



**CITY OF SCOTTSDALE  
HUMAN SERVICES COMMISSION  
Special Meeting Minutes  
Thursday, October 21, 2021  
Meeting held electronically**

**PRESENT:** Chair Jayne Hubbard, Vice Chair Raoul Zubia, Commission Members Jeff Jameson, Roger Lurie, Emily Reilly, Neal Shearer, and Tricia Serlin

**STAFF:** Greg Bestgen, Director; Irma Hollamby, Community Assistance Manager

**CALL TO ORDER**

Chair Eng called the meeting to order at 5:04 p.m.

**ROLL CALL**

Members present as listed above.

**WELCOME AND INTRODUCTION OF NEW COMMISSIONERS**

Chair Hubbard welcomed new commissioners Jeff Jameson, Neal Shearer, and Tricia Serlin.

**PUBLIC COMMENT**

No members of the public submitted comments.

**APPROVAL OF THE MINUTES**

Approve the Regular Meeting Minutes of September 9, 2021

VICE-CHAIR ZUBIA MOVED TO APPROVE THE SEPTEMBER 9, 2021 HUMAN SERVICES COMMISSION MEETING MINUTES. COMMISSIONER LURIE SECONDED THE MOTION, WHICH CARRIED FOUR (4) TO ZERO (0) BY ROLL CALL VOTE. CHAIR HUBBARD, VICE-CHAIR ZUBIA, AND COMMISSIONERS LURIE AND REILLY VOTED IN THE AFFIRMATIVE. NEW COMMISSIONERS JAMESON, SERLIN, AND SHEARER ABSTAINED. THERE WERE NO DISSENTING VOTES.

## **PUBLIC HEARING**

### **Community Development Block Grant Program Fiscal Year (FY) 2019/20 Annual Action Plan Amendment and the Reallocation of CDBG -CV1 Funds**

This is the time set aside for a Public Hearing on the City of Scottsdale 2020-2025 Consolidated Plan and Community Development Block Grant (CDBG) Program Fiscal Year 2019/20 Annual Action Plan Amendments and the reallocation of CDBG-CV1 Funds. Testimony will be accepted regarding the City of Scottsdale 2020-2025 Consolidated Plan Amendment, 2019/20 Annual Action Plan Amendment, and the use of CDBG-CV1 funds.

Irma Hollamby, Community Assistance Manager, said that the changes being made to the FY 2019/2020 Annual Action Plan are adding an activity for the use of CDBG COVID funding to fund a housing stock inventory and analysis in support of upcoming City efforts related to housing affordability in Scottsdale. The plan is to use \$17,000 of administrative fee funding for the activity.

## **REGULAR MEETING AGENDA**

### **1. Election of Vice-Chairperson**

Chair Hubbard announced her resignation from the Commission. She said that Vice-Chair Zubia would be replacing her as Chairperson for the remainder of the calendar year.

Greg Bestgen, Director, thanked Chair Hubbard for her leadership and commitment during her time on the Commission.

Vice-Chair Zubia immediately took over the chairperson position.

FORMER CHAIRPERSON HUBBARD NOMINATED COMMISSIONER REILLY FOR THE POSITION OF VICE CHAIRPERSON OF THE HUMAN SERVICES COMMISSION. COMMISSIONER LURIE SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0) BY ROLL CALL VOTE. CHAIR ZUBIA, COMMISSIONERS HUBBARD, JAMESON, LURIE, REILLY, SERLIN AND SHEARER VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

### **2. Commission Bylaws Revision Related to the Scottsdale Housing Agency Governing Board**

Irma Hollamby, Community Assistance Manager and SHA Executive Director, reviewed the proposed updated Human Services Commission Bylaws which were revised to encompass the provision for the new Scottsdale Housing Agency Governing Board role. She reminded Commissioners that on January 30, 2021, HUD issued a report articulating concerns that arose after the HUD field office performed extensive monitoring of Scottsdale Housing Agency's programming. They were concerned about the agency's governance and the lack of monitoring and oversight that has been exercised by the governing board. To address HUD's concerns, City Council passed Resolution 12108 in

April 2021, designating the Human Services Commission as the City's public housing authority governing body and delegated authority for the Commission to provide oversight to the agency. She noted that the Commission was provided with the revised bylaws during the September 9, 2021 meeting.

COMMISSIONER JAMESON MOVED TO ACCEPT THE REVISED BYLAWS AS PRESENTED. COMMISSIONER SHEARER SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0) BY ROLL CALL VOTE. CHAIR ZUBIA, VICE-CHAIR REILLY, COMMISSIONERS HUBBARD, JAMESON, LURIE, SERLIN, AND SHEARER VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

### **3. FY 2022/23 CDBG, General Funds, Scottsdale Cares NOFA**

Ms. Hollamby provided an overview of the release of the Notice of Funding Availability (NOFA) for Community Development Block Grant, Scottsdale Cares, General Funds, and Endowment Funds. the City of Scottsdale Community Assistance Office released its NOFA on September 21, 2021. Approximately 52 non-profit organizations attended the orientation. Closing date for submission of proposals is Friday, November 5, 2021 at 4:00 p.m. There is no HOME allocation this year, because the funding was awarded in FY 2021/22. The City anticipates that approximately \$1.1 million in CDBG funds will be received for this funding year. Anticipated funding availability is as follows:

- Scottsdale Cares – Requesting proposals supporting programs that promote positive development for youth, adults, and seniors - approximately \$158,000 in available funds
- General Funds – Requesting applications for categories such as brokerage services, domestic violence shelter services, legal services and regional shelter services - approximately \$200,000 in available funds
- Endowment Funds – requesting applications for projects and programs for the public good and City of Scottsdale youth programs

Ms. Hollamby noted that Scottsdale Cares agencies can receive a maximum of 15 percent of the total allocation or \$22,500. Applicants for the General Funds can receive up to 20 percent of the total allocation or \$40,000.

Commissioners were given an opportunity to ask questions. Director Bestgen confirmed that the recommended Scottsdale Cares option in the utility bill is still one dollar. Commissioner Shearer suggested that the amount be increased to \$2. Commissioner Jameson suggested that consideration be given to changing it to an opt-out option on the bill instead of an opt-in option. Director Bestgen said that there has been an ongoing effort to make changes to the program.

### **4. Director's Report**

Director Bestgen said that he will be sending out a detailed summary to Commissioners of how the department is preparing for holiday programs.

He reported that he and Mike Lopach as well as staff members gave an hour-and-a-half presentation about the Brick-by-Brick program at St. Patrick's Church. During the presentation,

Commissioner Hubbard and former Councilwoman Klapp spoke about the “Welcome Home Coalition,” which is a shared housing program geared towards seniors who have fallen through the cracks. Another presentation is scheduled for November 4, 2021 at Granite Reef Senior Center.

**5. Adjournment**

COMMISSIONER SHEARER MOVED TO ADJOURN THE MEETING. COMMISSIONER HUBBARD SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0) BY ROLL CALL VOTE. CHAIR ZUBIA, VICE-CHAIR REILLY, COMMISSIONERS HUBBARD, JAMESON, LURIE, SERLIN, AND SHEARER VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 5:29 p.m.

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