

# SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, February 22, 2023  
5:00 p.m.  
Scottsdale Airport Aviation Business Center  
Stearman/Thunderbird Meeting Room  
15000 N. Airport Drive, Second floor  
Scottsdale, AZ



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## AIRPORT ADVISORY COMMISSION

Charles McDermott, Chair  
Peter Mier, Vice-Chair  
Larry Bernosky  
Ken Casey

Michael Goode  
David Reid  
John Spalj

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### Call to Order

### Roll Call

### Pledge of Allegiance

### Aviation Director's Report


The public body may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

### Approval of Minutes

Regular Meeting: January 18, 2023

### Public Comment

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

## REGULAR AGENDA

## ITEMS 1-7

**How the Regular Agenda Works:** The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Discussion and possible action to approve the Five-Year Airport Capital Improvement Program for Fiscal Years 23/24 through FY27/28. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
2. Discussion and input regarding Monthly Financial Report for December  
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
3. Discussion and input regarding Monthly Operations Report  
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)
4. Discussion and input regarding Public Outreach Programs and Planning Projects  
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, [sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)
5. Discussion and possible input on a recap of Waste Management Phoenix Open/Super Bowl activities. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
6. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
7. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

### Public Comment

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### Future Agenda Items

Discussion and possible action to add Commissioner requested item on a future agenda.

## **Adjournment**



**COMMISSION INFORMATION REPORT**  
**APPROVAL OF MINUTES**

**Meeting Date:** 02/22/23

**Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

**ACTION**

Approval of Minutes – Regular Meeting  
January 18, 2023

Attachment(s): 1. Draft of minutes of the January 18, 2023, Regular Meeting

Action taken:



**SCOTTSDALE AIRPORT ADVISORY COMMISSION  
PUBLIC MEETING**

**Scottsdale Airport Aviation Business Center  
Stearman/Thunderbird Meeting Room  
15000 N. Airport Drive  
Scottsdale, Arizona  
Wednesday, January 18, 2023**

**DRAFT MINUTES**

**PRESENT:** Charles McDermott, Chair  
Peter Mier, Vice Chair  
Larry Bernosky (telephonic)  
Ken Casey  
Michael Goode  
David Reid

**ABSENT:** John Spalj

**STAFF:** Gary Mascaro, Aviation Director  
Carmen Williams, Aviation Finance & Administration Manager  
Sarah Ferrara, Aviation Planning & Outreach Coordinator  
Chris Read, Assistant Aviation Director-Operations

**GUESTS:** Gabe Lakatosh, The Evans Business Complex, LLC  
Tim Vallowe, General Manager of Jet Aviation

**CALL TO ORDER**

The meeting was called to order at 5:02 p.m.

**ROLL CALL**

A formal roll call confirmed the presence of Commissioners as noted above.

## **AVIATION DIRECTOR'S REPORT**

Gary Mascaro, Aviation Director, deferred his report.

## **APPROVAL OF MINUTES**

Regular Meeting: November 16, 2022

COMMISSIONER CASEY MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF NOVEMBER 16, 2022, AS PRESENTED. CHAIR MCDERMOTT SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER, AND COMMISSIONERS BERNOSKY, CASEY, GOODE, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

## **PUBLIC COMMENT**

There were no public comments.

## **REGULAR AGENDA            ITEMS 1-14**

1. Discussion and possible action regarding application for Airpark Aeronautical Business Permit for The Evans Business Complex, LLC to conduct hangar/shade services at the Scottsdale Airpark

Carmen Williams, Aviation Finance & Administration Manager, stated the company's office and hangar complex is located on the southwest side of the airport, behind Gate 2 with direct access to taxiway 2, which is behind the Jet Aviation area. They have met the requirements of the permit. Company owner Gabe Lakatos was present to answer any questions.

In response to questions from the Commission, Mr. Lakatos said the goal is to offer shaded, clean, and airplane friendly space in his 6,000 square foot hangars.

Commissioner Casey asked for an updated map of the airport. Mr. Mascaro said he could provide that and zoom in on specific areas.

COMMISSIONER CASEY MADE A MOTION TO APPROVE THE APPLICATION FOR AN AIRPARK AERONAUTICAL BUSINESS PERMIT FOR THE EVANS BUSINESS COMPLEX, LLC TO OFFER HANGAR / SHADE SERVICES AT SCOTTSDALE AIRPORT. CHAIR MCDERMOTT SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER, AND COMMISSIONERS BERNOSKY, CASEY, GOODE, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Election of Officers

Mr. Mascaro explained to the commission the process of electing a new chair and vice-chair, which occurs every January in accordance with the by-laws.

VICE CHAIR MIER NOMINATED CHAIR MCDERMOTT TO SERVE AS CHAIR. COMMISSIONER CASEY SECONDED THE NOMINATION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER, AND COMMISSIONERS BERNOSKY, CASEY, GOODE, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

CHAIR MCDERMOTT NOMINATED VICE CHAIR MIER TO SERVE AS VICE CHAIR. COMMISSIONER CASEY SECONDED THE NOMINATION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER, AND COMMISSIONERS BERNOSKY, CASEY, GOODE, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES

3. Discussion and possible action regarding Airport Advisory Commission By-Laws

Mr. Mascaro explained the Airport Advisory Commission by-laws, which are the governing documents, in addition to the City Council's adopted ordinance. These must be reviewed annually, which is an opportunity to adjust and/or change.

In response to a question from Commissioner Casey, Mr. Mascaro confirmed the study session is different than the meeting, but still a public session, and would be held at 4:00 p.m.

COMMISSIONER CASEY MADE A MOTION TO APPROVE THE AIRPORT ADVISORY COMMISSION'S BY-LAWS AS WRITTEN. VICE CHAIR MIER SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER, AND COMMISSIONERS BERNOSKY, CASEY, GOODE, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES

4. Discussion and possible action to approve Airport Advisory Commission Annual Report

Mr. Mascaro provided an overview of the 2022 Annual Report that is requested by City Council for their February meeting.

Vice Chair Mier noted the Super Bowl plans should be included in the report under major topics of discussion, suggesting it read, "Reviewed and approved extensive Super Bowl planning". Mr. Mascaro said he would incorporate similar language to that into the report.

Commissioner Reid suggested appointing new commissioners 30 days prior to their first meeting to allow scheduling adjustments to be made. Mr. Mascaro noted the suggestion and explained the unusually quick process when Commissioner Reid was appointed.

Chair McDermott inquired about any significant projects or initiatives that will be occurring in the next 12 months. Mr. Mascaro said the biggest project is the Super Bowl. Ten acres of land adjacent to the airport has been privately purchased to develop an Aviation Training Complex, which would affect airport operations. Due to this land acquisition conversations have begun to request the Federal Government to move the master plan. Commissioner Casey noted the Airport had budgeted to purchase that land. Mr. Mascaro said that was a long time ago and somebody purchased it out from underneath them.

VICE CHAIR MIER MADE A MOTION TO APPROVE THE 2022 ANNUAL REPORT AS AMENDED. CHAIR MCDERMOTT SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER, AND COMMISSIONERS BERNOSKY, CASEY, GOODE, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

5. Discussion and possible action to modify the various sections of the Airport Rules and Regulations

For the benefit of new Commissioners, Mr. Mascaro provided an overview of the Airport/Airpark's primary guiding documents, which are allowed by adopted reference with the City Codes. This allows the Commission authority to create the Airport Rules and Regulations and minimum operating standards as well as make changes as needed in changing times.

Key considerations include:

- The added verbiage to the definition of "abandon" applies to vehicles parked on Airport property with the same meaning as set forth in Scottsdale Revised Code, Section 17-108. The Airport now has the authority to tow a vehicle immediately by contacting the Police Department.
- Modification of the Non-Operational Aircraft section 2-8(c). With the approval of the Commission, the Airport would have the authority to move aircraft using a tie-down that never flies to free up the tie-down for people utilizing Scottsdale Airport.
- The added verbiage to Disabled Aircraft, section 3-6, "... any Fixed Based Operator that provides assistance...". This clearly states indemnification if an airplane has to be towed off the runway and it causes more damage.

In response to a question from Commissioner Reid, Mr. Mascaro said the light tie downs are leased via a permit in accordance with the minimum standards and rules and regulations on a month-to-month basis. The lease can be revoked or cancelled at any time.

In response to a question from Vice Chair Mier, Mr. Mascaro said the 90-day period is consistent with other airports and reasonable. The process to revoke a permit starts with having the FBO relocate the abandoned aircraft to the corner, contact State of Arizona to start their abandonment process including contact the Police Department to label the aircraft as abandoned and seized, then the plane is auctioned and removed from the premises.

In response to questions from Commissioner Casey, Mr. Mascaro said they have approximately 20-30 tie-down spots. He opined that there is no reason to increase the monthly fee, which would be a burden on small operators. He is confident that the updated process will be effective. A discussion ensued pertaining to the monthly fee. Private hangars can utilize airspace and must follow rules and regulations related to ancillary items. The Airpark is not monitored.

In response to questions from Chair McDermott, Mr. Mascaro said this is his recommendation and if there are any changes based on comments or the redlines, they can be discussed now. If there are any changes above and beyond, it would be best to talk about them offline and bring back any proposed changes. This is a dynamic document that can be discussed monthly if need be.

VICE CHAIR MIER MADE A MOTION TO APPROVE THE CHANGES AS RECOMMENDED BY STAFF. COMMISSIONER CASEY SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.



6. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Renovations

Ms. Williams reviewed the ABP list, noting the one from this evening is in green on the Airpark side. Cancellations received were from Keystone Aviation and AlaskaZona.

7. Discussion and input regarding Monthly Financial Report for October and November

Ms. Williams provided an overview of the monthly financial report for November, noting actual revenues were \$3.5 million, \$500,000 more than projected and \$23,000 less than last year. The expenses were budgeted at \$1.2 million and are right on track, just \$802 higher than last year. The Aviation Fund balance is \$8 million as of November 30th and accounts receivable aging report shows balances for all City accounts as of December 5th. Fuel consumed in November was 1.4 million gallons, down 11% or 174,000 gallons from last year, but year to date is up 1.6% or 1 million gallons. Any negative number shown in future months represents an advance payment the Airport has received. Things slowed down for November and December but should pick up quickly over the next three to four months.

Commissioner Goode inquired if the 21.6% increase in fuel usage is due to the closure. Ms. Williams said from last July and August closure the numbers were down, but they expect the numbers in March and April will surpass last year.

8. Discussion and input regarding Monthly Operations Report

Chris Read, Assistant Aviation Director-Operations, provided an overview of the monthly operations report, noting the year-to-date operations are up 3.2% and IFR operations are up 8.8%. They had three alerts. U.S. Customs revenue for December 2022 was \$121,700 with 213 uses and 31 U.S. visitor flights. Compared to last FYTD, revenue and uses are up. PPR shows that 112 75,000+ pound aircraft that flew out of Scottsdale Airport, a record number compared to the usual 30-40. The graph for operation numbers over the last 16 months shows the runway closure and the historical dip in December. The FAA Business Jet Report shows the airport fell a couple spots on the Top 10 Airports for Domestic Business Jet hours, but the Super Bowl should bring it back up.

Commissioner Goode asked why no Canadians are listed under nationalities. Mr. Read said many Canadians are using customs, just not through the U.S. Visit program. Mr. Mascaro explained the U.S. Visit program was developed years ago as a secondary screening for those entering the country.

9. Discussion and input regarding Monthly Construction Report

Mr. Read provided an overview and photos of the completed project for Taxiway A North Runup Area project. Upcoming projects include reconstruction of the airport perimeter road and rehabilitation of Airport Drive.

Commissioner Casey asked if the Airport Drive project is ADOT funded. Mr. Read said it is. A discussion ensued pertaining to Commissioner Casey's concern with the Taxiway A project, closure of the Airport, and how future projects will be handled.

In response to questions from Commissioner Reid, Mr. Mascaro said the master plan drives the

projects unless a change demands it, such as the Taxiway A project to address capacity and delays. This was beneficial from an operating standpoint as the Airport is now on the radar with FAA air traffic control. The FBOs provide a list of arrival and departures to FAA and airport staff, an average of 36 planes an hour and 20-minute delays. Back in the 90s ILS was considered, but Scottsdale was not eligible, based on weather and not enough planes. Maximizing the airfield to allow aircraft to operate is part of the reason for pushing the master plan and work with the FAA to develop traffic flow procedures.

In response to a question from Commissioner Casey, Mr. Mascaro explained the decision to close the airport strictly at 9:00 p.m. for construction. It was a tough decision; they want to accommodate customers, but must also maintain the airport.

#### 10. Discussion and input regarding Quarterly Noise Complaint Summary

Sarah Ferrara, Aviation Planning & Outreach Coordinator, provided an overview of complaints received between October and December 2022. Complaints can be made telephonically or online through the website. Complaints are up 43% this quarter with 20 staff responses provided. Compared to the same time in 2021 complaints are down by 457. The Aircraft Noise Complaint Map plots the complainants and the number of complaints for each square mile. The H5 block shows one complainant who made 271 complaints.

Commissioner Reid inquired if most complaints came from residences. Ms. Ferrara said yes, as they rarely get a commercial complaint.

Commissioner Goode inquired if the complaint is from the Ironwood Community. Ms. Ferrara said it is from the condos just north of Ironwood Community.

Commissioner Casey inquired about the method for complaints. Ms. Ferrara said most of the complaints are received online.

In response to questions from Vice Chair Mier, Ms. Ferrara said the complaints are typically for aircraft frequency over the residence and altitude.

In response to questions from Commissioner Reid, Ms. Ferrara said all complaints are tracked based on nuances and operations, if something is out of the ordinary it is investigated in more depth. Primarily this provides an opportunity to educate residents on the nature of aircraft operations. Realtors are very receptive and utilize the information the website as a resource for information to share with clients.

Commissioner Bernosky suggested adding a topographic or Google Earth underlay. Ms. Ferrara said she would discuss that with IT and noted this is a program that is utilized by the City to track other complaints.

Vice Chair Mier suggested using what is learned from the Super Bowl as a marketing opportunity, such as "Big enough to handle large events, small enough to..."

#### 11. Discussion and input regarding Public Outreach Programs and Planning Projects

Ms. Ferrara provided an overview of marketing, planning and outreach programs at the Airport. Based on complaints, operators are sent a letter for flying during the voluntary curfew hours of

10:00 p.m. to 6:00 a.m. The letter asks for their cooperation in flying outside of these hours when possible. Four letters were sent in November and three in December. Scottsdale Planning and Zoning reported two development projects near the Airport in November and four in December. E-Newsletters are used to keep everyone informed of closures, advanced registration, operational plans, etc. Staff will be attending the 2023 NBAA Schedulers and Dispatchers conference in Nashville to promote the airport and the happenings in Scottsdale. A video is being developed to showcase how to prepare for an emergency, responses, and procedures. Recently, a presentation was done for a group of 40 retired men who were interested and intrigued to learn more about the Airport.

## 12. Super Bowl 2023 Update

Mr. Mascaro provided an overview of the marketing, operational plan, and reservations for the Super Bowl. Staff has marketed it out, worked with FBO operators, and they are beyond ready to go to make it as successful as it should be. Hopefully there will be no weather and no incidents that could shut the Airport down during this time frame.

- Customers are being directed to the website, [ScottsdaleAirport.com](http://ScottsdaleAirport.com) for information.
- All operators are required to get a reservation to operate in and out between Wednesday and Monday.
- TFR for all aircraft out of the Airport starting Sunday at 5:00 p.m. through Monday
- No transient helicopter operations will be permitted Thursday through Monday, but can operate to the Airpark
- Limited vehicular operations at the Airport and certain Airpark areas, for security reasons.
- Designated parking locations based on market, see the NBAA article
- The Operational Plan educates customers how to operate with the Super Bowl
- FAA will be open Super Bowl night until 2:00 a.m. on Monday and reopen at 6:00 a.m. on Monday, based on current reservations.
- The PPR (Prior Permission Request and Reservation) system is for aircraft operators using the FBOs. This covers the time from Wednesday to Monday for arrivals and departures. Should an operator show up out of the blue, they will not get service and possibly will not have a place to park.
- The reservation system is controlled by the Airport. The FBO provides a confirmation number that includes destination information. Aircraft crews must arrive no less than 45 minutes prior to departure and passengers must arrive 30 minutes prior to departure. Clearance will not be issued until all passengers have arrived. Once clearance is issued by the Airport the FAA tower will issue clearance based on the tail number and spot code for departure. FAA uses a color-coded system for efficiency; every departure has a color code.
- There will be 33 departures and 3 arrivals per hour. Important information for FBOs is the ramp location and destination.
- Notification of changes will be done through text messages to the operators.
- Increased security will be present from TSA, Federal employees, and the Police Department.

In response to questions from Commissioner Casey, Mr. Mascaro said because there are no reservations after 2:00 a.m. the tower will not be open. There will be one arrival per hour for each FBO. Scottsdale Airport does not charge reservation fees, all reservations are handled through

the FBOs. Airport staff has no control over that process. If an aircraft does not show up, they are skipped. Weather will not be a factor for departures, only arrivals.

In response to questions from Commissioner Goode, Mr. Mascaro said Customs and Border Protection will be operating as normal. Reservations are time sensitive to an extent if they are not ready to go at their time slot and a significant amount of time goes by they can get bumped to the end. This decision will be made by Airport staff. FBOs have access to the reservation system, but can see only their allotted time slots and will maintain the system accordingly. Currently, there are 282 reservations.

In response to questions from Vice Chair Mier, Mr. Mascaro said the 282 reservations are mostly departures with some arrivals. The capacity is flexible with the ability for 1584 operations in a 48-hour period, based on 33 departures and 3 arrivals per hour.

13. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items.

Mr. Mascaro provided an overview of the Commission Information Report, noting the Coffman contract was approved by City Council on November 21, 2022. They are cleaning up the list of aviation related items to the Planning Commission with some additional items that popped up. He anticipates the Parque to come before the Commission to review their potential changes that may impact the Airport.

14. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

Mr. Mascaro noted the February meeting has been moved to February 22nd.

Chair McDermott said he would be on vacation.

#### **PUBLIC COMMENT**

There were no public comments.

#### **FUTURE AGENDA ITEMS**

There were no items added.

#### **ADJOURNMENT**

With no further business to discuss, the meeting adjourned at 6:42 p.m.

SUBMITTED BY:

eScribers, LLC



## COMMISSION ACTION REPORT

Five-Year Airport Capital Improvement Program for  
Fiscal Years 23/24 through 27/28

**Agenda Item No.:** 1

**Meeting Date:** 02/22/23

**Staff Contact:** Carmen Williams,  
Finance & Administration Manager

**Phone:** (480) 312-8475

### ACTION

Discussion and possible action to approve the Five-Year Airport Capital Improvement Program for Fiscal Years 23/24 through FY27/28.

### PURPOSE

The Aviation Department's Five-Year Capital Improvement Program provides a basis for controlling expenditures for the acquisition of significant aviation assets and construction of capital items at Scottsdale Airport. A presentation of the proposed program to the Airport Advisory Commission is part of the annual budget approval process. Following this action, the program will be incorporated into the overall City budget process before final adoption by the City Council. The program is developed and updated annually.

### KEY CONSIDERATIONS

- All recommended aviation capital improvement projects would be funded by the Aviation Enterprise Fund, federal and/or state grants which will result in no impact to the General Fund.
- If grant funding is not realized for a project it will be pulled for future consideration or pushed to the following year.
- The proposed adoption date by the City Council is June 2023 for implementation on July 1, 2023.

Attachments: 1. Proposed Five-Year Airport Capital Improvement Program FY23/24 through 27/28

Action taken:



# Proposed Five-Year Capital Improvement Program

## FY 2023/24 – 2027/28 Sorted by Division

Application: Capital Planning; For C&E – Airport

Req Type	Project #	Project Name	Funding Source	FY2022/23 *Approved	ITD Exp @01/2023	FY2022/23 Remaining Budget	FY2023/24 Requested	Total FY2023/24 Requested	Net FY2023/24 Requested	FY2024/25 Forecast	FY2025/26 Forecast	FY2026/27 Forecast	FY2027/28 Forecast	Future	Total Remaining and Forecasted	Total Budget
<b>C&amp;E - Airport</b>																
		<b>Kilo Ramp Rehabilitation</b>														
E	AG02		642 - Aviation Funds	139,059.0	-	139,059.0	-	139,059.0	139,059.0	-	-	-	-	-	139,059.0	139,059.0
			644 - Grant	2,832,832.0	-	2,832,832.0	-	2,832,832.0	2,832,832.0	-	-	-	-	-	2,832,832.0	2,832,832.0
			645 - Grant	139,059.0	-	139,059.0	-	139,059.0	139,059.0	-	-	-	-	-	139,059.0	139,059.0
		<b>SubTotals for AG02</b>		<b>3,110,950.0</b>	<b>-</b>	<b>3,110,950.0</b>	<b>-</b>	<b>3,110,950.0</b>	<b>3,110,950.0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,110,950.0</b>	<b>3,110,950.0</b>
		<b>Aviation Annual Pavement Preservation</b>														
E	AI01		642 - Aviation Funds	400,000.0	(154,999.0)	245,001.0	200,000.0	600,000.0	445,001.0	200,000.0	200,000.0	200,000.0	-	-	1,045,001.0	1,200,000.0
A	AI01 (1)	Amendment to Extend Out Funds Through FY 2027/28	642 - Aviation Funds	-	-	-	-	-	-	-	-	-	200,000.0	-	200,000.0	200,000.0
		<b>SubTotals for AI01</b>		<b>400,000.0</b>	<b>(154,999.0)</b>	<b>245,001.0</b>	<b>200,000.0</b>	<b>600,000.0</b>	<b>445,001.0</b>	<b>200,000.0</b>	<b>200,000.0</b>	<b>200,000.0</b>	<b>200,000.0</b>	<b>-</b>	<b>1,245,001.0</b>	<b>1,400,000.0</b>
		<b>Rehabilitate/Geometry Improvements - Partial Parallel Taxiway A and Connectors, Design/Construct</b>														
E	AI02		642 - Aviation Funds	252,400.0	(1,996,368.8)	(1,743,968.8)	-	252,400.0	(1,743,968.8)	-	-	-	-	-	(1,743,968.8)	252,400.0
			644 - Grant	5,141,750.0	(335,509.4)	4,806,240.6	-	5,141,750.0	4,806,240.6	3,664,585.0	-	-	-	-	8,470,825.6	8,806,335.0
			645 - Grant	252,400.0	(16,469.7)	235,930.4	-	252,400.0	235,930.4	(3,664,585.0)	-	-	-	-	(3,428,654.7)	(3,412,185.0)
		<b>SubTotals for AI02</b>		<b>5,646,550.0</b>	<b>(2,348,347.8)</b>	<b>3,298,202.2</b>	<b>-</b>	<b>5,646,550.0</b>	<b>3,298,202.2</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,298,202.2</b>	<b>5,646,550.0</b>
		<b>Airport Perimeter Road Reconstruction</b>														
E	AI03		645 - Grant	728,090.0	(71,507.9)	656,582.1	-	728,090.0	656,582.1	-	-	-	-	-	656,582.1	728,090.0
		<b>Airside Ramp Lighting LED Fixture Replacement</b>														
E	AI01		642 - Aviation Funds	50,000.0	-	50,000.0	-	50,000.0	50,000.0	-	-	-	-	-	50,000.0	50,000.0
		<b>Rehabilitate Airport Drive</b>														
E	AJ02		642 - Aviation Funds	93,304.0	(80,884.0)	12,420.0	-	93,304.0	12,420.0	-	-	-	-	-	12,420.0	93,304.0
			645 - Grant	839,736.0	(704.5)	839,031.5	-	839,736.0	839,031.5	-	-	-	-	-	839,031.5	839,736.0
		<b>SubTotals for AJ02</b>		<b>933,040.0</b>	<b>(81,588.5)</b>	<b>851,451.5</b>	<b>-</b>	<b>933,040.0</b>	<b>851,451.5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>851,451.5</b>	<b>933,040.0</b>
		<b>New Exit Taxiways B2 and B15 - Design/Construct</b>														
E	TEMP2084-F		642 - Aviation Funds	-	-	-	-	-	-	10,281.0	95,247.0	-	-	-	105,528.0	105,528.0
			644 - Grant	-	-	-	-	-	-	209,438.0	1,940,316.0	-	-	-	2,149,754.0	2,149,754.0
			645 - Grant	-	-	-	-	-	-	10,281.0	95,247.0	-	-	-	105,528.0	105,528.0
A	TEMP2084-F (1)	Amendment to Push Up PY, Reduce Scope/Project Cost and Change Funding Sources	642 - Aviation Funds	-	-	-	181,063.0	181,063.0	181,063.0	(10,281.0)	(95,247.0)	-	-	-	75,535.0	75,535.0
			644 - Grant	-	-	-	-	-	-	(209,438.0)	(1,940,316.0)	-	-	-	(2,149,754.0)	(2,149,754.0)
			645 - Grant	-	-	-	1,629,567.0	1,629,567.0	1,629,567.0	(10,281.0)	(95,247.0)	-	-	-	1,524,039.0	1,524,039.0
		<b>SubTotals for TEMP2084-F</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>1,810,630.0</b>	<b>1,810,630.0</b>	<b>1,810,630.0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,810,630.0</b>	<b>1,810,630.0</b>
		<b>Airport Master Plan Update</b>														
E	TEMP2274-F		642 - Aviation Funds	-	-	-	-	-	-	17,880.0	-	-	-	-	17,880.0	17,880.0
			644 - Grant	-	-	-	-	-	-	364,240.0	-	-	-	-	364,240.0	364,240.0
			645 - Grant	-	-	-	-	-	-	17,880.0	-	-	-	-	17,880.0	17,880.0

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 ©Project was partially or wholly funded with reallocated bond proceeds from MPC Series 2013 per Resolution 10335 and MPC2016-01.



**Proposed Five-Year Capital Improvement Program**  
**FY 2023/24 – 2027/28 Sorted by Division**  
 Application: Capital Planning; For C&ED – Airport

A	TEMP2274-F (1)	Amendment to Change Year/Scope and Project Cost	642 - Aviation Funds	-	-	-	31,290.0	31,290.0	31,290.0	(17,880.0)	-	-	-	13,410.0	13,410.0		
			644 - Grant	-	-	-	637,420.0	637,420.0	637,420.0	(364,240.0)	-	-	-	273,180.0	273,180.0		
			645 - Grant	-	-	-	31,290.0	31,290.0	31,290.0	(17,880.0)	-	-	-	13,410.0	13,410.0		
			<b>SubTotals for TEMP2274-F</b>	-	-	-	<b>700,000.0</b>	<b>700,000.0</b>	<b>700,000.0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>700,000.0</b>	<b>700,000.0</b>		
Reconstruct Gate 1 Taxiway and Taxiway Alpha By-Pass																	
E	TEMP2498-F		642 - Aviation Funds	-	-	-	7,850.0	7,850.0	7,850.0	70,647.0	-	-	-	78,497.0	78,497.0		
			645 - Grant	-	-	-	70,647.0	70,647.0	70,647.0	635,826.0	-	-	-	706,473.0	706,473.0		
A	TEMP2498-F (1)	Amendment to Increase Cost, Change Fund Sources	642 - Aviation Funds	-	-	-	(4,341.0)	(4,341.0)	(4,341.0)	(36,701.0)	-	-	-	(41,042.0)	(41,042.0)		
			644 - Grant	-	-	-	71,479.0	71,479.0	71,479.0	691,520.0	-	-	-	762,999.0	762,999.0		
			645 - Grant	-	-	-	(67,138.0)	(67,138.0)	(67,138.0)	(601,880.0)	-	-	-	(669,018.0)	(669,018.0)		
			<b>SubTotals for TEMP2498-F</b>	-	-	-	<b>78,497.0</b>	<b>78,497.0</b>	<b>78,497.0</b>	<b>759,412.0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>837,909.0</b>	<b>837,909.0</b>		
Airport Drainage Master Plan Update																	
E	TEMP2499-F		642 - Aviation Funds	-	-	-	-	-	-	17,880.0	-	-	-	17,880.0	17,880.0		
			644 - Grant	-	-	-	-	-	-	-	364,240.0	-	-	-	364,240.0	364,240.0	
			645 - Grant	-	-	-	-	-	-	-	17,880.0	-	-	-	17,880.0	17,880.0	
A	TEMP2499-F (1)	Amendment to Move Project Up to FY23/24 and Reduce Cost	642 - Aviation Funds	-	-	-	15,645.0	15,645.0	15,645.0	-	(17,880.0)	-	-	(2,235.0)	(2,235.0)		
			644 - Grant	-	-	-	318,710.0	318,710.0	318,710.0	-	(364,240.0)	-	-	(45,530.0)	(45,530.0)		
			645 - Grant	-	-	-	15,645.0	15,645.0	15,645.0	-	(17,880.0)	-	-	(2,235.0)	(2,235.0)		
			<b>SubTotals for TEMP2499-F</b>	-	-	-	<b>350,000.0</b>	<b>350,000.0</b>	<b>350,000.0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>350,000.0</b>	<b>350,000.0</b>		
Phase II Construct/Rehabilitate/Geometry Improvements-Taxiway A																	
E	TEMP2679-F		642 - Aviation Funds	-	-	-	141,400.0	141,400.0	141,400.0	-	-	-	-	141,400.0	141,400.0		
			644 - Grant	-	-	-	2,880,520.0	2,880,520.0	2,880,520.0	-	-	-	-	2,880,520.0	2,880,520.0		
			645 - Grant	-	-	-	141,400.0	141,400.0	141,400.0	-	-	-	-	141,400.0	141,400.0		
A	TEMP2679-F (1)	<del>Zero-out project. Not moving forward.</del>	642 - Aviation Funds	-	-	-	(141,400.0)	(141,400.0)	(141,400.0)	-	-	-	-	(141,400.0)	(141,400.0)		
			644 - Grant	-	-	-	(2,880,520.0)	(2,880,520.0)	(2,880,520.0)	-	-	-	-	(2,880,520.0)	(2,880,520.0)		
			645 - Grant	-	-	-	(141,400.0)	(141,400.0)	(141,400.0)	-	-	-	-	(141,400.0)	(141,400.0)		
			<b>SubTotals for TEMP2679-F</b>	-	-	-	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Reconstruct Atlantic South Apron - Design/Construct																	
E	TEMP2681-F		642 - Aviation Funds	-	-	-	-	-	-	8,046.0	81,955.0	-	-	90,001.0	90,001.0		
			644 - Grant	-	-	-	-	-	-	-	163,908.0	1,669,540.0	-	-	1,833,448.0	1,833,448.0	
			645 - Grant	-	-	-	-	-	-	-	8,046.0	81,955.0	-	-	90,001.0	90,001.0	
A	TEMP2681-F (1)	Amendment to Push Up PY, Change Funding Sources and Increase Cost	642 - Aviation Funds	-	-	-	-	-	-	202,250.0	(8,046.0)	(81,955.0)	-	-	112,249.0	112,249.0	
			644 - Grant	-	-	-	-	-	-	-	(163,908.0)	(1,669,540.0)	-	-	(1,833,448.0)	(1,833,448.0)	
			645 - Grant	-	-	-	-	-	-	-	1,820,250.0	(8,046.0)	(81,955.0)	-	-	1,730,249.0	1,730,249.0
			<b>SubTotals for TEMP2681-F</b>	-	-	-	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,022,500.0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,022,500.0</b>	<b>2,022,500.0</b>	
Rehabilitate Runway 03/21 Pavement - Design/Construct																	
N	TEMP2933		642 - Aviation Funds	-	-	-	30,128.0	30,128.0	30,128.0	-	-	-	-	30,128.0	30,128.0		

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**Proposed Five-Year Capital Improvement Program**  
**FY 2023/24 – 2027/28 Sorted by Division**  
 Application: Capital Planning; For C&ED – Airport

		644 - Grant	-	-	-	613,744.0	613,744.0	613,744.0	-	-	-	-	613,744.0	613,744.0
		645 - Grant	-	-	-	30,128.0	30,128.0	30,128.0	-	-	-	-	30,128.0	30,128.0
		<b>SubTotals for TEMP2933</b>	-	-	-	<b>674,000.0</b>	<b>674,000.0</b>	<b>674,000.0</b>	-	-	-	-	<b>674,000.0</b>	<b>674,000.0</b>
		<b>New Exit Taxiway B9 - Design/Construct</b>												
N	TEMP2934	642 - Aviation Funds	-	-	-	-	-	-	58,115.0	-	-	-	58,115.0	58,115.0
		644 - Grant	-	-	-	-	-	-	1,183,883.0	-	-	-	1,183,883.0	1,183,883.0
		645 - Grant	-	-	-	-	-	-	58,115.0	-	-	-	58,115.0	58,115.0
		<b>SubTotals for TEMP2934</b>	-	-	-	-	-	-	<b>1,300,113.0</b>	-	-	-	<b>1,300,113.0</b>	<b>1,300,113.0</b>
		<b>Rehabilitate Taxiways A11, A12 Pavement - Design/Construct</b>												
N	TEMP2937	642 - Aviation Funds	-	-	-	-	-	8,940.0	141,516.0	-	-	-	150,456.0	150,456.0
		644 - Grant	-	-	-	-	-	182,120.0	2,882,877.0	-	-	-	3,064,997.0	3,064,997.0
		645 - Grant	-	-	-	-	-	8,940.0	141,516.0	-	-	-	150,456.0	150,456.0
		<b>SubTotals for TEMP2937</b>	-	-	-	-	-	<b>200,000.0</b>	<b>3,165,909.0</b>	-	-	-	<b>3,365,909.0</b>	<b>3,365,909.0</b>
		<b>Airport Security Gates</b>												
N	TEMP2939	642 - Aviation Funds	-	-	-	-	-	-	53,500.0	-	-	-	53,500.0	53,500.0
		645 - Grant	-	-	-	-	-	-	481,500.0	-	-	-	481,500.0	481,500.0
		<b>SubTotals for TEMP2939</b>	-	-	-	-	-	-	<b>535,000.0</b>	-	-	-	<b>535,000.0</b>	<b>535,000.0</b>
		<b>Rehabilitate Taxiway B and Connector Taxiway Pavement - Design/Construct</b>												
N	TEMP2940	642 - Aviation Funds	-	-	-	-	-	-	13,410.0	194,476.0	-	-	207,886.0	207,886.0
		644 - Grant	-	-	-	-	-	-	273,180.0	3,961,743.0	-	-	4,234,923.0	4,234,923.0
		645 - Grant	-	-	-	-	-	-	13,410.0	194,476.0	-	-	207,886.0	207,886.0
		<b>SubTotals for TEMP2940</b>	-	-	-	-	-	-	<b>300,000.0</b>	<b>4,350,695.0</b>	-	-	<b>4,650,695.0</b>	<b>4,650,695.0</b>
		<b>Reconstruct Atlantic Main Apron - Design/Construct</b>												
N	TEMP2941	642 - Aviation Funds	-	-	-	-	-	-	7,823.0	131,865.0	-	-	139,688.0	139,688.0
		644 - Grant	-	-	-	-	-	-	159,354.0	2,686,270.0	-	-	2,845,624.0	2,845,624.0
		645 - Grant	-	-	-	-	-	-	7,823.0	131,865.0	-	-	139,688.0	139,688.0
		<b>SubTotals for TEMP2941</b>	-	-	-	-	-	-	<b>175,000.0</b>	<b>2,950,000.0</b>	-	-	<b>3,125,000.0</b>	<b>3,125,000.0</b>
		<b>Rehabilitate Taxiway A and Connectors A1-A10 Pavement - Design/Construct</b>												
N	TEMP2942	642 - Aviation Funds	-	-	-	-	-	-	-	13,410.0	202,883.0	-	216,293.0	216,293.0
		644 - Grant	-	-	-	-	-	-	-	273,180.0	4,133,004.0	-	4,406,184.0	4,406,184.0
		645 - Grant	-	-	-	-	-	-	-	13,410.0	202,883.0	-	216,293.0	216,293.0
		<b>SubTotals for TEMP2942</b>	-	-	-	-	-	-	-	<b>300,000.0</b>	<b>4,538,770.0</b>	-	<b>4,838,770.0</b>	<b>4,838,770.0</b>
		<b>Design Vehicle Parking Structure</b>												
N	TEMP2943	642 - Aviation Funds	-	-	-	-	-	-	-	-	90,000.0	-	90,000.0	90,000.0
		645 - Grant	-	-	-	-	-	-	-	-	810,000.0	-	810,000.0	810,000.0
		<b>SubTotals for TEMP2943</b>	-	-	-	-	-	-	-	-	<b>900,000.0</b>	-	<b>900,000.0</b>	<b>900,000.0</b>
		<b>Aviation Match Contingency</b>												
E	ZB52	642 - Aviation Funds	428,000.0	-	428,000.0	450,000.0	878,000.0	878,000.0	450,000.0	450,000.0	450,000.0	-	2,228,000.0	2,228,000.0

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## Proposed Five-Year Capital Improvement Program

### FY 2023/24 – 2027/28 Sorted by Division

Application: Capital Planning; For C&ED – Airport

A	ZB52 (1)	Right size Contingency and add 5th year	642 - Aviation Funds	-	-	-	(428,000.0)	(428,000.0)	(428,000.0)	-	-	-	450,000.0	-	22,000.0	22,000.0
		<b>SubTotals for ZB52</b>		428,000.0	-	428,000.0	22,000.0	450,000.0	450,000.0	450,000.0	450,000.0	450,000.0	450,000.0	-	2,250,000.0	2,250,000.0
		Airport Future Grants Contingency														
E	ZB53		646 - Grant	2,751,960.0	-	2,751,960.0	3,600,000.0	6,351,960.0	6,351,960.0	3,600,000.0	3,600,000.0	3,600,000.0	-	-	17,151,960.0	17,151,960.0
A	ZB53 (1)	Right size Contingency and add 5th year	646 - Grant	-	-	-	(2,751,960.0)	(2,751,960.0)	(2,751,960.0)	-	-	-	3,600,000.0	-	848,040.0	848,040.0
		<b>SubTotals for ZB53</b>		2,751,960.0	-	2,751,960.0	848,040.0	3,600,000.0	3,600,000.0	3,600,000.0	3,600,000.0	3,600,000.0	3,600,000.0	-	18,000,000.0	18,000,000.0
		<b>SubTotals for C&amp;ED - Airport</b>		14,048,590.0	(2,656,443.2)	11,392,146.8	4,683,167.0	18,731,757.0	16,075,313.8	8,532,025.0	8,425,909.0	11,850,695.0	9,688,770.0	-	54,572,712.8	57,229,156.0
		Expended Prior Years Budget (through 01/2023)		(2,656,443.2)				(2,656,443.2)								(2,656,443.2)
				11,392,146.8				16,075,313.8								54,572,712.8
			642 - Aviation Funds	1,362,763.0	(2,232,251.7)	(869,488.7)	483,635.0	1,846,398.0	(385,853.7)	953,251.0	866,249.0	989,751.0	942,883.0	-	3,366,280.3	5,598,532.0
			644 - Grant	7,974,582.0	(335,509.4)	7,639,072.6	1,641,353.0	9,615,935.0	9,280,425.6	5,722,108.0	3,315,411.0	6,921,193.0	4,133,004.0	-	29,372,141.6	29,707,651.0
		<b>Fund Summary for C&amp;ED - Airport</b>	645 - Grant	1,959,285.0	(88,682.1)	1,870,602.9	1,710,139.0	3,669,424.0	3,580,741.9	(1,743,334.0)	644,249.0	339,751.0	1,012,883.0	-	3,834,290.9	3,922,973.0
			646 - Grant	2,751,960.0	-	2,751,960.0	848,040.0	3,600,000.0	3,600,000.0	3,600,000.0	3,600,000.0	3,600,000.0	3,600,000.0	-	18,000,000.0	18,000,000.0
		<b>Total Capital Budgets:</b>		14,048,590.0	(2,656,443.2)	11,392,146.8	4,683,167.0	18,731,757.0	16,075,313.8	8,532,025.0	8,425,909.0	11,850,695.0	9,688,770.0	-	54,572,712.8	57,229,156.0
		Expended Prior Years Budget (through 01/2023)		(2,656,443.2)				(2,656,443.2)								(2,656,443.2)
				11,392,146.8				16,075,313.8								54,572,712.8

\* Approved = Budget inclusive of changes subsequent to Adoption.

⊙Project was partially or wholly funded with reallocated bond proceeds from MPC Series 2013 per Resolution 10335 and MPC2016-01.



## COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly  
Financial Report for December 2022

**Agenda Item No.:** 2

**Meeting Date:** 02/22/23

**Staff Contact:** Carmen Williams,  
Aviation Finance & Administration Manager

**Phone:** (480) 312-8475

### AVIATION OPERATING BUDGET FISCAL YEAR 2022/23

	FY 2022/23		FY 2022/23 Year to Date (through December 2022)			
	Adopted Budget	FY 2022/23 Approved Budget	Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$8,280,585	\$8,280,585	\$3,784,065	\$4,483,246	\$699,181	18%
Expenses	\$3,145,716	\$2,897,515	\$1,494,256	\$1,422,267	-\$71,989	-5%
Net	\$5,134,869	\$5,383,070	\$2,289,809	\$3,060,979	\$771,170	

### AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 12/31/22	\$8,616,879	-\$802,606	\$7,814,273
As of 12/31/21	\$7,057,059	-\$3,266,593	\$3,790,465

### MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	December 2021	December 2022	Dollar Variance	% Variance
Revenue	\$851,681	\$900,011	\$48,330	6%
Expenses	\$287,093	\$219,415	-\$67,678	-24%
Net	\$564,588	\$680,596	\$116,008	

### ACCOUNTS RECEIVABLE AGING REPORT

Aging Report Data as of 1/2/2023

	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
All Accounts Total	258,231.35	1,347.42	-133.74	-250.53	0.00	-183.19	259,011.31

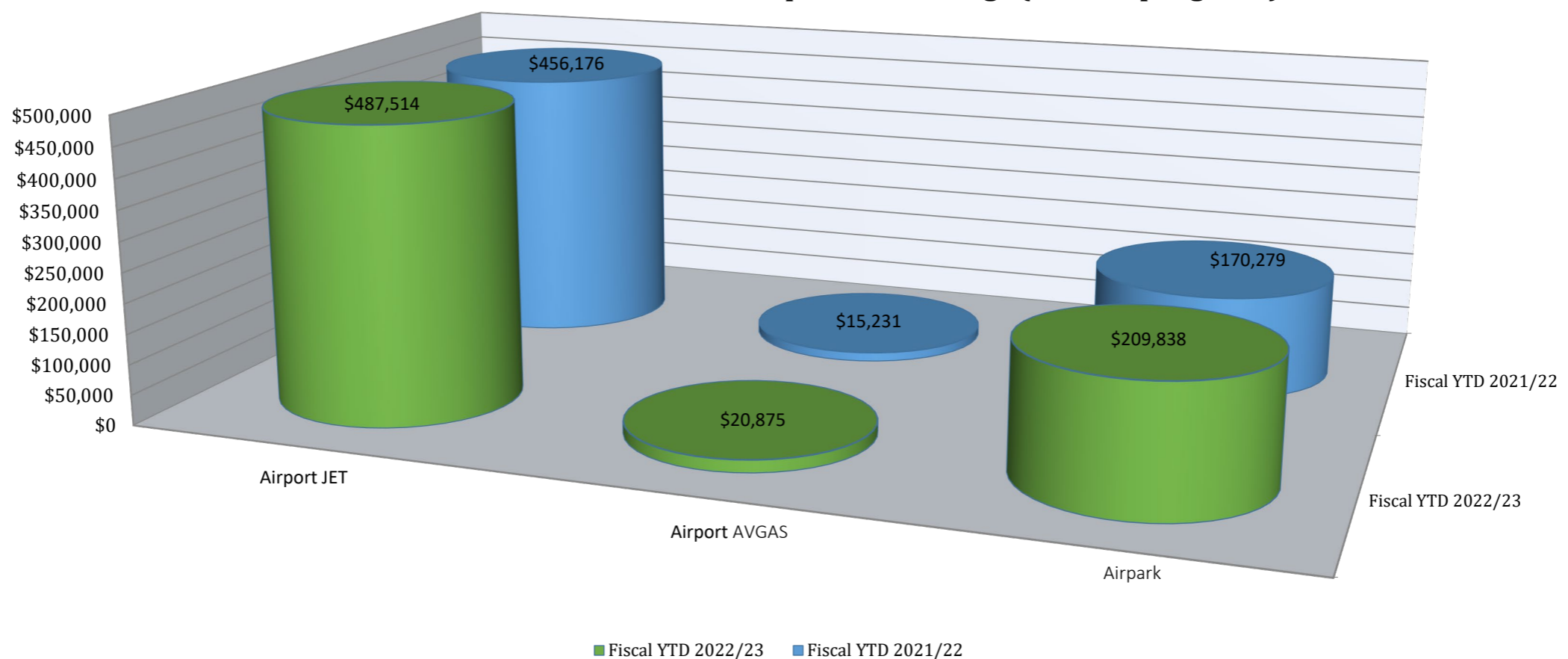
### Fuel Flowage (@ \$0.10 per gallon)

	December 2021			December 2022			% Change From Last Yr	
	Revenue	Gallons	% Total	Revenue	Gallons	% Total		
Airport JET	\$135,904	1,359,039	77.7%	\$117,850	1,178,496	78.2%	-13.3%	Gal
Airport AVGAS	\$3,651	36,507	2.1%	\$3,712	37,121	2.5%	1.7%	Gal
Airpark	\$35,398	353,978	20.2%	\$29,193	291,927	19.4%	-17.5%	Gal
<b>Total</b>	<b>\$174,952</b>	<b>1,749,524</b>	<b>100.0%</b>	<b>\$150,754</b>	<b>1,507,545</b>	<b>100.0%</b>	<b>-13.8%</b>	<b>Gal</b>

	Fiscal YTD 2021/22			Fiscal YTD 2022/23			% Change From Last Yr	
	Revenue	Gallons	% Total	Revenue	Gallons	% Total		
Airport JET	\$456,176	4,561,764	71.1%	\$487,514	4,875,144	67.9%	6.9%	Gal
Airport AVGAS	\$15,231	152,308	2.4%	\$20,875	208,751	2.9%	37.1%	Gal
Airpark	\$170,279	1,702,793	26.5%	\$209,838	2,098,380	29.2%	23.2%	Gal
<b>Total</b>	<b>\$641,686</b>	<b>6,416,865</b>	<b>100.0%</b>	<b>\$718,227</b>	<b>7,182,274</b>	<b>100.0%</b>	<b>11.9%</b>	<b>Gal</b>

Scottsdale Airport Fuel Flowage (@ \$0.10 per gallon) - Fiscal Year-to-Date





## COMMISSION INFORMATION REPORT

Discussion and input regarding Operations Report for January 2023

**Agenda Item No.:** 3

**Meeting Date:** 02/22/23

**Staff Contact:** Chris Read,  
Asst. Aviation Director-Operations

**Phone:** (480) 312-2674

### INFORMATION

Airport Monthly Operations Update for January 2023

### PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the operational status of the Airport.

#### BASED AIRCRAFT

	<u>Helicopter</u>	<u>Single Piston</u>	<u>Single turboprop</u>	<u>Twin Piston</u>	<u>Twin Turboprop</u>	<u>Jet</u>	<u>Total</u>
Current Month	41	125	25	7	15	188	401
January 2022	26	176	30	15	15	199	461

#### OPERATIONS

	<u>January 2022</u>	<u>January 2023</u>	<u>% Δ</u>	<u>2022 YTD</u>	<u>2023 YTD</u>	<u>% Δ</u>
Total	14,277	14,030	-1.7	14,277	14,030	-1.7
IFR	6,484	5,761	-11.1	6,484	5,761	-11.1

#### ALERTS

<u>Date</u>	<u>Type</u>	<u>Description</u>
1/04/23	1	BE-350, pressurization problem
1/26/23	2	Cirrus SR-22, rough running engine
1/26/23	1	Cirrus SR-22, electrical problem
1/27/23	1	G-200, pressurization problem

#### INCIDENTS

<u>Date</u>	<u>Description</u>
1/06/23	Small fuel leak, Signature ramp
1/08/23	Cessna 172, runway excursion
1/15/23	Small fuel leak, fuel truck malfunction
1/19/23	Small fuel leak, Atlantic Aviation ramp
1/20/23	Deicing fluid leaked from surface of aircraft

**INCIDENTS - CONT.**

<u>Date</u>	<u>Description</u>
1/27/23	Small hydraulic leak, US Customs ramp
1/27/23	Fuel spill, Signature ramp
1/28/23	Small fuel leak, Signature fuel farm
1/28/23	Unauthorized person entered airport
1/30/23	Same unauthorized person entered airport

**ENFORCEMENT ACTIONS**

<u>Date</u>	<u>Violation</u>	<u>Enforcement Method Used</u>	<u>Comments</u>
1/08/23	Failure to display vehicle permit	Verbal	1 <sup>st</sup> Violation
1/16/23	Aircraft parked in transient space for more than 14 days	Verbal	1 <sup>st</sup> Violation
1/18/23	Parking violation	N.O.V.	1 <sup>st</sup> Violation
1/18/23	Security plan violation	Verbal	1 <sup>st</sup> Violation
1/18/23	Speeding	N.O.V.	1 <sup>st</sup> Violation
1/18/23	Touch and go performed after hours	Written warning	2 <sup>nd</sup> Violation
1/20/23	Failure to send visiting aircraft notice	N.O.V.	2 <sup>nd</sup> Violation
1/20/23	Unauthorized use of gate access device	Verbal	1 <sup>st</sup> Violation
1/20/23	Failure to send visiting aircraft notice	Verbal	1 <sup>st</sup> Violation
1/24/23	Touch and go performed after hours	Verbal	1 <sup>st</sup> Violation
1/24/23	Failure to send visiting aircraft notice	N.O.V.	2 <sup>nd</sup> Violation
1/29/23	Unauthorized use of gate access device	Written warning	1 <sup>st</sup> Violation
1/30/23	Parking violation	N.O.V.	1 <sup>st</sup> Violation

**U.S. CUSTOMS**

<u>*Revenue (Month)</u>	<u>Total Uses Month</u>	<u>U.S. Visit Uses (flights/current month)</u>	<u>Comments</u>
\$127,775	223	32	<b>U.S. Visit Summary</b> 78 Mexican, 2 Swiss, 2 German, 1 Filipino, 8 British, 2 French, 1 Chinese, 1 Australian, 1 Trinidadian

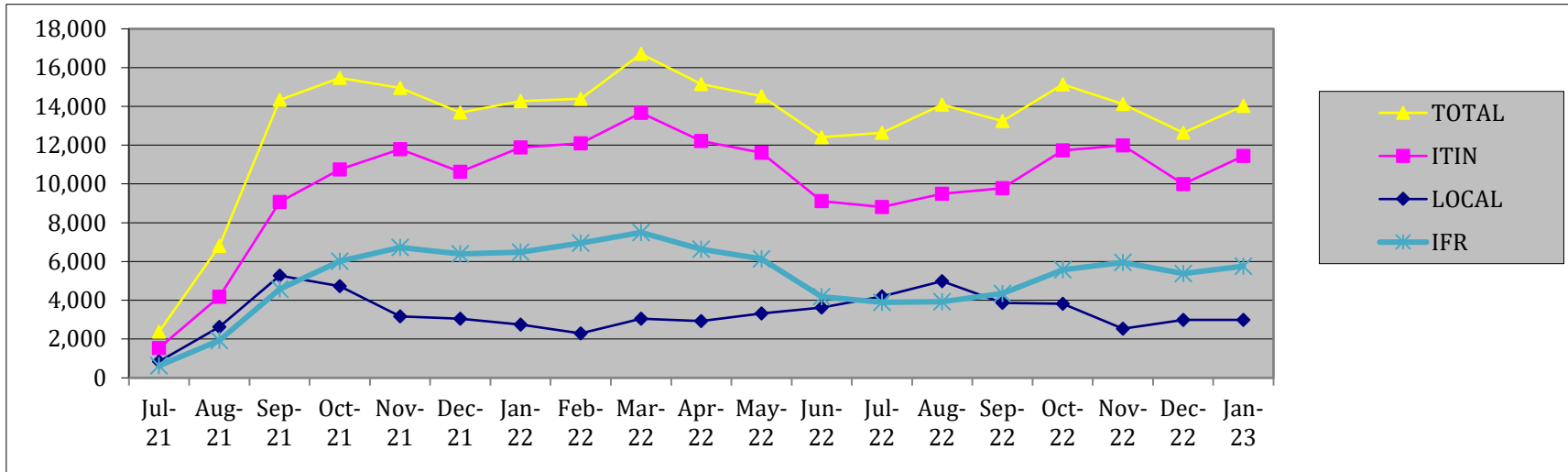
<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>
2022/2023 \$645,200	JANUARY 2023 223	2022/2023 1,141
2021/2022 \$567,300	JANUARY 2022 224	2021/2022 927

\*Revenue = User Fees and Overtime Fees Charged to Users  
 75,000 lbs. + PPR = 24 (calendar year 2023)

# SCOTTSDALE AIRPORT OPERATIONS 2021-2023



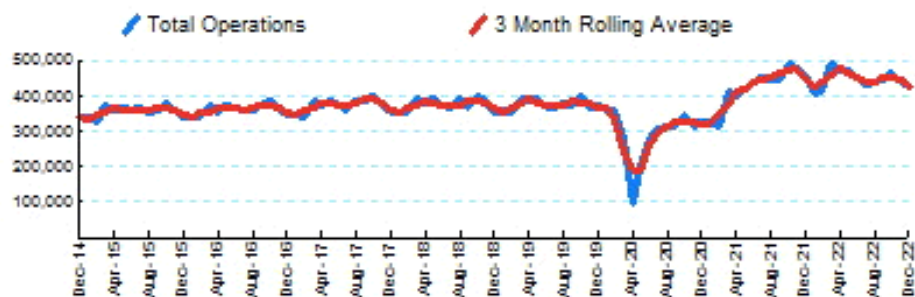
	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23
ITIN	1,540	4,176	9,069	10,743	11,796	10,630	11,886	12,101	13,667	12,217	11,607	9,118	8,809	9,490	9,785	11,734	11,987	9,996	11,443
LOCAL	843	2,621	5,270	4,730	3,163	3,054	2,741	2,286	3,041	2,927	3,321	3,617	4,204	4,988	3,870	3,818	2,531	2,984	2,983
IFR	626	1,923	4,582	6,009	6,718	6,385	6,484	6,951	7,498	6,628	6,139	4,177	3,896	3,925	4,350	5,575	5,954	5,374	5,761
TOTAL	2,383	6,797	14,339	15,473	14,959	13,684	14,277	14,387	16,708	15,144	14,527	12,414	12,646	14,085	13,240	15,130	14,125	12,640	14,030



\*\* Note - Runway 03/21 was closed for rehabilitation from July 6th to August 14th 2021

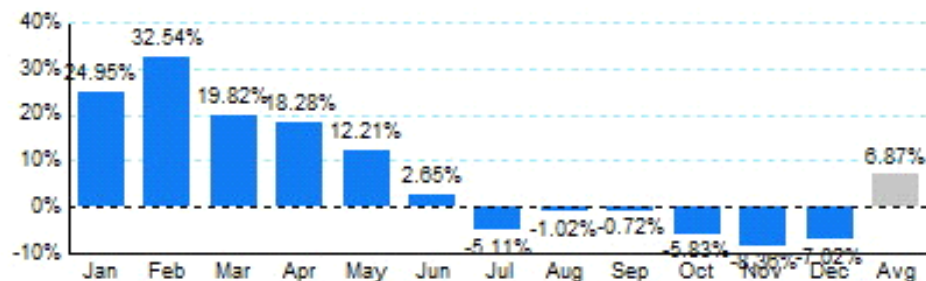


## 1.Total Business Jet Operations



Source: ETMSC  
Note: Operations refer to arrivals and departures.

## 2.Year Over Year Change in Business Jet Operations Jan 22 - Dec 22 vs. Jan 21 - Dec 21



Source: ETMSC

## 3.Monthly Trends

Month	Total			Domestic			International		
	2022-2022	2021-2021	Change	2022-2022	2021-2021	Change	2022-2022	2021-2021	Change
Jan	407,152	325,856	24.95%	346,468	277,142	25.01%	60,684	48,714	24.57%
Feb	415,990	313,862	32.54%	353,248	273,442	29.19%	62,742	40,420	55.23%
Mar	492,664	411,182	19.82%	415,274	354,818	17.04%	77,390	56,364	37.30%
Apr	476,016	402,464	18.28%	402,982	345,988	16.47%	73,034	56,476	29.32%
May	473,042	421,562	12.21%	403,764	367,420	9.89%	69,278	54,142	27.96%
Jun	450,206	438,584	2.65%	382,244	384,866	-0.68%	67,962	53,718	26.52%
Jul	432,792	456,088	-5.11%	366,962	396,246	-7.39%	65,830	59,842	10.01%
Aug	443,560	448,138	-1.02%	381,670	391,248	-2.45%	61,890	56,890	8.79%
Sep	445,926	449,154	-0.72%	388,060	394,386	-1.60%	57,866	54,768	5.66%
Oct	467,328	496,238	-5.83%	407,108	434,386	-6.28%	60,220	61,852	-2.64%
Nov	437,452	477,342	-8.36%	372,284	410,554	-9.32%	65,168	66,788	-2.43%
Dec	426,812	459,058	-7.02%	357,208	390,574	-8.54%	69,604	68,484	1.64%
Total	5,368,940	5,099,528	5.28%	4,577,272	4,421,070	3.53%	791,668	678,458	16.69%

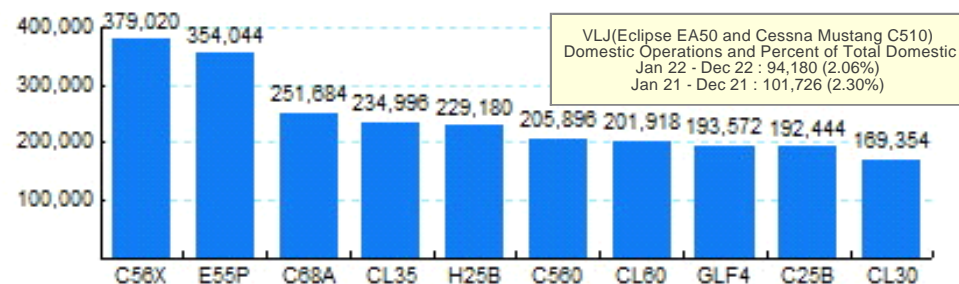
Source: ETMSC  
Note: International flights include US to Foreign, Foreign to US and all foreign operations.

## 4.Overall Trends (Calendar Year)

Year	Total		Domestic		International	
	Operations	Change	Operations	Change	Operations	Change
2012	3,982,236		3,315,438		666,798	
2013	4,072,848	2.28%	3,394,942	2.40%	677,906	1.67%
2014	4,235,910	4.00%	3,527,038	3.89%	708,872	4.57%
2015	4,291,174	1.30%	3,605,060	2.21%	686,114	-3.21%
2016	4,349,740	1.36%	3,667,338	1.73%	682,402	-0.54%
2017	4,483,614	3.08%	3,793,700	3.45%	689,914	1.10%
2018	4,520,968	0.83%	3,824,528	0.81%	696,440	0.95%
2019	4,533,920	0.29%	3,836,578	0.32%	697,342	0.13%
2020	3,501,192	-22.78%	3,033,148	-20.94%	468,044	-32.88%
2021	5,099,528	45.65%	4,421,070	45.76%	678,458	44.96%
2022*	5,368,940		4,577,272		791,668	

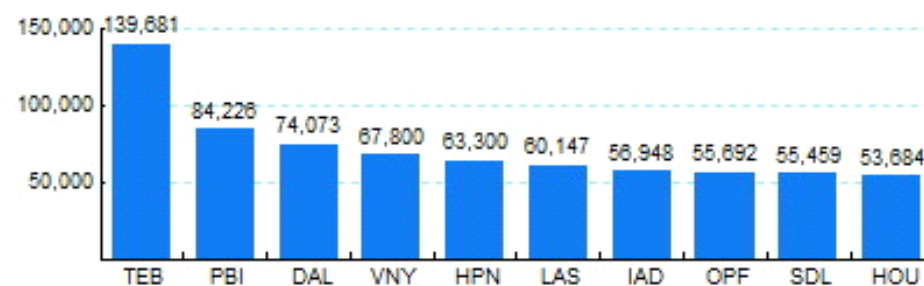
\* - Year to date  
Source: ETMSC  
Note: International flights include US to Foreign, Foreign to US and all foreign operations.

## 5.Top Ten Aircraft for Domestic Business Jet Operations Jan 22 - Dec 22



Source: ETMSC

## 6.Top Ten Airports for Domestic Business Jet Operations Jan 22 - Dec 22



Source: ETMSC



## COMMISSION INFORMATION REPORT

Discussion and Input Regarding  
Public Outreach Programs and Planning Projects

**Agenda Item No:** 4

**Meeting Date:** 02/22/23

**Staff Contact:** Sarah Ferrara,  
Aviation Planning & Outreach  
Coordinator

**Phone:** (480) 312-8482

### INFORMATION

Monthly update of the marketing, community, planning and pilot outreach programs at Scottsdale Airport.

### PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed of the airport's marketing, outreach and planning projects efforts.

Noise Program Outreach		
Description	Purpose	Status
<b>Next Gen/Phoenix Metroplex</b>	US Court of Appeals dismissed City of Scottsdale's legal brief; the City Manager and Aviation Director met with the FAA Regional Administrator and discussed the Metroplex Process and wanted to make sure they include Scottsdale as soon as possible.	In progress
<b>Noise Outreach</b>	Will conduct noise outreach as necessary.	Completed
Pilot Outreach		
Description	Purpose	Status
<b>Pilot Briefing &amp; Outreach</b>	Pilot forums and briefings are held as necessary.	Completed
<b>Voluntary Curfew Outreach (10:00 p.m. - 6:00 a.m.)</b>	The Voluntary Curfew Program is designed to respond to a complaint received for an operation between 10 p.m. and 6 a.m. If a flight can be confirmed, a letter is sent out to the operator to ask them for their cooperation in flying outside these hours when possible. <b>Three Voluntary Curfew letters were sent out in January.</b>	<b>Completed</b>

Planning Projects		
Description	Purpose	Status
<b>Monitor property development through the Planning Department</b>	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. The Planning and Zoning reports listed seven projects in January within the Airport Influence Area.	Completed
Community Outreach and Marketing		
Description	Purpose	Status
<b>Media, social media, &amp; list serves</b>	Launched the Super Bowl outreach plan, that included social media blurb, list serve newsletters, website updates, press release and media interviews. Airport received great coverage from media.	Completed
<b>Brochures, flyers, other print materials, webpages &amp; videos</b>	Airport exhibited at the 2023 NBAA- Schedulers & Dispatchers, Booth 808, conference January 24-26 in Nashville, TN. Finalizing a video on the emergency drill. Working on a video to recap Super Bowl /WM Open weekend at the airport.	Completed
<b>Community outreach, presentations and events</b>	Article from Gary on the transformation of business aviation hubs to meet current needs will appear in the Jet Aviation Monocle coffee book.	Completed





**COMMISSION INFORMATION REPORT**

Discussion and possible input on a recap of Waste Management Phoenix  
Open/Super Bowl activities

**Agenda Item No:** 5

**Meeting Date:** 02/22/23

**Staff Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

**INFORMATION**

Discussion and input regarding Waste Management Phoenix Open/Superbowl activities.



## COMMISSION INFORMATION REPORT

Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-relative items

**Agenda Item No:** 6

**Meeting Date:** 02/22/23

**Staff Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

### INFORMATION

Discussion regarding status of the Airport Advisory Commission's items to City Council, and aviation-related items approved by Planning Commission, Design Review Board, or City Council.

Attachment(s):

1. Airport Advisory Commission Items to City Council.
2. Aviation-related items to Planning Commission, Design Review Board, or City Council.
3. City Council Meeting Calendar.

**AVIATION-RELATED ITEMS TO PLANNING COMMISSION, DESIGN REVIEW BOARD OR CITY COUNCIL  
(Projects that may be on airport, have taxi lane access, have height implications, or have sensitive noise uses)  
2023**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	PLANNING, DRB, OR CITY COUNCIL	APPROVED
06-15-22	Approved 7-0 with stips	<p><b>Optima McDowell Mountain Village</b> Request by owner to amend zoning case #20-ZN-2002 including an amendment to the One Scottsdale Development Plan, a Zoning District Map Amendment from General Commercial, Planned Community Development (C-4 PCD) to Planning Community Development (PCD) with comparable Planned Airpark Core Development (PCP) zoning including a development plan to allow residential units with amended development standards (Floor Area Ratio, Building Height, and Special Conditions-Building material), for a mixed-use development with a building height of 147 feet, on a +/- 21.88-acre site located at 18777 N. Scottsdale Road. 20-ZN-2002#4</p>	<p>PC 10-26-2022</p> <p>CC 11-21-2022</p>	<p>Approved 6-1</p> <p>Approved 4-3</p>
N/A	N/A	<p><b>Seventh Day Adventists Warehouse Building</b> Request by applicant for approval of a site plan, building elevations and landscape plan for a new one-story warehouse building comprised of approximately 243,360 square feet of building area, may have aircraft storage, on a +/- 18-acre portion of property located at 7501, 7509, and 7511 E. Redfield Rd. with Planned Airpark Core Development, Aviation (PCP AV) and Planned Airpark Core Development Employment (PCP EMP) zoning. 14-DR-2022</p>	<p>DR 01-19-23</p>	<p>Approved 7-0</p>
?	?	<p><b>The Parque</b> Request by owner for a zoning district map amendment from General Commercial (C-4) to Planned Airpark Core Development - Airpark Mixed Use Residential, Planned Shared Development (PCP-AMU-R PSD) including a development plan with bonus development standards for building height and floor area ratio to allow a mixed-use development with approximately 1,236 dwelling units, 223 hotel keys, and 253,000 square feet of commercial floor area on a +/- 32.29 gross acre site located at 16001 N. Scottsdale Road. 13-ZN-2022</p>	<p>?</p>	<p>?</p>

**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL  
2023**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	CITY COUNCIL DATE	APPROVED
10/26/22	Approved 7-0	Discussion and possible action to adopt Resolution No. 12635 authorizing contract No. 2022-176-COS with Coffman Associates, Inc. to provide planning services at Scottsdale Airport, not to exceed \$1,000,000 for the initial three-year term. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, <a href="mailto:cawilliams@scottsdaleaz.gov">cawilliams@scottsdaleaz.gov</a>	CC – 11/21/22	Approved on consent

N/A/	N/A	<p><b>Key Essential Hangar</b></p> <p>Request for the development of an aircraft hangar with accessory office on a one acre vacant site within the Industrial Park (I-1) zoning. 41-DR-2022</p>	?	?
?	?	<p><b>Northsight Residential Health Care</b></p> <p>Request for a zoning district map amendment, amending the stipulations and development plan of case 14-ZN-1991. Increasing the allowed building height from 36 feet to 51 feet and the allowed floor area ration from .25 to 1.15 to allow for redevelopment of the site into a new residential health care facility including up to 270 residential healthcare beds/units on a 5.78-acre site with Central Business Planned Community District (C-2 PCD). 15-ZN-2022</p>	?	?
N/A	N/A	<p><b>Augusta One Scottsdale</b></p> <p>Request by owner for approval of the site plan, landscape plan, and building elevations for a new residential healthcare facility, consisting of 120-units, on a +/- 3.0-acres site located at 7221 E. Legacy Boulevard, with Planned Regional Center and Planned Community Development (PRC PCD) zoning. 30-DR-2021#4</p>	?	?
N/A	N/A	<p><b>Helm Hangar</b></p> <p>Request for approval of a site plan, landscape plan and building elevations for 2 new 2-story aircraft hangar/office buildings comprised of two stories with approximately 63,806 square feet of total building area located at 7333 E Helm Drive with Industrial Park (I-1) zoning. 47-DR-2022</p>	?	?

# 2023 City Council Meeting Calendar

JANUARY						
S	M	T	W	T	F	S
	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH						
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APRIL						
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30						

MAY						
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28	29	30	31			

JUNE						
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25	26	27	28	29	30	

JULY						
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23	24	25	26	27	28	29
30	31					

AUGUST						
S	M	T	W	T	F	S
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20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER						
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER						
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**Key**

<span style="background-color: #0070C0; width: 15px; height: 10px; display: inline-block;"></span>	Council Meeting
<span style="background-color: #FFA500; width: 15px; height: 10px; display: inline-block;"></span>	Special Meeting
<span style="background-color: #ADD8E6; width: 15px; height: 10px; display: inline-block;"></span>	Optional Additional Mtg and/or Study Session
<span style="background-color: #90EE90; width: 15px; height: 10px; display: inline-block;"></span>	General Plan
<span style="background-color: #90EE90; width: 15px; height: 10px; display: inline-block;"></span>	Events
<span style="background-color: #FFFF00; width: 15px; height: 10px; display: inline-block;"></span>	City of Scottsdale Holiday
<span style="background-color: #FF0000; width: 15px; height: 10px; display: inline-block;"></span>	Election
<span style="background-color: #D3D3D3; width: 15px; height: 10px; display: inline-block;"></span>	No meetings will be scheduled
<span style="background-color: #DDA0DD; width: 15px; height: 10px; display: inline-block;"></span>	Retreat

Jan: 10 - Council Inauguration  
11 - MLK Dinner

17 - State of the City Address

Mar: 26-28 - NLC Congressional City Conference

May: 16 - Tentative Budget Adoption

June: 13 - Final Budget Adoption

20 - Special Meeting (Charter Officer Evaluations)

27 - Property Tax Adoption

Revised: 09/27/22

Aug: 28-31 - AZ League Conference (Tucson)

Sep: 1 - AZ League Conference (Tucson)

Nov: 7 - Election Day

15-18 - NLC City Summit

TBD: Council Retreat



## COMMISSION ACTION REPORT

Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

**Agenda Item No.:** 7

**Meeting Date:** 02/22/23

**Staff Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

### ACTION

Review Airport Advisory Commission meeting schedule.

### PURPOSE

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 202, *“Regular meetings of the Commission shall be held on the third Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 5:00 p.m., unless otherwise scheduled by majority vote of its members.”*

Attachment(s): 1. Airport Advisory Commission meeting schedule

Action taken:

**AIRPORT ADVISORY COMMISSION SCHEDULE OF MEETINGS - 2023**  
 (Including anticipated topics and timeline for discussion)

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Election of Officers  
 By-Laws Review  
 Quarterly Noise Program Update

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Five Year CIP FY 23/24 through FY 27/28

MARCH						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Risk Management Update

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Quarterly Noise Program Update

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Experience Scottsdale Update

JUNE						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Quarterly Noise Program Update

AUGUST						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Quarterly Noise Program Update  
 Annual AZBAA Update

NOVEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Scottsdale Chamber Update

DECEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						