



APPROVED 01/19/2022 (sb)

SUMMARIZED MEETING MINUTES

**City of Scottsdale
Environmental Advisory Commission
Regular Meeting**

5:30 p.m.; Wednesday, December 15, 2021

Community Design Studio

7506 E. Indian School Road, Scottsdale, 85251

Call to Order: 5:31 p.m.

PRESENT: Vice Chair Anthony Coletta; Commission Members: Tammy Bosse, Ute Brady, Walter Cuculic (arrived at 5:44 p.m., attended electronically), Ryan Johnson, Andrew Scheck

ABSENT: Chair Natalie Chrisman Lazarr

STAFF PRESENT: Tim Conner, Manager, Anthony Floyd and Sam Brown - the Office of Environmental Initiatives; Brandon McMahon and Becca Cox, IT/Video Support; Brent Stockwell, Assistant City Manager

PUBLIC COMMENT: Meeting was live streamed on Scottsdale You Tube channel to the public. No members of the public were present. No public comments were received.

1. Approval of Regular Meeting Minutes for November 17, 2021:

Commissioner Johnson made a motion to approve the Summarized Meeting Minutes from November 17, 2021 with Commissioner Brady providing a Second for the motion, which carried 5-0. Acting Chair Coletta and Commissioners Bosse, Brady, Johnson and Scheck voted for APPROVAL.



- 2. Update, discussion, and possible Commission recommendations to staff regarding the content and timeline for the rollout of the *Scottsdale Sustainability Plan*.** Staff Liaison Tim Conner asked the Commission to read the *Scottsdale Sustainability Scan Report*, as prepared by ASU, in preparation for the upcoming Sustainability Plan Workshops in which the Commission will be participating. The first Commission Workshop will be held during the January 19, 2022 SEAC meeting.

No Action

- 3. Presentation, discussion, and possible Commission action regarding the 2020 SEAC Annual Report:** Staff Coordinator Sam Brown presented the summarized comments from staff & Commission for inclusion in the draft SEAC 2021 Annual Report. Mr. Brown requested that Commission members email comments and additions to the three sections pertaining to Anticipated Key Issues, Future Significant Work Products and Upcoming Opportunities, Challenges, or Outcomes directly to him and the Chair by January 12, 2022.

No Action

- 4. Discussion and possible Commission recommendations to staff regarding the proposed 2022 SEAC Meeting Schedule.** Mr. Brown presented the draft 2022 schedule with dates set (by default) for the third Wednesday of each month. Commission members agreed to adjust the dates for March (from 16th to 23rd) and December (from 21st to 14th) because of school break (potential member absences) and proximity to winter holidays, respectively.

No Action

- 5. Discussion regarding the annual requirements of the 2022 Ethics and Open Meeting Law refresher and Personal Interest Disclosure forms:** Mr. Brown explained the video-training requirement for ethics and the need for Commission members to certify their two forms prior to the start of the January 19, 2022 meeting.

No Action

- 6. Discussion and possible recommendations to staff regarding the Commission's support and involvement in the 2022 Earth Day and Arbor Day celebrations.** Staff representatives Tim Conner and Sam Brown confirmed that the Commission will be represented in the planning process for the 2022 Earth Day and Arbor Day activities. The incoming Scottsdale Sustainability Director will be taking the lead on planning the celebrations. Commissioner Brady expressed her willingness to actively represent the Commission in the process. Staff members Tim Conner and Anthony Floyd discussed the announcement of Sustainable Cities Network's plan to coordinate with AZ municipalities for Earth Day activities. They also discussed the possibility of coordinating with the AZ Green Living Magazine for Earth Day activities. The magazine is based in Scottsdale and the publisher is already scheduled to speak at the April 7th Green Building webinar.

No Action

- 7. Discussion and possible Commission recommendations to staff and/or City Council regarding the tree canopy data collected by ASU and the potential involvement of the Public in a tree inventory for greater Scottsdale:** Commissioner Brady provided a detailed summary of proven benefits for a comprehensive tree survey and sustainable urban forest management system. Commissioner Johnson commended Commissioner Brady's work to date and mentioned the concurrent work of Chair Chrisman Lazarr and Commissioner Scheck with the City's GIS personnel for mapping and planning strategies. More information to be provided at the January meeting.

No Action

- 8. Discussion and possible Commission recommendations to staff on Public Outreach Strategies for sustainability topics currently under consideration by the Commission (Annual Work Plan) or matters of environmental concern submitted to the City or Commission through public forums.** Acting Chair Coletta presented the recently revised Annual Work Plan for discussion. Staff Coordinator Sam Brown emphasized that this Plan was a means for the Chair to establish priorities and a schedule for considering items to be placed on future meeting agendas. He suggested that individual Commission members inform the Chair via email about topics they feel should be considered for discussion and possible action by the Commission.

No Action

9. Staff Updates:

- General updates – Tim Conner
- Green Building updates - Anthony Floyd
- Sustainable Scottsdale Steering Team updates – Brent Stockwell

No Action

10. Review of anticipated items for the October 2021 Commission agenda, including requests by Commission Members for items to be included on future agendas.

- **ASU conducts a Commission Workshop (1 of 2) on the *Scottsdale Sustainability Plan***
- **Election of Commission Chair and Vice Chair**
- **Approval of 2021 Annual Report & 2022 SEAC meeting schedule**
- **Tree Inventory update and discussion**
- **Power Purchase Agreements - presentation on solar lease incentives**

Adjournment: 6:27 p.m.