



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING**

**Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
Second floor 15000 N. Airport Drive
Scottsdale, Arizona**

**MEETING HELD ELECTRONICALLY
Wednesday, June 16, 2021**

MINUTES

PRESENT: John Berry, Chair
Charles McDermott, Vice Chair
Larry Bernosky
Ken Casey
Cory Little
Peter Mier
Rick Milburn

STAFF: Gary Mascaro, Aviation Director
Sarah Ferrara, Aviation Planning & Outreach Coordinator
Carmen Williams, Aviation Finance & Administration Manager
Tiffany Domingo, Staff Coordinator
Meredith Tessier, Planning Department

GUESTS: Cygne LaShae Swan, C. Wright Aviation, LLC
Jeff Raebel, Dorato Jets, LLC dba Medical Logistics Management, Inc.

CALL TO ORDER

Chair Bernosky called the meeting to order at 5:07 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

AVIATION DIRECTOR'S REPORT

Gary Mascaro, Aviation Director, informed the Commission that FBO Ross Aviation broke ground on their new hangar office facilities which includes 56,000 square feet of hangar space and over 5,000 square feet of office space. It is anticipated to be completed in 8 to 12 months. The Airport received an \$11 million FAA grant for the Runway Rehabilitation project scheduled to start July 2021.

PUBLIC COMMENT

Chair Berry noted that one public comment was received via email from a City of Phoenix resident.

1. Regular Meeting: May 19, 2021

COMMISSIONER MIER MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF MAY 19, 2021 AS PRESENTED. COMMISSIONER LITTLE SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR BERRY, VICE CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, CASEY, LITTLE, MIER AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

REGULAR AGENDA ITEMS 1-9

1. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for C. Wright Aviation, LLC to conduct aircraft sales and charter brokerage at the Scottsdale Airport.

Carmen Williams, Aviation Finance & Administration Manager, stated that the applicant has met all of the requirements of the permit and has submitted all required documentation. Owner, Cygne LaShae Swan, was present to answer any questions. In response to a question, Ms. Swan stated that she is not new to Scottsdale and has been here for seven years.

COMMISSIONER LITTLE MADE A MOTION TO APPROVE THE APPLICATION FOR AN AERONAUTICAL BUSINESS PERMIT FOR C. WRIGHT AVIATION, LLC TO CONDUCT AIRCRAFT SALES AND CHARTER BROKERAGE AT THE SCOTTSDALE AIRPORT. COMMISSIONER BERNOSKY SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR BERRY, VICE CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, CASEY, LITTLE, MIER AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Discussion and Possible Action Regarding Application for Dorato Jets, LLC dba Medical Logistics Management, Inc. to conduct aircraft charter/management at the Scottsdale Airport.

Ms. Williams stated that Dorato will be basing a jet in the Airpark. The company conducts medical evacuation flights. They have met the requirements of the permit and have submitted all the required documentation. Jeff Raebel, Clinical Program Director, was present to answer questions. In response to a question, Mr. Raebel stated that the aircraft is a Lear 21 PR.

COMMISSIONER LITTLE MADE A MOTION TO APPROVE THE APPLICATION FOR AN AERONAUTICAL BUSINESS PERMIT FOR DORATO JETS, LLC DBA MEDICAL LOGISTICS MANAGEMENT, INC. COMMISSIONER CASEY SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR BERRY, VICE CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, CASEY, LITTLE, MIER AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

3. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Revocations and Cancellations

Ms. Williams noted the two additions from this meeting. The only other change is the cancellation of No Delay, LLC for aircraft rental and flight training.

4. Discussion and Input Regarding the Monthly Construction Report

Mr. Mascaro provided an update on the General Aviation Box Hangars, which is 50 percent complete. Photographs were reviewed. Some steel platforms for roofing will be delayed for a month, however the project is still scheduled for October completion. In response to a question from Commissioner Mier regarding concrete shortages, Mr. Mascaro noted that there are many construction shortages, including wood, steel, concrete and asphalt. However, the contractors have done an excellent job securing materials for the project.

5. Discussion and Input Regarding the Monthly Operations Report

Mr. Mascaro stated that May numbers for total aircraft are a little bit lower compared to last year. Jet operations are up slightly. IFRs are up significantly, however the comparison is to the COVID pandemic period last year. Overall numbers are on par. There were three alerts and several incidents of small fuel leaks on ramps. There were several enforcement actions. U.S. Customs is up significantly with 182 operations and 37 U.S. visits. There are a total of 1,419 operations fiscal year-to-date. There are 25 PPRs for the calendar year.

6. Discussion and Input Regarding Financial Report for April 2021

Ms. Williams stated that the approved budget for revenues was \$4.6 million for April with actuals at \$5.9 million. For expenses, the budget was \$2.15 million with actuals slightly higher at \$2.21 million. For the April comparison to last year, there was \$857,095 in revenues for 2021 compared with \$466,431 in 2020. Expenses are slightly lower this year at \$233,868, compared to last year at \$268,305. The Aviation Fund cash balance is \$6.5 million as of the end of April. Jet fuel sales comparison to April of last year is up 81 percent. AVGAS is up 21 percent and Airpark fuel is up 84 percent. Overall for April, gallons are up 79.8 percent. For fiscal-year-to-date, jet fuels are up 30 percent, AVGAS is up 13 percent and Airpark is up 5.5 percent. Actual gallons pumped total 11.1 million.

Mr. Mascaro added that City Council has adopted the City's budget, which is inclusive of the Airport's budget.

7. Discussion and Input Regarding Public Outreach Programs and Planning Projects

Sarah Ferrara, Aviation Planning & Outreach Coordinator, reported three voluntary curfew letters were sent out in May. One project is listed in the Airport Influence Area for May. Staff sent out information on the Ross Aviation Expansion Project, the Runway Rehabilitation reminders as well as aircraft photos. Additional outreach is planned via press releases and listserv. All distribution lists have been updated. The recent press release generated six articles. A reporter was out this morning from Fox 10. Staff will be attending the upcoming NBAA conference in Las Vegas. In response to a Commissioner questions, Ms. Ferrara stated the FAA limits the closure of the runway to seven days ahead of time.

Mr. Mascaro commented that Wing X has reported that for 2021, Scottsdale is ranked the fifth busiest airport globally by departures.

8. Administrative report from the Aviation Director or Designee Regarding the Status of Aviation-Related Items

Mr. Mascaro stated that there has been little movement on the listed development items.

9. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

The next meeting is scheduled for September 15, 2021.

FUTURE AGENDA ITEMS

There were no items added.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 5:33 p.m.

AYES: Chair Berry, Vice Chair McDermott, Commissioners Bernosky, Casey, Little, Mier and Milburn

NAYS: None

SUBMITTED BY:

eScribers, LLC