

SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, June 16, 2021
5:00 p.m.
**Meeting will be held electronically and
remotely**



AIRPORT ADVISORY COMMISSION

John Berry, Chair
Charles McDermott Vice-Chair
Larry Bernosky
Ken Casey

Cory Little
Peter Mier
Rick Milburn

Until further notice, Airport Advisory Commission meetings are being held electronically. While physical facilities are not open to the public, Airport Advisory Commission meetings are available on Scottsdale's YouTube channel to allow the public to virtually attend and listen/view the meeting in progress.

1. Go to ScottsdaleAZ.gov, search "live stream"
2. Click on "Scottsdale YouTube Channel"
3. Scroll to "Upcoming live streams"
4. Select the applicable meeting

Spoken comment is being accepted on agenda action items. To sign up to speak on these please [click here](#). Request to speak forms must be submitted no later than 90 minutes before the start of the meeting.

Written comment is being accepted for both agendized and non-agendized items, and should be submitted electronically no later than 90 minutes before the start of the meeting. To submit a written public comment electronically, please [click here](#)

Call to Order

Roll Call

Aviation Director's Report

The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

Approval of Minutes

Regular Meeting: May 19, 2021

REGULAR AGENDA

ITEMS 1-9


How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda

1. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for C. Wright Aviation, LLC to conduct aircraft sales and charter brokerage at the Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
2. Discussion and Possible Action regarding application for Airpark Aeronautical Business Permit for Dorato Jets, LLC dba Medical Logistics Management, Inc. to conduct aircraft charter/management at the Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
3. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Revocations and Cancellations. Staff contact: Carmen Williams, Aviation Administration & Finance Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
4. Discussion and input regarding the Monthly Construction Report
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
5. Discussion and input regarding Monthly Operations Report
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
6. Discussion and input regarding Financial Report for April 2021
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
7. Discussion and input regarding Public Outreach Programs and Planning Projects
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, sferrara@scottsdaleaz.gov
8. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
9. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

Future Agenda Items

Discussion and possible action to add Commissioner requested item on a future agenda.

Adjournment

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321)



COMMISSION INFORMATION REPORT
APPROVAL OF MINUTES

Meeting Date: 06/16/21

Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Approval of Minutes – Regular Meeting

Attachment(s): 1. Draft of minutes of the May 19, 2021 Regular Meeting

Action taken:



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING**

**Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
Second floor 15000 N. Airport Drive
Scottsdale, Arizona**

**MEETING HELD ELECTRONICALLY
Wednesday, May 19, 2021**

DRAFT MINUTES

PRESENT: John Berry, Chair
Charles McDermott, Vice Chair
Larry Bernosky
Ken Casey
Cory Little
Peter Mier (arrived at 5:04 p.m.)

ABSENT: Rick Milburn

STAFF: Gary Mascaro, Aviation Director
Sarah Ferrara, Aviation Planning & Outreach Coordinator
Carmen Williams, Aviation Finance & Administration Manager
Chris Read, Assistant Aviation Director-Operations
Tiffany Domingo, Staff Coordinator
Meredith Tessier, Planning Department

GUESTS: Brian Mackin, Mackin Aviation, LLC
Richard Layson, Truman Arnold Companies dba TAC Private Hangars
Aaron Fish, Keystone Aviation, LLC
John B. Berry

CALL TO ORDER

Chair John Berry called the meeting to order at 5:00 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

AVIATION DIRECTOR'S REPORT

Gary Mascaro, Aviation Director announced that the Runway Rehab Project is a full go. Beginning July 6, 2021, the Airport will be shut down for approximately 45 days.

1. Special Meeting: April 7, 2021

COMMISSIONER BERNOSKY MADE A MOTION TO APPROVE THE SPECIAL MEETING MINUTES OF APRIL 7, 2021 AS PRESENTED. COMMISSIONER CASEY SECONDED THE MOTION, WHICH CARRIED 5/0 WITH CHAIR BERRY, VICE CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, CASEY AND LITTLE VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES. COMMISSIONER MIER HAD NOT YET ARRIVED.

REGULAR AGENDA ITEMS 1-12

1. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Mackin Aviation, LLC to conduct Aircraft Sales at the Scottsdale Airport.

Ms. Williams stated that Mackin Aviation leases both office and Hangar space at Ross Aviation. Company owner Brian Mackin was associated with the former Pacific Air Center that cancelled their ABP earlier in March. Mackin Aviation has met the requirements of the Aeronautical Business Permit and submitted all the required documentation. She noted that Mr. Mackin was present to answer any questions. In response to a Commissioner question, Mr. Mackin confirmed that they will only be doing sales, not management.

COMMISSIONER LITTLE MADE A MOTION TO APPROVE THE APPLICATION FOR AN AIRPORT AERONAUTICAL BUSINESS PERMIT FOR MACKIN AVIATION, LLC, TO CONDUCT AIRCRAFT SALES AT THE SCOTTSDALE AIRPORT. VICE CHAIR MCDERMOTT SECONDED THE MOTION, WHICH CARRIED 5/0 WITH CHAIR BERRY, VICE CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, CASEY AND LITTLE VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES. COMMISSIONER MIER ABSTAINED, DUE TO HIS LATE ARRIVAL.

2. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Truman Arnold Companies, dba TAC Private Hangars to conduct Aircraft Hangar/Shade Leasing Services at the Scottsdale Airport

Ms. Williams stated that TAC Private Hangars is a division of Truman Arnold Companies, based out of Dallas, Texas. On May 1st, they assumed the Gemini Air Group Lease for two hangars and took over existing based aircraft agreements. They have met all the requirements of the Aeronautical Business Permit and submitted all the required documentation. She introduced Richard Layson, Director of Operations. In response to Commissioner question, Ms. Williams

clarified that this is just a lease assignment, with Truman Arnold Companies dba TAC Private Hangars assuming the lease and related financials. There were no other changes to the lease terms.

VICE CHAIR MCDERMOTT MADE A MOTION TO APPROVE THE APPLICATION FOR AN AIRPORT AERONAUTICAL BUSINESS PERMIT FOR TRUMAN ARNOLD COMPANIES, DBA TAC PRIVATE HANGARS TO CONDUCT AIRCRAFT HANGAR/SHADE LEASING SERVICES AT THE SCOTTSDALE AIRPORT. COMMISSIONER LITTLE SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR BERRY, VICE CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, CASEY, LITTLE AND MIER VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

3. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Keystone Aviation, LLC to conduct aircraft charter/management and aircraft maintenance and repair services at the Scottsdale Airport

Ms. Williams stated that Keystone is also owned by Truman Arnold Companies, however they operate as a separate company from TAC Private Hangars and are based out of Salt Lake City. They have subleased office and hangar space from TAC Private Hangars to conduct their aircraft maintenance services. Keystone Aviation has met the requirements of the Aeronautical Business Permit and submitted all the required documentation required. She introduced Chief Operating Officer, Aaron Fish. In response to a question from Chair Berry, Mr. Fish stated that Keystone provides charter, aircraft management and maintenance, having been in business for 26 years. They were acquired by Truman Arnold Companies approximately nine years ago. They currently manage approximately 24 aircraft. Level of maintenance is the same as was performed by Gemini Maintenance.

COMMISSIONER MIER MADE A MOTION TO APPROVE THE APPLICATION FOR AN AERONAUTICAL BUSINESS PERMIT FOR KEYSTONE AVIATION, LLC TO CONDUCT AIRCRAFT CHARTER/MANAGEMENT AND AIRCRAFT MAINTENANCE AT THE SCOTTSDALE AIRPORT. COMMISSIONER LITTLE SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR BERRY, VICE CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, CASEY, LITTLE AND MIER VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

4. Discussion and Possible Action for a Recommendation to the Planning Commission and City Council regarding case 11-ZN-2020 (Zoning District Map Amendment) to rezone from Single-family Residential (R1-35) District to Special Campus, Planned Shared District (SC PSD), including a Development Plan with amended (Transition) performance standards for building setbacks, building step-backs and landscape buffers, on a +/- 28.5-acre site located at 12701 N. Scottsdale Road.

Meredith Tessier, Planning Department, stated that the applicant is requesting the rezoning to accommodate existing land uses in the new residential health care facility, Ina Levine Campus. The site is located at the intersection of Scottsdale Road and Sweetwater Avenue. An aerial view and description of surrounding uses was provided. The Applicant's proposal is consistent with the 2001 General Plan Conceptual Land Use Map, as it designates the site as cultural, institutional or public use, which includes public and private facilities. The Special Campus Planned Shared Development District will be used to implement the Cultural Institutional General Plan Land Use Category for the property and provide a variety of uses on the Ina Levine Campus. The Campus

is located within the AC-1 area of the Airport Influence Zone, which allows residential health care facilities, subject to FAA height analysis, fair disclosure notice and avigation easement. The site is located outside of any designated noise contours. The conceptual development plan was reviewed. There will be a new 38-foot-tall residential health care facility comprised of approximately 185 units or beds. Mr. John B. Berry (no relation to Chair Berry) was present to provide additional details. There are existing single family residences adjacent to the site on all four sides. Scottsdale Road is to the immediate west. West of Scottsdale Road is the City of Phoenix. The developer will require disclosure to residents of the facility regarding the proximity to the Airport. They are also voluntarily using noise attenuation in buildings, even though they are not required.

In response to a question from Chair Berry, Mr. John B. Berry described the anticipated timeline for the project as “as soon as possible,” adding that there is great demand in this area of Scottsdale for senior living facilities. The facility will provide opportunities for independent living as well as memory care and assisted living. They are building to the maximum allowable 38 feet.

VICE CHAIR MCDERMOTT MADE A MOTION FOR A RECOMMENDATION TO THE PLANNING COMMISSION AND CITY COUNCIL REGARDING CASE 11-ZN-2020. COMMISSIONER BERNOSKY SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR BERRY, VICE CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, CASEY, LITTLE AND MIER VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

5. Discussion and Input Regarding Quarterly Noise Complaint Summary Report

Sarah Ferrara, Aviation Planning & Outreach Coordinator, stated that staff response to complaints include 26 callbacks, and 2 emails. There were 37 repeat complainants and 24 new complainants. For the first quarter of 2021, there have been a total of 12,364 total complaints, compared with 426 last year. One single complainant submitted over 12,000 complaints via the online portal.

Commissioner Mier asked about the nature of the complaints received from the complainant. Ms. Ferrara stated that the complaints are fairly standardized and just address noise over the residence. This is an existent versus new complainant, who began to submit numerous complaints beginning in the fall of 2020.

6. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Revocations and Cancellations

Ms. Williams referenced the update spreadsheet, citing the inclusion of the new ABPs approved this evening. Gemini Air Group permits were cancelled effective April 30th. Pacific Air Center cancelled in March. Vernon Aviation cancelled its ABP in April. Delta Private Jets on the Airpark cancelled its permit for aircraft management services in March.

7. Discussion and Input Regarding the Monthly Construction Report

Chris Read, Assistant Aviation Director-Operations, provided an update on the second phase of the Box Hangar Project, which is approximately 25 percent complete according to the financials.

Completed work includes underground utilities, concrete floors and masonry. Photographs were reviewed. The Runway Rehabilitation Project is set to begin on July 6, 2021 pending the grant award with an estimated completion date of August, 2021.

8. Discussion and Input Regarding the Monthly Operations Report

Mr. Read reported a 195 percent increase in IFRs compared to last year, explaining that that is the month that IFR jet traffic was significantly hit by COVID. There were a couple of rough running engine alerts. There were several small fuel spills, for which Mr. Read met with the general manager of one of the FBOs in terms of spill prevention. There were three enforcement actions. Revenue from U.S. Customs was \$99,300, total uses of 179 and U.S. visits of 37. Total revenue fiscal year to date is \$689,650 compared to \$503,650 last year. Total uses for April, 2021 were 179 compared with 20 last year. Total uses fiscal year to date were 1,237 compared with 912 last year. There were 23 PPRs for the calendar year.

In response to a question from Commissioner Bernosky, Mr. Read stated that under incidents, the suspected mentally unstable person at Ross was not an employee.

Commissioner Mier requested clarification on PPRs. Mr. Read stated that aircraft with a certificated maximum takeoff weight of 99,000 pounds do not have to get a PPR, if their actual takeoff weight is under 75,000 pounds. Commissioner Little asked if there has been an increased amount of PPRs this year compared to last year. Mr. Read stated that we are a little bit ahead this year.

9. Discussion and Input Regarding Financial Report for March 2021

Ms. Williams stated that the approved revenue budget was \$4 million, with actuals at \$5.1 million. For expenses, the budget was \$1.86 million with actuals at \$1.98 million. The variance will likely increase, primarily due to new Customs labor rates, which came into effect after budget approval. For the March comparison, there was \$758,000 in revenues in 2021 compared to \$557,000 last year. Expenses are higher this year at \$302,000 compared to \$154,000, due to the quarterly Customs labor payout. The Aviation Fund cash balance is slightly under \$6.3 million as of March 31st. March fuel revenues continue to be ahead of last year. Jet gallons sold by the FBOs are up 15 percent. AVGAS is up 29.6 percent and the Airpark is up 2.4 percent over last March. Overall for March, gallons are up 12.3 percent. For fiscal year-to-date, jet fuels are up 23 percent. AVGAS is up 11.7 percent. Airpark fuel is down slightly by 1.5 percent. Actual gallons pumped year-to-date total 9.3 million, representing a 15 percent increase over last year.

Chair Berry asked whether the Airport receives any percentage on top of the base rent for the restaurant. Ms. Williams confirmed that the Airport receives 7 percent of revenues above rent.

10. Discussion and Input Regarding Public Outreach Programs and Planning Projects

Ms. Ferrara reported that the City of Scottsdale filed an opening brief in the U.S. Court of Appeals for the District of Columbia Circuit in regards to the NextGen/Phoenix Metroplex. Eight voluntary curfew letters were issued in March and three in April. For planning and zoning, there were four projects in March and three in April in the Airport Influence Area. In response to a question from

Chair Berry, Ms. Ferrara stated that only one of the letters was related to the complainant with the large number of submitted complaints.

Staff continues to promote the Runway Rehab Project through a variety of methods. Banners have been installed at all vehicle and aircraft gates. An interview was given for the General Aviation Box Hangar project for Airport Business Project of the Year, which should be published in June.

In response to a question from a Commissioner Little Ms. Ferrara said we just heard NBAA is back on for this year and we plan to go.

In response to a question from Commissioner Bernosky, Ms. Ferrara stated that the City of Scottsdale is mainly working through our Mayor and Council and our Attorney's office. They filed an open legal brief to the FAA.

In response to a question from Commissioner Mier, Mr. Mascaro stated that in light of COVID, there are no plans for a reopening celebration upon runway reopening.

11. Administrative report from the Aviation Director or Designee Regarding the Status of Aviation-Related Items

Mr. Mascaro stated that the Airport Code Amendment was approved by the City Council on consent on March 16th. The construction award was approved on April 20th.

In response to a question from Commissioner Bernosky, Mr. Mascaro stated that the height concern issues with the Nationwide Insurance building have been resolved, as the FAA approved the height.

12. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

Mr. Mascaro stated that the Commission has typically mirrored the City Council calendar with cancellation of July and August meetings.

CHAIR BERRY MADE A MOTION TO CANCEL THE JULY AND AUGUST AIRPORT ADVISORY COMMISSION MEETINGS. COMMISSIONER LITTLE SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR BERRY, VICE CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, CASEY, LITTLE AND MIER VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

FUTURE AGENDA ITEMS

There were no items added.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 5:54 p.m.

AYES: Chair Berry, Vice Chair McDermott, Commissioners Bernosky, Casey, Little and Mier

NAYS: None

SUBMITTED BY:

eScribers, LLC



COMMISSION ACTION REPORT

Discussion and possible action regarding application for Airport Aeronautical Business Permit for C. Wright Aviation, LLC to conduct Aircraft Sales and Charter Brokerage Services

Agenda Item No.: 1

Meeting Date: 06/16/21

Staff Contact: Carmen Williams,
Finance & Administration Manager

Phone: (480) 312-8475

ACTION

Ratification of Airport Aeronautical Business Permit for C. Wright Aviation, LLC to conduct aircraft sales and charter brokerage services at the Scottsdale Airport.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted at the Airport requires a valid Airport Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. C. Wright Aviation, LLC has requested an Airport Aeronautical Business Permit to conduct aircraft sales and charter brokerage services at the Scottsdale Airport.

APPLICANT(S)

C. Wright Aviation, LLC
Cygne LaShae Swan, Owner
P.O. Box 26836
Scottsdale, AZ 85255

KEY CONSIDERATIONS

C. Wright Aviation, LLC has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s):
1. Completed Airport Aeronautical Business Permit
2. Location Map

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



(Required to conduct commercial aeronautical activity on the airport)
Fields in RED are required fields.

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Aircraft Mobile Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service):
- Specialized Commercial Flying Service (list service):
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service):

Charter Brokerage

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name): **Cygne LaShae Swan** ^{Text}

Authorized Representative, title: **Director** Email Address: **Cygne@cwrightaviation.com**

Work Phone: **480-500-1818** Cell Phone: **708-743-6036** Fax:

Mailing Address: **P.O. Box 26836**

City: **Scottsdale** State: **Az** Zip Code: **85255**

Billing Address: **P.O. Box 26836**

City: **Scottsdale** State: **Az** Zip Code: **85255**

Billing Phone: **4805001818** Billing Email: **Cygne@cwrightaviation.c**

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days , of any change to the information provided.
4. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners, and Employees.
6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Lease/License Agreement | <input type="checkbox"/> Certificates of Insurance | <input type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Sublease Agreement | <input type="checkbox"/> Business/ Privilege Tax License | For Flight Training Schools:
<input type="checkbox"/> Noise Abatement Pilot Briefing |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature:



Date: 04.01.2020

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

Please save the form to your documents, submit the form with an electronic signature to cawilliams@scottsdaleaz.gov
OR print, sign and return to: 15000 N. Airport Drive, Suite 100, Scottsdale, AZ 85260.

Staff Use Only

Application, permits and insurance reviewed by:

C. Williams

Aviation
Director's
Comments/
Stipulations:

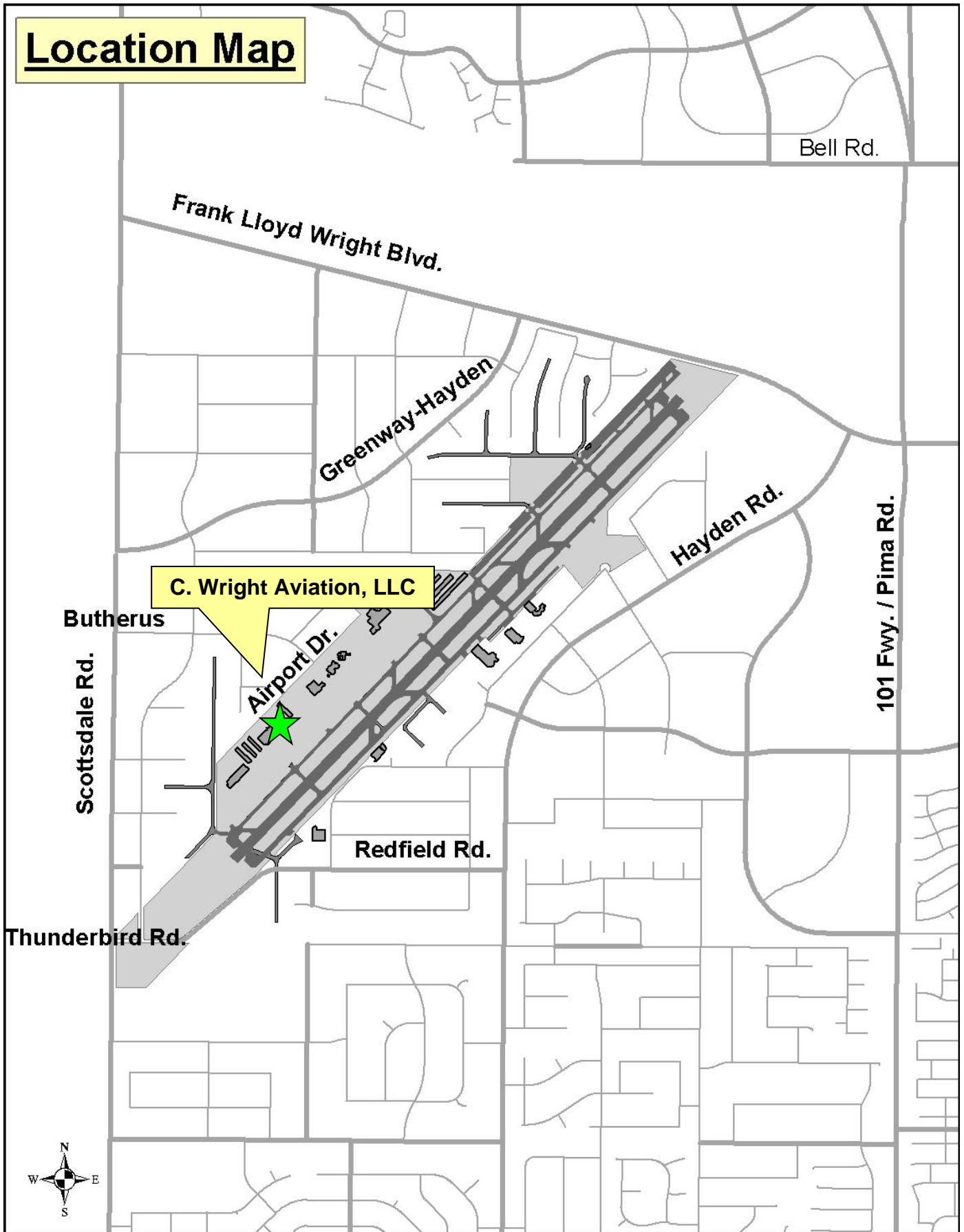
Account 2021-04

Approved by Aviation
Director or designee:

Cassandra Williams 5/14/2021

Date Ratified by the Airport Advisory Commission:

Location Map





COMMISSION ACTION REPORT

Discussion and possible action regarding application for Airpark Aeronautical Business Permit for Dorato Jets, LLC dba Medical Logistics Management, Inc. to conduct Aircraft Charter/Management Services

Agenda Item No.: 2

Meeting Date: 06/16/21

Staff Contact: Carmen Williams,
Finance & Administration Manager

Phone: (480) 312-8475

ACTION

Ratification of Airpark Aeronautical Business Permit for Dorato Jets, LLC dba Medical Logistics Management, Inc. to conduct Aircraft Charter/Management Services in the Scottsdale Airpark.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airpark requires a valid Aeronautical Business Permit. In addition, the Airpark Minimum Operating Standards outlines the process for obtaining such a permit. Dorato Jets, LLC dba Medical Logistics Management, Inc. has requested an Airpark Aeronautical Business Permit to conduct aircraft charter/management services.

APPLICANT(S)

Dorato Jets, LLC dba Medical Logistics Management, Inc.
Brandon J. Kearns, Director of Operations
15020 N. Hayden Road, Suite 202
Scottsdale, AZ 85260

KEY CONSIDERATIONS

Dorato Jets, LLC dba Medical Logistics Management, Inc. has provided the appropriate documentation as required in the Airpark Minimum Operating Standards.

Attachment(s):
1. Completed Airpark Aeronautical Business Permit
2. Location Map

Action taken:



SCOTTSDALE AIRPORT

AERONAUTICAL BUSINESS PERMIT - AIRPARK



Permit required to conduct commercial aeronautical activity in the Airpark

Business or activity to be conducted (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Aircraft Sales Services | <input checked="" type="checkbox"/> Aircraft Charter Services |
| <input checked="" type="checkbox"/> Aircraft Charter Services | <input checked="" type="checkbox"/> Aircraft Management Services |
| <input type="checkbox"/> Charter Brokerage Services | <input type="checkbox"/> Specialized Commercial Flying Services |
| <input type="checkbox"/> Hangar/Shade Leasing Services | <input type="checkbox"/> Aircraft Engine Overhaul Services |
| <input type="checkbox"/> Helicopter Flight Training Services | <input type="checkbox"/> Helicopter Maintenance & Repair Services |
| <input type="checkbox"/> Helicopter Specialized Commercial Flying Services | <input type="checkbox"/> Helicopter Leasing / Rental Services |
| <input checked="" type="checkbox"/> Other (please list service): Critical Care Fixed Wing Air Ambulance Patient Transport | |

These activities are limited by City ordinance and the Airpark Minimum Operating Standards. Please refer to each document for further information and standards for each type of business.

Applicant / Business Name: **Dorato Jets, LLC (dba. Air Evac International, Medical Logistics Mar**

Authorized Representative / Title: **Brandon J Kearns - Director of Operations**

Work Phone: **(619) 754-6755** Cell Phone: **(480) 490-1499**

Mailing Address: **15020 N Hayden Rd Suite 202** City: **Scottsdale**

State: **AZ** Zip Code: **85260** Email: **bkearns@aeiamericas.com**

Billing Address: **Same as Mailing** City:

State: Zip Code: Billing Email:

Billing Phone: **(619) 754-6755**

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

- FEE PAYMENT:** The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
- PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to the approved business activity listed above
- INFORMATION CHANGES:** The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
- The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
- INDEMNIFICATION:** The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners and Employees.
- COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

The undersigned representative certifies that he/she is authorized to sign for the business and the information entered above is accurate.

Applicant Signature:  **BRANDON J KEARNS** Date: **17MAY2021**

Completed electronic forms may be submitted to cawilliams@scottsdaleaz.gov or returned to 15000 N. Airport Drive, Suite 100, Scottsdale AZ 85260

Staff Use Only

Application and documentation reviewed by: C. Williams

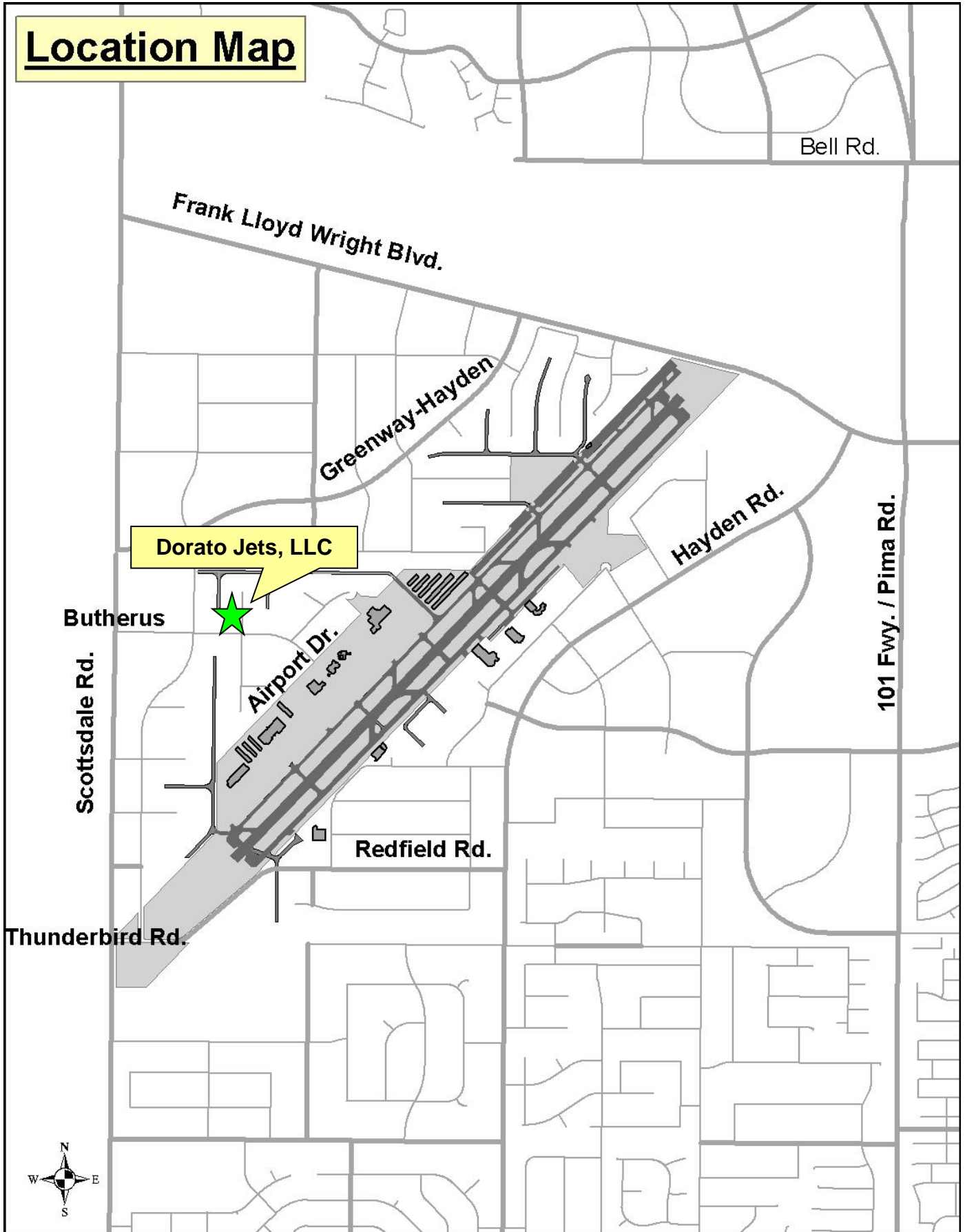
Aviation Director's Comments/Stipulations: Notice of upcoming Runway 3/21 closure
July-Aug 2021

Approved by Aviation Director or designee: Carmona Date: 5/26/2021

Date Ratified by the Airport Advisory Commission: _____

ABP Account Number: 2021-05A

Location Map





COMMISSION ACTION REPORT

Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations

Agenda Item No.: 3

Meeting Date: 06/16/21

Staff Contact: Carmen Williams,
Aviation Finance & Administration
Manager

Phone: (480) 312-8475

INFORMATION

Review of Airport and Airpark permittees and major tenant Aeronautical Business Permit additions, cancellations, and revocations.

PURPOSE

Per the request of the Airport Advisory Commission, a report will be provided as needed indicating additions, cancellations, and revocations of Aeronautical Business Permits.

KEY CONSIDERATIONS

- Attached are the current lists of Airport and Airpark permittees.
- List provides what type of aeronautical activity the business is conducting and the contact information.
- Any additions, cancellations, suspensions, and revocations will be highlighted on the list.

Attachment(s):
1. Current Airport Permittee List by Category
2. Current Airpark Permittee List by Category

AIRPORT AERONAUTICAL BUSINESS PERMITS & TENANTS

JUNE 2021

AIRCRAFT CHARTER, SALES & MANAGEMENT					
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
AMERICAN FLIGHT SUPPORT, LLC	AIRCRAFT CHARTER BROKERAGE	JA	BEN MOKE	888-245-4017	701-540-0234
ASI CHARTER INC. dba PEAK MEDEVAC INTL	AIRCRAFT CHARTER	RASC	EUGENE HAGGAN	720-649-0600	720-649-0800
AVIATION RESOURCE GROUP dba AERODYNE FLIGHT CENTER	AIRCRAFT SALES	RASC	DOUG COX	480-359-7979	
BUSINESS AIRCRAFT MANAGEMENT dba EXECUTIVE AIRCRAFT SERVICES	AIRCRAFT CHARTER/SALES/MANAGEMENT	SFS	GORDON JOHNSON	480-905-8659	480-905-9365
C. WRIGHT AVIATION, LLC	AIRCRAFT SALES/CHARTER BROKERAGE	RASC	CYGNE LASHAE SWAN	480-500-1818	
ELITE FLIGHT JETS	AIRCRAFT CHARTER	SFS	CHARLES LAPMARDO	480-305-0911	
FLY DENALI dba ALASKAZONA ADVENTURES	AIRCRAFT CHARTER	RA	ERIC ROVEY	623-203-7580	
G.G.R. AVIATION	AIRCRAFT MANAGEMENT	SFS	GUY MILANOVITS	480-614-1166	
GRANDVIEW AVIATION, LLC	AIRCRAFT CHARTER	SFS	DARRELL BONEBRAKE	888-573-9426	
J&S AVIATION	AIRCRAFT MANAGEMENT	MOBILE	SEAN FOWLER	480-241-9437	623-780-8484
JET LINX SCOTTSDALE	AIRCRAFT CHARTER/MANAGEMENT	RASC	JON HULBURD	866-538-5469	888-398-3189
JET FLEET, LLC	AIRCRAFT SALES	SFS	STEVE GAGE	480-286-0029	
JET PROS, LLC	AIRCRAFT CHARTER/BROKERAGE/MANAGEMENT	SFS	MARGARET PIONTEK	480-444-2452	480-575-9920
JOHN HOPKINSON & ASSOCIATES	AIRCRAFT SALES	SFS	CHRISTINA HOPKINSON	403-637-2250	
MACKIN AVIATION, LLC	AIRCRAFT SALES	RA	BRIAN MACKIN	480-363-0058	
MAINE AVIATION AIRCRAFT CHARTER, LLC dba MAC JET CENTER	AIRCRAFT CHARTER	TAC	ALYSAN CARUSO	207-780-1811	
ROSS AVIATION - CHARTER	AIRCRAFT CHARTER	RASC	RICK WIELEBSKI	480-948-2400	480-948-3874
SAWYER CHARTER SERVICE	AIRCRAFT CHARTER/SALES	RANC	CHAD VERDAGLIO	480-922-2723	480-922-5653
SCOTT AIR, LLC dba ISLAND AIR EXPRESS	AIRCRAFT CHARTER	RASC	SCOTT CURRIER	602-274-4370	602-285-9295
SET JET	AIRCRAFT CHARTER/BROKERAGE	TAC	WILLIAM SMITH	480-264-6500	

AIRCRAFT RENTAL, LEASING & FLIGHT TRAINING					
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
AMERICAN FLYERS, INC.	FLIGHT TRAINING	RANC	STEVEN DAUN	954-784-2122	
AVIATION RESOURCE GROUP (AERODYNE)	AIRCRAFT RENTAL/FLIGHT TRAINING	RASC	DOUG COX	480-359-7979	
ELITE FLIGHT TRAINING	AIRCRAFT RENTAL/LEASING/FLIGHT TRAINING	SFS	CHARLES LAPMARDO	480-305-0911	
LEGACY FLIGHT TRAINING	FLIGHT TRAINING	ACC	WILLIAM INGLIS	772-539-0420	
LEOPARD AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	RASC	THOMAS NOON	760-419-2252	
NO DELAY LLC dba CLIMB 250	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	NATALIE MITCHELL	480-534-3789	
PLUS 5 SPORT AERO	FLIGHT TRAINING	RANC	BUD DAVIDSON	602-971-3991	602-971-3896
SAWYER AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	RANC	CHAD & MARY VERDAGLIO	480-922-5221	480-922-5653
SCOTTSDALE EXECUTIVE FLIGHT TRAINING	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	GUY MILANOVITS	480-614-1166	
SDL HOLDINGS - ATP	FLIGHT TRAINING	RASC	JIM KOZIARSKI	904-273-3018	904-273-1511
SIERRA CHARLIE AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	SCOTT CAMPBELL	480-390-2346	
SOUTHWEST FLIGHT CENTER	AIRCRAFT RENTAL/FLIGHT TRAINING	ACC	GARY LEWIN	480-991-2880	480-991-2968
UNIVERSAL HELICOPTERS, INC.	FLIGHT TRAINING/LEASING/PHOTOGRAPHY	RASC	GORDON JIROUX	480-951-6283	480-951-6285

VERTICAL WORKS	FLIGHT TRAINING	RANC	CHARLES CHADWICK	732-865-1610	
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AIRCRAFT MAINTENANCE & REPAIR					
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BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
ACROPRO LLC	MOBILE AIRCRAFT MAINTENANCE	MOBILE	PIKE KELLY	805-268-4962	
ARIZONA AIRCRAFT INTERIOR DESIGN	SPECIALIZED AIRCRAFT REPAIR	SFS	MICHAEL BRYANT	480-832-1330	480-832-1186
AZ JET SERVICES	AIRCRAFT MAINTENANCE	SFS	DAVE FERNEAU	602-380-5555	
CESSNA AIRCRAFT COMPANY	AIRCRAFT MAINTENANCE	SFS	RANDALL SOUTIERE	480-840-9430	
CONSTANT AVIATION, LLC	AIRCRAFT MAINTENANCE	RA	NATHAN ROMNEY	469-323-4081	
DALLAS AIRMOTIVE	AIRCRAFT MAINTENANCE	SFS	DAVID HUTCHISON	214-477-9033	
DIRECTMX AVIATION LLC	AIRCRAFT MAINTENANCE	RASC	VAN NGUYEN	520-409-7860	
DUNCAN AVIONICS	AIRCRAFT MAINTENANCE	SFS	JIM DAVIS	480-922-3575	480-951-9234
G.G.R. AVIATION	MOBILE AIRCRAFT MAINTENANCE	SFS	GUY MILANOVITS	480-614-1166	
JET EAST AVIATION	AIRCRAFT MAINTENANCE	SFS	SHAWN GEORGE	216-212-8056	
KEYSTONE AVIATION, LLC	AIRCRAFT MAINTENANCE	TAC	AARON FISH	888-900-6070	
LEARJET/BOMBARDIER INC.	AIRCRAFT MAINTENANCE	SFS	SEBASTIAN MOORE	520-746-5100	
PDR SERVICES	SPECIALIZED AIRCRAFT REPAIR	SFS	PHILIP CHAPMAN	480-202-2908	
PREMIER AIR CENTER dba WEST STAR AVIATION	AIRCRAFT MAINTENANCE	SFS	RODGER RENAUD	618-258-8020	618-259-0809
SAWYER MX, LLC	AIRCRAFT MAINTENANCE	RA	CHAD VERDAGLIO	480-922-5221	480-922-5653
SOUTHWEST FLIGHT CENTER	MOBILE AIRCRAFT MAINTENANCE	ACC	GARY LEWIN	480-991-2880	480-991-2968

AIRCRAFT WASHING & DETAILING					
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BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
AERO PANACHE	AIRCRAFT WASHING	MOBILE	TODD PUCKETT	602-531-5505	
APPEARANCE GROUP	AIRCRAFT WASHING	MOBILE	DONALD HENRY	480-580-1658	
CLASSIC AIR AVIATION	AIRCRAFT WASHING	MOBILE	JON MARPLE	602-574-5376	440-664-3568
JB'S EXECUTIVE DETAILING	AIRCRAFT WASHING	MOBILE	JEFFREY BURROWS	480-808-4229	
TIME FOR SALE	AIRCRAFT WASHING	MOBILE	CAROLYN NELSON	602-295-7181	
WEST COAST WASH STATION	AIRCRAFT WASHING	MOBILE	MIKE ADAMS	480-443-7320	

AUTO RENTAL COMPANIES					
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BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
ALAMO/NATIONAL CAR RENTAL	OFF-AIRPORT RENTAL CAR	OFF	MIKE ROLLINS	480-948-4884	480-948-7444
AVIS RENT-A-CAR SYSTEMS	OFF-AIRPORT RENTAL CAR	OFF	PETER SERENA	480-948-4993	602-273-3215
ENTERPRISE RENT-A-CAR	RENTAL CAR	SFS	ERIC BULLIS	480-315-8051	480-315-1938
GO RENTALS	RENTAL CAR	RA	KAVOUS GITIBIN	480-991-0117	949-222-1909
HERTZ RENT-A-CAR	OFF-AIRPORT RENTAL CAR	OFF	STEPHEN BLUM	239-301-7794	

FIXED BASE OPERATORS					
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BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
JET AVIATION OF AMERICA	FIXED BASE OPERATOR	JA	TIMOTHY VALLOWE		
ROSS AVIATION	FIXED BASE OPERATOR	RA	RICK WIELEBSKI	480-948-2400	480-948-3874
SIGNATURE FLIGHT SUPPORT	FIXED BASE OPERATOR	SFS	GREG GIBSON	480-951-2525	

HANGAR, SHADE & OFFICE LEASING SERVICES					
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BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
TAC PRIVATE HANGARS	HANGAR LEASING	TAC	RICHARD LAYSON	480-865-2605	

IN-FLIGHT CATERING SERVICES					
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
AIR CULINAIRE WORLDWIDE, LLC	IN-FLIGHT CATERING	MOBILE	CHRIS EVANS	1-800-247-2433	
BASHAS INC. dba AJ'S FINE FOODS	IN-FLIGHT CATERING	MOBILE	MICHAEL BASHA	480-940-6731	480-940-2245
BRUNCH CAFÉ	IN-FLIGHT CATERING	MOBILE	KEVIN RASMUS	480-398-7174	
EMILY'S EVENTS LLC	IN-FLIGHT CATERING	MOBILE	EMILY GARNER	480-361-1800	
LIVE RICH PROJECT, LLC dba JETFARE CATERING	IN-FLIGHT CATERING	MOBILE	NORA SNELLING	1-800-353-3327	
VOLANTI PRIVATE JET CATERING	IN-FLIGHT CATERING	MOBILE	DEE DEE MAZA	480-636-1722	

U.S. GOVERNMENT					
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
FAA CONTROL TOWER	SDL AIR TRAFFIC CONTROL	TOWER	STEVE RAULSTON	480-609-7585	480-922-4982
U.S. CUSTOMS	U.S. CUSTOMS	OPS	OFF. KENNEDY/ARVIZU	480-312-8483	480-312-8485

LEGEND:

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked

ACC = Air Commerce Center; 14605 N. Airport Drive, Scottsdale, AZ 85260

JA = Jet Aviation; 14650 N. Airport Drive, Scottsdale, AZ 85260

RA = Ross Aviation; 14600 N. Airport Drive, Scottsdale, AZ 85260

RASC = Ross Aviation South Complex; 14700 N. Airport Drive, Scottsdale, AZ 85260

SFS = Signature Flight Support; 15290 N. 78th Way, Scottsdale, AZ 85260

RANC = Ross Aviation North Complex; 15115 N. Airport Drive, Scottsdale, AZ 85260

TOWER = FAA Air Traffic Control Tower; 14960 N. 78th Way, Scottsdale, AZ 85260

GRNWY = Greenway Hangars and Shades; 15135 N. Airport Drive, Scottsdale, AZ 85260

AIRPARK AERONAUTICAL BUSINESS PERMITS & TENANTS

JUNE 2021

AIRCRAFT CHARTER, SALES & MANAGEMENT & SPECIALTY SERVICES				
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE	FAX
ALANTE AIR CHARTER	AIRCRAFT CHARTER/MANAGEMENT	RYAN HAMILTON		605-593-8960
COPPER STATE TURBINE ENGINE CO.	AIRCRAFT ENGINE OVERHAUL SERVICES	JIM NORDSTROM	480-500-6677	480-991-3067
DORATO JETS, LLC dba MEDICAL LOGISTICS MANAGEMENT, INC.	AIRCRAFT CHARTER/MANAGEMENT	BRANDON KEARNS	619-754-6755	
EXECUTIVE JET MANAGEMENT	AIRCRAFT MANAGEMENT	CHRISTINE LEBER	513-979-6709	
FRESH AIRCRAFT SALES, LLC	AIRCRAFT SALES	JOHN CALHOUN	602-717-2336	480-820-2566
PINNACLE AIR GROUP	AIRCRAFT CHARTER/MANAGEMENT/SALES	SCOTT GUETTI	480-998-8989	480-998-7993
PRIME JET	AIRCRAFT CHARTER/MANAGEMENT	CHERYL JANKE	310-486-2088	303-648-4685
SCOTTSDALE HANGAR ONE	AIRCRAFT MANAGEMENT	MATT BEVERAGE	480-624-9000	480-659-6051
BRADLEY MACK AVIATION, INC.	AIRCRAFT MANAGEMENT	MARY RANDOLPH	480-393-0770	480-393-7774

HELICOPTER RENTAL, LEASING & FLIGHT TRAINING				
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE	FAX
SUNSTATE HELICOPTERS	SPECIAL COMMERCIAL FLYING	CHRIS DOBKINS	602-469-3182	
WESTERN SKY HELICOPTERS	SPECIAL COMMERCIAL FLYING	VANESSA CLIFTON	480-416-6415	

HANGAR, SHADE & OFFICE LEASING SERVICES				
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE	FAX
15220 N. 75TH ST., LLC	HANGAR/SHADE LEASING	JOHN CAUVIN	480-435-3163	
7345 ACOMA LLC	HANGAR/SHADE LEASING	MOSHE BAR	480-483-8107	480-483-8172
AIRPARK LAND, LLC	HANGAR/SHADE LEASING	CRAIG JACKSON	480-421-6694	
ASTOR AIRPARK HOLDINGS	HANGAR/SHADE LEASING	REG COOPER	480-483-1999	480-443-7776
AVALON ONE	HANGAR/SHADE LEASING	SAMIR KANUGA	480-718-2412	
BATES FAMILY TRUST	HANGAR/SHADE LEASING		480-443-8287	480-443-8385
BECK LANE HANGARS LLC	HANGAR/SHADE LEASING	RYAN HAMILTON		
BCO	HANGAR/SHADE LEASING	LYNN BABCOCK	480-922-0490	480-922-0839
BUILDING D	HANGAR/SHADE LEASING	SCOTT LYON	480-367-6200	
CENTRAL IMPLEMENT	HANGAR/SHADE LEASING	PERRY CASE	480-998-8989	
CC OFFICE LLC	HANGAR/SHADE LEASING	JOSEPH ODDO	480-998-1444	480-951-1392
CWIE MANAGEMENT RESOURCES	HANGAR/SHADE LEASING	FRANK CADWELL	480-449-7751	480-449-8814
DEVELOPMENT SERVICES OF AMERICA	HANGAR/SHADE LEASING	RICHARD WILSON	480-927-4888	480-927-4889

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s1 "Airpark"

GRAYSTAR CORPORATION	HANGAR/SHADE LEASING	JOHN MEYER	480-483-1985	480-483-1726
GREAT AMERICAN HANGAR	HANGAR/SHADE LEASING	MARK BOSCO	916-391-5000	916-391-5001
HANGAR THREE	HANGAR/SHADE LEASING	JIM KEELEY	480-596-9000	480-948-0502
JET LINX SCOTTSDALE	HANGAR/SHADE LEASING	JON HULBURD	866-538-5469	888-398-3189
JON VESELY REVOCABLE TRUST	HANGAR/SHADE LEASING	JOHN MEYER	480-483-1985	480-483-1726
LARRY COFFEY	HANGAR/SHADE LEASING	LARRY COFFEY	480-607-0140	
LOOKOUT PEAK, LLC	HANGAR/SHADE LEASING	MOSHE BAR	480-483-8107	480-483-8172
PACIFIC MARINE MANAGEMENT	HANGAR/SHADE LEASING	AL CHITTENDEN	360-653-4266	360-659-4216
ROSS AVIATION	HANGAR/SHADE LEASING	RICK WIELEBSKI	480-948-2400	480-443-7227
SCOTTSDALE HANGAR ONE	HANGAR/SHADE LEASING	ANDY SHAFER	480-624-9000	480-659-6051
SKY HARBOR LEASING, LLC	HANGAR/SHADE LEASING	REG COOPER	480-483-1999	
SOUTHWEST JET CENTER	HANGAR/SHADE LEASING	GARY DAICHENDT	949-254-3027	
WALLACE HOLDINGS	HANGAR/SHADE LEASING	BOB WALLACE	480-998-8861	480-998-0388
WATTS INVESTMENTS, LLC	HANGAR/SHADE LEASING	CHRIS NUTE	602-761-4571	302-275-3346
7689, LLC	HANGAR/SHADE LEASING	JOHN MEYER	480-289-5715	480-751-1559

LEGEND:

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked



COMMISSION INFORMATION REPORT

Discussion and input regarding the Monthly Airport Construction Report for June 2021

Agenda Item No.: 4

Meeting Date: 06/16/21

Staff Contact: Chris Read,
Asst. Aviation Director-Operations

Phone: (480) 312-2674

INFORMATION

Airport Construction Update for June 2021

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the status of all construction activity at the City's airport.

PROJECT(S) CURRENTLY UNDERWAY

**North GA Box Hangar Project Phase 2 - (\$3,972,571.00)
December 2020 to October 2021**

% Complete	Completed Work - May	Anticipated Work - June/July	Operational Impacts
50%	Masonry	Masonry & Steel	Small section of Kilo ramp closed







FUTURE PROJECT

Runway Rehabilitation Construction Phase Project				
<u>Description</u>	<u>Approximate Cost</u>	<u>Status</u>	<u>Start Date</u>	<u>Estimated Completion Date</u>
Construction of runway, shoulders, blast pads and lighting	\$11,000,000.00	Contract Awarded, Waiting for Project Start	July 6, 2021	August 2021



COMMISSION INFORMATION REPORT

Discussion and input regarding Operations Report for May 2021

Agenda Item No.: 5

Meeting Date: 06/16/21

Staff Contact: Chris Read,
Asst. Aviation Director-Operations

Phone: (480) 312-2674

INFORMATION

Airport Monthly Operations Update for May 2021.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the operational status of the Airport.

BASED AIRCRAFT

	<u>Helicopter</u>	<u>Single Engine</u>	<u>Twin Engine</u>	<u>Jet</u>	<u>Total</u>
Current Month	22	227	32	183	464
May 2020	29	248	37	181	495

OPERATIONS

	<u>May 2020</u>	<u>May 2021</u>	<u>% Δ</u>	<u>2020 YTD</u>	<u>2021 YTD</u>	<u>% Δ</u>
Total	17,333	17,267	-.4	83,538	82,794	-.9
IFR	3,885	6,226	60.3	20,487	30,634	49.2

ALERTS

<u>Date</u>	<u>Type</u>	<u>Description</u>
5/16/21	1	Cessna Skymaster, engine failure
5/20/21	2	Textron 172S, rough running engine
5/22/21	2	Bombardier CL60, flap failure

INCIDENTS

<u>Date</u>	<u>Description</u>
5/03/21	Fuel leak, aircraft mechanical problem
5/05/21	Cessna 172, flat main tire after landing
5/07/21	Small fuel leak, unknown origin
5/14/21	Pitts Special, flat main tire after landing
5/27/21	Small fuel leak, Ross Aviation ramp
5/29/21	Small fuel leak, Ross Aviation ramp
5/29/21	Cessna 172, prop strike while landing

ENFORCEMENT ACTIONS

<u>Date</u>	<u>Violation</u>	<u>Enforcement Method Used</u>	<u>Comments</u>
5/01/21	Vehicle driver failed to yield to taxiing aircraft	Verbal	1 st Violation
5/03/21	Vehicle parking violation	Verbal	1 st Violation
5/03/21	Improper storage of materials	N.O.V.	2 nd Violation
5/06/21	Vehicle parking violation	Verbal	1 st Violation
5/07/21	Failure to submit visiting aircraft notice	Verbal	1 st Violation
5/09/21	Touch & go performed after hours	Verbal	1 st Violation
5/13/21	Vehicle parking violation	N.O.V.	1 st Violation
5/14/21	Failure to wait for vehicle gate to close	Verbal	1 st Violation
5/19/21	Failure to wait for vehicle gate to close	Verbal	1 st Violation
5/19/21	Failure to wait for vehicle gate to close	Verbal	1 st Violation
5/22/21	Touch & go performed after hours	Verbal	1 st Violation
5/30/21	Failure to wait for vehicle gate to close	Verbal	1 st Violation

U.S. CUSTOMS

<u>*Revenue (Month)</u>	<u>Total Uses Month</u>	<u>U.S. Visit Uses (flights/current month)</u>	<u>Comments</u>
\$103,300	182	37	U.S. Visit Summary 98 Mexican, 1 British, 3 Swiss, 1 French, 4 Canadian, 1 Italian, 1Norwegian

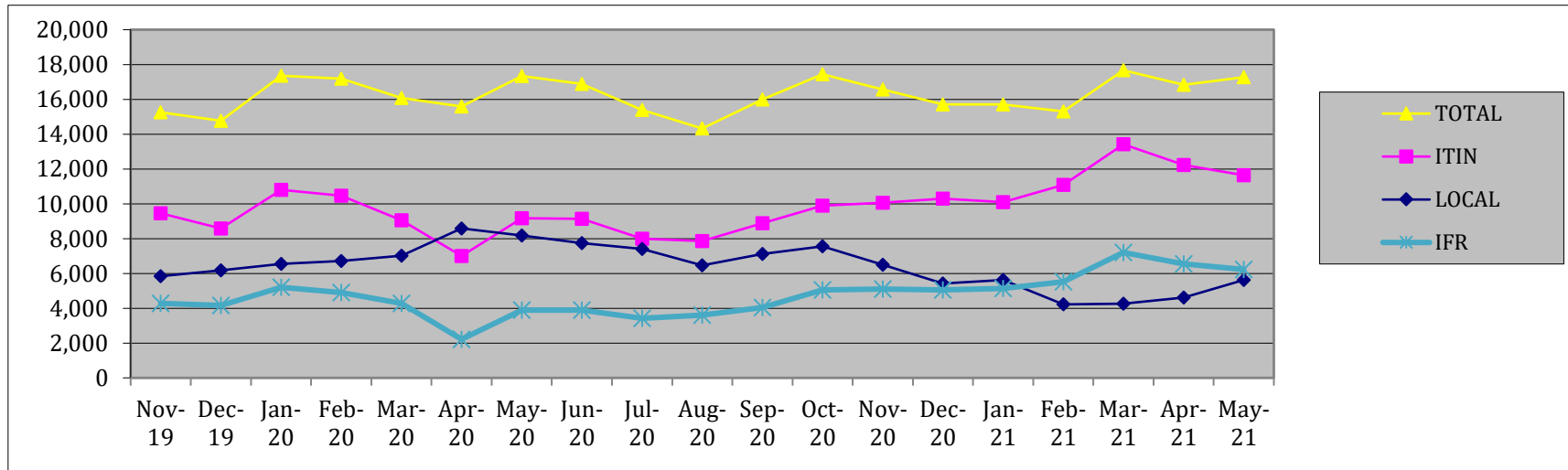
<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>
2020/2021 \$792,950	MAY 2021 182	2020/2021 1,419
2019/2020 \$523,250	MAY 2020 30	2019/2020 972

*Revenue = User Fees and Overtime Fees Charged to Users
 75,000 lbs. + PPR = 25 (calendar year 2021)

SCOTTSDALE AIRPORT OPERATIONS 2019-2021



	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21
ITIN	9,452	8,580	10,804	10,467	9,054	7,005	9,164	9,140	7,996	7,854	8,886	9,897	10,062	10,298	10,089	11,082	13,416	12,234	11,636
LOCAL	5,839	6,181	6,551	6,720	7,017	8,587	8,169	7,740	7,398	6,469	7,114	7,548	6,496	5,416	5,626	4,220	4,253	4,607	5,631
IFR	4,271	4,159	5,206	4,897	4,284	2,215	3,885	3,896	3,429	3,607	4,046	5,057	5,094	5,059	5,138	5,528	7,202	6,540	6,226
TOTAL	15,261	14,761	17,355	17,187	16,071	15,592	17,333	16,880	15,394	14,323	16,000	17,445	16,558	15,714	15,715	15,302	17,669	16,841	17,267





COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly
Financial Reports for April 2021

Agenda Item No.: 6

Meeting Date: 06/16/21

Staff Contact: Carmen Williams,
Aviation Finance & Administration Manager

Phone: (480) 312-8475

AVIATION OPERATING BUDGET FISCAL YEAR 2020/21

	FY 2020/21 Adopted Budget	FY 2020/21 Approved Budget	FY 2020/21 Year to Date (through April 2021)			
			Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$5,743,088	\$5,743,088	\$4,616,403	\$5,960,038	\$1,343,635	29%
Expenses	\$2,547,579	\$2,315,796	\$2,159,901	\$2,215,426	\$55,525	3%
Net	\$3,195,509	\$3,427,292	\$2,456,502	\$3,744,612	\$1,288,110	

AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 4/30/21	\$5,967,106	\$533,238	\$6,500,344
As of 4/30/20	\$4,057,006	\$6,184,789	\$10,241,795

MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	April 2020	April 2021	Dollar Variance	% Variance
Revenue	\$466,431	\$857,095	\$390,664	84%
Expenses	\$268,305	\$233,868	-\$34,437	-13%
Net	\$198,126	\$623,227	\$425,101	

ACCOUNTS RECEIVABLE AGING REPORT

Aging Report Data as of 5/3/2021

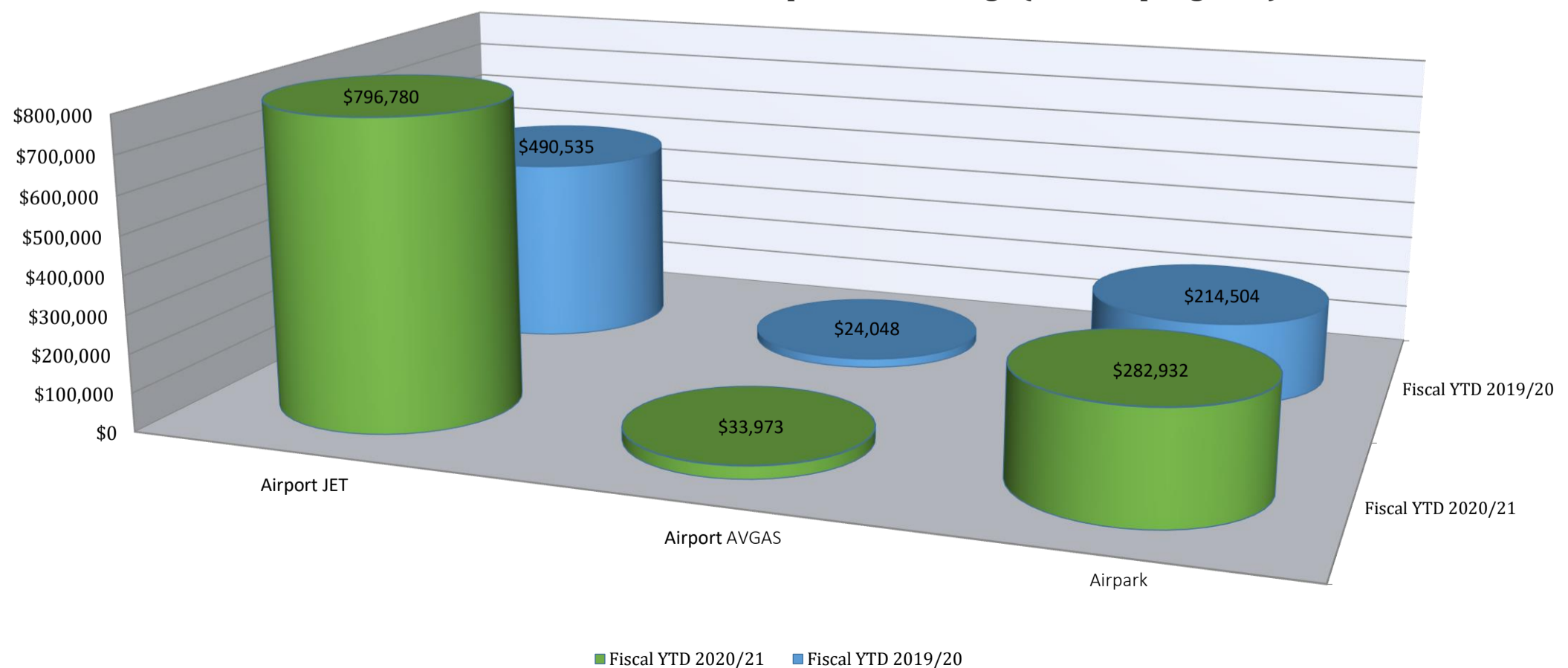
	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
All Accounts	150,953.99	1,035.71	-741.00	-496.88	-766.27	-1,038.40	148,947.15

Fuel Flowage (@ \$0.10 per gallon)

	April 2020			April 2021			% Change From Last Yr	
	Revenue	Gallons	% Total	Revenue	Gallons	% Total		
Airport JET	\$58,449	730,615	74.5%	\$132,241	1,322,411	75.0%	81.0%	Gal
Airport AVGAS	\$2,541	31,761	3.2%	\$3,938	39,382	2.2%	24.0%	Gal
Airpark	\$17,482	218,531	22.3%	\$40,232	402,321	22.8%	84.1%	Gal
	\$78,473	980,907	100.0%	\$176,411	1,764,114	100.0%	79.8%	Gal

	Fiscal YTD 2019/20			Fiscal YTD 2020/21			% Change From Last Yr	
	Revenue	Gallons	% Total	Revenue	Gallons	% Total		
Airport JET	\$490,535	6,131,688	67.3%	\$796,780	7,967,801	71.5%	29.9%	Gal
Airport AVGAS	\$24,048	300,600	3.3%	\$33,973	339,728	3.1%	13.0%	Gal
Airpark	\$214,504	2,681,301	29.4%	\$282,932	2,829,316	25.4%	5.5%	Gal
	\$729,087	9,113,589	100.0%	\$1,113,684	11,136,845	100.0%	22.2%	Gal

Scottsdale Airport Fuel Flowage (@ \$0.10 per gallon) - Fiscal Year-to-Date





COMMISSION INFORMATION REPORT

Discussion and Input Regarding
Public Outreach Programs and Planning Projects

Agenda Item No: 7

Meeting Date: 06/16/21

Staff Contact: Sarah Ferrara,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

INFORMATION

Monthly update of the marketing, community, planning and pilot outreach programs at Scottsdale Airport.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed of the airport’s marketing, outreach and planning projects efforts.

Noise Program Outreach		
Description	Purpose	Status
Next Gen/Phoenix Metroplex	The City of Scottsdale has filed an opening legal brief in the U.S. Court of Appeals for the District of Columbia Circuit.	In progress
Noise Outreach	Will conduct noise outreach as necessary.	Completed
Pilot Outreach		
Description	Purpose	Status
Pilot Briefing & Outreach	The next FAA’s quarterly Scottsdale Flight Schools workgroup meeting has not been rescheduled yet.	Completed
Voluntary Curfew Outreach (10:00 p.m. – 6:00 a.m.)	The Voluntary Curfew Program is designed to respond to a complaint received for an operation between 10 p.m. and 6 a.m. If a flight can be confirmed, a letter is sent out to the operator to ask them for their cooperation in flying outside these hours when possible. There were three voluntary curfew letters sent out in May.	Completed
Planning Projects		
Description	Purpose	Status
Monitor property development through the Planning Department	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. The Planning and Zoning reports listed one project within the Airport Influence Area.	Completed

Community Outreach and Marketing		
Description	Purpose	Status
Media, social media, & list serves	Sent out information on the Ross Aviation Expansion Project, a Runway Rehabilitation reminder and shared some aircraft photos. Working on additional Runway Rehabilitation outreach, including a press release, as well as additional list serves leading up to the project start date.	In process
Brochures, flyers, other print materials, webpages & videos	Working on graphics and branding of convention displays for the upcoming NBAA conference in Vegas; secured partnership with Barrett-Jackson and Experience Scottsdale for this show.	In process
Community outreach, presentations and events	Continuing to find ways to promote the upcoming Runway Rehabilitation project.	In process



COMMISSION INFORMATION REPORT

Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-relative items

Agenda Item No: 8

Meeting Date: 06/17/21

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

INFORMATION

Discussion regarding status of the Airport Advisory Commission's items to City Council, and aviation-related items approved by Planning Commission, Design Review Board, or City Council.

Attachment(s):

1. Airport Advisory Commission Items to City Council.
2. Aviation-related items to Planning Commission, Design Review Board, or City Council.
3. City Council Meeting Calendar.

**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL
2021**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	CITY COUNCIL DATE	APPROVED
01/20/21	6-0	<p>Airport Lease Agreement Discussion and Possible Action to Recommend Adoption of Resolution No. 12038, Authorizing Lease Agreement with Pantheon Global Realty for the lease of North General Aviation Executive Box Hangar Space at the Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov</p>	02/02/21	Approved on consent
01/20/21	6-0	<p>Aviation Real Estate Brokerage Consulting Services Contract Discussion and Possible Action to Recommend Adoption of Resolution No. 12044, Authorizing Contract No. 2021-015-COS with DMD Real Estate Group, LLC for Aviation Real Estate Brokerage Consulting Services. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov</p>	02/02/21	Approved on consent
01/20/21	6-0	<p>Contract Amendment for On-Call Aviation Department Engineering Service Discussion and Possible Action to Recommend that City Council Adopt Resolution 12045 authorizing On-Call Engineering Services Contract Amendment 2018-055-COS-A1 with Mead & Hunt, Inc. increasing the annual contract expenditure limit from \$1,000,000 to \$1,500,000 for design and construction administration of various Aviation Department projects. Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsaleaz.gov</p>	02/02/21	Approved on consent
02/17/21	6-0	<p>Airport Lease Agreement Discussion and Possible Action to Recommend Adoption of Resolution No. 12075, Authorizing Lease Agreement with 3R Ranch, Inc. (2021-022-COS) for the lease of the North General Aviation Executive Box Hangar Space at the Scottsdale Airport.</p>	03/02/21	Approved on consent

02/17/21	6-0	<p>Airport Code Amendment Adopt Ordinance No. 4494 amending Chapter 5, Aviation, Section 5-101, Definitions of the Scottsdale Revised Code, to help foster the long-term economic health and enhance the safe operating environment at the Airport/Airpark and provide clarity to the language.</p>	03/16/21	Approved on consent
04/07/21	7-0	<p>Construction contract with Banicki Construction Discussion and Possible Action to Recommend to City Council, Adoption of Resolution No. 12097, authorizing Construction Manager at Risk (CMAR) Contract 2021-026-COS with J. Banicki Construction, Inc., in the amount of \$10,755,539.09 for the Runway Rehabilitation Project at Scottsdale Airport</p>	04/20/21	Approved on consent

**AVIATION-RELATED ITEMS TO PLANNING COMMISSION, DESIGN REVIEW BOARD OR CITY COUNCIL
(Projects that may be on airport, have taxi lane access, have height implications, or have sensitive noise uses)
2021**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	PLANNING, DRB, OR CITY COUNCIL AGENDA DATE	APPROVED
05/19/21	Approved 6-0	<p>Ina Levine Jewish Community Campus Request by applicant for a zoning district map amendment from a Single-family Residential (R1-35) to Special Campus with Planned Shared District (SC PSD) including a development plan with amended development standards for building setbacks, building setbacks and landscape buffers on a +/- 28-acre site. Includes residential health care facility. 11-ZN-2020</p>	<p>Planning CC</p>	<p>Approved 7-0 ?</p>
04/07/21	Approved 7-0	<p>Greystar Request by owner for approval of a Zoning District Map Amendment from Single-family Residential (R1-35) to Commercial Office (C-O) zoning on a +/-4.5-acre site located approximately 1,000 feet northwest of the East Raintree Drive and North 90th Street intersection for residential health care facility. 16-ZN-2020</p>	<p>Planning CC</p>	<p>Approved 6-0 ?</p>
N/A	N/A	<p>Raintree Drive Residential Request approval of the site plan, landscape plan, and building elevations for a new 5-story residential development with 109 units and 218,419 square feet of building area on a +/- 3.12-acre site located at 8555 E. Raintree Drive. 1-DR-2021</p>	DR	Approved on consent
N/A	N/A	<p>People's Hangar and Heliport Request for approval of the site plan, building elevations, landscape plan and lighting plan for a new aircraft hangar building with approximately 10,620 square feet of building area including 3,820 square feet of office area, all on a 1.2-acre site. 15902 N. 80th St. 5-DR-21 & 6-UP-21</p>	?	?

N/A	N/A	<p>4 Group Building, LLC</p> <p>Request by applicant for approval of a site plan, landscape plan, and building elevations for an approximately 9,000 square foot hangar and office building located at 16115 N. 81st Street with I-1 (Industrial Park) zoning. 10-DR-2021 & 7-UP-2021</p>	<p>DR Planning</p> <p>CC</p>	<p>?</p> <p>?</p> <p>?</p>
N/A	N/A	<p>PEM and Jenkins Helipads</p> <p>Request by owner for a Conditional Use Permit for a new heliport on a +/- 1.2-acre site with Industrial Park (I-1) zoning located at 15827 N. 80th Street. 4-UP-2021 & 5-UP-2021</p>	<p>Planning CC</p>	<p>?</p> <p>?</p>
N/A	N/A	<p>Falcon's Nest Hangar</p> <p>Request by owner for approval of a site plan, landscape plan, and building elevations for an approximately 26,000 square foot hangar and office building, with Industrial Park (I-1) zoning, and airport access, located at 15650 N. 83rd Way. 13-DR-2021</p>	<p>?</p>	<p>?</p>

2021 City Council Meeting Calendar

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Key

	Council Meetings
	Optional Additional Mtg and/or Study Session
	General Plan
	Events
	City of Scottsdale Holidays
	Election
	No meetings will be scheduled
	Strategic Planning Workshop

- Jan: 14 - MLK Dinner
- Feb:
- Mar: 7-10 - NLC Conference
- Apr: xx - State of the City Address
- May: 18 - Tentative Budget Adoption
- June: 8 - Final Budget Adoption
15 - Charter Officer Reviews

- Aug: 31 - AZ League Conference (Arizona Biltmore)
- Sep: 1-3 - AZ League Conference (Arizona Biltmore)
- Oct:
- Nov: 2 - General Election
17-20 - NLC Summit
- Dec: 7-8 - Major General Plan Amendments and Reg Council Mtgs
9 - Optional Meeting Date for Regular and GP items, if needed



COMMISSION ACTION REPORT

Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

Agenda Item No.: 9

Meeting Date: 06/16/21

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Review Airport Advisory Commission meeting schedule.

PURPOSE

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 202, *"Regular meetings of the Commission shall be held on the third Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 5:00 p.m., unless otherwise scheduled by majority vote of its members."*

Attachment(s): 1. Airport Advisory Commission meeting schedule

Action taken:

AIRPORT ADVISORY COMMISSION SCHEDULE OF MEETINGS - 2021
(Including anticipated topics and timeline for discussion)

JANUARY						
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- Election of Officers
- By-Laws Review
- Quarterly Noise Program Update

FEBRUARY						
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- Five-Year Capital Improvement Program FY 21/22 thru FY 25/26

MARCH						
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- Special Meeting

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- Quarterly Noise Program Update

JUNE						
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*No Meeting

AUGUST						
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*No Meeting

SEPTEMBER						
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DECEMBER						
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