

**SCOTTSDALE AIRPORT ADVISORY COMMISSION  
MEETING **\*\*AMENDED\*\*** NOTICE AND  
AGENDA**



**Wednesday, September 15, 2021**

**5:00 p.m.**

**Scottsdale Airport Aviation Business Center  
Stearman/Thunderbird Meeting Room  
15000 N. Airport Drive, Second floor  
Scottsdale, AZ**



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**MARKED AGENDA**

**AIRPORT ADVISORY COMMISSION**

John Berry, Chair

Charles McDermott Vice-Chair

Larry Bernosky

Ken Casey

Cory Little

Peter Mier

Rick Milburn

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**The Stearman/Thunderbird room is open to the public during Airport Advisory Commission meeting at a reduced capacity. Seating will be available on a first come, first served basis. Individuals are also invited to virtually attend the meeting on Scottsdale's YouTube channel.**

- 1. Go to [ScottsdaleAZ.gov](http://ScottsdaleAZ.gov), search "live stream"**
- 2. Click on "Scottsdale YouTube Channel"**
- 3. Scroll to "Upcoming live streams"**
- 4. Select the applicable meeting**

**\*\*Citizens may attend in person or online.**

**Public Comment - **NONE****

**\*\*Citizens attending in person may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment cards must be submitted before public testimony has begun under the Public Comment section on the agenda.**

**\*\*If you are not attending in person. Spoken comment is being accepted. To sign up to speak during Public Comment please [click here](#). Request to speak forms must be submitted no later than 90 minutes before the start of the meeting.**

**\*\*Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. Speakers are limited to three minutes to address the Commission during “Public Comment.”**

**Written comment is being accepted for both agendized and non-agendized items, and should be submitted electronically no later than 90 minutes before the start of the meeting. To submit a written public comment electronically, please [click here](#).**

**Call to Order – 5:01 P.M.**

**Roll Call – (COMMISSIONER LITTLE TELEPHONICALLY, CHAIR JOHN BERRY, COMMISSIONERS PETER MIER AND KEN CASEY ABSENT)**

**Pledge of Allegiance**

**Aviation Director’s Report**

The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

**DIRECTOR MASCARO DISCUSSED THE COMPLETION OF THE RUNWAY REHABILITATION PROJECT WITHIN 39 DAYS. HE THANKED THE DESIGN TEAM AND CONTRACTOR FOR ALL OF THEIR HARD WORK AND THE SUCCESS OF THE PROJECT.**

**Approval of Minutes**

Regular Meeting: June 16, 2021

**COMMISSIONER BERNOSKY MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF JUNE 16, 2021. COMMISSIONER MILBURN SECONDED THE MOTION WHICH CARRIED 4/0 WITH VICE-CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, LITTLE, AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.**

**REGULAR AGENDA**

**ITEMS 1-11**

**\*\*How the Regular Agenda Works:** The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item. If you are not attending in person, spoken comment is being accepted. To sign up to speak on these please [click here](#). Request to speak forms for online must be submitted no later than 90 minutes before the start of the meeting.

1. Discussion and Possible Action regarding application for Airport Aeronautical Business Permits for Cirrus Design Corporation dba Cirrus Aircraft to conduct Aircraft Maintenance & Repair Services, Aircraft Leasing/Rental, Flight Training, Aircraft Sales and Aircraft Management Services at the Scottsdale Airport. Staff contact: Carmen

Williams, Aviation Finance & Administration Manager, 480-312-8475,  
[cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)

COMMISSIONER BERNOSKY MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMITS FOR CIRRUS DESIGN CORPORATION DBA CIRRUS AIRCRAFT. COMMISSIONER MILBURN SECONDED THE MOTION WHICH CARRIED 4/0 WITH VICE-CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, LITTLE, AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.


2. Discussion and Possible Action to Recommend Adoption of Resolution No. 12243, Authorizing Second Amendment to Contract No. 2018-015-COS, a Lease Agreement with Volanti Restaurant and Lounge, LLC for Lease of Space in the Aviation Business Center. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475,[cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)  
COMMISSIONER BERNOSKY MADE A MOTION TO RECOMMEND ADOPTION OF RESOLUTION NO. 12243 AUTHORIZING SECOND AMENDMENT TO CONTRACT NO. 2018-015-COS, A LEASE AGREEMENT WITH VOLANTI RESTAURANT AND LOUNGE, LLC. VICE-CHAIR MCDERMOTT SECONDED THE MOTION WHICH CARRIED 4/0 WITH VICE-CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, LITTLE, AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.
3. \*\*The Airport Advisory Commission considers possible action to recommend to City Council Adoption of Resolution No. 12272 authorizing the award of the base bid and add alternate #1 for contract 21PB021 with Western Fence Co., Inc. in the amount of \$479,073.70 to construct security fencing improvements at Scottsdale Airport; and Authorize two budget adjustments to the Airport Security Fencing Improvements (AG06) capital project to fully fund the project: (1) a FY 2021/22 budget appropriation transfer totaling \$104,039 from the Grants funding source to the Aviation Fund funding source; and (2) a FY 2021/22 Aviation Funds Capital Contingency Budget Appropriation transfer in the amount of \$229,600 to be funded by Aviation Funds. Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674,  
[cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)  
COMMISSIONER MILBURN MADE A MOTION TO APPROVE RECOMMENDATION TO CITY COUNCIL TO ADOPT RESOLUTION NO. 12272 AUTHORIZING THE AWARD OF THE BASE BID AND ADD ALTERNATIVE #1 FOR CONTRACT 21PB021 WITH WESTERN FENCE CO., INC. VICE-CHAIR MCDERMOTT SECONDED THE MOTION WHICH CARRIED 4/0 WITH VICE-CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, LITTLE, AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.
4. Discussion an input regarding Airport and Airpark Aeronautical Business Permit Additions, Revocations and Cancellations. Staff contact: Carmen Williams, Aviation Administration & Finance Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
5. Discussion and input regarding the Monthly Construction Report.  
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674,  
[cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)

6. Discussion and input regarding Monthly Operations Report.  
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)
7. Discussion and input regarding Financial Report for May, June and July.  
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
8. Discussion and input regarding Quarterly Noise Complaint Summary Report. Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, [sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)
9. Discussion and input regarding Public Outreach Programs and Planning Projects.  
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, [sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)
10. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
11. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov) -NO ACTION

## **Future Agenda Items**

Discussion and possible action to add Commissioner requested item on a future agenda.

**Adjournment -6:12 P. M.**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321)