



**City of Scottsdale
Library Board**

Regular Meeting **Marked Agenda**

Wednesday, September 20, 2023, 3:00 pm
Civic Center Library, Studio Program Space Room
3839 N Drinkwater Blvd
Scottsdale, AZ 85251

As a member of the Scottsdale community, I will genuinely listen; speak respectfully; and be accountable for my words and actions.

Call to Order - 2:58 p.m.

Roll Call

Present: Chair Janet Smigielski, Board Members: Sam Campana, Natalee Esposito, George Hartz, Enid Seiden, and Leslie Totten

One or more members of the Library Board may be attending the meeting by telephone, video, or internet conferencing, pursuant to A.R.S. §38-431(4).

Public Comment

Citizens may address the members of the Library Board during Public Comment. This “Public Comment” time is reserved for citizen comments regarding non-agenda items. Arizona State law prohibits the Library Board from discussing or acting on an item that is not on the prepared agenda. Citizens may complete one Request to Speak “Public Comment” card per meeting and submit it to City Staff. Public testimony is limited to three (3) minutes per speaker.

Written comment cards are being accepted for both agenda and non-agenda items and may be submitted to City Staff at any time. Cards submitted after public testimony has begun will be provided to the Library Board at the conclusion of the testimony for that item.

Minutes

Request: Approve the Regular Meeting Minutes – [6/21/2023 \(View Minutes\)](#)

Approved as amended 6-0: Motion by Member Seiden, 2nd Member Campana; Chair Smigielski and Members Campana, Esposito, Hartz, Seiden and Totten voted in the affirmative. There were no dissenting votes.

Discussion and possible action

REGULAR MEETING AGENDA

1. New Board Member Welcome

Janet Smigielski, Library Board Chair, will welcome the newly appointed Board member and briefly outline key procedures at the Board meetings. Melissa Orr, Interim Library Director, will introduce key library staff.

Information and discussion

2. Patron Comment Report – [View Report](#)

Melissa Orr, Interim Library Director, will present and discuss library patron comments in the monthly report to the Board.

Information and discussion

3. Q4 Library Usage Metrics Report – [View Report](#)

Anna Anderson, Management Analyst, will present the 4th quarter library usage statistics from FY22/23.

Information and discussion

4. FY 22/23 Annual Library Overview

Melissa Orr, Interim Library Director, will present an annual report of highlights and a general overview for the fiscal year 2022 – 2023.

Information and discussion

5. Board Recommendation on Rassner Endowment Fund

Melissa Orr, Interim Library Director, will request the Board recommend that the City Council approve the distribution of up to \$18,300 of interest income from the Rassner Memorial Scottsdale Library Endowment Fund for the Fiscal Year 2023/2024.

Information, discussion, and possible action (roll call vote)

Approved 6-0: Motion by Member Esposito, 2nd Member Campana; Chair Smigielski and Members Campana, Esposito, Hartz, Seiden and Totten voted in the affirmative. There were no dissenting votes.

6. Old Business

6a. **Library Board Endorsement of Human Relations Commission project**

Janet Smigielski, Library Chair, will summarize the HRC presentation and will lead the discussion. Melissa Orr, Interim Library Director, will summarize her attendance at the HRC. A vote to endorse the HRC project will be taken.

Information, discussion, and possible action (vote to endorse HRC project)

Approved 5-1: Motion by Member Seiden to endorse the Human Relations Commission project, 2nd Member Totten; Chair Smigielski and Members Campana, Hartz, Seiden and Totten voted in the affirmative, with Member Esposito dissenting.

6b. **Location Update**

Janet Smigielski, Library Chair will explain the purpose and background of the branch locations for the Board meetings, including the informal premeeting tours for the Board members.

Information and Discussion

7. Director's Report – [View Report](#)

Melissa Orr, Interim Library Director, will provide the Library Board with a summary of current events in the library.

Information only

The Board cannot discuss or vote on items not on the agenda, including items brought up in the Director's Report. If discussion or action by the Board is required, the item should be placed on an upcoming meeting agenda to be consistent with the Arizona Open Meeting Law.

8. Board Members' Report

Board Members may give a summary of current events.

Information only

The Board cannot discuss or vote on items not on the agenda, including items brought up in the Director's Report. If discussion or action by the Board is required, the item should be placed on an upcoming meeting agenda to be consistent with the Arizona Open Meeting Law.

9. Identification of Future Agenda Items and Future Meeting

The Library Board may suggest items they wish to be placed on a future agenda, but the Library Board may not discuss, deliberate, or take legal action on any matter in the "Identification of Future Agenda Items" unless the specific matter is properly noticed for legal action.

Next Meeting: Wednesday, October 18, 2023, 3:00 pm, Civic Center Library
Information, discussion, and possible action (roll call vote)

10. Adjournment - 4:48 p.m.

Motion to adjourn the meeting.

Approved 6-0: Motion by Member Seiden, 2nd Member Esposito; Chair Smigielski and Members Campana, Esposito, Hartz, Seiden and Totten voted in the affirmative. There were no dissenting votes.



Persons with a disability may request a reasonable accommodation by contacting the Department Administrative Offices at 480-312-2446. Requests should be made 24 hours in advance or as early as possible to allow time to arrange the accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the Department Administrative Offices at 480-312-2446.