



**CITY OF SCOTTSDALE
SCOTTSDALE HOUSING AGENCY GOVERNING BOARD**

Regular Meeting Minutes
Thursday, December 8, 2022
Community Design Studio Nave
7506 E. Indian School Rd.
Scottsdale, AZ 85251

PRESENT: Chair Neal Shearer, Vice Chair Tricia Serlin, Board Members Patrick Dodds, Mary Jung, Roger Lurie, and Stuart Turgel

ABSENT: Board Member Jeff Jameson

STAFF: Greg Bestgen, Director; Mary Witkofski, Interim Community Assistance Office Manager; Christina Cooley, Housing Supervisor; Chad Beougher, Housing Rehabilitation Specialist; Mike Lopach, Human Services Manager; and Rachel Smetana, Human Services Manager

Call to Order

Chair Shearer called the meeting to order at 3:00 p.m.

Roll Call

Members present as listed above.

Public Comment

There were no members of the public who wished to speak.

REGULAR MEETING AGENDA

1. Approval of Minutes

Approve the regular meeting minutes of November 10, 2022

BOARD MEMBER JUNG MOVED TO APPROVE THE NOVEMBER 10, 2022 SCOTTSDALE HOUSING AGENCY GOVERNING BOARD MEETING MINUTES. BOARD MEMBER LURIE SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR SHEARER, VICE-CHAIR SERLIN, BOARD MEMBERS LURIE, DODDS, JUNG AND TURGEL VOTED IN THE AFFIRMATIVE; THERE WERE NO DISSIDENTING VOTES.

2. Housing Voucher Briefing Video Discussion

Christina Cooley, Human Services Center Supervisor, gave an overview of the Housing Choice Voucher Briefing video presented to the Scottsdale Housing Agency Governing Board on October 13, 2022.

Commissioners were given an opportunity to ask questions regarding the video presentation. Ms. Cooley explained that recipients have 60 days to locate a property and are given the opportunity for two 30-day extensions. In order to obtain an extension, clients must present their tracking log showing the landlord contact information and a reason that they were unable to sign a lease for each property. To confirm that voucher recipients have watched the video, they are asked to answer three questions at the end of the video. If there is an area that they did not comprehend, staff is able to direct them to specific points in the video so they can review the information.

It was suggested that landlords be given access to the Housing Choice Voucher Briefing video so they can understand the comprehensive nature of the requirements. Ms. Cooley noted that staff is currently working on a landlord video that will include landlord and participant responsibilities and obligations.

Director Bestgen commended Ms. Witkofski and Ms. Cooley for their patients and dedication in working with difficult cases that they are often presented with.

Ms. Witkofski said that Commissioners could gain an understanding of barriers to placing individuals by watching the training videos presented during the last meeting.

3. Identification of Future Agenda Items

No agenda items were suggested.

4. Adjournment

VICE-CHAIR SERLIN MOVED TO ADJOURN THE MEETING. BOARD MEMBER JUNG SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR SHEARER, VICE-CHAIR SERLIN, BOARD MEMBERS DODDS, JUNG, LURIE, AND TURGEL VOTED IN THE AFFIRMATIVE; THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 3:16 p.m.

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