



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING
Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive
Scottsdale, Arizona
Wednesday, May 17, 2023**

MINUTES

PRESENT: Peter Mier, Vice Chair
Larry Bernosky
Ken Casey
Michael Goode
David Reid
John Spalj

ABSENT: Charles McDermott, Chair

STAFF: Gary Mascaro, Aviation Director
Carmen Williams, Aviation Finance & Administration Manager
Sarah Ferrara, Aviation Planning & Outreach Coordinator
Chris Read, Assistant Aviation Director-Operations
Chloe Monplaisir, Intern

GUESTS: Brad Mikulecky, Mead & Hunt
Tami Beutel, Silver Air, LLC
Randall Stout, RCS, Inc.
Matt Beverage, Hangar One

CALL TO ORDER

The meeting was called to order at 5:01 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

AVIATION DIRECTOR'S REPORT

Gary Mascaro, Aviation Director, recognized Tiffany Domingo, Administrative Assistant for the aviation department, for a job well done speaking at the recent Arizona Airports Association conference. She represented the Airport and provided a recap of the Super Bowl.

1. Regular Meeting: April 19, 2023

COMMISSIONER CASEY MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF APRIL 19, 2023 AS PRESENTED. COMMISSIONER BERNOSKY SECONDED THE MOTION, WHICH CARRIED 6/0 WITH VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

PUBLIC COMMENT

There were no public comments.

REGULAR AGENDA ITEMS 1-10

1. Discussion and possible action regarding application for Airpark Aeronautical Business Permit for Silver Air, LLC, to conduct aircraft management services at Scottsdale Airport

Carmen Williams, Aviation Finance & Administration Manager, provided an overview of the company, which opened in 2018 and is based in southern California. They recently took over an aircraft based at Southwest Jet Center. They have met the requirements for the permit. Tami Beutel, V.P. of Client Experience, was present by phone to answer questions.

In response to a question from Commissioner Bernosky, Ms. Beutel stated that the company performs aircraft management for private owners.

In response to a question from Vice Chair Mier, Ms. Beutel stated that three full-time pilots will be on staff.

Vice Chair Mier asked Ms. Williams whether there is tracking of employment positions that come into the Airport. Carmen Williams, Aviation Finance & Administration Manager, stated that there is no tracking of jobs, however, there is tracking on the number of companies submitting business applications each year. These statistics are provided in the economic study that is performed every few years.

In response to a question from Commissioner Bernosky, Ms. Williams stated that once approved, a permit is active until cancelled or revoked. Monthly fees are applied. Some include an annual \$300 fee as well.

COMMISSIONER CASEY MADE A MOTION TO APPROVE THE APPLICATION FOR AN AIRPARK AERONAUTICAL BUSINESS PERMIT FOR SILVER AIR, LLC TO CONDUCT AIRCRAFT MANAGEMENT SERVICES AT SCOTTSDALE AIRPARK. COMMISSIONER GOODE SECONDED THE MOTION, WHICH CARRIED 6/0 WITH VICE CHAIR MIER AND

COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Presentation on sustainability efforts with Scottsdale Airport airfield projects

Brad Mikulecky, Mead & Hunt, reviewed a list of federally funded projects completed at the Airport since 2018. Seven projects were the focus of the sustainability review. The Runway 321 Electrical Rehabilitation Project was completed in fall of 2019, which included replacement of underground components and upgrade of 112 existing runway light fixtures and 14 airfield sides from incandescent to LED lights. This project saves 8,420 kilowatt hours annually.

The Runway 321 Rehabilitation Project was completed in summer of 2021, during the Airport closure from July to August. The scope included rehabilitation of runway pavement and reconstruction of runway shoulders. The asphalt was removed with a milling machine, which grinds the asphalt. The Airport coordinated with WestWorld to deliver approximately 1,030 truckloads of ground asphalt to their location, for the expansion and reinforcement of their existing parking lot. This coordination effort also saved 4,130 gallons of gas.

The Taxiway A reconstruction project was completed in two phases, the first in 2018 and the second in January of 2023. This project reconstructed all of parallel Taxiway A, and the taxiway connectors as well as upgraded signs and lights from incandescent to LED light fixtures. As a result of this project, the entire airfield is now illuminated by LED fixtures. This saves over 30,240 kilowatt hours annually. The completion of past projects has cut overall electricity usage at the Airport by over 50 percent since 2018.

The perimeter road rehabilitation, Airport Drive rehabilitation and Taxiway A rehabilitation projects are planned for completion by the end of the 2023 calendar year. All projects were evaluated, with the existing pavement sections determined to be suitable as long as there was removal or replacement of the existing asphalt. This helped to increase the overall pavement life expectancy by over 50 percent and will save 1,000 gallons of gas that would have been required to completely remove and haul pavement and materials and haul in new materials.

The west side apron lighting upgrade project will be complete this calendar year. On the west side of the airfield, along the aircraft apron, there are 11 60-foot apron light poles, which were installed in 2009 with the incandescent fixtures. In order to meet sustainability goals, the apron light fixtures will be upgraded from incandescent to LED, which will save 24,090 kilowatt hours annually.

In response to a question from Commissioner Casey, Chris Read, Assistant Aviation Director-Operations, stated that the FAA expects new pavement to last 20 years.

3. Scottsdale Airport hangar inspections

Chloe Monplaisir, Intern, provided an overview of the inspection process, which takes place on an annual basis in conjunction with the Fire Department. The overall goal is the mitigation of safety and fire risks in the hangars. A review of applicable regulations was provided. Inspection violations were identified and listed.

In response to a question from Commissioner Goode, Ms. Monplaisir stated that inspection responsibility is limited to the hangars located on Airport property. The hangars on the Airpark are considered private property. There is inspection authority to go into the Airpark, however annual inspections are not performed.

4. Discussion and input regarding Monthly Operations Report

Mr. Read provided the report. Total based aircraft for the year is 410, compared to 426 last year. There were 15,548 operations, compared to 15,144 last year. IFR totals reflect a decrease of 12.3 percent. Calendar year to date totals are down 7 percent for total operations and 12.9 percent on IFR counts. There were no alerts for the month.

U.S. Customs revenue for the month totaled \$136,650 with 236 uses and 26 U.S. visits. Fiscal year to date revenue totals \$1,033,200, compared with \$1,001,700 last year. Total uses per month were 236 compared with 250 last year. Total uses fiscal year to date are 1,803, compared to 1,651 last year. PPRs total 56 for the calendar year.

In response to a question from Commissioner Casey, Mr. Read stated that if the operator intends to operate under 75,000 pounds at the Scottsdale Airport, they do not need to get a PPR. This applies even if the aircraft has a gross take-off weight of 90,000, but is operating at under 75,000 while in Scottsdale.

Commissioner Goode asked whether a profit and loss calculation is performed for Customs operations. Ms. Williams stated that the biggest expense is payment of the labor, which has increased each year, including overtime costs. Customs does not pay for its office space on the Airport. The Airport does receive profits from the Customs operations at the Airport, however a specific profit and loss statement is not calculated. Mr. Mascaro clarified that such calculations have been made in the past to ensure that the Airport is charging appropriate fees to recover the costs. The Airport receives more than enough money to recover any costs incurred by the Customs operations.

5. Discussion and input regarding Monthly Construction Report

Mr. Read provided an overview of upcoming future projects, including:

- Airport Perimeter Road Reconstruction Project: Remove and replace Airport perimeter road pavement and install new markings
- Airport Drive Rehabilitation Project: Remove and replace various depths of pavement and install new markings
- Taxiway A4 Rehabilitation Project: Remove and replace pavement and install new markings
- Main April Lighting Rehabilitation Project: Change old inefficient light fixtures to LED

In response to a question from Commissioner Casey, Mr. Read stated that the Alpha 4 Rehab project will require night runway closures.

Commissioner Spalj asked whether consideration was given to requesting a bid for all three paving projects under one bid. Mr. Read stated that this is not possible, as the projects are being funded by different sources.

6. Discussion and input regarding Airport and Airpark Aeronautical Business Permit additions, revocations and cancellations

Ms. Williams referenced the Commission packets for the latest updates. There were three AVP cancellations for the period: Aviation Resource Group, Scudo Rentals and Alante Air Charter.

7. Discussion and input regarding monthly financial report for March

Ms. Williams stated that the approved budget for revenues was \$5.9 million, with actuals at \$7.1 million. The expense budget was \$2.2 million and actuals were right on track. Compared to March of 2022, revenues are approximately \$37,000 higher than last year and expenses were higher by approximately \$47,000. The Aviation Fund Cash Balance is \$9.1 million as of March 31st. For February fuel counts, the FBOs accounted for 78.7 percent of total fuel sales. AVGAS was 1.8 percent and Airpark operators were 19.5 percent. Total gallons pumped was 1.6 million, down 8.4 percent over last February. Fiscal year to date totals are up 3.5 percent compared to last year.

8. Discussion and input regarding Public Outreach Programs and Planning Projects

Serra Ferrara, Aviation Planning & Outreach Coordinator, stated that one voluntary curfew letter was sent in April. There are three projects from the Planning Department within the Airport Influence Area for the month of April. Staff is revising portions of the Airport web page, including clarifying processes for the temporary activity permit for warranty work. Staff participated in the annual golf tournament for AZBAA. Tiffany Domingo presented a Super Bowl recap at the Arizona Airports Association spring conference.

9. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items

Mr. Mascaro stated that there has been little movement on the list of Airport Advisory Commission items to City Council, Planning Commission and Design Review Board. The Key Hangar was just approved by the Planning Commission and will now move on to the design review process.

10. Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

COMMISSIONER SPALJ MADE A MOTION TO CANCEL THE AIRPORT ADVISORY COMMISSION MEETINGS FOR THE MONTHS OF JULY AND AUGUST. COMMISSIONER CASEY SECONDED THE MOTION, WHICH CARRIED 6/0 WITH VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

PUBLIC COMMENT

There were no public comments.

FUTURE AGENDA ITEMS

No items were added.

ADJOURNMENT

With no further business to discuss, being duly moved by Commissioner Spalj and seconded by Commissioner Casey, the meeting adjourned at 5:58 p.m.

AYES: Vice Chair Mier, Commissioners Bernosky, Casey, Goode, Reid and Spalj

NAYS: None

SUBMITTED BY:

eScribers, LLC