

Approved May 18, 2022



**SCOTTSDALE AIRPORT ADVISORY COMMISSION  
PUBLIC MEETING  
Scottsdale Airport Aviation Business Center  
Stearman/Thunderbird Meeting Room  
Second floor 15000 N. Airport Drive  
MEETING HELD ELECTRONICALLY  
Scottsdale, Arizona  
Wednesday, April 20, 2022**

**MINUTES**

**PRESENT:** Charles McDermott, Chair  
Peter Mier, Vice Chair  
Larry Bernosky  
John Berry  
Rick Milburn

**ABSENT:** Cory Little  
Ken Casey

**STAFF:** Gary Mascaro, Aviation Director  
Carmen Williams, Aviation Finance & Administration Manager  
Tiffany Domingo, Staff Coordinator  
Chris Read, Assistant Aviation Director-Operations

**GUESTS:** Kristen Madison, Organic Chef to Go

**CALL TO ORDER**

The meeting was called to order at 5:04 p.m.

**ROLL CALL**

A formal roll call confirmed the presence of Commissioners as noted above.

## **AVIATION DIRECTOR'S REPORT**

Gary Mascaro, Aviation Director, provided an update on a meeting Airport staff had with the Federal Aviation Administration Air Traffic Control Division regarding ground delays. Additional information will be provided at next month's meeting.

1. Regular Meeting: March 16, 2022

VICE CHAIR MIER MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF MARCH 16, 2022 AS PRESENTED. COMMISSIONER MILBURN SECONDED THE MOTION, WHICH CARRIED 5/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, BERRY AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

## **PUBLIC COMMENT**

There were no public comments.

## **REGULAR AGENDA            ITEMS 1-8**

1. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Organic Chef To Go to Conduct Off-Airport Catering Services at the Scottsdale Airport.

Carmen Williams, Aviation Finance & Administration Manager, stated that Organic Chef to Go specializes in healthy scratch-made meal plans. It operates on the east side of the Airport, near Hayden and Raintree. The company has met the requirements of the Aeronautical Business Permit and has submitted the proper documentation.

Owner, Kristen Madison was present to answer any questions. Chair McDermott invited Ms. Madison to speak about the business. Ms. Madison stated that she opened Kale Personal Chef Services in Scottsdale and has been providing services for approximately nine years. Organic Chef to Go is the businesses' sister company and was opened in December, 2021.

In response to a question from Chair McDermott, Ms. Madison stated that the company currently employs five full time individuals and is actively hiring.

COMMISSIONER BERRY MADE A MOTION TO APPROVE THE AIRPORT AERONAUTICAL BUSINESS PERMIT FOR ORGANIC CHEF TO GO TO CONDUCT OFF-AIRPORT CATERING SERVICES AT THE SCOTTSDALE AIRPORT. COMMISSIONER BERNOSKY SECONDED THE MOTION, WHICH CARRIED 5/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, BERRY AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

## 2. Discussion and Input regarding Monthly Operations Report

Chris Read, Assistant Aviation Director-Operations, stated that operations are down by 6.2 percent compared to last year, however IFR numbers remain strong, up by 17.2 percent. There were three alerts. Incidents largely consisted of fuel spills. In terms of enforcement actions, while there were a number of incidents, none were of a very serious nature. U.S. Customs revenue remains very strong, at \$162,225 for the month with 269 flights and 26 U.S. visit flights. Total revenue fiscal year to date is \$848,000 compared with \$586,350 for the same period last fiscal year. Total uses fiscal year to date is 1,401 compared with 1,058 for the same period last year. There were 22 PBRs.

Mr. Mascaro addressed the chart depicting based aircraft. Totals remain higher than last year, with fewer piston aircraft and more jets based at the Airport and Airpark area.

Commissioner Milburn asked why the Airport has lost 20 single engine aircraft. Mr. Mascaro stated that it is likely that many of the planes had been based at the Greenway Shades and Hangars location. They departed and found new homes.

## 3. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations

Ms. Williams stated that there are no changes for the month.

## 4. Discussion and Input Regarding Financial Report for February

Ms. Williams stated that the approved budget for revenues was \$4.1 million, with the total coming in at \$5.44 million. The expense budget was \$1.8 million with actuals being on track.

Commissioner Berry inquired about the significant increase in revenues. Ms. Williams said it relates to increases in various areas, such as landing fees, transient parking fees, fuel sales, rental car concessions and Customs. Chair McDermott asked whether the increases are expected to increase into the next fiscal year. Ms. Williams confirmed that budget projections reflect the increases, as there is no indication that any of these areas are expected to decrease.

Ms. Williams stated that for the February monthly comparison to last year, revenues are higher by approximately \$250,000 and expenses are higher by \$127,000. This variance relates to the timing of Customs invoicing. The Aviation Fund Cash balance is \$5.5 million as of February 28th. For the month of February, FBO fuel sales accounted for 75.8 percent of all fuel gallons pumped. AVGAS accounted for 2.2 percent and Airpark Operators 22 percent. Fuel flowage is up 31.4 percent over last February, representing a difference of approximately 386,000 gallons. Fiscal year to date reflects an increase of approximately 18 percent.

## 5. Discussion and Input Regarding Quarter Noise Complaint Summary Report

Mr. Mascaro addressed the report for the first quarter of 2022, which consisted of eight callbacks and two emails in response to noise complaints. There were a total of 30 repeat complainants and 22 new complainants. In addressing the history of inordinate numbers of complaints coming from one individual, it has been confirmed by the IT department that the complainant was using a bot to continuously log complaints. In agreement with the City Manager's office, these

complaints were removed from the reports. For this quarter, there were a total of 320 complaints, compared with 221 for the same period last year. January through March is historically one of the busiest times of the year. An overview of complaint activity was reviewed via the aircraft noise complaint map.

Mr. Mascaro stated that complaints are correlated with operations between 10 p.m. and 6 a.m. If a complaint is received at 2 a.m., staff will look at the Flight Aware System to ensure there is a plane at that location and time. If confirmed, letters are sent to the pilots to remind them of voluntary curfews. Over the past month, six letters were issued. Commissioner Bernosky asked if these are all local traffic. Mr. Mascaro stated that he is not aware of the specific details.

#### 6. Discussion and Input Regarding Public Outreach Programs and Planning Projects

Mr. Mascaro addressed the Next Gen/Phoenix Metroplex. The City Manager sent a letter to the FAA requesting a seat at the table on the Technical Working Group. There is confirmation that the Technical Working Group will begin the first week of May. Unfortunately, the FAA has communicated that for Phoenix Airspace and Phoenix Sky Harbor issue, the FAA order does not currently authorize Scottsdale to be at the table as a City municipality. There is general confirmation that after the first working group meeting, they will invite all impacted cities and communities. Phoenix Sky Harbor is publicly adamant in insisting that other municipalities be involved with these airspace issues.

Mr. Mascaro noted one project listed in the Airport Influence Area, for which the Airport provided comments. A listserv was sent to subscribers to promote the upcoming NBAA Schedulers and Dispatchers show, recently attended by Airport staff. There is a focus on promotion of the 2023 Super Bowl. Community outreach continues. Mr. Mascaro headed a meeting at DC Ranch on April 6th before 96 attendees to discuss the benefits of the Airport. It was a well-received presentation with positive feedback. AZAA is upcoming on May 3, 2021. There will be an economic development presentation on May 25th and a presentation to a realtor's group on June 7th. AZBAA will hold its golf tournament on April 29th.

#### 7. Administrative report from the Aviation Director or Designee Regarding the Status of Aviation-Related Items

Mr. Mascaro reported that the grant item was approved during City Council's April meeting on consent. Mr. Read is working on the grant agreement for repair of the perimeter road.

The Scottsdale Set Jet Hangar 2 was approved via staff approval and is proceeding to construction documents.

For Project Cactus, which is the Greenway Hangars and Shades, a DRB date is not yet scheduled.

The Planning Department has informed the Airport that an item called the Optima project, located at the 101 and Scottsdale Road, which will come before the Commission in June.

8. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

There were no modifications.

**PUBLIC COMMENT**

There were no public comments.

**FUTURE AGENDA ITEMS**

There were no items added.

**ADJOURNMENT**

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 5:33 p.m.

AYES: Chair McDermott, Vice Chair Mier, Commissioners Bernosky, Berry and Milburn

NAYS: None

SUBMITTED BY:

eScribers, LLC