



**SCOTTSDALE HISTORIC PRESERVATION COMMISSION  
COMMUNITY DESIGN STUDIO  
7506 E. INDIAN SCHOOL ROAD  
SCOTTSDALE, ARIZONA  
Thursday, August 4, 2022**

**\*SUMMARIZED MEETING MINUTES \***

**PRESENT:**

Linda Davis, Chair  
Peter Hosmer, Vice Chair  
Ben Brosseau, Commissioner  
Brin Sherrin, Commissioner  
Jon Griffin, Commissioner  
Courtney, Lage, Commissioner  
Rose Smith, Commissioner

**ABSENT:**

None

**STAFF:**

Jesús Murillo  
Wayland Barton  
Mark Kertis  
Ryan Garofalo

**CALL TO ORDER**

Chair Davis called the meeting of the Historic Preservation Commission to order at 6:03 PM.

**ROLL CALL**

A formal roll call was conducted confirming members present as stated above.

**PUBLIC COMMENT**

**NO PUBLIC COMMENT WAS RECEIVED.**

\* Note: These are summary action minutes only. A complete copy of the meeting audio is available on the Historic Preservation Commission website at:

<https://www.scottsdaleaz.gov/boards/historic-preservation-commission>

## **ADMINISTRATIVE REPORT**

1. Identify supplemental information, if any, related to the August 4, 2022, Historic Preservation Commission agenda items, and other correspondence.
  - **ADMINISTRATIVE REPORT PROVIDED BY JESÚS MURILLO:**
  - **REMINDED ALL THE COMMISSIONERS ABOUT THE CANCELLATION OF THE JULY COMMISSION MEETING.**
  - **DISCUSSED HOW STAFF IS INVESTIGATING MORE INFORMATION ABOUT POLO CLUB AND THE MCCORMICK-STILLMAN RAILROAD PARK BUNK HOUSE.**

## **APPROVAL OF MINUTES**

2. Approval of the June 2, 2022, Historic Preservation Commission Retreat Minutes.
  - **VICE CHAIR HOSMER IDENTIFIED TWO SPELLING ERRORS IN THE RETREAT MINUTES**
  - **VICE CHAIR HOSMER MOVED TO APPROVE THE JUNE 2, 2022, HISTORIC PRESERVATION COMMISSION MEETING MINUTES, 2ND BY CHAIR DAVIS.**
  - **MOTION CARRIED UNANIMOUSLY IN FAVOR BY CHAIR DAVIS, VICE CHAIR HOSMER, COMMISSIONER BROSSÉAU, COMMISSIONER GRIFFIN, COMMISSIONER LAGE, COMMISSIONER SMITH, AND COMMISSIONER SHERRIN WITH AN AYE VOTE OF SEVEN (7) TO ZERO (0).**
3. Approval of the June 2, 2022, Historic Preservation Commission Meeting Minutes.
  - **VICE CHAIR HOSMER MOVED TO APPROVE THE JUNE 2, 2022, HISTORIC PRESERVATION COMMISSION MEETING MINUTES, 2ND BY CHAIR DAVIS.**
  - **MOTION CARRIED UNANIMOUSLY IN FAVOR BY CHAIR DAVIS, VICE CHAIR HOSMER, COMMISSIONER BROSSÉAU, COMMISSIONER GRIFFIN, COMMISSIONER LAGE, COMMISSIONER SMITH, AND COMMISSIONER SHERRIN WITH AN AYE VOTE OF SEVEN (7) TO ZERO (0).**

## **REGULAR AGENDA**

4. **46-HP-2022 (Roman Historic Rehab HRER Site Wall Extension)**  
Request by owner for approval of HRER funding and a Certificate of Appropriateness to extend the location of an existing backyard site wall towards the side street located at 7601 E Northland Drive in the Villa Monterey Unit 4-B Historic District with Townhouse Residential, Historic Property (R-4 HP) zoning. Staff contact person is Wayland Barton, (480) 312-2817. Applicant contact person is Beverly A Roman, (602) 432-6641

- **WAYLAND BARTON PRESENTED IN FRONT OF THE COMMISSION.**

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- **APPLICANT MRS. ROMAN PRESENTED IN FRONT OF THE COMMISSION AND ANSWERED QUESTIONS.**
  - **CHAIR DAVIS MOVED TO DENY THE CERTIFICATE OF APPROPRIATENESS FOR 42-HP-2022; 2<sup>ND</sup> BY VICE CHAIR HOSMER. MOTION CARRIED IN FAVOR BY CHAIR DAVIS, VICE CHAIR HOSMER, COMMISSIONER GRIFFIN, COMMISSIONER BROSSAU, COMMISSIONER LAGE, COMMISSIONER SMITH, AND COMMISSIONER SHERRIN WITH AN AYE VOTE OF SEVEN (7) TO ZERO (0).**
5. Presentation Topics to Historic Preservation Commission for Education  
Presentation and discussion of the Historic Preservation Commission Work Program  
Staff contact person is Jesús Murillo, (480) 312-7849.
- **JESÚS MURILLO PRESENTED IN FRONT OF THE COMMISSION.**
  - **APPROVED DATE AND TOPIC TIME INTERVAL FOR FUTURE PRESENTATION 7-0; MOTION MADE BY COMMISSIONER SMITH, 2<sup>ND</sup> BY VICE CHAIR HOSMER.**
6. Presentation (Question and Answer) regarding Hearing Process and Order  
Presentation and discussion of hearing motion etiquette and process.  
Staff contact person is Jesús Murillo, (480) 312-7849.
- **JESÚS MURILLO PRESENTED IN FRONT OF THE COMMISSION.**
  - **APPROVED TO UTILIZE CITY COUNCIL RULES OF ORDER 7-0; MOTION MADE BY VICE CHAIR HOSMER, 2<sup>ND</sup> BY CHAIR DAVIS**
7. Historic Preservation Property Candidate Notification Postcard  
Presentation and discussion of notification postcard.  
Staff contact person is Jesús Murillo, (480) 312-7849.
- **JESÚS MURILLO PRESENTED IN FRONT OF THE COMMISSION.**
  - **HPC PROVIDED STAFF DIRECTION WITH NAMES OF CANDIDATES TO BE NOTIFIED.**
8. HRER Funding Update  
Presentation and discussion of HRER Funding process and example.  
Staff contact person is Jesús Murillo, (480) 312-7849.
- **JESÚS MURILLO PRESENTED IN FRONT OF THE COMMISSION.**
  - **THE BOARD AND THE COMMISSION WAS INFORMED ABOUT THE HRER FUNDING UPDATE.**
9. Historic Preservation Commission Site Tour  
Presentation and discussion of potential future Historic Preservation Commission tour of historically significant sites

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Staff contact person is Jesús Murillo, (480) 312-7849.

- **JESÚS MURILLO PRESENTED IN FRONT OF THE COMMISSION.**
- **APPROVED TO CONSIDER SITE TOUR ALTERNATIVES 7-0; MOTION MADE BY CHAIR DAVIS, 2ND BY COMMISSIONER LAGE.**

### **ADJOURNMENT**

With no further business to discuss, the regular meeting of the Historic Preservation Commission adjourned at 7:39 PM.