

**Exhibit A**

**Summary Table of proposed changes to rates and fees for FY 2024/25**

Rate or Fee for Service/Class/Etc.	Rate or Fee Assessed	FY 2023/24 Current Rate or Fee	FY 2024/25 Proposed Rate or Fee	Change in Rate or Fee per User	Additional Anticipated Annual Revenue	Notes/Summary Report/Data Supporting New or Adjusted Fee (including reference to reports) <b>*Full Written Report/Data Follows the Fee Schedule*</b>
<b>Water Resources</b>						
<b>The following adjusted/new fees are proposed for Water Resources:</b>						
Water (6.3 %)	Base Fee and Volume	Various	Various	Various	\$7,573,700.00	Reference Rate Report - available at <a href="http://www.scottsdaleaz.gov/water/rates-fees">www.scottsdaleaz.gov/water/rates-fees</a>
Sewer (8 %)	Base Fee and Volume	Various	Various	Various	\$3,931,800.00	Reference Rate Report - available at <a href="http://www.scottsdaleaz.gov/water/rates-fees">www.scottsdaleaz.gov/water/rates-fees</a>
5/8" Meter Service Line Only	Per development	\$2,000.00	\$2,270.00	\$270.00	\$270.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
5/8" Meter & Delivery	Per development	\$290.00	\$300.00	\$10.00	\$10.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
5/8" Meter Service Line, Meter, & Delivery	Per development	\$2,250.00	\$2,530.00	\$280.00	\$280.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
3/4" Meter Service Line Only	Per development	\$2,000.00	\$2,280.00	\$280.00	\$1,960.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
3/4" Meter & Delivery	Per development	\$320.00	\$330.00	\$10.00	\$70.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
3/4" Meter Service Line, Meter, & Delivery	Per development	\$2,310.00	\$2,580.00	\$270.00	\$1,890.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
1" Meter Service Line Only	Per development	\$2,010.00	\$2,290.00	\$280.00	\$37,240.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
1" Meter & Delivery	Per development	\$410.00	\$424.00	\$14.00	\$1,862.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
1" Meter Service Line, Meter, & Delivery	Per development	\$2,380.00	\$2,670.00	\$290.00	\$38,570.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
1.5" Meter Service Line Only	Per development	\$3,020.00	\$3,440.00	\$420.00	\$5,040.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
1.5" Meter & Delivery	Per development	\$610.00	\$630.00	\$20.00	\$240.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
1.5" Meter Service Line, Meter, & Delivery	Per development	\$3,600.00	\$4,030.00	\$430.00	\$5,160.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
2" Meter Service Line Only	Per development	\$3,330.00	\$3,790.00	\$460.00	\$3,220.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
2" Meter & Delivery	Per development	\$810.00	\$835.00	\$25.00	\$175.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
2" Meter Service Line, Meter, & Delivery	Per development	\$4,100.00	\$4,580.00	\$480.00	\$3,360.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
Same Day Service Charge	Per Service	\$45.00	\$50.00	\$5.00	\$1,900.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
Turn On & Off Water - within 24 hours	Per Service	\$85.00	\$100.00	\$15.00	\$75.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
Meter Shop Test	Per Service	\$60.00	\$150.00	\$90.00	\$90.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
Water Main Shutdown	Per Service	\$165.00	\$200.00	\$35.00	\$5,005.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
Turn Off or Attempts to Turn Off Water Service	Per Service	\$80.00	\$98.00	\$18.00	\$50,400.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
Hydrant Installation and Removal Fee	Per Service	\$140.00	\$160.00	\$20.00	\$3,000.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
Relocation of Hydrant Meter	Per Service	\$90.00	\$105.00	\$15.00	\$465.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
Raise of Lower Water Service Line	Per Development	\$310.00	\$370.00	\$60.00	\$120.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
Meter Removal	Per development	\$85.00	\$95.00	\$10.00	\$340.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
<b>NEW:</b> Trip Charge - Inspect Meter	Per Service	\$0.00	\$40.00	\$40.00	\$480.00	New fee to recover cost of staff time and equipment for meter inspection per customer's request.
Manual Meter/Non AMR Device	Per Service	\$5.00	\$10.00	\$5.00	\$480.00	Increase due to the higher cost of materials, labor and equipment and ensures cost recovery.
Bulk Water Rate	Per 1,000 Gallon	\$2.18	\$2.32	\$0.14	\$3,829.00	Increase due to higher delivery costs.
<b>Total for Water Resources</b>					<b>\$11,671,031</b>	<b>Water &amp; Water Reclamation Fund</b>

**Summary Table of proposed changes to rates and fees for FY 2024/25**

Rate or Fee for Service/Class/Etc.	Rate or Fee Assessed	FY 2023/24 Current Rate or Fee	FY 2024/25 Proposed Rate or Fee	Change in Rate or Fee per User	Additional Anticipated Annual Revenue	Notes/Summary Report/Data Supporting New or Adjusted Fee (including reference to reports) <b>*Full Written Report/Data Follows the Fee Schedule*</b>
<b>Public Works - Solid Waste</b>						
<b>The following adjusted fees are proposed for Single Family Residential:</b>						
Single Family Residential: 20 Gallon	Per Month	\$27.99	\$30.23	\$2.24	\$52,577.28	The city is proposing to increase residential refuse rates 8.00% to cover operating and capital costs. This will increase Solid Waste revenues by approximately \$2.34 million. Total proposed rate is equal to \$30.27 including \$0.04 fee paid to the State of Arizona pursuant to Arizona Revised Statutes Section 49-836.
Single Family Residential: 90 gallon	Per Month	\$27.99	\$30.23	\$2.24	\$2,233,754.88	The city is proposing to increase residential refuse rates 8.00% to cover operating and capital costs. This will increase Solid Waste revenues by approximately \$2.34 million. Total proposed rate is equal to \$30.27 including \$0.04 fee paid to the State of Arizona pursuant to Arizona Revised Statutes Section 49-836.
Single Family Residential: Extra Cart - 90 gallon	Per Month	\$14.22	\$15.36	\$1.14	\$56,990.88	The city is proposing to increase residential refuse rates 8.00% to cover operating and capital costs. This will increase Solid Waste revenues by approximately \$2.34 million. Total proposed rate is equal to \$15.40 including \$0.04 fee paid to the State of Arizona pursuant to Arizona Revised Statutes Section 49-836.
<b>Subtotal</b>					<b>\$2,343,323</b>	<b>Solid Waste Fund</b>
<b>The following adjusted fees are proposed for Commercial Front Load Refuse Customers (including Holiday Park):</b>						
Commercial Front Load Refuse: 2 Yard	Per Month	\$102.73	\$113.00	\$10.27	\$4,929.60	The city is proposing to increase commercial front load service rates by 10% to recover commercial operating and capital costs.
Commercial Front Load Refuse: 3 Yard	Per Month	\$110.51	\$121.56	\$11.05	\$19,624.80	The city is proposing to increase commercial front load service rates by 10% to recover commercial operating and capital costs.
Commercial Front Load Refuse: 4 Yard	Per Month	\$118.65	\$130.52	\$11.87	\$68,086.32	The city is proposing to increase commercial front load service rates by 10% to recover commercial operating and capital costs.
Commercial Front Load Refuse: 5 Yard	Per Month	\$126.13	\$138.74	\$12.61	\$9,079.20	The city is proposing to increase commercial front load service rates by 10% to recover commercial operating and capital costs.
Commercial Front Load Refuse: 7 Yard	Per Month	\$133.91	\$147.30	\$13.39	\$133,525.08	The city is proposing to increase commercial front load service rates by 10% to recover commercial operating and capital costs.
Commercial Front Load Refuse: 8 Yard	Per Month	\$145.38	\$159.92	\$14.54	\$78,690.48	The city is proposing to increase commercial front load service rates by 10% to recover commercial operating and capital costs.
Holiday Park	Per Month	\$104.75	\$115.23	\$10.48	\$16,097.28	The city is proposing to increase commercial front load service rates by 10% to recover commercial operating and capital costs.
<b>Subtotal</b>					<b>\$330,033</b>	<b>Solid Waste Fund</b>
<b>The following adjusted fees are proposed for Commercial Roll-off customers:</b>						
Commercial Roll-Off: 20 Yard	Per Pull	\$569.10	\$626.01	\$56.91	\$7,625.94	The city is proposing to increase commercial roll off service rates by 10% to recover commercial operating and capital costs.
Commercial Roll-Off: 30 Yard	Per Pull	\$569.10	\$626.01	\$56.91	\$8,991.78	The city is proposing to increase commercial roll off service rates by 10% to recover commercial operating and capital costs.
Commercial Roll-Off: 40 Yard	Per Pull	\$569.10	\$626.01	\$56.91	\$28,170.45	The city is proposing to increase commercial roll off service rates by 10% to recover commercial operating and capital costs.
<b>Subtotal</b>					<b>\$44,788</b>	<b>Solid Waste Fund</b>
<b>The following adjusted fees are proposed for Commercial Front Load Recycle customers:</b>						
Commercial Front Load Recycle: 2 Yard	Per Month	\$79.00	\$85.72	\$6.72	\$241.92	The city is proposing to increase commercial front load recycling service rates by 8.5% to recover commercial operating and capital costs.
Commercial Front Load Recycle: 3 Yard	Per Month	\$83.03	\$90.09	\$7.06	\$593.04	The city is proposing to increase commercial front load recycling service rates by 8.5% to recover commercial operating and capital costs.
Commercial Front Load Recycle: 4 Yard	Per Month	\$87.08	\$94.48	\$7.40	\$3,196.80	The city is proposing to increase commercial front load recycling service rates by 8.5% to recover commercial operating and capital costs.
Commercial Front Load Recycle: 6 Yard	Per Month	\$95.14	\$103.23	\$8.09	\$3,009.48	The city is proposing to increase commercial front load recycling service rates by 8.5% to recover commercial operating and capital costs.
Commercial Front Load Recycle: 8 Yard	Per Month	\$103.23	\$112.00	\$8.77	\$3,683.40	The city is proposing to increase commercial front load recycling service rates by 8.5% to recover commercial operating and capital costs.
<b>Subtotal</b>					<b>\$10,725</b>	<b>Solid Waste Fund</b>
<b>The following adjusted fees are proposed for Commercial Recycle Carts customer:</b>						
Commercial Recycle Carts: 90 gallon	Per Month	\$11.11	\$13.60	\$2.49	\$8,784.72	The city is proposing to increase commercial 90 and 300 gallon recycling service rates by 22.4% to recover commercial operating and capital costs.
Commercial Recycle Carts: 300 gallon	Per Month	\$36.33	\$44.48	\$8.15	\$13,985.40	The city is proposing to increase commercial 90 and 300 gallon recycling service rates by 22.4% to recover commercial operating and capital costs.

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Subtotal \$22,770 Solid Waste Fund

**The following adjusted fees are proposed for Commercial Operator Licenses and Roll-Off Compactor Charge customers**

Commercial: Operator Licenses	Per Year	\$954.81	\$983.45	\$28.64	\$2,864.00	The city is proposing to increase operator license fee by 3% to recover commercial operating and capital costs.
Roll-Off Compactor Charge- Commercial	Per Pull	\$50.00	\$55.00	\$5.00	\$290.00	The city is proposing to increase the roll-off compactor fee by 10% to cover operating costs.

Subtotal \$3,154 Solid Waste Fund

**The following adjusted fees are proposed for Commercial Roll-Off Customers:**

Roll-Off Additional Ton Fee	Per Pull	\$46.40	\$47.79	\$1.39	\$3,885.05	The city is proposing to increase roll-off additional tonnage fee by 3% to recover roll-off disposal costs.
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Subtotal \$3,885 Solid Waste Fund

Total for Public Works - Solid Waste \$2,758,678 Solid Waste Fund

**Community & Economic Development - Planning & Development Services**

**The following adjusted/new fees are proposed by Community & Economic Development - Planning & Development Services:**

Pre-Application Fee	per charge	\$115.00	\$125.00	\$10.00	\$20,000.00	Pre-Application Fee increase from \$115 to \$125 to address significant staff time to support customer needs in a timely manner.
<b>NEW:</b> Rezoning Application Fee for projects 0-20 acres	per charge	\$0.00	\$125.00	\$125.00	\$25,000.00	Propose a NEW application fee for each rezoning project covering 0-20 acres that currently has no fee and requires significant staff time.
Marshalling/Storage Yard	per charge	\$1,000.00	\$1,500.00	\$500.00	\$125,000.00	Marshalling/Storage Yard increase from \$1,000 to \$1,500 and \$.10/sq ft to \$.25/sq ft as well as \$2,000 to \$2,500 and \$.10/sq ft to \$.25/sq ft respectively, if development goes beyond the timeframe, the additional application fee applies. This fee increase is to address significant staff time to support customer needs in a timely manner for an increasing volume of projects requiring marshalling for diminished roadway access and public safety concerns.
Planning & Development Services Rates & Fees	per rate & fee	varies	varies	varies	\$1,034,756	See attached Planning & Development Services' Fee Schedule for detail. Increases of approximately 5% in aggregate for Planning & Development Services' rates & fees changes to help cover inflationary costs and department operating costs to provide for a better customer experience and to properly and timely address customer needs.
Wireless Communications Facilities (WCF) in Right-of-Way (ROW) fees	per charge	varies	varies	varies	\$40,607	See attached Planning & Development Services' Fee Schedule for detail. Wireless Communication Facilities (WCF) in the public rights-of-way fees to increase by approximately 5% to allow for higher cost recovery and to be consistent with lease payments in the wireless industry. This does not include Small Wireless Facilities (SWF) in the public rights-of-ways as defined per A.R.S. Sections 9-591 to 9-599. These fees are capped at \$50 or \$100 annually by state law.

Subtotal \$1,245,363 General Fund

**The following adjusted fees are proposed for Stormwater fee for Capital Improvement Plan:**

Drainage and Flood Control capital projects	per utility customer/ per month	\$5.95	\$6.95	\$1.00	\$1,136,501.00	See attached Planning & Development Services' Fee Schedule for detail. Implement a forward looking funding strategy for the stormwater capital investment opportunities. The previous CIP Subcommittee and city staff recommended increasing the stormwater fee annually on city utility bill to pay capital investments and to be reviewed annually. Increasing the stormwater fee on city utility bills that will be dedicated entirely to city drainage and flood control projects.
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Subtotal \$1,136,501 CIP Stormwater Fund

Total for Community & Economic Development - Planning & Development Services \$1,245,363 General Fund

Total for Community & Economic Development - Planning & Development Services \$1,136,501 CIP Stormwater Fund

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Rate or Fee for Service/Class/Etc.	Rate or Fee Assessed	FY 2023/24 Current Rate or Fee	FY 2024/25 Proposed Rate or Fee	Change in Rate or Fee per User	Additional Anticipated Annual Revenue	Notes/Summary Report/Data Supporting New or Adjusted Fee (Including reference to reports) <b>*Full Written Report/Data Follows the Fee Schedule*</b>	
<b>Community Services</b>							
<b>The following adjusted fees are proposed by Parks and Recreation:</b>							
Adaptive Recreation Program(s)	Per Registration	50% recovery of directly-related costs, including instructor, supplies, and equipment costs, for Adapted Services Special Interest Program	Up to 50% recovery of direct costs for Adaptive Recreation Programs, including instructor, supplies, admission fees for community attractions, and equipment costs.(see full formula in notes)	Up to \$63.00	\$4,000.00	New proposed formula: "The Adaptive Recreation Program registration fee is based on up to 50% recovery of the direct costs, including instructor, supplies, admission fees for community attractions, and equipment costs. The fee is calculated as up to half of the total cost for the instructor, supplies, admission fees for community attractions, and equipment, divided by the minimum number of expected registered participants. A 50% non-resident fee is added to the program registration fee for non-residents." The proposal is to change the current cost-recovery formula from only applying to Adaptive Services Special Interest programs (e.g., monthly dances, social nights) to applying to all Adaptive Services programs, including, but not limited to, Special Olympics sport programs, and social & recreation programs. Changing from "50% recovery of directly-related costs" to "up to 50% recovery of direct costs" provides flexibility for the fee depending on the nature of the program.	
Stadium Porter Fee	Per Hour/Per Staff Member	\$22.00	Recover 100% of Scottsdale Stadium contract cost for hourly porter labor. *Current contract rate is \$25.00.	*\$3.00	\$45.00	Staff is proposing a Stadium Porter Fee cost-recovery formula in lieu of a specific dollar amount to pass on to Stadium rental clients who request custodial service at their event. Porter Fee Formula - "Recover 100% of Scottsdale Stadium contract cost for hourly porter labor." The current contract rate is \$25.00 per hour.	
*Note: The proposed rate is based on the current Contract rate and is subject to change.							
					<b>Subtotal</b>	<b>\$4,000</b>	<b>General Fund</b>
					<b>Subtotal</b>	<b>\$45</b>	<b>Stadium Facility Fund</b>
<b>The following adjusted fees are proposed by WestWorld:</b>							
Tony Nelsen Equestrian Center Facility	Per Day	\$9,000.00	\$11,000.00	\$2,000.00	\$44,000.00	Fee Increase due to capital improvements in the South Hall.	
North Hall: Commercial Use	Per Day	\$6,500.00	\$7,000.00	\$500.00	\$23,500.00	Fee Increase due to capital improvements in the South Hall.	
South Hall: Commercial Use	Per Day	\$1,250.00	\$3,000.00	\$1,750.00	\$52,500.00	Fee Increase due to capital improvements in the South Hall.	
ELIMINATE FEE -South Hall: Rental fee when also renting the Equidome	Per Day	\$600.00	\$0.00	(\$600.00)	\$0.00	Fee is being eliminated as it is not currently rented in its current condition as a dirt floor.	
					<b>Subtotal</b>	<b>\$120,000</b>	<b>General Fund</b>
<b>Total for Community Services</b>					<b>Subtotal</b>	<b>\$124,045</b>	<b>All Funds</b>
<b>Public Safety - Police</b>							
<b>The following adjusted fees are proposed by Public Safety - Police</b>							
Off-Duty Officer	Per Hour	\$60.00	\$75.00	\$15.00	N/A	The proposed rate increase would increase SPD rates from the bottom 10th lowest out of 12 to 4th highest out of 12.	
Off-Duty Sergeant	Per Hour	\$70.00	\$85.00	\$15.00	N/A	The proposed rate increase would increase SPD rates from the bottom 10th lowest out of 12 to 4th highest out of 12.	
Off-Duty Lieutenant	Per Hour	\$80.00	\$95.00	\$15.00	N/A	The proposed rate increase would increase SPD rates from the bottom 10th lowest out of 12 to 4th highest out of 12.	
Off-Duty Officer - Holiday	Per Hour	\$90.00	\$112.50	\$22.50	N/A	Proposed new rate for Holidays at 1 1/2 times the regular rate consistent with current practice.	
Off-Duty Sergeant - Holiday	Per Hour	\$105.00	\$127.50	\$22.50	N/A	Proposed new rate for Holidays at 1 1/2 times the regular rate consistent with current practice.	
Off-Duty Lieutenant - Holiday	Per Hour	\$120.00	\$142.50	\$22.50	N/A	Proposed new rate for Holidays at 1 1/2 times the regular rate consistent with current practice.	
On Body Camera Video Per Video Request	per departmental report/per video	\$20.00/per departmental report	\$40.00/per video	\$20.00	\$10,000.00	The proposed rate would assist in aligning with other valley municipalities and offsetting the labor intensive task of reviewing and redacting On Body Camera recordings.	
					<b>Subtotal</b>	<b>\$10,000</b>	<b>General Fund</b>

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**City Court**

The following adjusted fees are proposed by City Court

Court Enhancement Fee	Per Charge	\$30.00	\$45.00	\$15.00	\$750,000.00	For Scottsdale, this fee is assessed to exclusively enhance the technological, operational and security capabilities of the court. The cost of computer equipment, including software and hardware, has increased substantially since the fee was last increased in 2014. The increase is needed to account for inflation which coincides with the increased cost of conducting business. This adjustment is in line with fees charged by other municipal courts.
Warrant Fee	Fail to Appear/Comply per warrant issued	\$65.00	\$100.00	\$35.00	\$47,600.00	The warrant fee is imposed on criminal cases in which the defendant has failed to comply with a court order to appear or comply with the terms of sentencing. This fee has not increased since 2014. The increase is needed to account for inflation which coincides with the increased cost of conducting business. This adjustment is in line with fees charged by other municipal courts.
Default Fee	Fail to Appear/Fail to Pay per civil charge	\$65.00	\$75.00	\$10.00	\$47,000.00	The default fee is imposed on civil traffic charges in which the defendant has failed to comply with a court order to appear. This fee has not increased since 2014. The increase is needed to account for inflation which coincides with the increased cost of conducting business. This adjustment is in line with fees charged by other municipal courts.
Contract Administration Fee	Per Payment Contract/Modified Payment Contract	\$10.00	\$15.00	\$5.00	\$25,000.00	This fee is assessed for each case where a payment contract is established at time of final adjudication, and any subsequent modifications to a payment contract resulting from defendant's non-compliance to account for the work clerks dedicate in interviewing and evaluating a defendant's economic status. The increase is needed to account for inflation which coincides with the increased cost of conducting business. This adjustment is in line with fees charged by other municipal courts.

Subtotal	\$750,000	Special Programs Funds
Subtotal	\$119,600	General Fund
<b>Total for Court</b>	<b>\$869,600</b>	<b>All funds</b>

**City Attorney**

The following adjusted fees are proposed by City Attorney

Service Enhancement Fee	Per Civil or Criminal Citation	\$10.00	\$14.00	\$4.00	\$92,000.00	A Service Enhancement Fee is imposed on every civil and criminal citation, including photo radar, but excluding parking violations and non-traffic civil ordinance violations to provide defendants in the City Court with enhanced services such as weekend and holiday jail court, diversion programs, probation and home monitoring. Introduced in 2014, fee collections peaked in 2016 and have declined 28.4% over the past eight years without a fee adjustment, while the cost of service has continued to increase. The proposed increase will assist in offsetting declining revenue and increased costs to provide the services, and will allow the City Attorney's Office to continue providing weekend/holiday jail court, diversion programs, probation, and home monitoring to impacted individuals.
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Subtotal	\$92,000	General Fund
<b>Total for Court</b>	<b>\$92,000</b>	<b>General Fund</b>

Additional Anticipation Annual Revenue by Fund:

CIP Stormwater Fund	\$1,136,501
General Fund	\$1,590,963
Special Programs Fund	\$750,000
Stadium Facility Fund	\$45
Solid Waste Fund	\$2,758,678
Water & Water Reclamation Fund	\$11,671,031



**Written Report/Data Supporting New/Increased Rates/Fees  
For FY 2024/25**

DIVISION
Water Resources

RATE/FEE TITLE(S)
Various

DEPARTMENT
Water Planning & Engineering Services

REQUEST
Various increases to water rates, sewer rates, and miscellaneous water resources fees.

**BACKGROUND**

The City of Scottsdale’s adopted financial policies require that water and wastewater rates and charges be examined annually to ensure that they are recovering all costs of service and that adjustments be based on the five-year financial plans. Consistent with these policies, the City uses a comprehensive multi-year Water Resources Enterprise Fund Financial Plan that incorporates all projected operating and capital expenses and revenues to determine the cash needs of the funds.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGE(S)**

In accordance with its adopted financial policies, the City completed the annual updates to the comprehensive five-year financial plans that incorporate all projected operating and capital expenses and revenues to determine the cash needs of Water Resources Enterprise funds. To meet the cost recovery requirements identified in multiple service evaluations the City is proposing increases to water and sewer rates and various charges.

Increases to water and sewer rates are recommended to support increased costs from anticipated drought impacts, increased maintenance of aging assets, the operation of newly constructed water and wastewater treatment facilities, inflationary cost increases for commodities and contract obligations, and capital infrastructure rehabilitation and replacement programs.

Rate or Fee Title	Rate or Fee Assessed	Forecasted			Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Annual Revenue Change
		Annual Participation	Current Rate or Fee	Current Annual Revenue			
Water (6.3 %)	Base Fee and Volume	93,900 accounts	Various	\$121,095,663	Various	Various	\$7,573,700
Sewer (8 %)	Base Fee and Volume	84,400 accounts	Various	\$45,786,000	Various	Various	\$3,931,800
5/8" Meter Service Line Only	Per development	1	\$2,000.00	\$2,000.00	\$2,270.00	\$270.00	\$270.00
5/8" Meter & Delivery	Per development	1	\$290.00	\$290.00	\$300.00	\$10.00	\$10.00
5/8" Meter Service Line, Meter, & Delivery	Per development	1	\$2,250.00	\$2,250.00	\$2,530.00	\$280.00	\$280.00
3/4" Meter Service Line Only	Per development	7	\$2,000.00	\$14,000.00	\$2,280.00	\$280.00	\$1,960.00
3/4" Meter & Delivery	Per development	7	\$320.00	\$2,240.00	\$330.00	\$10.00	\$70.00
3/4" Meter Service Line, Meter, & Delivery	Per development	7	\$2,310.00	\$16,170.00	\$2,580.00	\$270.00	\$1,890.00
1" Meter Service Line Only	Per development	133	\$2,010.00	\$267,330.00	\$2,290.00	\$280.00	\$37,240.00

Rate or Fee Title	Rate or Fee Assessed	Forecasted Annual Participation	Current Rate or Fee	Current Annual Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Annual Revenue Change
1" Meter & Delivery	Per development	133	\$410.00	\$54,530.00	\$424.00	\$14.00	\$1,862.00
1" Meter Service Line, Meter, & Delivery	Per development	133	\$2,380.00	\$316,540.00	\$2,670.00	\$290.00	\$38,570.00
1.5" Meter Service Line Only	Per development	12	\$3,020.00	\$36,240.00	\$3,440.00	\$420.00	\$5,040.00
1.5" Meter & Delivery	Per development	12	\$610.00	\$7,320.00	\$630.00	\$20.00	\$240.00
1.5" Meter Service Line, Meter, & Delivery	Per development	12	\$3,600.00	\$43,200.00	\$4,030.00	\$430.00	\$5,160.00
2" Meter Service Line Only	Per development	7	\$3,330.00	\$23,310.00	\$3,790.00	\$460.00	\$3,220.00
2" Meter & Delivery	Per development	7	\$810.00	\$5,670.00	\$835.00	\$25.00	\$175.00
2" Meter Service Line, Meter, & Delivery	Per development	7	\$4,100.00	\$28,700.00	\$4,580.00	\$480.00	\$3,360.00
Same Day Service Charge	Per Service	380	\$45.00	\$17,100.00	\$50.00	\$5.00	\$1,900.00
Turn On & Off Water - within 24 hours	Per Service	5	\$85.00	\$425.00	\$100.00	\$15.00	\$75.00
Meter Shop Test	Per Service	1	\$60.00	\$60.00	\$150.00	\$90.00	\$90.00
Water Main Shutdown	Per Service	143	\$165.00	\$23,595.00	\$200.00	\$35.00	\$5,005.00
Turn Off or Attempts to Turn Off Water Service	Per Service	2800	\$80.00	\$224,000.00	\$98.00	\$18.00	\$50,400.00
Hydrant Installation and Removal Fee	Per Service	150	\$140.00	\$21,000.00	\$160.00	\$20.00	\$3,000.00
Relocation of Hydrant Meter	Per Service	31	\$90.00	\$2,790.00	\$105.00	\$15.00	\$465.00
Raise of Lower Water Service Line	Per Development	2	\$310.00	\$620.00	\$370.00	\$60.00	\$120.00
Meter Removal	Per development	34	\$85.00	\$2,890.00	\$95.00	\$10.00	\$340.00
Trip Charge - Inspect Meter	Per Service	12	\$0.00	\$0.00	\$40.00	\$40.00	\$480.00
Manual Meter/Non AMR Device	Per Service	96	\$5.00	\$480.00	\$10.00	\$5.00	\$480.00
Bulk Water Rate	Per 1,000 Gallon	3 accounts	\$2.18	\$48,159.00	\$2.32	\$0.14	\$3,829.00



**Written Report/Data Supporting New/Increased Rates/Fees  
For FY 2024/25**

DIVISION
Public Works

RATE/FEE TITLE(S)
Solid Waste Rates and Fees

DEPARTMENT
Solid Waste Management

REQUEST
Increase

**BACKGROUND**

The City of Scottsdale's adopted financial policies require that Solid Waste rates be evaluated consistently to ensure that all costs of service are covered. Additionally, rate adjustments must be based on five-year financial plans for the department to examine future impacts. To adhere to these policies, the city utilizes a comprehensive multi-year Solid Waste Enterprise Fund Financial Plan that incorporates all projected operating and capital expenses, potential debt service expenses, and revenues to determine the cash needs of the fund.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGE(S)**

In accordance with its adopted financial policies, the city completed the annual updates to the comprehensive five-year financial plans that incorporate all projected operating and capital expenses, debt service expenses, and revenues to determine the cash needs of the Solid Waste Enterprise Fund. To meet the cost recovery requirements identified in multiple service evaluations, the city is proposing increases to various charges. Increases in expenses due to significant inflationary impacts and investment in the expansion of the Solid Waste Transfer Station are significant factors in the proposed rate increases.

The following rate increases are proposed to offset the identified cost drivers impacting the Solid Waste Fund in FY 24-25 and to stabilize the fund for future investment in the expansion of services and programs at the existing Solid Waste Transfer Station. Widespread inflationary impacts have also affected the Solid Waste Fund, as landfill tipping costs rose 9.2%, fleet rental rates rose 16%, fleet fuel rates have rose 3.86%, and city indirect costs rose 14.1%. Finally, the rates listed below allow the opportunity for Solid Waste to recover its existing and proposed costs, but also to begin to increase its stabilization reserve to ensure a dedicated funding source for the planned expansion of the Transfer Station, which includes an increase in the number of available bays, permanent household hazardous waste and green waste drop-off facilities, and upgrades to the existing scale house building for future education and outreach efforts.

- Residential Refuse: The city is proposing to increase residential refuse rates 8.00% to cover operating and capital costs. This will increase Solid Waste revenues by approximately \$2.3 million.
- Commercial Refuse: The city is proposing to increase commercial refuse service rates by 10.00% to recover commercial operating and capital costs. This will increase Solid Waste revenues by approximately \$330,032.
- Commercial Front Load Recycle: The city is proposing to increase commercial front load recycling service rates by 8.5% to recover commercial operating and capital costs. This will increase Solid Waste revenues by approximately \$10,725.
- Commercial Side Load Recycle : The city is proposing to increase commercial side load recycling service rates by 22.4% to recover commercial operating and capital costs. This will increase Solid Waste revenues by approximately \$22,770.
- Roll-Off: The city is proposing to increase roll-off service rates by 10% to recover commercial operating and capital costs. This will increase Solid Waste revenues by approximately \$44,788.
- Roll-Off Additional Tonnage Fee: The city is proposing a 3.00% increase in the cost per ton (over the allocated three tons included in the cost of a roll-off container) from \$46.40 to \$47.79, which represents the actual cost paid by the city per ton to transfer and landfill waste material. This will increase Solid Waste revenues by approximately \$3,885.
- Commercial Operator Licenses: The city is proposing to increase the cost for commercial operator licenses by 3.00%. This will increase Solid Waste revenues by approximately \$2,864.
- Roll-Off Compactor Charge: The city is proposing to increase the cost for operator licenses by 10.00%. This will increase Solid Waste revenues by approximately \$290.



Rate or Fee Title	Rate or Fee Assessed	Forecasted Annual Participation	Current Rate or Fee	Current Annual Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Annual Revenue Change
<b>Single Family Residential:</b>							
Single Family Residential: 20 Gallon	Per Month	1956	\$27.99	\$656,981.28	\$30.23	\$2.24	\$52,577.28
Single Family Residential: 90 gallon	Per Month	83101	\$27.99	\$27,911,963.88	\$30.23	\$2.24	\$2,233,754.88
<b>Single Family Residential:</b>							
Single Family Residential: Extra Cart - 90 gallon	Per Month	4166	\$14.22	\$710,886.24	\$15.36	\$1.14	\$56,990.88
<b>Commercial Front Load Refuse:</b>							
Commercial Front Load Refuse: 2 Yard	Per Month	38	\$102.73	\$49,310.40	\$113.00	\$10.27	\$4,929.60
Commercial Front Load Refuse: 3 Yard	Per Month	147	\$110.51	\$196,265.76	\$121.56	\$11.05	\$19,624.80
Commercial Front Load Refuse: 4 Yard	Per Month	453	\$118.65	\$680,576.40	\$130.52	\$11.87	\$68,086.32
Commercial Front Load Refuse: 5 Yard	Per Month	60	\$126.13	\$90,813.60	\$138.74	\$12.61	\$9,079.20
Commercial Front Load Refuse: 7 Yard	Per Month	831	\$133.91	\$1,335,350.52	\$147.30	\$13.39	\$133,525.08
Commercial Front Load Refuse: 8 Yard	Per Month	451	\$145.38	\$786,796.56	\$159.92	\$14.54	\$78,690.48
Holiday Park	Per Month	128	\$104.75	\$160,896.00	\$115.23	\$10.48	\$16,097.28
Flat rate discount for additional containers - 10%							
<b>Commercial Roll-Off: Per Pull</b>							
Commercial Roll-Off: 20 Yard	Per Pull	134	\$569.10	\$76,259.40	\$626.01	\$56.91	\$7,625.94
Commercial Roll-Off: 30 Yard	Per Pull	158	\$569.10	\$89,917.80	\$626.01	\$56.91	\$8,991.78
Commercial Roll-Off: 40 Yard	Per Pull	495	\$569.10	\$281,704.50	\$626.01	\$56.91	\$28,170.45
<b>Commercial Front Load Recycle:</b>							
Commercial Front Load Recycle: 2 Yard	Per Month	3	\$79.00	\$2,844.00	\$85.72	\$6.72	\$241.92
Commercial Front Load Recycle: 3 Yard	Per Month	7	\$83.03	\$6,974.52	\$90.09	\$7.06	\$593.04
Commercial Front Load Recycle: 4 Yard	Per Month	36	\$87.08	\$37,618.56	\$94.48	\$7.40	\$3,196.80
Commercial Front Load Recycle: 6 Yard	Per Month	31	\$95.14	\$35,392.08	\$103.23	\$8.09	\$3,009.48
Commercial Front Load Recycle: 8 Yard	Per Month	35	\$103.23	\$43,356.60	\$112.00	\$8.77	\$3,683.40
<b>Commercial Recycle Carts:</b>							
Commercial Recycle Carts: 90 gallon	Per Month	294	\$11.11	\$39,196.08	\$13.60	\$2.49	\$8,784.72

Rate or Fee Title	Rate or Fee Assessed	Forecasted Annual Participation	Current Rate or Fee	Current Annual Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Annual Revenue Change
Commercial Recycle Carts: 300 gallon	Per Month	143	\$36.33	\$62,342.28	\$44.48	\$8.15	\$13,985.40
Commercial: Operator Licenses	Per Year	100	\$954.81	\$95,481.00	\$983.45	\$28.64	\$2,864.00
Roll-Off Compactor Charge - Commercial	Per Pull	58	\$50.00	\$2,900.00	\$55.00	\$5.00	\$290.00
Roll-Off Additional Ton Fee	Per Pull	2795	\$46.40	\$129,688.00	\$47.79	\$1.39	\$3,885.05



## Written Report/Data Supporting New/Increased Rates/Fees For FY 2024/25

DIVISION
Community and Economic Development

RATE/FEE TITLE(S)
Planning & Development Services Rates & Fees

DEPARTMENT
Planning and Development Services

REQUEST
Rates and Fees Increase

### BACKGROUND

Planning and Development Services manages the development review process for the City. The City of Scottsdale regulates development and improvement of property within the city limits. Prior to developing or improving property, entitlements must be reviewed and/or processed, plans must be submitted for review and, upon plan approval, permits must be obtained to commence construction. User fees are designed to recover the costs of providing these services related to the development process.

Per Scottsdale Revised Code Section 46-141, these fees shall be examined annually, and may, by adoption of the City Council, be adjusted accordingly. During the annual review of these fees, it was determined that the following items need to be addressed for FY 2024/25.

User fees are being increased to help cover inflationary and department operating costs, including additional staff, to provide for a better customer service experience - including addressing customer needs timely and properly.

### ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGE(S)

Increases of approximately 5% in aggregate for Planning & Development Services rates & fees are incorporated into FY 2024/25 budget process, including the fees associated with wireless communications facilities (WCF). This increase is needed to help cover inflationary costs and department operating costs so as to continue to provide services with an excellent customer experience.

Implement a forward-looking funding strategy for stormwater capital investment opportunities. The previous CIP Subcommittee and city staff recommended increasing the stormwater fee annually on city utility billing in order to pay capital investments and to be reviewed annually with a potential maximum of \$6. The stormwater fee on city utility bills will be dedicated entirely to city drainage and flood control projects. Water Resources is aware of this and will also include it in their Council report. This will be the final year of this \$1/year increase.

Rate or Fee Title	Rate or Fee Assessed	Forecasted Annual Participation	Current Rate or Fee	Current Annual Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Annual Revenue Change
Pre-Application Fee	per charge	varies	\$115.00	\$230,000.00	\$125.00	\$10.00	\$20,000.00
<b>NEW FEE:</b> Rezoning per acre 0-20	per charge	varies	\$0.00	\$0.00	\$125.00	\$125.00	\$25,000.00
Marshalling/Storage Yard	per charge	varies	\$1,000.00	\$250,000.00	\$1,500.00	\$500.00	\$125,000.00

Rate or Fee Title	Rate or Fee Assessed	Forecasted Annual Participation	Current Rate or Fee	Current Annual Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Annual Revenue Change
Planning & Development Services Rates & Fees	per rate & fee	varies	varies	\$18,186,320.46	varies	5%	\$1,034,755.57
Wireless Communications Facilities (WCF) in Right-of-Way (ROW) fees	per charge	varies	varies	\$1,012,141.61	varies	5%	\$40,607.08
Drainage and Flood Control capital projects	per utility customer/ per month	varies	\$5.95	\$6,545,000.00	\$6.95	\$1.00	\$1,136,501.00

# Planning & Development Services Fee Schedule Comparison

## Application Fee Schedule

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
Pre-Application	\$115	\$125
Records Packet	\$27	\$28
Abandonment of Right of Way Single Family Lot	\$2,180	\$2,290
Abandonment of Right of Way All Other Abandonments, including Abandonment of Right of Way Subdivisions	\$3,105	\$3,255
Annexation / De-annexation	\$2,700	\$2,825
Board of Adjustment Appeal	\$215	\$225
Board of Adjustment Residential Variance (Single Family Lot)	\$215	\$225
Board of Adjustment All Other Variances	\$1,695	\$1,780
Building Advisory Board of Appeals Commercial	\$430	\$450
Building Advisory Board of Appeals Residential	No charge	No charge
Conditional Use Permit Major	\$3,310	\$3,475
Conditional Use Permit Minor	\$845	\$885
Development Agreement Application	\$2,460	\$2,585
Development Review (DRB) Land Division Major Subdivision (Preliminary Plat) (fee+\$20 per lot)	\$3,310	\$3,475
Development Review (DRB) Land Division Minor Subdivision (fee+\$20 per lot)	\$1,650	\$1,735
Development Review (DRB) New Construction	\$2,090	\$2,195
Development Review (DRB) Revision (includes Community Sign District and Replat)	\$635	\$665
Development Review (DRB) Time extension	\$425	\$445
Development Review (Minor) Staff Approval per set	\$1,235	\$1,295
Development Review (Minor) – Staff Approval Major (includes new Master Sign Program)	\$425	\$445
Development Review (Minor) – Staff Approval Minor	\$115	\$120
Development Review (Minor) – Amendment to Master Sign Program	\$115	\$120
Development Review (Minor) – Cuts/Fills	\$635	\$665
Development Review (Minor) – Wash Modification	\$635	\$665
Development Review (Minor) – Time extension	\$115	\$120
Water Analysis Review	\$500	\$525
General Plan Amendments Major	\$5,410	\$5,680
General Plan Amendments Non-Major	\$2,940	\$3,085
Hardship Exemption	\$215	\$225
In-lieu Parking	\$215	\$225
Minor Amendment	\$215	\$225
Reasonable Accommodations - Residential	\$845	\$885
Reasonable Accommodations - All Other	\$1,695	\$1,780
Records Changes Street Name Change	\$345	\$360
Records Changes Address Change Residential	\$70	\$75
Records Changes Address Change Commercial	\$130	\$135
Special Exception	\$215	\$225
Zoning District Map Amendment-Residential District (fee+per acre fee)	\$1,590	\$1,670
Zoning District Map Amendment-Commercial District (fee+per acre fee)	\$2,945	\$3,090
Zoning District Map Amendment-Industrial District (fee+per acre fee)	\$2,945	\$3,090
Zoning District Map Amendment-Mixed-use District (fee+per acre fee)	\$7,650	\$8,035
Zoning District Map Amendment-Historic Property (noFee)	No Fee	No Fee
Zoning District Map Amendment-Supplementary District-Parking P-1 (fee+per acre fee)	\$2,945	\$3,090
Zoning District Map Amendment-Supplementary District-Parking P-2 (fee+per acre fee)	\$2,945	\$3,090
Zoning District Map Amendment-Supplementary District-Western Theme Park (fee+per acre fee)	\$2,945	\$3,090
Zoning District Map Amendment-Supplementary District-Open Space (fee+per acre fee)	\$1,590	\$1,670

## Application Fee Schedule

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
Zoning District Map Amendment-Supplementary District-Conservation Open Space (fee+per acre fee)	\$1,590	\$1,670
Zoning District Map Amendment-Supplementary District-ESL Amendments to Map (fee+per acre fee)	\$510	\$535
Zoning District Map Amendment-Supplementary District-ESL Density Transfer (fee+per acre fee)	\$2,945	\$3,090
Zoning District Map Amendment-Supplementary District-ESL Density Incentive (fee+per acre fee)	\$1,590	\$1,670
Zoning District Map Amendment-Supplementary District-All other	Underlying district fees only	Underlying district fees only
Zoning District Map Amendment-Supplementary District-Time extension/revision	\$1,000	\$1,050
Rezoning per acre 0-20	No additional fees	\$125
Rezoning per acre 21-100	\$95	\$100
Rezoning per acre 101-600	\$70	\$75
Rezoning per acre 601+ acres	\$70	\$75
Zoning Text Amendment-Major	\$3,305	\$3,470
Zoning Text Amendment-Minor	\$1,210	\$1,270

## Marshalling / Storage Yard Fee Schedule

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
Marshalling/Storage Fees Application Fee	\$1,000 + \$0.10 per square foot per week	\$1,500 + \$0.25 per square foot per week
Marshalling/Storage Fees - If development goes beyond the applied timeframe, another application fee applies	\$2,000 + \$0.10 per square foot per week	\$2,500 + \$0.25 per square foot per week



## Plan Review Fee Schedule - Commercial

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
Commercial-Green Compliance	\$0.10 per square foot (max \$600)	\$0.10 per square foot (max \$600)
Commercial-Livable area with A/C (fee per Sq. Ft.)	\$0.49	\$0.51
Commercial-Covered area (non A/C) (fee per Sq. Ft.)	\$0.31	\$0.33
Foundation Only	\$0.49 Sq. Ft. x 25% + \$270	\$0.51 Sq. Ft. x 25% + \$270
Shell Only-Livable area with A/C	\$0.49 Sq. Ft. x 95%	\$0.51 Sq. Ft. x 95%
Shell Only-Covered area (non A/C) (fee per Sq. Ft.)	\$0.31	\$0.33
Commercial Addition-Livable area with A/C (fee per Sq. Ft.)	\$0.49	\$0.51
Commercial Addition-Covered area (non A/C) (fee per Sq. Ft.)	\$0.31	\$0.33
Commercial Remodel / Tenant Improvement - Livable area with A/C	\$0.49 Sq. Ft. x 30%	\$0.51 Sq. Ft. x 30%
Apartments/Condos-Livable Area with A/C	\$0.49	\$0.51
Apartments/Condos-Covered area (non A/C)	\$0.31	\$0.33
Engineering Review (per sheet) Civil and Improvement Plans	\$955	\$1,005
Engineering Review (per sheet) Preliminary Grading	\$330	\$345
Engineering-Review (per sheet)-Revision to Approved Civil and Improvement Plans	\$330	\$345
Easements - Dedications/Releases (per sheet)	\$955	\$1,005
Landscape (per sheet)	\$955	\$1,005
Condominium Plat (per sheet)	\$955	\$1,005



## Plan Review Fee Schedule - Signal Family Residential

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
Single Family Custom Homes-Livable area with A/C (fee per Sq. Ft.)	\$0.49	\$0.51
Single Family Custom Homes-Covered area (non A/C) (fee per Sq. Ft.)	\$0.31	\$0.33
Single Family Custom Homes-Fences (fee per Ln. Ft.)	\$0.18	\$0.19
Single Family Custom Homes-Retaining walls (fee per Ln. Ft.)	\$0.18	\$0.19
Single Family Addition-Livable area with A/C (fee per Sq. Ft.)	\$0.49	\$0.51
Single Family Addition-Covered area (non A/C) (fee per Sq. Ft.)	\$0.31	\$0.33
Single Family Remodel-Livable area with A/C (fee per Sq. Ft. x 30%)	\$0.49	\$0.51
Single Family Standard Plan-Livable area with A/C (fee per Sq. Ft.)	\$0.49	\$0.51
Single Family Standard Plan-Covered area (non A/C) (fee per Sq. Ft.)	\$0.31	\$0.33
Single Family Standard Plan-Additional elevations (each & maximum 5)	\$110	\$115
Engineering Site Review (per sheet)-Civil and Improvement Plans	\$955	\$1,005
Engineering Site Review (per sheet) - Revision to Civil and Improvement Plans	\$330	\$345
Engineering Site Review (per sheet) - Easements - Releases	\$955	\$1,005
Native plant (fee per hour)	\$110	\$115
Fence only	\$110 per hour + \$0.18 LF	\$115 per hour + \$0.18 LF
Retaining walls only	\$110 per hour + \$0.18 LF	\$115 per hour + \$0.18 LF
Revision to approved plan (fee per hour)	\$110	\$115
Minimum review (fee per hour)	\$110	\$115
Benchmark revision (fee per hour)	\$110	\$115

## Plan Review Fee Schedule - Miscellaneous

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
After 3 <sup>rd</sup> Review	50% of original fee	50% of original fee
Barricade Plan Review (fee per hour)	\$110	\$115
Benchmark Revision (fee per hour)	\$110	\$115
Dry Utility Review (fee per hour)	\$110	\$115
Fence Only	\$110 per hour + \$0.18 LF	\$115 per hour + \$0.18 LF
Retaining Walls	\$110 per hour + \$0.18 LF	\$115 per hour + \$0.18 LF
Minimum Plan Review (fee per hour)	\$110	\$115
Minor Revision to Approved Civil Plans (requires management approval)	\$110	\$115
Native Plant Review (fee per hour)	\$110	\$115
Pool (fee per hour)	\$110	\$115
Plan Review Extension Request	\$345	\$360
Revision to Approved Building Plans (fee per hour)	\$110	\$115
Solar Review: Residential	\$153	\$160
Solar Review: Commercial	\$305	\$320
Update Expired Improvement Plans (no changes) (fee per hour)	\$110	\$115
Final Plat Major Subdivision	\$6,035 + \$145 per lot	\$6,335 + \$145 per lot
Final Plat Minor Subdivision	\$3,070 + \$145 per lot	\$3,225 + \$145 per lot
Final Plat Certificate of Correction (fee per hour)	\$110	\$115
Final Plat Land Combination: Residential	\$780	\$820
Final Plat Land Combination: Commercial	\$1,590	\$1,670
Recordations Fees: Maps of Dedications/Releases & Land Divisions - Administration fee	\$42	\$45
Recordations Fees: Maps of Dedications/Releases & Land Divisions - First set per sheet	\$19	\$20
Recordations Fees: Maps of Dedications/Releases & Land Divisions - Additional set per sheet	\$6	\$7
Recordation Fees: Standard size (8 ½ x 11). Records provides recordation for all departments and have aligned recording fees with the requirements of Senate Bill 1040.	\$18	\$20
Signs 0-20 Sq. Ft. per sign	\$35	\$37
Signs 21-30 Sq. Ft. per sign	\$75	\$80
Signs 31 Sq. Ft. & over per sign	\$115	\$120
Signs Revision per hour	\$110	\$115

## Customized Expedited Plan Review Program

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
Customized Expedited Plan Review Program	<p>Per the Planning &amp; Development Services fee schedule, the fee is two times the amount for the type of plan submitted.</p> <p>For phased plan submittals, the base fee is considered to be phased plan review fee.</p> <p>An additional 20% of the expedited plan review will be charged if a 3rd review is required.</p>	<p>Per the Planning &amp; Development Services fee schedule, the fee is two times the amount for the type of plan submitted.</p> <p>For phased plan submittals, the base fee is considered to be phased plan review fee.</p> <p>An additional 20% of the expedited plan review will be charged if a 3rd review is required.</p>

## Permit Fee Schedule - Commercial

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
Commercial Building Permit-Base fee	\$215	\$225
Commercial Building Permit-Area with A/C per Sq Ft	\$0.85	\$0.89
Commercial Building Permit-Covered area non A/C per Sq Ft	\$0.49	\$0.51
Commercial Building Permit-Certificate of Occupancy	\$175	\$185
Commercial Building Permit-GIS Fee	\$345	\$360
Commercial Building Permit-Lowest Floor Certificate Review	\$330	\$345
Commercial Addition-Base fee	\$215	\$225
Commercial Addition-Area with A/C per Sq Ft	\$0.85	\$0.89
Commercial Addition-Covered area non A/C per Sq Ft	\$0.49	\$0.51
Commercial Addition-Certificate of Occupancy	\$175	\$185
Commercial Addition-GIS Fee	\$345	\$360
Commercial Addition-Lowest Floor Certificate Review	\$330	\$345
Commercial Remodel (Existing)-Base fee	\$215	\$225
Commercial Remodel (Existing)-Area with A/C per Sq Ft x 30%	\$0.85	\$0.89
Commercial Remodel (Existing)-Covered area - non A/C per Sq Ft	\$0.49	\$0.51
Commercial Remodel (Existing)-Certificate of Occupancy	\$175	\$185
Commercial Remodel (Existing)-GIS Fee	\$345	\$360
Foundation Only-Base Fee	\$215	\$225
Foundation Only-Foundation (Area with A/C above) per Sq Ft x 25%	\$0.85	\$0.89
Foundation Only-GIS Fee	\$345	\$360
Foundation Only-Lowest Floor Certificate Review	\$330	\$345
Foundation Only-Phasing Fee	\$330	\$345
Shell Only for Commercial & Multi-Family-Base Fee	\$215	\$225
Shell Only for Commercial & Multi-Family-Area with A/C per Sq Ft x 95%	\$0.85	\$0.89
Shell Only for Commercial & Multi-Family-Covered area non A/C per Sq Ft	\$0.49	\$0.51
Shell Only for Commercial & Multi-Family-GIS Fee	\$345	\$360
Shell Only for Commercial & Multi-Family-Certificate of Shell	\$175	\$185
Shell Only for Commercial & Multi-Family-Lowest Floor Certificate Review	\$330	\$345
Commercial T.I. (New) & Multi-Family Build Out-Base fee	\$215	\$225
Commercial T.I. (New) & Multi-Family Build Out-Area with A/C per Sq Ft x 30%	\$0.85	\$0.89
Commercial T.I. (New) & Multi-Family Build Out-Covered area - non A/C per Sq Ft	\$0.49	\$0.51
Commercial T.I. (New) & Multi-Family Build Out-Certificate of Occupancy	\$175	\$185
Commercial Vanilla Shell T.I.-Base fee	\$215	\$225
Commercial Vanilla Shell T.I.-Area with A/C per Sq Ft x 30%	\$0.85	\$0.89
Commercial Vanilla Shell T.I.-Covered area - non A/C per Sq Ft	\$0.49	\$0.51
Commercial Vanilla Shell T.I.-Certificate of Shell	\$175	\$185
Fence Walls-Base Fee	\$215	\$225
Fence Walls - per Linear Footage	\$0.24	\$0.25
Retaining Walls-Base Fee	\$215	\$225
Retaining Walls per Linear Footage	\$2.25	\$2.36



## Permit Fee Schedule - Single Family Residential

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
Single Family Custom-Base Fee	\$215	\$225
Single Family Custom-Livable area with A/C per Sq Ft	\$0.85	\$0.89
Single Family Custom-Covered area non A/C per Sq Ft	\$0.49	\$0.51
Single Family Custom-Certificate of Occupancy	\$175	\$185
Single Family Custom-GIS Fee	\$345	\$360
Single Family Custom-Lowest floor certificate review	\$330	\$345
Single Family Addition-Base Fee	\$215	\$225
Single Family Addition-Livable area with A/C per Sq Ft	\$0.85	\$0.89
Single Family Addition-Covered area non A/C per Sq Ft	\$0.49	\$0.51
Single Family Addition-GIS Fee	\$345	\$360
Single Family Addition-Lowest floor certificate review	\$330	\$345
Single Family Detached Structure-Base Fee	\$215	\$225
Single Family Detached Structure-Livable area with A/C per Sq Ft	\$0.85	\$0.89
Single Family Detached Structure-Covered area non A/C per Sq Ft	\$0.49	\$0.51
Single Family Detached Structure-Certificate of Occupancy	\$175	\$185
Single Family Detached Structure-GIS Fee	\$345	\$360
Single Family Detached Structure-Lowest floor certificate review	\$330	\$345
Single Family Standard Plan-Base fee	\$215	\$225
Single Family Standard Plan-Livable area with A/C per Sq Ft	\$0.85	\$0.89
Single Family Standard Plan-Covered area non A/C per Sq Ft	\$0.49	\$0.51
Single Family Standard Plan-15% Admin Site Review Fee	Varies based on square footage	Varies based on square footage
Single Family Standard Plan-Certificate of Occupancy	\$175	\$185
Single Family Standard Plan-GIS Fee	\$345	\$360
Single Family Standard Plan-Lowest floor certificate review	\$330	\$345
Fence Walls-Base Fee	\$215	\$225
Fence Walls per Linear Footage	\$0.24	\$0.25
Retaining Walls-Base Fee	\$215	\$225
Retaining Walls per Linear Footage	\$2.25	\$2.36
Single Family Remodel-Base Fee	\$215	\$225
Single Family Remodel-Livable area with A/C per Sq Ft x 30%	\$0.85	\$0.89
Single Family Remodel-Covered area non A/C per Sq Ft	\$0.49	\$0.51
Single Family Remodel with Roof Modification-Base Fee	\$215	\$225
Single Family Remodel with Roof Modification-Livable area with A/C per Sq Ft x 70%	\$0.85	\$0.89
Single Family Remodel with Roof Modification-Covered area non A/C per Sq Ft	\$0.49	\$0.51
Single Family-Certificate of Occupancy	\$175	\$185
Single Family Addition Less than 500 Sq. Ft.-Base Fee	\$215	\$225
Single Family Addition Less than 500 Sq. Ft.-Livable area with A/C per Sq Ft	\$0.85	\$0.89
Single Family Addition Less than 500 Sq. Ft.-Covered area non A/C per Sq Ft	\$0.49	\$0.51
Single Family Addition Less than 500 Sq. Ft.-Lowest Floor Certificate Review - special flood hazard areas only	\$330	\$345

## Permit Fee Schedule - Miscellaneous

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
Active Permits Records Change Residential	\$110	\$115
Active Permits Records Change Commercial	\$180	\$185
Administrative Site Review Fee	15.0% of Sq Ft / LF fee	20.0% of Sq Ft / LF fee
Annual Facilities Permit January - March	\$4,845	\$5,085
Annual Facilities Permit April - June	\$3,705	\$3,890
Annual Facilities Permit July - September	\$2,425	\$2,545
Annual Facilities Permit October - December	\$1,275	\$1,340
Building Permit Extension Request	\$345	\$360
Certificate of Occupancy (visual inspection only)	\$180	\$185
Change of Occupant Permit	\$180	\$185
Demolition Permit	\$345	\$360
Demolition Permit - pools	\$110	\$115
Industrial Racking Permit	\$345	\$360
Minimum Permit (one discipline)	\$110	\$115
Minimum Combination (all disciplines)	\$345	\$360
Native Plant Permit (item fees + base fee)	\$35 + \$1 for each plant affected + \$215 base fee	\$35 + \$1 for each plant affected + \$215 base fee
Native Plant Permit Modification (item fees + base fee)	\$35 + \$1 for each plant affected + \$215 base fee	\$35 + \$1 for each plant affected + \$215 base fee
Native Plant Relocation Methodology	\$55	\$60
Off Hours Civil Inspections (per hour)	\$345	\$360
Off Hours Building Inspections (per hour)	\$345	\$360
On Site Grading	\$110	\$115
Pools & Spas Attached (item fees + base fee)	\$0.55 Sq Ft + \$170 planning insp. Fee + \$205 base fee	\$0.58 Sq Ft + \$175 planning insp. Fee + \$215 base fee
Pools & Spas-Base Fee	\$215	\$225
Pools & Spas-Planning Inspection Fee	\$180	\$185
Refuse - Single Enclosure	\$275	\$290
Refuse - Double Enclosure	\$370	\$390
Reinspection	\$110	\$115
Stand Alone Spas	\$130 + \$170 planning insp. Fee + \$215 base fee	\$135 + \$175 planning insp. Fee + \$215 base fee
Stock Pile	\$215 base fee + \$0.10 per cubic yard	\$225 base fee + \$0.10 per cubic yard
Solar Residential	\$150	\$160
Solar Commercial	\$300	\$315
Solar Water Heaters	\$80	\$85
Temporary Power Pole	\$110	\$115
Water Heaters (except solar)	\$55	\$60
SIGN (Base fee applies once per permit application, not per sign)	\$215	\$225
Sign 0-10 Sq. Ft.	\$25	\$25
Sign 11-20 Sq. Ft.	\$150	\$160
Sign 21-30 Sq. Ft.	\$245	\$255
Sign 31 Sq. Ft. and Over	\$330	\$345
Grand Opening Banner	\$35	\$35



# Civil Improvement Permit Fee Schedule

Permission to Work in Right of Way (P.W.R.) On-Site Permits

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
<b>PAVING</b>		
Paving, Asphaltic concrete (single course)-Square yard	\$0.88	\$0.92
Paving, Overlay or top course of multicourse paving-Square yard	\$0.31	\$0.33
Barricading (permanent-wooden)-Each	\$45.00	\$48.00
Guard Rail-Linear Foot	\$0.49	\$0.51
Survey monuments-Each	\$16.63	\$17.46
Valve & manhole adjustments	\$26.00	\$28.00
<b>CONCRETE</b>		
Driveways - square yard	\$0.65	\$0.69
Paving, Portland cement concrete-Square yard	\$0.65	\$0.69
Decorative sidewalk or paving (Bomanite, Terrazzo, etc)-Square foot	\$0.31	\$0.33
Sidewalk and bicycle path-Square foot	\$0.24	\$0.25
Curb and gutter-Linear foot	\$0.44	\$0.46
Valley gutter-Square foot	\$1.25	\$1.31
Concrete apron including curb and/or wheelchair ramps-Each	\$31.75	\$34.00
Scuppers & building drains-Each	\$25.00	\$26.00
Alley surfacing (non A.C.)-Square yard	\$0.24	\$0.25
Cutoff walls-linear foot	\$0.60	\$0.63
Slope protection (riprap, gabions, gunnite, cobbles, scour wall, etc.)-Square yard	\$1.10	\$1.16
<b>DRAINAGE</b>		
Irrigation and storm drain pipe-Linear foot	\$3.10	\$3.26
Manholes - Each	\$155.00	\$165.00
Catchbasins, headwalls, irrigation, S.D. and water manholes-Each	\$70.00	\$75.00
Box Culvert - linear foot	\$48.25	\$50.00
Dry wells - Each	\$155.00	\$165.00
Underground Retention Pipe - Liner Foot	\$4.68	\$5.00
<b>WATER</b>		
Water main - Linear Foot	\$0.88	\$0.92
Water service line-Linear	\$0.65	\$0.69
Pipe encasements (in twenty-linear-foot sections)-Each	\$24.00	\$25.00
Tapping sleeves and valves-Each	\$100.00	\$105.00
Fire hydrants and lines from existing mains - Each	\$100.00	\$105.00
Borings-Linear Foot	\$8.75	\$9.19
Vault: meter / PRV	\$145.00	\$150.00
<b>SEWER</b>		
Sanitary Sewer main-Linear foot	\$1.10	\$1.16
Sanitary Sewer taps and service line - Linear Foot	\$0.65	\$0.69
Sanitary Sewer manholes - Each	\$100.00	\$105.00
Cleanouts and drop connections-each	\$60.00	\$65.00
Sewer line television inspection-Linear Foot	\$0.80	\$0.84
Pipe encasements (in twenty-linear-foot sections)-Each	\$23.00	\$25.00
Lift stations - Each	\$460.00	\$485.00
<b>DRY UTILITIES</b>		
Underground cable and conduit; includes trenching and backfill - Linear foot	\$0.55	\$0.58
Splice and repair pits (backfill and patch)-Each	\$75.00	\$80.00
<b>FILL AND CUT</b>		
ROW/Public Easement Fill and Cut Cubic Yards - Less than 100	No charge	No charge
ROW/Public Easement Fill and Cut Cubic Yards 101-10,000 (fee per 1,000 cubic yards)	\$75.00	\$80.00
ROW/Public Easement Fill and Cut Cubic Yards 10,001 or more (fee per 10,000 cubic yards)	\$345.00	\$360.00
<b>MISCELLANEOUS</b>		
Streetlights - Each	\$17.00	\$20.00
Traffic Signals - Per Leg	\$490.00	\$515.00
Street Cut Surcharge New Paving less than 12 months old - per Square feet	\$235.00	\$245.00
Street Cut Surcharge New Paving 12 to 24 months old - per Square feet	\$145.00	\$150.00

# Civil Improvement Permit Fee Schedule

## Permission to Work in Right of Way (P.W.R.) On-Site Permits

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
Street Cut Surcharge New paving 25 to 48 months - per Square feet	\$76.00	\$80.00
Sprinkler system, piping (for landscaping) - Linear Foot	\$0.31	\$0.33
Signs (regulatory, warning, street, etc.) Each	\$11.75	\$12.34
As Builts	\$350.00	\$370.00
<b>INSPECTIONS</b>		
Planning Inspection	\$175.00	\$185.00
Off Hours Inspection Fee	\$345.00	\$360.00
Reinspection	\$110.00	\$115.00
<b>BASE FEES</b>		
ROW Permit	\$215.00	\$225.00
Annual ROW Permit	\$2,460.00	\$2,585.00
Multi permits - Base Fee: if more than one permit is required for a single project, only the highest base fee shall be paid.		
Oversize/Overweight Permits (Single Trip) per permit	\$30.00	\$32.00
Oversize/Overweight Permits (30 Days) per permit	\$70.00	\$75.00
Haul Permits per Cubic yard	\$0.14	\$0.14
On-Site Permit	\$215.00	\$225.00



## Records Fee Schedule

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
Copies (black and white) 8 ½" x 11" (more than 24 copies)	\$0.25	\$0.26
Copies (black and white) 11" x 17"	\$1.11	\$1.17
Copies (black and white) 24" x 36"	\$5.75	\$6.04
Copies (color) 8 ½" x 11"	\$1.11	\$1.17
Copies (color) 11" x 17"	\$2.25	\$2.36
Aerials 8 ½" x 11"	\$3.50	\$3.68
Aerials 11" x 17"	\$5.50	\$5.78
Aerials – Custom-Regular Paper – 30" x 36"	\$37.00	\$40.00
Aerials – Custom-Photo Paper – 30" x 36"	\$70.00	\$75.00
Topography - Map & Aerials 8 ½" x 11"	\$4.70	\$5.00
Topography Map 8 ½" x 11"	\$2.20	\$2.31
Topography Mapy 15" x 18"	\$7.75	\$8.14
Topography Map 30" x 36"	\$17.00	\$17.85
Offsite Records Box Retrieval - Retrieve and Refile	\$5.75	\$6.04
Offsite Records Box Retrieval - Deliver	\$12.25	\$12.86
Offsite Records Box Retrieval Staff Time	\$33.00	\$34.65
Microfiche Imaged Records-Copies (per sheet) 8 ½" x11"	\$0.65	\$0.68
Microfiche Imaged Records-Copies (per sheet) 11" x 17"	\$1.10	\$1.16
Microfiche Imaged Records-PDF Conversion (percase)	\$5.30	\$5.57
General Plan CD-Rom	\$12.75	\$13.39
General Plan - Summary Map	\$12.75	\$13.39
General Plan (Book)	\$53.00	\$55.65
Compact Discs - Custom CD	\$6.25	\$6.56
Ordinance - Zoning (Book and shipping)	\$195.00	\$205.00
Ordinance - Floodplain	\$8.00	\$9.00
Commercial Records Research (non-refundable) - Commercial Research Base Fee	\$100.00	\$105.00
Commercial Records Research (non-refundable) - Staff Research Time per hour	\$33.00	\$35.00

## Stormwater Management Fee Schedule

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
<b>Appeal of Floodplain Administrator's Interpretation of Special Flood Hazard Area Provisions</b>		
Appeal	\$250	\$250
<b>Variance from Floodplain Management Regulations in a Special Flood Hazard Area</b>		
Variance	\$2,600	\$2,600
Continuance (Applicant's Request)	\$50	\$50
New Posting Required	\$170	\$170
<b>Conditional Letter of Map Revision Review (CLOMR)</b>		
CLOMR (MT-1)	\$880	\$880
CLOMR (MT-2)	\$3,000	\$3,000
<b>Letter of Map Revision Review (LOMR)</b>		
LOMR (MT-1)	\$880	\$880
LMOR (MT-2)	\$3,000	\$3,000
<b>Stormwater Storage Waiver</b>		
In-lieu fee: per cubic foot	\$3.00	\$3.00
<b>Stormwater Water Quality Charge</b>		
Fee dedicated to the Sewer Fund for stormwater operations & maintenance: per customer/per month	\$0.30	\$0.30
Fee dedicated to the General Fund for stormwater operations & maintenance; per customer/per month	\$0.85	\$0.85
Fee dedicated to Drainage and Flood Control capital projects: per customer/month. Fee recorded in special revenue fund and budget transfers to both CIP and to debt.	\$5.95	\$6.95

## Annual Fees for SWF WCF in the ROW

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
<b>Small Wireless Facility (SWF) on City-owned Pole in the ROW; antenna 6 cubic feet or less with equipment 28 cubic feet or less</b>		
Use of right-of-way per SWF site per calendar year	\$50	\$50
Co-location of a SWF on a City-owned location per SWF per calendar year	\$50	\$50
<b>Small Wireless Facility (SWF) on a Third Party-owned Pole in the ROW; antenna 6 cubic feet or less with equipment 28 cubic feet or less</b>		
Co-location of a SWF on a Third Party-owned location per SWF site per calendar year	\$50	\$50
<b>Annual Right-of-Way Use Fees for non-SWF Wireless Communication Facilities (WCF); Category 1</b>		
Total is 29 c.f. up to 50 c.f. antenna base fee	Included	Included
Total is 29 c.f. up to 50 c.f. equipment fee	Included	Included
Total is 29 c.f. up to 50 c.f. total WCF annual fee	\$4,522	\$4,748
Total is 51 c.f. up to 200 c.f. antenna base fee	\$4,522	\$4,748
Total is 51 c.f. up to 200 c.f. equipment fee	\$8,579	\$9,008
Total is 51 c.f. up to 200 c.f. total WCF annual fee	\$13,100	\$13,756
Total is 201 c.f. up to 300 c.f. antenna base fee	\$4,522	\$4,748
Total is 201 c.f. up to 300 c.f. equipment fee	\$12,810	\$13,451
Total is 201 c.f. up to 300 c.f. total WCF annual fee	\$17,332	\$18,199
Total is 301 c.f. up to 400 c.f. antenna base fee	\$4,522	\$4,748
Total is 301 c.f. up to 400 c.f. equipment fee	\$17,100	\$17,955
Total is 301 c.f. up to 400 c.f. total WCF annual fee	\$21,621	\$22,703
Total is 401 c.f. or more antenna base fee	\$4,522	\$4,748
Total is 401 c.f. or more equipment fee	\$21,330	\$22,397
Total is 401 c.f. or more total WCF annual fee	\$25,852	\$27,145
<b>Annual Right-of-Way Use Fees for non-SWF Wireless Communication Facilities (WCF); Category 2</b>		
Total is 29 c.f. up to 50 c.f. antenna base fee	Included	Included
Total is 29 c.f. up to 50 c.f. equipment fee	Included	Included
Total is 29 c.f. up to 50 c.f. total WCF annual fee	\$4,869	\$5,112
Total is 51 c.f. up to 200 c.f. antenna base fee	\$4,869	\$5,112
Total is 51 c.f. up to 200 c.f. equipment fee	\$8,579	\$9,008
Total is 51 c.f. up to 200 c.f. total WCF annual fee	\$13,449	\$14,120
Total is 201 c.f. up to 300 c.f. antenna base fee	\$4,869	\$5,112
Total is 201 c.f. up to 300 c.f. equipment fee	\$12,810	\$13,451
Total is 201 c.f. up to 300 c.f. total WCF annual fee	\$17,680	\$18,563
Total is 301 c.f. up to 400 c.f. antenna base fee	\$4,869	\$5,112
Total is 301 c.f. up to 400 c.f. equipment fee	\$17,100	\$17,955
Total is 301 c.f. up to 400 c.f. total WCF annual fee	\$21,969	\$23,067
Total is 401 c.f. or more antenna base fee	\$4,869	\$5,112
Total is 401 c.f. or more equipment fee	\$21,330	\$22,397
Total is 401 c.f. or more total WCF annual fee	\$26,200	\$27,509
<b>Annual Right-of-Way Use Fees for non-SWF Wireless Communication Facilities (WCF); Category 3</b>		
Total is 29 c.f. up to 50 c.f. antenna base fee	Included	Included
Total is 29 c.f. up to 50 c.f. equipment fee	Included	Included
Total is 29 c.f. up to 50 c.f. total WCF annual fee	\$6,492	\$6,817
Total is 51 c.f. up to 200 c.f. antenna base fee	\$6,492	\$6,817
Total is 51 c.f. up to 200 c.f. equipment fee	\$8,579	\$9,008
Total is 51 c.f. up to 200 c.f. total WCF annual fee	\$15,070	\$15,825
Total is 201 c.f. up to 300 c.f. antenna base fee	\$6,492	\$6,817
Total is 201 c.f. up to 300 c.f. equipment fee	\$12,810	\$13,451
Total is 201 c.f. up to 300 c.f. total WCF annual fee	\$19,302	\$20,268
Total is 301 c.f. up to 400 c.f. antenna base fee	\$6,492	\$6,817
Total is 301 c.f. up to 400 c.f. equipment fee	\$17,100	\$17,955
Total is 301 c.f. up to 400 c.f. total WCF annual fee	\$23,590	\$24,772
Total is 401 c.f. or more antenna base fee	\$6,492	\$6,817
Total is 401 c.f. or more equipment fee	\$21,330	\$22,397

# Annual Fees for SWF WCF in the ROW

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
Total is 401 c.f. or more total WCF annual fee	\$27,822	\$29,214
Additional Notes - 1A	\$12,931	\$13,580
Additional Notes - 4B	\$40	\$40



## Wireless Communication Facility (WCF) Small Wireless Facility (SWF) Fee Schedule

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
<b>Wireless Communication Facilities Application Fees</b>		
Pre-Application	\$115	\$120
Conditional Use Permit (Major) for new WCF	\$3,305	\$3,470
Conditional Use Permit (Minor) for WCF Conditional Use Permit Renewals	\$845	\$885
Development Review Board (DRB)	\$2,090	\$2,195
Development Review (Minor) - Staff Approval for WCF	\$635	\$665
<b>Wireless Communication Facilities Plan Review and Permit Fees</b>		
WCF Plan Review (per hour, first hour paid at submittal)	\$110	\$115
WCF Permit (Cellular)	\$215	\$225
ROW Permit (Cell Site)	\$215	\$225
<b>Small Wireless Facility (SWF) Application Fees</b>		
Pre-Application	No Fee	No Fee
Small Wireless Facility (SWF) Not Subject to Zoning	\$750	\$750
Small Wireless Facility (SWF) Subject to Zoning	\$1,000	\$1,000
*Batched Small Wireless Facility (SWF) application - up to 25 sites total	\$1,000	\$1,000
*Batched Small Wireless Facility (SWF) application - up to 25 sites total - first site	\$750	\$750
*Batched Small Wireless Facility (SWF) application - up to 25 sites total - for sites 2-5	\$100	\$100
*Batched Small Wireless Facility (SWF) application - up to 25 sites total - for sites 6-25	\$50	\$50

# In-Lieu Parking

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
Monthly Term (Temporary Lease) and Minimum Permanent Installment Monthly Payment per Credit Not including Interest	\$145	\$145
Evening Term Only (Temporary Lease) Monthly Payment per Credit - Night Time Only	\$40	\$40

## Public Electric Vehicle Charging Fee Schedule

Type	Current Fee (2023-2024)	Proposed Fee (2024-2025)
Public Electric Vehicle Charging Fee + Vendor charging fee. Customers will pay with a credit card at the electrical chargers, and the vendor will collect the funds using software technology and send revenues to the city after collecting the vendor's fees for the customer using the equipment.	\$2.00	\$2.00



**Written Report/Data Supporting New/Increased Rates/Fees  
For FY 2024/25**

DIVISION
Community Services

RATE/FEE TITLE(S)
Adaptive Services Special Interest Program

DEPARTMENT
Parks And Recreation

REQUEST
Change/broaden scope of what the current fee applies to.

**BACKGROUND**

**CURRENT formula:** Adapted Services Special Interest Program. "The Adapted Services Special Interest program registration fee is based on 50% recovery of the directly-related costs including instructor, supplies, and equipment costs. The fee is calculated as half of the total cost for instructor, supplies, and equipment, divided by the minimum number of expected registrations. A non-resident fee (50% additional) is added to the program registration fee."

**PROPOSED formula:** Adaptive Recreation Program. "The Adaptive Recreation Program registration fee is based on up to 50% recovery of the direct costs, including instructor, supplies, admission fees for community attractions, and equipment costs. The fee is calculated as up to half of the total cost for the instructor, supplies, admission fees for community attractions, and equipment, divided by the minimum number of expected registered participants. A 50% non-resident fee is added to the program registration fee for non-residents."

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGE(S)**

The verbiage change in the updated formula will make it applicable to all programs Adaptive Services offers, including, but not limited to, Special Olympics sport programs, and social and recreation programs. Currently, a fee is only charged for special interest programs, like monthly dances or social nights. "Up to 50% recovery of the direct costs" provides flexibility for the fee depending on the nature of the program. Benchmarking shows that adaptive recreation programs in the Phoenix metro area charge fees for their programs. Demand for Scottsdale's Adaptive Recreation programs is high - nearly all programs since July 2023 have had a wait list. However, we have had a high rate of absenteeism for our programs registrations due to not charging a fee. By charging nominal fees to programs with the updated formula, we anticipate decreased absenteeism for programs, sports and events, allowing us to better serve a greater number of individuals.

Rate or Fee Title	Rate or Fee Assessed	Forecasted Annual Participation	Current Rate or Fee	Current Annual Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Annual Revenue Change
Adaptive Recreation Program(s)	Per Registration	1000	50% of direct costs for Adapted Services Special Interest Program	\$6,000.00	Up to 50% recovery of direct costs for Adaptive Recreation Program (see full formula)	up to \$63.00	\$4,000.00





**Written Report/Data Supporting New/Increased Rates/Fees  
For FY 2024/25**

DIVISION
Community Services

RATE/FEE TITLE(S)
Stadium Porter Fee

DEPARTMENT
Parks And Recreation

REQUEST
Change Stadium Porter Fee to Cost-Recovery Formula

**BACKGROUND**  
 Scottsdale Stadium employs a third-party contractor to provide custodial services. Currently, the Council-approved Stadium porter fee is \$22.00 per hour, per staff member. Proposed Porter Fee Formula - Recover 100% of Scottsdale Stadium contract cost for hourly porter labor.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGE(S)**  
 Stadium staff includes a porter fee for Stadium rental clients who request that custodial service team members be present at their event to service bathrooms, trash and other items. We are proposing to switch from a fixed fee to a cost-recovery Porter Fee Formula that reflects the actual cost from the porter contractor to the Stadium passed directly to the client. The formula will allow Stadium staff to keep up with increased contractor prices. Proposed Porter Fee Formula - Recover 100% of Scottsdale Stadium contract cost for hourly porter labor.

Rate or Fee Title	Rate or Fee Assessed	Forecasted Annual Participation	Current Rate or Fee	Current Annual Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Annual Revenue Change
Stadium Porter Fee	Per Hour/Per Staff Member	15	\$22.00	\$330.00	Recover 100% of Scottsdale Stadium contract cost for hourly porter labor. Currently, contract rate is \$25.00	\$3.00	\$45.00



**Written Report/Data Supporting New/Increased Rates/Fees  
For FY 2024/25**

DIVISION
Community Services

RATE/FEE TITLE(S)
WestWorld Rates and Fees

DEPARTMENT
WestWorld

REQUEST
Increase fee for 3 facilities; Remove for 1 facility

**BACKGROUND**

The city operates WestWorld under a Cost Sharing Recreational Land Use Agreement with the Bureau of Reclamation (BOR). Article 4, Section A of the Agreement requires the city review the WestWorld fee schedule "not less than every five years." Per city Financial Policies, these fees are reviewed annually. As part of the WestWorld fee review, the following fee is proposed in an effort to charge fees related to the quality and quantity of what WestWorld offers. This increase and change will help bring WestWorld fees closer in line with the quality of offering.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGE(S)**

Increase fee for TNEC Facility that includes North Hall, South Hall, Equidome, and Paddock areas to \$11,000 per day. The last fee increase was FY 22/23. Increase fee for North Hall commercial use to \$7,000 per day. The last fee increase was in FY 23/24. Increase South Hall commercial use to \$3,000 per day. The current fee is \$1,250 per day. We are proposing an increase due to a capital improvement change to the South Hall. The floor in the South Hall is dirt which currently limits the amount of activity in the facility. We are in the process of design to change the flooring to concrete and add restrooms. As part of the fee changes, we will be deleting the \$600 South Hall Rental fee when also renting the Equidome as it has not helped increase rentals.

Rate or Fee Title	Rate or Fee Assessed	Forecasted Annual Participation	Current Rate or Fee	Current Annual Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Annual Revenue Change
TNEC Facility	Per Day	22	\$9,000.00	\$198,000.00	\$11,000.00	\$2,000.00	\$44,000.00
North Hall: Commercial Use	Per Day	47	\$6,500.00	\$305,500.00	\$7,000.00	\$500.00	\$23,500.00
South Hall: Commercial Use	Per Day	30	\$1,250.00	\$37,500.00	\$3,000.00	\$1,750.00	\$52,500.00
South Hall: Rental fee when also renting the Equidome	Eliminate fee	0	\$600.00	\$0.00	\$0.00	(\$600.00)	\$0.00



## Written Report/Data Supporting New/Increased Rates/Fees For FY 2024/25

DIVISION
Public Safety - Police

RATE/FEE TITLE(S)
On Body Camera Fee Adjustment

DEPARTMENT
Operational Support

REQUEST
Increase

**BACKGROUND**

The Scottsdale Police Department began issuing On Body Cameras (OBC) to officers in FY2012/13. While the department began with only 10 cameras that number has now grown to nearly 400 On Body Cameras in use today. In FY2018/19, a flat rate fee of \$20.00 was established for public records requests of OBC videos. Extensive time is spent filling these records requests to redact video and audio in accordance with various Arizona Revised Statutes and General Orders which, in short, seek to protect the confidentiality of victims, witnesses, and minors while still providing transparency. The complexity and time spent preparing these videos continues to increase as more OBC's are deployed and more OBC requests are being made. Per State statute, victims of crimes cannot get charged to receive OBC video related to the incident in which they were involved.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGE(S)**

If approved, the increased fee will help recover some of the costs incurred by the City to fulfill public records requests for On Body Camera (OBC) video recordings. The \$20.00 OBC fee has not been increased since it was established in FY2018/19, but market analysis and comparison of other local agency rates show that Scottsdale OBC rates are among the lowest in the region. ARS 39-129 states that a county, city, town or political subdivision may establish a one-time fee per copy, not to exceed \$46.00 per video-hour reviewed.

The staff time taken to review and redact one (1) video hour of OBC can vary greatly. Review time for a Police Records Specialist is at minimum 2 hours to redact one (1) video hour, but could be as high as 50 hours depending on the type of video. SPD staff analysis estimates that the cost of redacting one (1) video hour of OBC video is between \$68.00 and \$1,500.00 based upon current payrates for Records Specialist and Supervisors, plus additional review times by other SPD staff.

During quarters 1 and 2 of FY2023/24, SPD has received over 2000 OBC requests, and completed 574 requests for OBC videos with 265 of those requests qualifying for a fee (non-victim or media).

Rate or Fee Title	Rate or Fee Assessed (Per departmental Report)	Forecasted Annual Participation	Current Rate or Fee	Current Annual Revenue	Proposed Rate or Fee (Per Video)	Proposed Rate or Fee Change	Estimated Annual Revenue Change
On Body Camera Video Per Video Request	\$20	500	\$20.00	\$10,000.00	\$40.00	\$20.00	\$10,000.00



## Written Report/Data Supporting New/Increased Rates/Fees For FY 2024/25

DIVISION
Public Safety - Police

RATE/FEE TITLE(S)
Off-Duty Officer Rate Adjustment

DEPARTMENT
Uniformed Services

REQUEST
Increase

**BACKGROUND**

As a service to the community, the Scottsdale Police Department fills requests to hire off-duty sworn employees as well as police aides to work police-related duties such as security and traffic control at events or unique situations (i.e. construction areas) within the City. The proposed increase to the off-duty rate will pay the officer at a more competitive hourly rate of surrounding valley agencies. Off-duty employment is strictly regulated by the Police Department to ensure no conflict of interest or inconsistencies with City values exists. The Department bills the private employer (requestor) upon job completion and receives a check for each officer as well as a check to the City for any applicable fees.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGE(S)**

The Off-Duty fee for Police Department staff has not been updated since FY2022/23. Since the last update of this fee, sworn officers have received multiple compounding pay increases in addition to moving to a fixed step pay increment. Market analysis (attached) of other local peer agencies puts the current City of Scottsdale rate in the bottom quartile. Increasing the off-duty rate table to \$75/\$85/\$95 for Officers/Sergeants/Lieutenants will move the Off-Duty fee schedule closer to comparable local police departments.

The department is also recommending a corresponding increase to the Holiday Off Duty rate at 1½ times the proposed regular Off Duty rate, which is consistent with current practice.

Rate or Fee Title	Rate or Fee Assessed	Forecasted Annual Participation	Current Rate or Fee	Current Annual Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Annual Revenue Change
Off-Duty Officer	Per Hour	N/A	\$60.00	N/A	\$75.00	\$15.00	N/A
Off-Duty Sergeant	Per Hour	N/A	\$70.00	N/A	\$85.00	\$15.00	N/A
Off-Duty Lieutenant	Per Hour	N/A	\$80.00	N/A	\$95.00	\$15.00	N/A
Off-Duty Officer - Holiday	Per Hour	N/A	\$90.00	N/A	\$112.50	\$22.50	N/A
Off-Duty Sergeant - Holiday	Per Hour	N/A	\$105.00	N/A	\$127.50	\$22.50	N/A
Off-Duty Lieutenant - Holiday	Per Hour	N/A	\$120.00	N/A	\$142.50	\$22.50	N/A



**Written Report/Data Supporting New/Increased Rates/Fees  
For FY 2024/25**

DIVISION
City Court

RATE/FEE TITLE(S)
Court Enhancement Fee, Contract Administration Fee, Default Fee, Warrant Fee

DEPARTMENT
City Court

REQUEST
To increase four court fees that are authorized by Scottsdale Revised Code.

**BACKGROUND**

From the City Code: Sec. 9-7: Judge to fix bond, bail, fines, penalties, fees and assessments. The city judge shall fix all bonds, bail, fines, penalties, fees and other assessments relating to the city court which are now, or hereafter may be, provided by law. The last update to court fees was in 2014. Arizona Revised Statutes Section 22-404 and City Code Sections 9-7.2 through 9-7.4 establish the authority for the Court to assess and collect court enhancement, default fees, warrant fees, and others. The court enhancement fee is assessed to exclusively enhance the technological, operational and security capabilities of the court. The court uses the court enhancement fund to improve access to justice as well as maintain a security team and the equipment needed to keep the courthouse a safe environment for members of the public, including other city department employees, jurors, attorneys, witnesses, and defendants. The warrant fee is imposed on criminal cases in which the defendant has failed to comply with a court order to appear or comply with the terms of sentencing. The default fee is imposed on civil traffic charges in which the defendant has failed to comply with a court order to appear. The contract administration fee is assessed for each case where a payment contract is established at time of final adjudication, and any subsequent modifications to a payment contract resulting from defendant's non-compliance to account for the work clerks dedicate in interviewing and evaluating a defendant's economic status.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGE(S)**

The Court has not increased fees since 2014. Accordingly, the court is seeking to increase the court enhancement fee, the warrant fee, the default fee, and the contract administration fee. Although the enhanced use of technology to conduct court business has allowed greater access to justice for court users, these initiatives have increased the cost of daily operations. The cost of computer equipment, including software and hardware, has increased substantially in the past ten years and the court has experienced escalated costs to personnel and other operating expenses. The Court benchmarked the proposed fee changes against other municipal courts in Arizona before proposing the changes.

Rate or Fee Title	Rate or Fee Assessed	Forecasted Annual Participation	Current Rate or Fee	Current Annual Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Annual Revenue Change
Court Enhancement Fee	Per Charge	50000	\$30.00	\$1,500,000.00	\$45.00	\$15.00	\$750,000.00
Warrant Fee	Fail to Appear/Comply per warrant issued	1360	\$65.00	\$88,400.00	\$100.00	\$35.00	\$47,600.00
Default Fee	Fail to Appear/Fail to Pay per civil charge	4700	\$65.00	\$305,500.00	\$75.00	\$10.00	\$47,000.00
Contract Administration Fee	Per Payment Contract/Modified Payment Contract	5000	\$10.00	\$50,000.00	\$15.00	\$5.00	\$25,000.00



**Written Report/Data Supporting New/Increased Rates/Fees  
For FY 2024/25**

DIVISION
City Attorney

RATE/FEE TITLE(S)
Service Enhancement Fee

DEPARTMENT
Prosecution

REQUEST
Increase

**BACKGROUND**

The service enhancement fee was adopted by the City Council by ordinance on May 13, 2014 and codified as S.R.C. Section 9-17. The fee took effect on July 1, 2014. The fee is composed of a \$10 charge that is imposed on every citation for civil and criminal citations, including photo radar, but excluding parking violations and non-traffic civil ordinance violations. The purpose of this fee is to provide defendants in the City Court with enhanced services such as weekend and holiday jail court, diversion programs, probation and home monitoring. Fee collections are deposited into the General Fund.

**ANALYSIS/ASSESSMENT - JUSTIFICATION FOR PROPOSED CHANGE(S)**

Although deposited into the General Fund, the purpose of this revenue is to allow the City Attorney’s Office to continue enhanced services related to the prosecution of cases. These services benefit defendants and also protect the public. This fee was introduced ten years ago; however, there has been a decrease in criminal and non-photo enforcement civil traffic filings while the cost of services has continued to increase (ie., weekend/holiday jail court, diversion programs, probation, and home monitoring). As a result, the City Attorney’s Office has seen a nominal decline in the Service Enhancement Fee revenues by approx. 28.4% from the revenue peak in FY2016/17 through FY22/23. There have been no modifications to the rates since being introduced in July, 2014.

Rate or Fee Title	Rate or Fee Assessed	Forecasted Annual Participation	Current Rate or Fee	Current Annual Revenue	Proposed Rate or Fee	Proposed Rate or Fee Change	Estimated Annual Revenue Change
Service Enhancement Fee	Per Civil or Criminal Citation	23000	\$10.00	\$230,000.00	\$14.00	\$4.00	\$92,000.00