



City of Scottsdale
Human Services Advisory Commission

Regular Meeting **MARKED AGENDA**
Thursday, September 9, 2021, 5:00 P.M.
Meeting Held Electronically

Until further notice, Human Services Commission meetings are being held electronically. Human Services Commission meetings are televised on Cox Cable Channel 11. [To watch the click here.](#)

As a member of the Scottsdale community, I will genuinely listen; speak respectfully; and be accountable for my words and actions.

CALL TO ORDER 5:04 p.m.

ROLL CALL

Chair Janice Eng, Vice-Chair Jayne Hubbard, Commissioners Ashley Blaine, Roger Lurie, Andrew Song and Raoul Zubia

WELCOME AND INTRODUCTIONS

PUBLIC COMMENT

Written comment is accepted for non-agendized items and should be submitted electronically no later than 90 minutes before the meeting. There comments will be emailed to the Human Services Commission and posted online prior to the meeting. To submit a written public comment electronically, please [click here](#).

APPROVAL OF THE MINUTES

Approve the Regular Meeting Minutes of [April 8, 2021](#)

Commission Action: Discussion and possible action (roll call vote)

Approved 6-0: Motion by Vice-Chair Hubbard, 2nd Commissioner Blaine. Chair Eng, Vice-Chair Hubbard and Commissioners Blaine, Lurie, Song and Zubia voted in the affirmative with no dissenting votes.

PARTING WORDS TO THE COMMISSION

Chair Janice Eng would like to make comments regarding her term of service to the Commission.

Commission Action: Information only

Information only. The Commission/Board cannot discuss or vote on items not on the agenda, including items brought up as Commissioner/Board Member Reports. If discussion or action by the Commission/Board is required, the item should be placed on an upcoming meeting agenda to be consistent with the Arizona Open Meeting Law.

REGULAR MEETING AGENDA

1. ELECTION OF OFFICERS

In accordance with the bylaws of the Human Services Commission, election of a Chairperson and Vice-Chairperson is to take place at the first meeting in September. Those elected tonight are to take office immediately for a one-year term.

Commission Action: Information, discussion and action (roll call vote)

Approved 6-0: Commissioner Blaine nominated Vice-Chair Hubbard as Chairperson. Chair Eng, Vice-Chair Hubbard and Commissioners Blaine, Lurie, Song and Zubia voted in the affirmative with no dissenting votes.

Approved 6-0: Commissioner Song nominated Commissioner Zubia as Vice-Chairperson. Chair Eng, Vice-Chair Hubbard and Commissioners Blaine, Lurie, Song and Zubia voted in the affirmative with no dissenting votes.

2. REVISIONS TO THE COMMISSION BYLAWS REALTED TO THE SCOTTSDALE HOUSING AGENCY GOVERNING BOARD – [View proposed changes to the Bylaws](#)

Janis Bladine, Senior Assistant City Attorney, and Irma Hollamby, Community Assistance Manager, will provide the proposed updated Human Services Commission Bylaws which were revised to encompass the provision for the new Scottsdale Housing Agency Governing Board role.

In accordance with the bylaws, this change is being provided to the Commissioners at least 3 days in advance of the meeting and can be approved by the Commission at the current meeting by a unanimous vote. If not approved at the current meeting it can be placed on the agenda for the next scheduled meeting.

Commission Action: Information, discussion and possible action

3. EMERGENCY HOUSING VOUCHERS – [View presentation](#)

Irma Hollamby, Community Assistance Manager, will present HUD's new Emergency Housing Voucher Program.

Commission Action: Information and discussion

4. **20/21 HUD CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)** - [View presentation](#)

Mary Witkofski, Community Development Supervisor, will provide an overview of the 20/21 HUD Consolidated Annual Performance Evaluation (CAPER) and accomplishments for FY 2019/20.

Commission Action: Information and discussion

5. **DIRECTOR'S REPORT**

Greg Bestgen, Human Services Director, will provide the Commission updates on programs and current events in the Human Services Department.


Commission Action: Information only

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6. **ADJOURNMENT**

Motion to adjourn the meeting - 6:28 p.m.

Approved 6-0: Motion by Chairperson Eng, 2nd Commissioner Song. Chair Eng, Vice-Chair Hubbard and Commissioners Blaine, Lurie, Song and Zubia voted in the affirmative with no dissenting votes.

 Persons with a disability may request a reasonable accommodation by contacting the Department Administrative Offices at 480-312-2304. Requests should be made 24 hours in advance or as early as possible to allow time to arrange the accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the Department Administrative Offices at 480-312-2304.