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



(Required to conduct commercial aeronautical activity on the airport)
Fields in RED are required fields.

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Aircraft Mobile Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service): VHF, UHF, HF, SelCal Nav - ILS, VOR, ATCRBS, Mode S
- Specialized Commercial Flying Service (list service): _____
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service): _____

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name): Aviation.One Jet Maintenance LLC.

Authorized Representative, title: Robert D. Archer Email Address: rob@aviation.one

Work Phone: 480-674-5551 Cell Phone: 860-922-5281 Fax: _____

Mailing Address: 2443 N. Greenfield Rd. Suite 116

City: Mesa State: AZ Zip Code: 85215

Billing Address: 2443 N. Greenfield Rd. Suite 116

City: Mesa State: AZ Zip Code: 85215

Billing Phone: 480-865-0042 Billing Email: brittany@aviation.one

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

- 1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
- 2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
- 3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days , of any change to the information provided.
- 4. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
- 5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners, and Employees.
- 6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Lease/License Agreement | <input checked="" type="checkbox"/> Certificates of Insurance | <input type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Sublease Agreement | <input type="checkbox"/> Business/ Privilege Tax License | For Flight Training Schools:
<input type="checkbox"/> Noise Abatement Pilot Briefing |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature: Robert D. Archer Digitally signed by Robert D. Archer
Date: 2023.01.10 15:26:24 -07'00' Date: 10 Jan 2023

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

*Please save the form to your documents, submit the form with an electronic signature to cawilliams@scottsdaleaz.gov
OR print, sign and return to: 15000 N. Airport Drive, Suite 100, Scottsdale, AZ 85260.*

Staff Use Only

Application, permits and insurance reviewed by:

Aviation
Director's
Comments/
Stipulations:

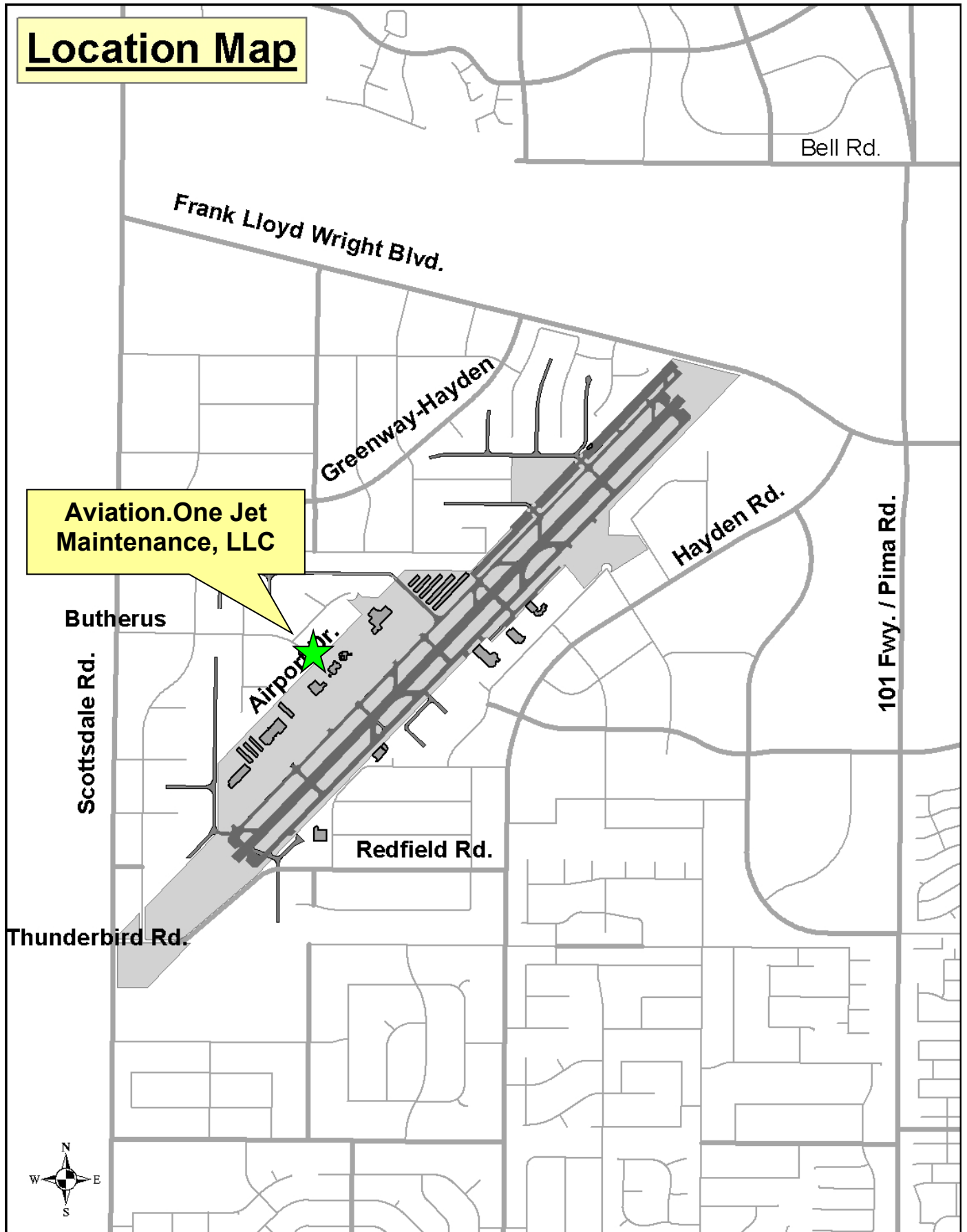
Account 2023-01

Approved by Aviation
Director or designee:

Cawilliams 2/11/2023

Date Ratified by the Airport Advisory Commission:

Location Map





COMMISSION INFORMATION REPORT

Discussion and input regarding Operations Report for March 2023

Agenda Item No.: 5

Meeting Date: 04/19/23

Staff Contact: Chris Read,
Asst. Aviation Director-Operations

Phone: (480) 312-2674

INFORMATION

Airport Monthly Operations Update for March 2023

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the operational status of the Airport.

BASED AIRCRAFT

	<u>Helicopter</u>	<u>Single Piston</u>	<u>Single turboprop</u>	<u>Twin Piston</u>	<u>Twin Turboprop</u>	<u>Jet</u>	<u>Total</u>
Current Month	43	129	24	8	15	190	409
March 2022	26	176	29	15	16	203	465

OPERATIONS

	<u>March 2022</u>	<u>March 2023</u>	<u>% Δ</u>	<u>2022 YTD</u>	<u>2023 YTD</u>	<u>% Δ</u>
Total	16,708	15,687	-6.1	45,372	41,754	-8.0
IFR	7,498	6,518	-13.0	20,933	18,193	-13.1

ALERTS

<u>Date</u>	<u>Type</u>	<u>Description</u>
3/06/23	2	Pilatus PC-12, flaps would not retract after takeoff
3/19/23	2	Citation 560, no flaps during landing
3/25/23	3	Beech 58, collapsed nose gear during landing

INCIDENTS

<u>Date</u>	<u>Description</u>
3/06/23	Small fuel leak, Atlantic Aviation ramp
3/10/23	Small oil leak, V-22 Osprey
3/17/23	Small fuel leak, Atlantic Aviation ramp
3/19/23	Vehicle crash into Atlantic Aviation parking lot
3/21/23	Fuel spill, Jet Aviation ramp
3/27/23	Fuel spill, Jet Aviation ramp
3/30/23	Challenger 350, hydraulic fluid leak while taxiing

Commission Information Report
 Airport Monthly Operations Update for March 2023

Agenda Item No.: 5

ENFORCEMENT ACTIONS

<u>Date</u>	<u>Violation</u>	<u>Enforcement Method Used</u>	<u>Comments</u>
3/07/23	Speeding	Verbal	1 st Violation
3/12/23	Speeding	Verbal	1 st Violation
3/13/23	Touch and go performed after hours	Verbal	1 st Violation
3/24/23	Visiting aircraft notice violation (stayed more than 10 days)	Written warning	2 nd Violation
3/24/23	Failure to wait for vehicle gate to close	Verbal	1 st Violation
3/27/23	Aircraft fueling violation (spill)	Verbal	1 st Violation

U.S. CUSTOMS

<u>*Revenue (Month)</u>	<u>Total Uses Month</u>	<u>U.S. Visit Uses (flights/current month)</u>	<u>Comments</u>
\$126,825	218	24	U.S. Visit Summary 105 Mexican, 1 German, 3 British, 3 Panamanian, 1 Filipino

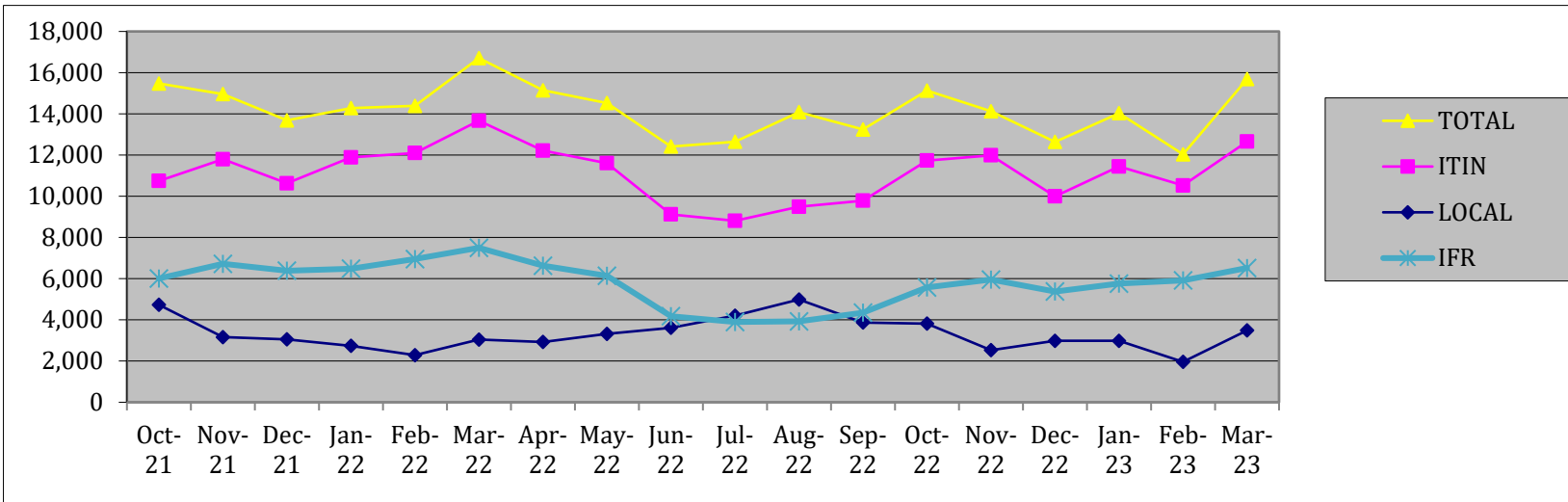
<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>
2022/2023 \$896,550	MARCH 2023 218	2022/2023 1,567
2021/2022 \$848,000	MARCH 2022 269	2021/2022 1,401

*Revenue = User Fees and Overtime Fees Charged to Users
 75,000 lbs. + PPR = 46 (calendar year 2023)

SCOTTSDALE AIRPORT OPERATIONS 2021-2023



	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
ITIN	10,743	11,796	10,630	11,886	12,101	13,667	12,217	11,607	9,118	8,809	9,490	9,785	11,734	11,987	9,996	11,443	10,525	12,654
LOCAL	4,730	3,163	3,054	2,741	2,286	3,041	2,927	3,321	3,617	4,204	4,988	3,870	3,818	2,531	2,984	2,983	1,960	3,489
IFR	6,009	6,718	6,385	6,484	6,951	7,498	6,628	6,139	4,177	3,896	3,925	4,350	5,575	5,954	5,374	5,761	5,914	6,518
TOTAL	15,473	14,959	13,684	14,277	14,387	16,708	15,144	14,527	12,414	12,646	14,085	13,240	15,130	14,125	12,640	14,030	12,037	15,687





COMMISSION ACTION REPORT

Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations

Agenda Item No.: 6

Meeting Date: 04/19/23

Staff Contact: Carmen Williams,
Aviation Finance & Administration
Manager

Phone: (480) 312-8475

INFORMATION

Review of Airport and Airpark permittees and major tenant Aeronautical Business Permit additions, cancellations, and revocations.

PURPOSE

Per the request of the Airport Advisory Commission, a report will be provided as needed indicating additions, cancellations, and revocations of Aeronautical Business Permits.

KEY CONSIDERATIONS

- Attached are the current lists of Airport and Airpark permittees.
- List provides what type of aeronautical activity the business is conducting and the contact information.
- Any additions, cancellations, suspensions, and revocations will be highlighted on the list.

Attachment(s):
1. Current Airport Permittee List by Category
2. Current Airpark Permittee List by Category

AIRPORT AERONAUTICAL BUSINESS PERMITS & TENANTS

APR 2023

AIRCRAFT CHARTER, SALES & MANAGEMENT				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
AMERICAN FLIGHT SUPPORT, LLC	AIRCRAFT CHARTER BROKERAGE	JA	BEN MOKE	888-245-4017
ASI CHARTER INC. dba PEAK MEDEVAC INTL	AIRCRAFT CHARTER	AASC	EUGENE HAGGAN	720-649-0600
ATLANTIC AVIATION - CHARTER	AIRCRAFT CHARTER	AASC	RICK WIELEBSKI	480-948-2400
AVIATION RESOURCE GROUP dba AERODYNE FLIGHT CENTER	AIRCRAFT SALES	AASC	DOUG COX	480-359-7979
BUSINESS AIRCRAFT MANAGEMENT dba EXECUTIVE AIRCRAFT SERVICES	AIRCRAFT CHARTER/SALES/MANAGEMENT	SFS	GORDON JOHNSON	480-905-8659
C. WRIGHT AVIATION, LLC	AIRCRAFT SALES/CHARTER BROKERAGE	AASC	CYGNE LASHAE SWAN	480-500-1818
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT MANAGEMENT/SALES	AA	RAVI DHARNIDHARKA	865-724-1959
G.G.R. AVIATION	AIRCRAFT MANAGEMENT	SFS	GUY MILANOVITS	480-614-1166
GRANDVIEW AVIATION, LLC	AIRCRAFT CHARTER	SFS	DARRELL BONEBRAKE	888-573-9426
J&S AVIATION	AIRCRAFT MANAGEMENT	MOBILE	SEAN FOWLER	480-241-9437
JET LINX SCOTTSDALE	AIRCRAFT CHARTER/MANAGEMENT	AASC	JON HULBURD	866-538-5469
JET FLEET, LLC	AIRCRAFT SALES	SFS	STEVE GAGE	480-286-0029
JET PROS, LLC	AIRCRAFT CHARTER/BROKERAGE/MANAGEMENT	SFS	MARGARET PIONTEK	480-444-2452
JOHN HOPKINSON & ASSOCIATES	AIRCRAFT SALES	AA	CHRISTINA HOPKINSON	403-637-2250
M&N EQUIPMENT, LLC dba M&N AVIATION	AIRCRAFT CHARTER/MANAGEMENT	SFS	TODD SCHIECK	720-356-4830
MACKIN AVIATION, LLC	AIRCRAFT SALES	AA	BRIAN MACKIN	480-363-0058
MAINE AVIATION AIRCRAFT CHARTER, LLC dba MAC JET CENTER	AIRCRAFT CHARTER	SPH	ALYSAN CARUSO	207-780-1811
SAWYER CHARTER SERVICE	AIRCRAFT CHARTER/SALES	AA	CHAD VERDAGLIO	480-922-2723
SCOTT AIR, LLC dba ISLAND AIR EXPRESS	AIRCRAFT CHARTER	AASC	SCOTT CURRIER	602-274-4370
SET JET	AIRCRAFT CHARTER BROKERAGE	SPH	WILLIAM SMITH	480-264-6500
SOUTHWEST AERO, LLC	AIRCRAFT SALES	AA	BRIAN MACKIN	480-363-0058

AIRCRAFT RENTAL, LEASING & FLIGHT TRAINING				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
AMERICAN FLYERS, INC.	FLIGHT TRAINING	AANC	STEVEN DAUN	954-784-2122
AVIATION RESOURCE GROUP (AERODYNE)	AIRCRAFT RENTAL/FLIGHT TRAINING	AASC	DOUG COX	480-359-7979
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT RENTAL/FLIGHT TRAINING	AA	RAVI DHARNIDHARKA	865-724-1959
FLIGHTWORKS INC.	AIRCRAFT RENTAL/LEASING/FLIGHT TRAINING	SFS	RYAN STRAND	602-999-5629
LEGACY FLIGHT TRAINING	FLIGHT TRAINING	ACC	WILLIAM INGLIS	772-539-0420
LEOPARD AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	AASC	THOMAS NOON	760-419-2252
PLUS 5 SPORT AERO	FLIGHT TRAINING	JA	BUD DAVIDSON	602-971-3991
SAWYER AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	AA	CHAD & MARY VERDAGLIO	480-922-5221
SCOTTSDALE EXECUTIVE FLIGHT TRAINING	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	GUY MILANOVITS	480-614-1166
SDL HOLDINGS - ATP	FLIGHT TRAINING	AASC	JIM KOZIARSKI	904-273-3018

SIERRA CHARLIE AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	SCOTT CAMPBELL	480-390-2346
UNIVERSAL HELICOPTERS, INC.	FLIGHT TRAINING/LEASING/PHOTOGRAPHY	JA	GORDON JIROUX	480-951-6283
VERTICAL WORKS	FLIGHT TRAINING	JA	CHARLES CHADWICK	732-865-1610

AIRCRAFT MAINTENANCE & REPAIR				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
ACROPRO LLC	MOBILE AIRCRAFT MAINTENANCE	MOBILE	PIKE KELLY	805-268-4962
ARIZONA AIRCRAFT INTERIOR DESIGN	SPECIALIZED AIRCRAFT REPAIR	SFS	MICHAEL BRYANT	480-832-1330
AVIATION.ONE JET MAINTENANCE LLC	AIRCRAFT MAINTENANCE	SPH	ROB ARCHER	480-923-9135
AZ JET SERVICES	AIRCRAFT MAINTENANCE	SFS	DAVE FERNEAU	602-380-5555
CESSNA AIRCRAFT COMPANY	AIRCRAFT MAINTENANCE	SFS	RANDALL SOUTIERE	480-840-9430
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT MAINTENANCE	AASC	RAVI DHARNIDHARKA	865-724-1959
CONSTANT AVIATION, LLC	AIRCRAFT MAINTENANCE	AASC	NATHAN ROMNEY	469-323-4081
DALLAS AIRMOTIVE	AIRCRAFT MAINTENANCE	SFS	DAVID HUTCHISON	214-477-9033
DIRECTMX AVIATION LLC	AIRCRAFT MAINTENANCE	AASC	VAN NGUYEN	520-409-7860
DUNCAN AVIONICS	AIRCRAFT MAINTENANCE	SFS	JIM DAVIS	480-922-3575
G.G.R. AVIATION	MOBILE AIRCRAFT MAINTENANCE	SFS	GUY MILANOVITS	480-614-1166
JET EAST AVIATION	AIRCRAFT MAINTENANCE	SFS	SHAWN GEORGE	216-212-8056
LEARJET/BOMBARDIER INC.	AIRCRAFT MAINTENANCE	SFS	SEBASTIAN MOORE	520-746-5100
PDR SERVICES	SPECIALIZED AIRCRAFT REPAIR	SFS	PHILIP CHAPMAN	480-202-2908
PREMIER AIR CENTER dba WEST STAR AVIATION	AIRCRAFT MAINTENANCE	SFS	RODGER RENAUD	618-258-8020
RUNWAY 3 AVIATION SERVICES, LLC	AIRCRAFT MAINTENANCE	SFS	JEREMY BAILEY	501-762-5816
SAWYER MX, LLC	AIRCRAFT MAINTENANCE	AASC	CHAD VERDAGLIO	480-922-5221
TURBINE ENGINE SPECIALISTS INC.	AIRCRAFT MAINTENANCE	AA	RICKIE RAMEY	817-625-6100

AIRCRAFT WASHING & DETAILING				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
AERO PANACHE	AIRCRAFT WASHING	SFS	TODD PUCKETT	602-531-5505
APPEARANCE GROUP	AIRCRAFT WASHING	SFS	DONALD HENRY	480-580-1658
CLASSIC AIR AVIATION	AIRCRAFT WASHING	MOBILE	JON MARPLE	602-574-5376
DETAIL BOYS, LLC	AIRCRAFT WASHING	MOBILE	ALEX DAY	866-899-6241
JB'S EXECUTIVE DETAILING	AIRCRAFT WASHING	MOBILE	JEFFREY BURROWS	480-808-4229
SHINY JETS PHOENIX, LLC	AIRCRAFT WASHING	MOBILE	GREG BIRD	480-268-4286
TIME FOR SALE	AIRCRAFT WASHING	MOBILE	CAROLYN NELSON	602-295-7181
WEST COAST WASH STATION	AIRCRAFT WASHING	AANC	MIKE ADAMS	480-443-7320

AUTO RENTAL COMPANIES				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
ALAMO/NATIONAL CAR RENTAL	OFF-AIRPORT RENTAL CAR	OFF	MIKE ROLLINS	480-948-4884
AVIS RENT-A-CAR SYSTEMS	OFF-AIRPORT RENTAL CAR	OFF	PETER SERENA	480-948-4993
ENTERPRISE RENT-A-CAR	RENTAL CAR	SFS	ERIC BULLIS	480-315-8051
GO RENTALS	RENTAL CAR	AA	KAVOUS GITIBIN	480-991-0117

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HERTZ RENT-A-CAR	OFF-AIRPORT RENTAL CAR	OFF	STEPHEN BLUM	239-301-7794
SCUDO RENTALS LLC	OFF-AIRPORT RENTAL CAR	OFF	CHRISTOPHER ZAK	888-635-6235

FIXED BASE OPERATORS				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
ATLANTIC AVIATION	FIXED BASE OPERATOR	AA	RICK WIELEBSKI	480-948-2400
JET AVIATION OF AMERICA	FIXED BASE OPERATOR	JA	TIMOTHY VALLOWE	
SIGNATURE FLIGHT SUPPORT	FIXED BASE OPERATOR	SFS	GREG GIBSON	480-951-2525

HANGAR, SHADE & OFFICE LEASING SERVICES				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
SIGNATURE/TAC PRIVATE HANGARS	HANGAR LEASING	SPH	GREG GIBSON	480-951-2525

IN-FLIGHT CATERING SERVICES				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
AIR CULINAIRE WORLDWIDE, LLC	IN-FLIGHT CATERING	MOBILE	CHRIS EVANS	1-800-247-2433
RALEY'S ARIZONA LLC dba AJ'S FINE FOODS	IN-FLIGHT CATERING	MOBILE	HELEN SINGMASTER	480-802-5484
EMILY'S EVENTS LLC	IN-FLIGHT CATERING	MOBILE	EMILY GARNER	480-361-1800
JETFARE CATERING	IN-FLIGHT CATERING	MOBILE	JONATHAN ALLEN	480-771-4161
SQUARE ONE CONCEPTS, INC.	IN-FLIGHT CATERING	MOBILE	ROLAND WOOD	480-941-0101
VOLANTI PRIVATE JET CATERING	IN-FLIGHT CATERING	MOBILE	DEE DEE MAZA	480-636-1722

U.S. GOVERNMENT				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
FAA CONTROL TOWER	SDL AIR TRAFFIC CONTROL	TOWER	ASHLEY PEHL	480-609-7585
U.S. CUSTOMS	U.S. CUSTOMS	OPS	OFF. KENNEDY/ARVIZU	480-312-8483

LEGEND:

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked

ACC = Air Commerce Center; 14605 N. Airport Drive, Scottsdale, AZ 85260

JA = Jet Aviation; 14650 N. Airport Drive, Scottsdale, AZ 85260

AA = Atlantic Aviation (Main); 14600 N. Airport Drive, Scottsdale, AZ 85260

AASC = Atlantic Aviation South Complex; 14700 N. Airport Drive, Scottsdale, AZ 85260

SFS = Signature Flight Support; 15290 N. 78th Way, Scottsdale, AZ 85260

AANC = Atlantic Aviation North Complex; 15115 N. Airport Drive, Scottsdale, AZ 85260

SPH = Signature/TAC Private Hangars, 15003 N. Airport Drive, Scottsdale, AZ 85260

TOWER = FAA Air Traffic Control Tower; 14960 N. 78th Way, Scottsdale, AZ 85260

AIRPARK AERONAUTICAL BUSINESS PERMITS & TENANTS

APR 2023

AIRCRAFT CHARTER, SALES & MANAGEMENT & SPECIALTY SERVICES			
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE
ALANTE AIR CHARTER/WHEELS UP	AIRCRAFT CHARTER/MANAGEMENT	DAN FAHRNI	602-762-7106
COPPER STATE TURBINE ENGINE CO.	AIRCRAFT ENGINE OVERHAUL SERVICES	JIM NORDSTROM	480-500-6677
EXECUTIVE JET MANAGEMENT	AIRCRAFT MANAGEMENT	CHRISTINE LEBER	513-979-6709
LEGACY JETS	AIRCRAFT CHARTER/MANAGEMENT	PAUL WOODFORD	480-788-7233
LUXURY AERO COLLECTION, LLC	AIRCRAFT SALES	BRIAN MCNANNA	480-771-2389
PINNACLE AIR GROUP	AIRCRAFT CHARTER/MANAGEMENT/SALES	SCOTT GUETTI	480-998-8989
SCOTTSDALE HANGAR ONE	AIRCRAFT MANAGEMENT	MATT BEVERAGE	480-624-9000
BRADLEY MACK AVIATION, INC.	AIRCRAFT MANAGEMENT	MARY RANDOLPH	480-393-0770

HELICOPTER RENTAL, LEASING & FLIGHT TRAINING			
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE
H5 PRODUCTIONS, INC. dba H5 HELICOPTERS	SPECIAL COMMERCIAL FLYING	MITCH KELLDORF	480-607-3400
SUNSTATE HELICOPTERS	SPECIAL COMMERCIAL FLYING	CHRIS DOBKINS	602-469-3182
WESTERN SKY HELICOPTERS	SPECIAL COMMERCIAL FLYING	VANESSA CLIFTON	480-416-6415

HANGAR, SHADE & OFFICE LEASING SERVICES			
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE
7345 ACOMA LLC	HANGAR/SHADE LEASING	WILL COUNTS	480-483-8107
AIRPARK LAND, LLC	HANGAR/SHADE LEASING	CRAIG JACKSON	480-421-6694
ASTOR AIRPARK HOLDINGS	HANGAR/SHADE LEASING	REG COOPER	480-483-1999
AVALON ONE	HANGAR/SHADE LEASING	SAMIR KANUGA	480-718-2412
BATES FAMILY TRUST	HANGAR/SHADE LEASING		480-443-8287
BECK LANE HANGARS LLC	HANGAR/SHADE LEASING	RYAN HAMILTON	
BCO	HANGAR/SHADE LEASING	LYNN BABCOCK	480-922-0490
BUILDING D	HANGAR/SHADE LEASING	SCOTT LYON	480-367-6200
CENTRAL IMPLEMENT	HANGAR/SHADE LEASING	PERRY CASE	480-998-8989
CC OFFICE LLC	HANGAR/SHADE LEASING	JOSEPH ODDO	480-998-1444
CWIE MANAGEMENT RESOURCES	HANGAR/SHADE LEASING	FRANK CADWELL	480-449-7751

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DEVELOPMENT SERVICES OF AMERICA	HANGAR/SHADE LEASING	RICHARD WILSON	480-927-4888
GRAYSTAR CORPORATION	HANGAR/SHADE LEASING	JOHN MEYER	480-483-1985
GREAT AMERICAN HANGAR	HANGAR/SHADE LEASING	MARK BOSCO	916-391-5000
HANGAR THREE	HANGAR/SHADE LEASING	JIM KEELEY	480-596-9000
JJS INVESTMENTS LLC	HANGAR/SHADE LEASING	JOHN J. SHUFELDT	602-399-1514
JON VESELY REVOCABLE TRUST	HANGAR/SHADE LEASING	JOHN MEYER	480-483-1985
LARRY COFFEY	HANGAR/SHADE LEASING	LARRY COFFEY	480-607-0140
LOOKOUT PEAK, LLC	HANGAR/SHADE LEASING	MOSHE BAR	480-483-8107
PACIFIC MARINE MANAGEMENT	HANGAR/SHADE LEASING	AL CHITTENDEN	360-653-4266
ROSS AVIATION	HANGAR/SHADE LEASING	RICK WIELEBSKI	480-948-2400
SCOTTSDALE HANGAR ONE	HANGAR/SHADE LEASING	ANDY SHAFER	480-624-9000
SKY HARBOR LEASING, LLC	HANGAR/SHADE LEASING	REG COOPER	480-483-1999
SOUTHWEST JET CENTER	HANGAR/SHADE LEASING	GARY DAICHENDT	949-254-3027
THE EVANS BUSINESS COMPLEX, LLC	HANGAR/SHADE LEASING	GABE LAKATOSH	
VISIONMAKERS INTL LLC	HANGAR/SHADE LEASING	LANE COOK	480-218-1500
WALLACE HOLDINGS	HANGAR/SHADE LEASING	BOB WALLACE	480-998-8861
WATTS INVESTMENTS, LLC	HANGAR/SHADE LEASING	CHRIS NUTE	602-761-4571
7689, LLC	HANGAR/SHADE LEASING	JOHN MEYER	480-289-5715

LEGEND:

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked



COMMISSION ACTION REPORT

Discussion and Input of the Proposed Aviation Enterprise Fund
Five-Year Financial Plan for FY23/24 – FY27/28

Agenda Item No.: 7

Meeting Date: 04/19/23

Staff Contact: Carmen Williams,
Aviation Finance & Administration
Manager

Phone: (480) 312-8475

INFORMATION

Discussion and input of the proposed Aviation Enterprise Fund Five-Year Financial Plan for FY23/24 – FY27/28.

PURPOSE

To review the Airport's overall revenues and expenditures forecast (including capital improvements) and to identify any necessary adjustments.

Please note the attached financial plan was finalized and submitted to the City in early March. Upon direction by the City Manager, staff will review the budget plan and make adjustments as needed.

Attachment(s): 1. Aviation Enterprise Fund Five-Year Financial Plan

**AVIATION ENTERPRISE FUND
FIVE YEAR FINANCIAL FORECAST**

	ACTUAL FY 2021/22	ADOPTED FY 2022/23	APPROVED FY 2022/23	FORECAST FY 2022/23	PROPOSED FY 2023/24	FORECAST FY 2024/25	FORECAST FY 2025/26	FORECAST FY 2026/27	FORECAST FY 2027/28
Sources of Funds									
Beginning Fund Balance									
Debt Service Reserve	\$ -	\$ -	\$(642,539)	\$ -	\$ 430,561	\$ 430,675	\$ 430,175	\$ 430,300	\$ 429,750
Fleet Replacement Reserve	1,010,500	1,196,500	1,196,500	1,196,500	960,739	1,890,800	1,890,800	1,890,800	1,890,800
Future Capital Replacement	2,276,278	1,769,800	2,199,611	2,199,611	5,220,800	5,442,139	7,630,425	9,986,400	13,213,750
Operating Reserve	825,604	925,597	1,132,600	1,132,600	922,308	979,324	968,450	1,001,875	1,036,550
Undesignated, Unreserved Fund Balance	1,634,432	1,960,292	2,303,409	2,303,409	2,806,413	5,208,660	6,786,948	8,235,923	8,593,148
Total Beginning Fund Balance/Reserve	5,746,814	5,852,189	6,189,581	6,832,120	10,340,821	13,951,598	17,706,798	21,545,298	25,163,998
Revenues									
Airport Fees	8,623,987	7,918,961	7,918,961	8,898,300	9,174,872	9,266,300	9,358,800	9,451,900	9,546,400
Property Rental	177,349	182,624	182,624	182,624	188,586	189,500	190,300	191,300	192,100
Jet Fuel	232,469	179,000	179,000	250,000	223,000	225,200	227,500	229,800	232,100
Interest Earnings	39,092	31,278	31,278	84,767	162,396	187,100	212,500	163,300	158,200
Miscellaneous	24,490	-	-	-	-	-	-	-	-
Federal Grants	205,000	-	-	-	-	-	-	-	-
Reimbursements from Outside Sources	-	-	-	-	-	-	-	-	-
Total Revenues	9,302,387	8,311,863	8,311,863	9,415,691	9,748,854	9,868,100	9,989,100	10,036,300	10,128,800
Transfers In									
Total Cash Transfers In From Aviation Capital	-	-	-	-	-	-	-	-	-
Debt Svc MPC Bonds	740,599	-	-	-	-	-	-	-	-
Operating	33,617	-	-	-	-	-	-	-	-
Total Transfers In	774,216	-	-	-	-	-	-	-	-
Total Sources	\$ 10,076,603	\$ 8,311,863	\$ 8,311,863	\$ 9,415,691	\$ 9,748,854	\$ 9,868,100	\$ 9,989,100	\$ 10,036,300	\$ 10,128,800
Uses of Funds									
Expenditures									
Community and Economic Development	2,770,600	3,072,216	2,865,353	2,875,353	3,195,174	3,277,100	3,381,000	3,488,300	3,672,300
Citywide Direct Cost Allocation	423,680	446,810	446,810	446,810	419,300	440,300	462,300	485,400	509,700
Citywide Indirect Cost Allocation	190,311	101,966	101,966	101,966	127,452	133,800	140,500	147,500	154,900
Citywide Pay Program	-	-	28,704	28,704	-	-	-	-	-
Compensation Other	-	-	-	-	-	-	-	-	-
Class and Comp Study	-	-	-	-	47,878	49,000	49,900	50,900	51,900
Fuel and Maint and Repair	-	-	42,838	42,838	-	-	-	-	-
Market	-	-	27	-	-	-	-	-	-
Market Catch-up	-	-	458	-	-	-	-	-	-
Vacation Trade	-	7,894	7,894	-	4,000	-	-	-	-
Leave Accrual Payments	-	108,500	108,500	108,500	163,493	13,600	13,800	14,100	14,400
Savings from Vacant Positions	-	(35,000)	14,775	-	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
Utilities	-	-	85,061	85,061	-	-	-	-	-
GAAP Adjustment	72,954	-	-	-	-	-	-	-	-
Subtotal - Operating	3,457,544	3,702,386	3,702,386	3,689,232	3,917,297	3,873,800	4,007,500	4,146,200	4,363,200
Operating Income (Loss)	5,844,843	4,609,477	4,609,477	5,726,459	5,831,557	5,994,300	5,981,600	5,890,100	5,765,600
Debt Service									
Contracts Payable	1,724,244	1,719,244	1,719,244	1,719,244	1,722,244	1,722,700	1,720,700	1,721,200	1,719,000
Professional Services	-	-	-	-	-	-	-	-	-
Transfers Out									
Debt Svc MPC Bonds	740,599	-	-	-	-	-	-	-	-
CIP Budget Book - 5-yr Plan	3,035,287	487,233	487,233	487,233	461,635	503,200	416,200	539,800	492,900
CIP Technology CIP Plan	33,623	11,281	11,281	11,281	36,901	13,200	6,200	10,400	14,100
Subtotal Capital Transfer Out	3,809,509	498,514	498,514	498,514	498,536	516,400	422,400	550,200	507,000
Total Uses of Funds	8,991,297	5,920,144	5,920,144	5,906,990	6,138,077	6,112,900	6,150,600	6,417,600	6,589,200
Change in Fund Balance	1,085,305	2,391,719	2,391,719	3,508,701	3,610,777	3,755,200	3,838,500	3,618,700	3,539,600
Ending Fund Balance									
Debt Service Reserve	-	-	-	430,561	430,675	430,175	430,300	429,750	429,750
Fleet Replacement Reserve 2.00% Note 1	1,196,500	1,396,300	1,396,300	960,739	1,890,800	1,890,800	1,890,800	1,890,800	1,890,800
Future Capital Replacement Note 3	1,846,467	1,769,800	5,220,800	5,220,800	5,442,139	7,630,425	9,986,400	13,213,750	16,467,250
Operating Reserve Note 2	542,863	925,597	925,597	922,308	979,324	968,450	1,001,875	1,036,550	1,090,800
Undesignated, Unreserved Fund Balance	3,789,153	5,077,808	1,038,603	2,806,413	5,208,660	6,786,948	8,235,923	8,593,148	8,824,998
Total Ending Fund Balance	\$ 6,832,120	\$ 8,243,808	\$ 8,581,300	\$ 10,340,821	\$ 13,951,598	\$ 17,706,798	\$ 21,545,298	\$ 25,163,998	\$ 28,703,598
Forecast Assumptions:									
Revenue Growth					3.11%	1.00%	1.00%	0.99%	1.00%
Rate Increase									
Interest Earnings Rate			0.50%	2.00%	2.95%	3.40%	3.85%	2.97%	2.88%
Inflation Percentage					6.18%	-1.11%	3.45%	3.46%	5.23%
Funded Replacement Reserve Percentage					2.09%	1.99%	1.91%	1.77%	1.68%
Operating Reserve includes Airport Operations, Indirect Costs, Fire Service Costs, CIP Fund (General Capital Projects)									
Operating Reserve Days					979,300	968,500	1,001,900	1,036,600	1,090,800
					25%	25%	25%	25%	25%

Note 1: The Fleet Replacement Reserve is held to purchase new and replacement vehicles used for airport operations; the vehicles include general utility vehicles as well as fire trucks. Segregation of the vehicles, effective in fiscal year 2014, was done to ensure Federal Aviation Administration and Arizona Department of Transportation grant compliance.

Note 2: The City's Comprehensive Financial Policies provide that the Aviation Fund Operating Reserve will be funded at 25% of the operating expenditures less debt service and transfers out.

Note 3: The Designation for Future Capital Replacement is forecasted to grow by 2 percent of annual capital improvement expenditures. The designation provides a contingency for emergencies and for potential decreases or timing delays in receiving grant funding for airport capital projects.

Source: The Aviation Enterprise Five Year Financial Forecast was prepared using the Aviation Fund Five Year Operating Budget Forecast, the Recommended Aviation Capital Project Budget for Fiscal Years 2023/24 through 2027/28, the Airport regional/federal project plan, and the Five Year Revenue Forecast. The above documents were prepared by the Aviation Department and City Treasurer's Office.



COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly
Financial Report for February 2023

Agenda Item No.: 8

Meeting Date: 04/19/23

Staff Contact: Carmen Williams,
Aviation Finance & Administration Manager

Phone: (480) 312-8475

AVIATION OPERATING BUDGET FISCAL YEAR 2022/23

	FY 2022/23		FY 2022/23		FY 2022/23 Year to Date (through February 2023)			
	Adopted Budget	Approved Budget	Approved Budget	Actual	Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$8,280,585	\$8,280,585	\$8,280,585	\$6,194,181	\$5,135,423	\$6,194,181	\$1,058,758	21%
Expenses	\$3,145,716	\$2,897,515	\$2,897,515	\$1,937,628	\$1,940,867	\$1,937,628	-\$3,239	0%
Net	\$5,134,869	\$5,383,070	\$5,383,070	\$4,256,553	\$3,194,556	\$4,256,553	\$1,061,997	

AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 2/28/23	\$9,248,817	-\$763,751	\$8,485,065
As of 2/28/22	\$8,160,849	-\$2,597,076	\$5,563,773

MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	February 2022	February 2023	Dollar Variance	% Variance
Revenue	\$886,841	\$891,309	\$4,468	1%
Expenses	\$304,565	\$220,706	-\$83,859	-28%
Net	\$582,276	\$670,603	\$88,327	

ACCOUNTS RECEIVABLE AGING REPORT

Aging Report Data as of 3/6/2023

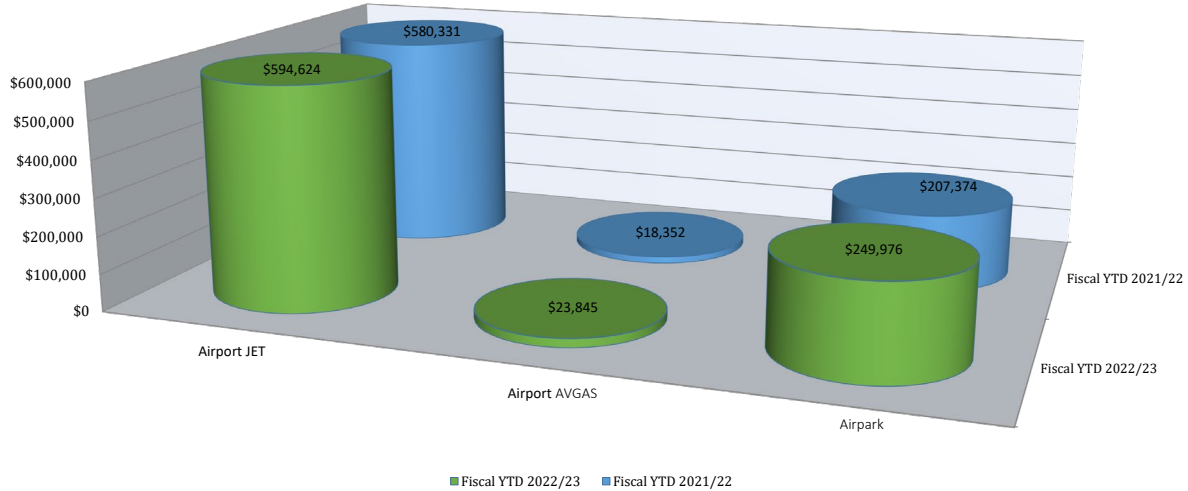
	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
All Accounts Total	193,057.31	7,637.22	-1,086.89	-1,347.89	0.00	-249.66	198,010.99

Fuel Flowage (@ \$0.10 per gallon)

	February 2022			February 2023			% Change From Last Yr	
	Revenue	Gallons	% Total	Revenue	Gallons	% Total		
Airport JET	\$122,565	1,225,652	75.8%	\$116,206	1,162,063	75.2%	-5.2%	Gal
Airport AVGAS	\$3,535	35,346	2.2%	\$3,795	37,955	2.5%	7.4%	Gal
Airpark	\$35,533	355,329	22.0%	\$34,625	346,249	22.4%	-2.6%	Gal
Total	\$161,633	1,616,327	100.0%	\$154,627	1,546,267	100.0%	-4.3%	Gal

	Fiscal YTD 2021/22			Fiscal YTD 2022/23			% Change From Last Yr	
	Revenue	Gallons	% Total	Revenue	Gallons	% Total		
Airport JET	\$702,896	7,028,957	72.6%	\$710,830	7,108,304	69.5%	1.1%	Gal
Airport AVGAS	\$21,887	218,868	2.3%	\$27,640	276,401	2.7%	26.3%	Gal
Airpark	\$242,907	2,429,072	25.1%	\$284,601	2,846,011	27.8%	17.2%	Gal
Total	\$967,690	9,676,897	100.0%	\$1,023,072	10,230,715	100.0%	5.7%	Gal

Scottsdale Airport Fuel Flowage (@ \$0.10 per gallon) - Fiscal Year-to-Date





COMMISSION INFORMATION REPORT

Discussion and input regarding Quarterly Noise Complaint Summary

Agenda Item No.: 9

Meeting Date: 04/19/23

Staff Contact: Sarah Ferrara,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

INFORMATION

Aviation staff will update the Airport Advisory Commission regarding aircraft noise complaints received during the first quarter of 2023.

PURPOSE

Community members that wish to report their concerns pertaining to aircraft noise and overflight activity associated with Scottsdale Airport air traffic may do so anytime by calling the aircraft noise report line or by submitting their complaint(s) via the Scottsdale Airport website. Each quarter a summary report is generated to depict the number of noise complaints that were received, along with the number of people who submitted complaints and a map depicting the location of where the complaints were generated.

KEY CONSIDERATIONS

- The quarterly noise complaint summary is used to identify and evaluate trends. It is not used to change flight procedures or restrict aircraft operating activity.
- It is normal to see increases and decreases in aircraft noise complaints associated with changes in weather and seasonal conditions.
- Aviation staff will respond to noise complaints within the Airport Noise Influence Area only when there is a specific request for a callback, or if the complainant is new.

STAFF RESPONSE

The following are callback or email responses by staff, which are responded to outside of the noise complaint system:

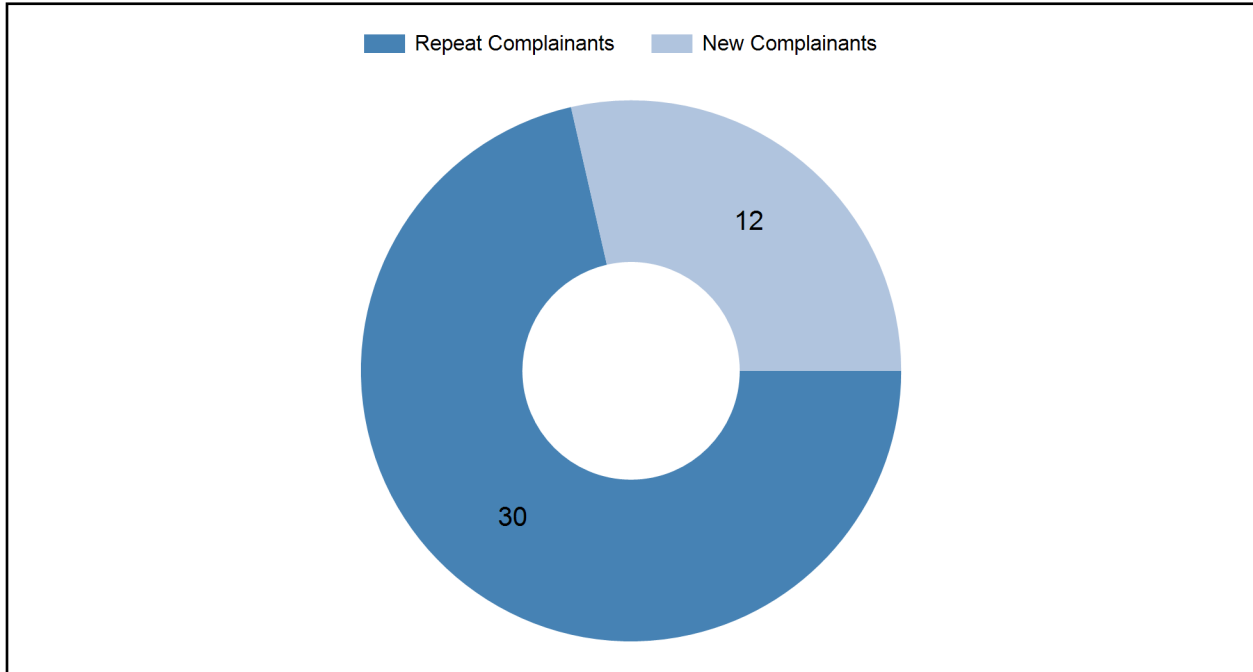
Callbacks: 11	Emails: 1	Total: 12
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Attachment(s): 1. Noise Complaint Summary for Jan. 1 – Mar. 31, 2023

Quarterly Noise Report

January 1 through March 31, 2023

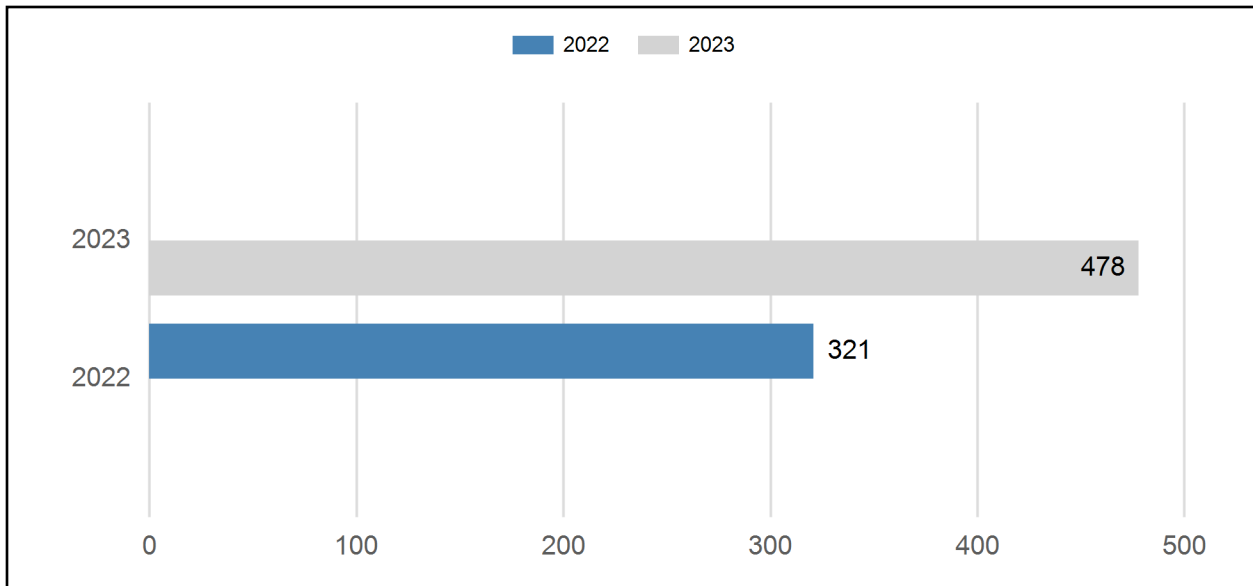
Total Complainant Summary



Year-Quarter	Complainants (Repeat)	Complainants (New)	Total	Percent New
2023 - Qtr 1	30	12	42	29%

This table reflects the number of complainants for "local" complaints received this quarter.

1st Quarter Complaint Comparison



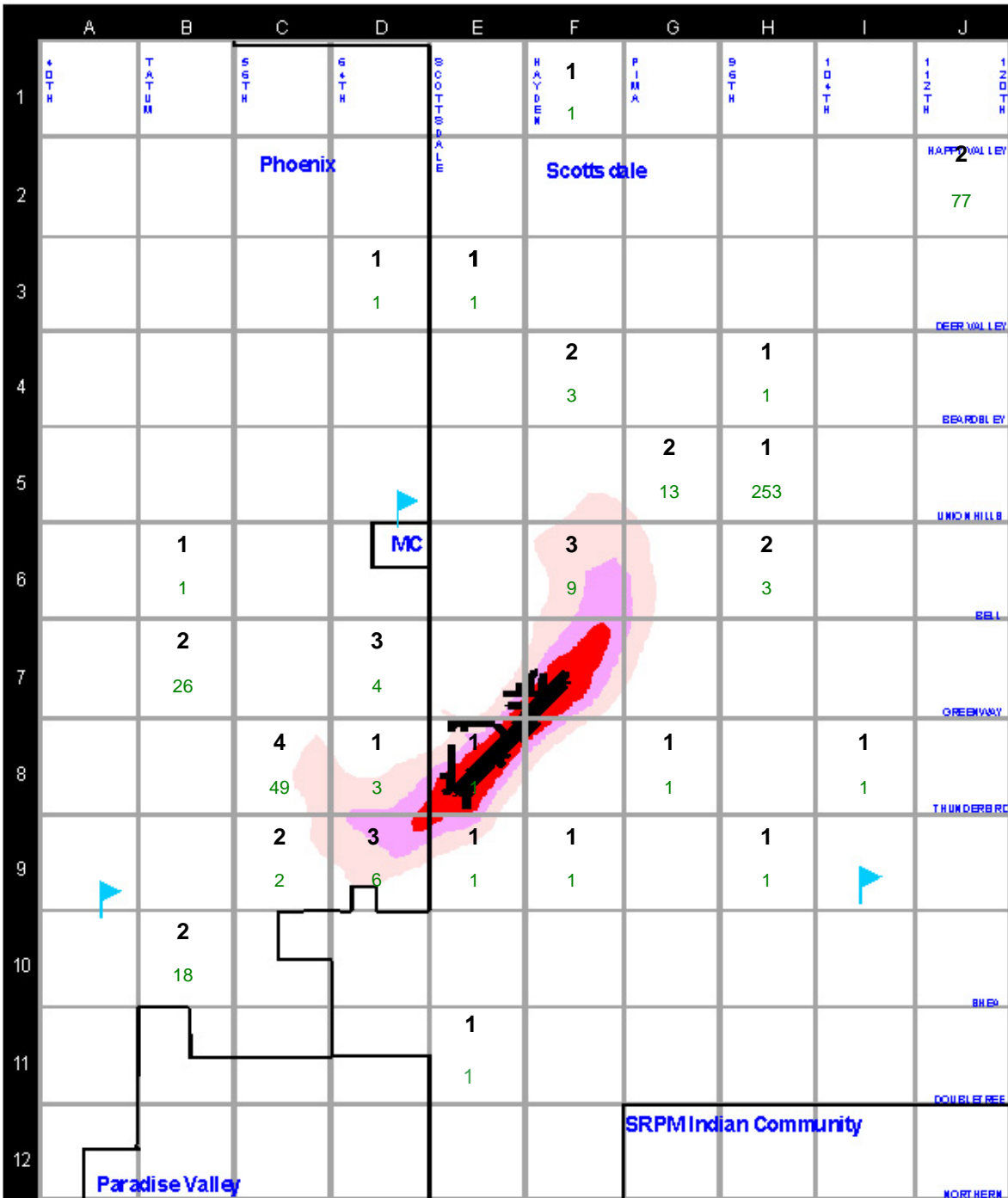
This table shows the total complaints received in the "local" area for this quarter along with a comparison of the same quarter the previous year.

Aircraft Noise Complaint Map

Complaints and complainants within the Airport Influence Area

January 1 through March 31, 2023

The map below represents the Scottsdale Airport Influence Area. Each grid block indicates the total number of complaints (green - on bottom) received per square mile for the summary period, and the number of complainants or people (black - on top) who filed them. Please refer to the map legend below for other map features.



GRIDS NOT SHOWN: UNKNOWN=2/1, BEYOND GRID=2/6

LEGEND

- 55 DNL Contour
- 60 DNL Contour
- 65 DNL Contour
- Reporting Point
- City Limits

Complainants

Grid Key: █ Complaints

Monthly Noise Complaint History

Through March 31, 2023

The following table lists monthly data on the number of complaints and complainants recorded within the "local" or Airport Influence Area (see grid on page two of this report).

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Total
2001 Complainants	36	35	35	24	15	6	17	14	12	18	50	21	283
2001 Complaints	42	48	56	32	36	12	29	17	19	30	70	24	415
2002 Complainants	16	25	29	51	26	36	46	48	41	72	64	60	514
2002 Complaints	22	44	58	113	89	137	110	477	955	569	393	242	3,209
2003 Complainants	104	57	49	31	47	19	46	25	73	64	97	46	658
2003 Complaints	417	310	319	179	170	132	216	226	378	338	408	231	3,324
2004 Complainants	66	76	89	58	28	32	33	32	26	52	69	31	592
2004 Complaints	810	1,105	953	1,145	515	384	477	670	622	1,142	1,423	821	10,067
2005 Complainants	33	59	44	26	25	14	42	19	17	46	33	14	372
2005 Complaints	1,083	1,016	853	709	721	664	1,232	1,270	1,269	2,437	2,195	2,140	15,589
2006 Complainants	18	18	42	29	19	23	19	20	24	33	30	22	297
2006 Complaints	3,101	2,932	2,117	840	478	353	333	474	502	619	551	470	12,770
2007 Complainants	19	26	23	39	15	9	11	21	16	28	89	24	320
2007 Complaints	537	535	405	534	457	169	502	533	599	602	556	541	5,970
2008 Complainants	23	70	70	14	20	8	7	8	8	18	23	16	285
2008 Complaints	476	609	452	31	26	16	11	29	15	55	54	34	1,808
2009 Complainants	11	14	25	10	7	10	13	12	14	29	20	13	178
2009 Complaints	85	72	39	15	23	28	117	38	53	158	85	45	758
2010 Complainants	13	22	19	25	15	7	6	7	10	18	24	22	188
2010 Complaints	63	136	191	125	57	27	19	35	35	77	94	145	1,004
2011 Complainants	16	16	15	15	9	7	12	9	11	16	39	10	175
2011 Complaints	141	190	140	34	24	32	55	53	79	87	77	36	948
2012 Complainants	10	14	14	13	9	20	4	7	7	17	27	17	159
2012 Complaints	65	63	39	35	24	26	7	13	31	62	63	40	468
2013 Complainants	34	21	21	15	8	13	9	10	17	10	34	18	210
2013 Complaints	80	78	67	63	100	127	100	148	164	168	186	147	1,428
2014 Complainants	16	45	23	13	14	11	12	14	6	26	37	23	240
2014 Complaints	173	247	171	144	114	110	123	86	99	165	219	127	1,778
2015 Complainants	37	69	78	35	33	21	19	21	21	33	39	15	421
2015 Complaints	262	239	287	162	199	130	124	117	171	351	306	150	2,498
2016 Complainants	35	40	25	30	22	18	18	28	21	45	55	48	385
2016 Complaints	272	255	275	327	288	165	139	780	467	723	2,139	657	6,487
2017 Complainants	64	77	37	49	34	18	26	18	21	34	43	22	443
2017 Complaints	869	989	1,150	780	543	303	300	312	297	587	766	315	7,211
2018 Complainants	31	32	43	37	33	25	22	26	24	55	50	62	440
2018 Complaints	589	550	746	622	387	189	178	209	134	292	227	30	4,153
2019 Complainants	61	37	34	76	36	27	19	23	37	25	46	41	462
2019 Complaints	262	160	190	743	223	103	83	84	168	132	179	92	2,419
2020 Complainants	39	55	48	39	42	21	39	20	24	25	36	21	409
2020 Complaints	101	130	191	121	98	96	120	66	54	73	82	62	1,194
2021 Complainants	24	27	29	41	27	27	7	14	20	38	40	46	340
2021 Complaints	45	70	106	91	257	89	12	37	114	229	391	346	1,787
2022 Complainants	24	25	34	24	15	11	16	15	16	30	20	34	264
2022 Complaints	115	71	135	225	113	51	85	152	128	195	159	155	1,584
2023 Complainants	19	15	23	0	0	0	0	0	0	0	0	0	57
2023 Complaints	228	94	156	0	0	0	0	0	0	0	0	0	478



COMMISSION INFORMATION REPORT

Discussion and Input Regarding
Public Outreach Programs and Planning Projects

Agenda Item No: 10

Meeting Date: 04/19/23

Staff Contact: Sarah Ferrara,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

INFORMATION

Monthly update of the marketing, community, planning and pilot outreach programs at Scottsdale Airport.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed of the airport’s marketing, outreach, and planning projects efforts.

Noise Program Outreach		
Description	Purpose	Status
Phoenix Terminal Area Procedure	The FAA Performance Based Navigation team will be hosting a procedure design meeting June 7 and 8 and have invited Scottsdale to attend.	In progress
Noise Outreach	Will conduct noise outreach as necessary.	Completed
Pilot Outreach		
Description	Purpose	Status
Pilot Briefing & Outreach	Pilot forums and briefings are held as necessary.	Completed
Voluntary Curfew Outreach (10:00 p.m. - 6:00 a.m.)	The Voluntary Curfew Program is designed to respond to a complaint received for an operation between 10 p.m. and 6 a.m. If a flight can be confirmed, a letter is sent out to the operator to ask them for their cooperation in flying outside these hours when possible. There were three Voluntary Curfew letters sent out in March.	Completed

Planning Projects		
Description	Purpose	Status
Monitor property development through the Planning Department	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. The Planning and Zoning reports listed one project within the Airport Influence Area in March.	Completed
Community Outreach and Marketing		
Description	Purpose	Status
Media, social media, & list serves	Will employ outreach and marketing efforts as needed.	Completed
Brochures, flyers, other print materials, webpages & videos	Airport slated to exhibit at 2023 NBAA-National Conference in October. Video on the airport's emergency drill will be shown at April 18 City Council meeting as part of City Manager's Report.	Completed
Community outreach, presentations, and events	Presented at the Pinnacle Peak Luxury Home Tour meeting Real Estate Agents meeting to around 50 attendees on March 17. Scheduled to present an overview of airport and highlight Super Season activity at the Scottsdale Community Bank shareholders' meeting on April 27.	Completed



COMMISSION INFORMATION REPORT

Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-relative items

Agenda Item No: 11

Meeting Date: 04/19/23

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

INFORMATION

Discussion regarding status of the Airport Advisory Commission's items to City Council, and aviation-related items approved by Planning Commission, Design Review Board, or City Council.

Attachment(s):

1. Airport Advisory Commission Items to City Council.
2. Aviation-related items to Planning Commission, Design Review Board, or City Council.
3. City Council Meeting Calendar.

**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL
2023**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	CITY COUNCIL DATE	APPROVED
03/15/23	7-0	Adopt Resolution No. 12766 Authorizing Lease Agreement No. 2023-038-COS with Out West Rentals LLC, and Lease Agreement No. 2023-039-COS with Cirrus Design Corporation dba Cirrus Aircraft for the lease of General Aviation Box Hangar; and Resolution No. 12767 Authorizing Lease Agreement No. 2023-040-COS with SDL AZ Holdings, LLC dba Atlantic Aviation for the lease of General Aviation Box Hangar Space at the Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov	04/18/23	?

**AVIATION-RELATED ITEMS TO PLANNING COMMISSION, DESIGN REVIEW BOARD OR CITY COUNCIL
(Projects that may be on airport, have taxi lane access, have height implications, or have sensitive noise uses)
2023**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	PLANNING, DRB, OR CITY COUNCIL	APPROVED
N/A	N/A	<p>Seventh Day Adventists Warehouse Building Request by applicant for approval of a site plan, building elevations and landscape plan for a new one-story warehouse building comprised of approximately 243,360 square feet of building area, may have aircraft storage, on a +/- 18-acre portion of property located at 7501, 7509, and 7511 E. Redfield Rd. with Planned Airpark Core Development, Aviation (PCP AV) and Planned Airpark Core Development Employment (PCP EMP) zoning. 14-DR-2022</p>	DR 01-19-23	Approved 7-0
?	?	<p>The Parque Request by owner for a zoning district map amendment from General Commercial (C-4) to Planned Airpark Core Development - Airpark Mixed Use Residential, Planned Shared Development (PCP-AMU-R PSD) including a development plan with bonus development standards for building height and floor area ratio to allow a mixed-use development with approximately 1,236 dwelling units, 223 hotel keys, and 253,000 square feet of commercial floor area on a +/- 32.29 gross acre site located at 16001 N. Scottsdale Road. 13-ZN-2022</p>	?	?
N/A/	N/A	<p>Key Essential Hangar Request for the development of an aircraft hangar with accessory office on a one-acre vacant site within the Industrial Park (I-1) zoning. Also, requesting a Conditional Use Permit for a heliport as part of a new aircraft hangar, located at 16060 N. 82nd St with I-1 zoning. 41-DR-2022 and 1-UP-23.</p>	?	?
?	?	<p>Northsight Residential Health Care Request for a zoning district map amendment, amending the stipulations and development plan of case 14-ZN-1991. Increasing allowed building height from 36 ft to 51 ft and the allowed floor area ration from .25 to 1.15 to allow for redevelopment of the site into a new residential health care facility including up to</p>	?	?

		270 residential healthcare beds/units on a 5.78-acre site with Central Business Planned Community District (C-2 PCD). 15-ZN-2022		
N/A	N/A	Augusta One Scottsdale Request by owner for approval of the site plan, landscape plan, and building elevations for a new residential healthcare facility, consisting of 120-units, on a +/- 3.0-acres site located at 7221 E. Legacy Boulevard, with Planned Regional Center and Planned Community Development (PRC PCD) zoning. 30-DR-2021#4	?	?
N/A	N/A	Helm Hangar Request for approval of a site plan, landscape plan and building elevations for 2 new 2-story aircraft hangar/office buildings comprised of two stories with approximately 63,806 square feet of total building area located at 7333 E Helm Drive with Industrial Park (I-1) zoning. 47-DR-2022	?	?
N/A	N/A	AFB Development Request by owner for approval of the preliminary plat for a new 55-lot single-family subdivision, on a +/- 40-acre site with Single-family Residential, Planned Community Development (R1-7 PCD) zoning, located at 9402 E. Bell Road. 12-PP-22	?	?

2023 City Council Meeting Calendar

JANUARY						
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Key

	Council Meeting
	Special Meeting
	Optional Additional Mtg and/or Study Session
	General Plan
	Events
	City of Scottsdale Holiday
	Election
	No meetings will be scheduled
	Retreat

Jan: 10 - Council Inauguration
11 - MLK Dinner

17 - State of the City Address

Mar: 26-28 - NLC Congressional City Conference

May: 16 - Tentative Budget Adoption

June: 13 - Final Budget Adoption

20 - Special Meeting (Charter Officer Evaluations)

27 - Property Tax Adoption

Revised: 09/27/22

Aug: 28-31 - AZ League Conference (Tucson)

Sep: 1 - AZ League Conference (Tucson)

Nov: 7 - Election Day

15-18 - NLC City Summit

TBD: Council Retreat



COMMISSION ACTION REPORT

Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

Agenda Item No.: 12

Meeting Date: 04/19/23

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Review Airport Advisory Commission meeting schedule.

PURPOSE

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 202, *“Regular meetings of the Commission shall be held on the third Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 5:00 p.m., unless otherwise scheduled by majority vote of its members.”*

Attachment(s): 1. Airport Advisory Commission meeting schedule

Action taken:

AIRPORT ADVISORY COMMISSION SCHEDULE OF MEETINGS - 2023
 (Including anticipated topics and timeline for discussion)

JANUARY						
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Election of Officers
By-Laws Review
Quarterly Noise Program Update

FEBRUARY						
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Risk Management Update

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Quarterly Noise Program Update
Proposed Aviation Enterprise Fund Five Year Financial Plan

MAY						
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Experience Scottsdale Update

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Quarterly Noise Program Update

AUGUST						
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Quarterly Noise Program Update
Annual AZBAA Update

NOVEMBER						
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Scottsdale Chamber Update

DECEMBER						
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