



**City of Scottsdale
Library Board
Regular Meeting Notice and **Marked Agenda****
Wednesday, April 17, 2024, 3:00 pm
Appaloosa Library
7377 E Silverstone Dr.
Scottsdale, AZ 85255

As a member of the Scottsdale community, I will genuinely listen; speak respectfully; and be accountable for my words and actions.

Call to Order – 3:01 p.m.

Roll Call

Chair Freda Hartman, Vice Chair Enid Seiden, Board Members: Sam Campana, Natalee Esposito, George Hartz, Janet Smigielski, and Leslie Totten

One or more members of the Library Board may be attending the meeting by telephone, video, or internet conferencing, pursuant to A.R.S. §38-431(4).

PRESENT: Chair Freda Hartman, Vice Chair Enid Seiden, Board Members: Sam Campana, Natalee Esposito (Via Phone), George Hartz, and Janet Smigielski (Via Phone)

ABSENT: Board Member Leslie Totten

Public Comment

Citizens may address the members of the Library Board during Public Comment. This “Public Comment” time is reserved for citizen comments regarding non-agenda items. Arizona State law prohibits the Library Board from discussing or acting on an item that is not on the prepared agenda. Citizens may complete one Request to Speak “Public Comment” card per meeting and submit it to City Staff. Public testimony is limited to three (3) minutes per speaker.

Written comment cards are being accepted for both agenda and non-agenda items and may be submitted to City Staff at any time. Cards submitted after public testimony has begun will be provided to the Library Board at the conclusion of the testimony for that item.

Minutes

Request: Approve the Regular Meeting Minutes – [03/20/2024 \(View Minutes\)](#)

Discussion and possible action

Approved 6-0: Motion by Member Smigielski, 2nd by Vice Chair Seiden; Chair Hartman, Vice Chair Seiden and Board Members Campana, Esposito, Hartz, and Smigielski voted in the affirmative. There were no dissenting votes.

REGULAR MEETING AGENDA

1. **Patron Comment Report** – [View Report](#)

Michael Beck, Library Director, will review and discuss library patron comments in the monthly report to the Board.

Information and discussion

2. **Board Liaison Assignments and Best Practices**

Chair Freda Hartman will lead a discussion on Board Liaison Assignments and Best Practices as a continuation of the March 2024 meeting. Board members will discuss and decide the possibility of liaison reassignments to alternate branch locations.

Information, discussion, and possible action – **No Action Taken**

3. **Library Board Bylaws** – [View Bylaws](#)

Shane Morrison, City Attorney Assistant II, will lead a discussion concerning Section 1.0 – Purposes, within the Bylaws of the Scottsdale Public Library Board.

Information and discussion only

4. **SPL Volunteer Services Presentation**

Library staff will present a review and update on Volunteer Services and the use of volunteers for the library.

Information and discussion

5. **Library Board Advocacy Update**

Chair Freda Hartman will lead a discussion about areas and/or topics of SPL advocacy of possible interest to Library Board members.

Information and discussion

6. **Library Policy Review – Confidentiality of Library Records** – [View Draft Policy](#),
[View Completed Policy](#)

Tamara Norwood, Senior Library Manager, will review the original draft version of the Confidentiality of Library Records policy and its newly updated and completed version.

Information and discussion

7. **Director’s Report** – [View Report](#)

Michael Beck, Library Director, will provide the Library Board with a summary of current events in the library.

Information only

The Board cannot discuss or vote on items not on the agenda, including items brought up in the Director’s Report. If discussion or action by the Board is required, the item should be placed on an upcoming meeting agenda to be consistent with the Arizona Open Meeting Law.

8. **Board Member’s Report**

Board Members may give a summary of their activities in support of SPL including volunteering at current events and other library-related activities.

Information only

The Board cannot discuss or vote on items not on the agenda, including items brought up in the Board Members’ Report. If discussion or action by the Board is required, the item should be placed on an upcoming meeting agenda to be consistent with the Arizona Open Meeting Law.

9. **Identification of Future Agenda Items and Future Meetings**

The Library Board may suggest items they wish to be placed on a future agenda, but the Library Board may not discuss, deliberate, or take legal action on any matter in the “Identification of Future Agenda Items” unless the specific matter is properly noticed for legal action.

Next Meeting: Wednesday, May 15, 2024, 3:00 pm, Appaloosa Library

10. **Adjournment – 4:49 p.m.**

Motion to adjourn the meeting.

Approved 6-0: Motion by Vice Chair Enid, 2nd by Member Campana; Chair Hartman, Vice Chair Seiden and Board Members Campana, Esposito, Hartz, and Smigielski voted in the affirmative. There were no dissenting votes.



Persons with a disability may request a reasonable accommodation by contacting the Department Administrative Offices at 480-312-2446. Requests should be made 24 hours in advance or as early as possible to allow time to arrange the accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the Department Administrative Offices at 480-312-2446.